



**PERFORMANCE  
OVERSIGHT HEARING**

**FEBRUARY 7**

**2024**

**DC Public Library**



## DC Public Library

February 7, 2024

Councilmember Trayon White, Sr.  
Chairperson, Committee on Recreation, Libraries & Youth Affairs  
Council of the District of Columbia  
1350 Pennsylvania Avenue, NW, Suite 400  
Washington, DC 20004

Dear Councilmember White,

Thank you for the courtesy of making your questions available in advance of the Library Performance Oversight Hearing scheduled for 9:30 a.m. on Wednesday, February 7, 2024 via a virtual platform from the John A. Wilson Building.

Responses to the questions are enclosed in this electronic booklet and divided into sections for ease in reading. I look forward to meeting with you and other members of the Committee on Recreation, Libraries and Youth Affairs to respond to these and any other questions you may have.

Together with Antonio (Tony) Williams, Chair of the Board of Library Trustees, and all members of the Board, we thank you for your support. We look forward to working with you and members of the Committee to continue the transformation of the District's public library system into one of the best in the nation.

Sincerely,

Richard Reyes-Gavilan  
Executive Director



DC Public Library

**DISTRICT OF COLUMBIA PUBLIC LIBRARY**  
**Performance Oversight Hearing**  
**FY2023 and FY2024 YTD**  
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DC Public Library

**DISTRICT OF COLUMBIA PUBLIC LIBRARY**  
**Performance Oversight Hearing**  
**FY2023 and FY2024 YTD**  
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**A. LIBRARY PROGRAMMING**

- Q1. Provide a description of all programs offered by DCPL in FY23 and to date in FY24. In your response, include the following:
- A narrative description of each program;
  - The number of sessions of each program that were held, if applicable, broken down by library; and
  - The number of individuals enrolled in each program, or the number of individuals that participated in each session of a program.

**TAB A1**

- Q2. How did DCPL connect with and provide services to vulnerable populations including seniors, in FY23 and FY24 to date?

**TAB A2**

- Q3. Provide an update on the summer challenge program at DCPL including targeted age demographics. In your response, include the number of individuals enrolled in the program in FY23, as well as the age demographic breakdown, any changes made to the program in FY23 or to date in FY24, and the results/outcomes from the program.

**TAB A3**

- Q4. Provide an update on the Adult Literacy Resource Center run by DCPL. In your response, include the number of individuals enrolled in the program in FY23 and to date in FY24 and the number of GED practice tests administered. Also include the attendance at Teacher Training Workshops administered by the program in FY23 and to date in FY24.

**TAB A4**

- Q5. Provide an update on DCPL's early childhood literacy campaign, Sing Talk and Read (STAR) and Books from Birth. Include the number of caregivers reached in FY22, FY23, and FY24 to date; how DCPL promotes STAR and Books from Birth; the number of participants in both programs; and plans for the future. For Books from Birth, include statistics on the program including the number of children enrolled, the number of



books distributed in FY20, FY21, FY22, FY23 and FY24 to date, and anticipated growth in the program.

**TAB A5**

- Q6. How has the usage of library meeting rooms in FY23 and in FY24 to date compared with usage in FY22? How does DCPL measure attendance for programming and community meetings? How frequently are meeting rooms used after library hours? How many community groups use meeting rooms after hours?

**TAB A6**

- Q7. Describe the Center for Accessibility, including its purpose, goals, and targeted populations. How many patrons were served by the Center for Accessibility Department in FY23 and FY24 to date? Has DCPL conducted computer classes for seniors in the last fiscal year? If so, how many participants were there? How has the reopening of MLK impacted the Center for Accessibility?

**TAB A7**

- Q8. Provide an update on DCPL's authority to raise and retain revenue. How much money was DCPL able to raise and retain in FY23 and to date in FY24? Describe how the revenue will be spent?

**TAB A8**

- Q9. Provide an update on the work of the Oral History Project at DCPL in FY23 and to date in FY24. Please include descriptions of relationships with organizational partners and objectives achieved. Also include the number of oral histories captured in FY23 and FY24 to date, and how these oral histories are made available to the public.

**TAB A9**

- Q10. What is needed to increase the completion rate for students in the Summer Reading program, especially the birth-to-5 and 6-to-12 age ranges?

**TAB A10**

- Q11. Please detail Go-Go Preservation Week and the activities surrounding it during the past fiscal year.

**TAB A11**

- Q12. The Neighborhood Legal Services Program has been around for eight years. How much has it expanded since its inception? How effective has it been?

**TAB A12**

- Q13. Provide the progress in the following programs:
- a. The 10,000-device distribution program funded by the Federal Communications Commission's Educational Connectivity Fund
  - b. The Digital Navigator Program
  - c. The activation of the Library's Tech Truck

**TAB A13**

## **B. Circulation and Acquisition**

Q14. What are the current circulation statistics? Provide FY22, FY23 and to date in FY24, in a comparison chart, by type and by location. In locations where circulation has trended downwards, indicate what new measures have been taken to encourage community engagement and usage of library resources.

**TAB B14**

Q15. Please provide circulation or download statistics for digital collections for FY22, FY23 and to date in FY24, broken down by category of media (e.g. books, magazines, video, periodicals, etc.) if possible.

**TAB B15**

Q16. What future trends in circulation does DCPL expect? How is DCPL adapting to meet any expected changes? What additional funding may be required to meet future circulation trends?

**TAB B16**

Q17. Were funds adequate in the circulation budget for FY23 and to date in FY24? If not, please explain. Does the circulation budget change to account for inflation year-over-year? What is the expected annual increase in cost for both digital and physical collections? Include aggregate wait lists broken down by type of media. To the extent possible, describe the demand for various types of media, DCPL's ability to meet that demand, and estimate the additional cost required to meet demand in FY23 and to date in FY24.

**TAB B17**

## **C. Technology**

Q18. Provide an update on the computer training programs offered by DCPL. How many people attended computer classes during FY23 and FY24 to date? How many public access computers are offered by DCPL? Does the number of public access computers meet demand? Does the number of training programs offered by DCPL meet demand?

**TAB C18**

Q19. Describe the usage and demand of DCPL's wired and wireless internet. Does DCPL have the necessary wired and wireless bandwidth to meet demand? Describe any investments to the wired and wireless infrastructure that are needed to meet demand? Describe any challenges DCPL experiences providing and meeting customer demand for wired and wireless internet access.

**TAB C19**

## **D. Facilities, Facility Planning, and Capital Projects**

Q20. List the branch libraries that have not yet been renovated or modernized. What are the current capital plans regarding the remaining branch libraries? Provide updates on

branch libraries currently in the Capital Improvement Plan. Include updates on planning, community engagement, estimated construction timelines, and approximate completion dates.

**TAB D20**

- Q21. Describe the current status of the progress and completion of the following projects:
- a. Chevy Chase Library
  - b. Deanwood Library
  - c. Juanita E. Thornton/Shepherd Park Neighborhood Library
  - d. Parklands-Turner Library
  - e. Petworth Library
  - f. Shaw/Watha T. Daniel Library
  - g. Southeast Library

**TAB D21**

- Q22. What are the plans for the new 4A library? Have there been any construction plans or layouts derived yet for it, etc.?

**TAB D22**

- Q23. Can you detail the plan surrounding Arthur Capper being used as interim space for the renovation of Southeast Library? How many staff are there? What are the hours? When will it be open and how does it compare in size, volume of books, etc. to Southeast Library?

**TAB D23**

- Q24. Describe the progress and construction of any new renovations or projected redevelopments of any other libraries under DCPL.

**TAB D24**

- Q25. Provide an update on the Facilities Master Plan development process, estimated completion of the FMP, how the FMP will inform decisions of future renovations, opening new branches, and how public private partnerships could be utilized for DCPL locations.
- a. How will the FMP inform lifecycle planning for DCPL capital projects? Also provide any lifecycle planning for projects completed in FY23 or to date in FY24.
  - b. How will the FMP address problems and challenges associated with newly renovated facilities, including chronic maintenance issues, design or construction flaws, or other defects stemming from the modernization?
  - c. Describe any recommendations made in the FMP regarding upgrades to library branches that were among the first to receive modernizations.

**TAB D25**

- Q26. How does DCPL budget for maintenance, both in capital and operating dollars? Was the maintenance budget (both capital and operating) sufficient in FY22 and FY23 and to date in FY24? If insufficient, please explain and include DCPL's maintenance needs, estimated costs, and appropriated capital or operating budget amount.

**TAB D26**

- Q27. Provide a current list of all properties supported by the DCPL budget. Indicate whether the property is owned by the District or leased and which agency program utilizes the

space. If the property is leased, provide the terms of the lease. For all properties provide an accounting of annual fixed costs (i.e. rent, security, janitorial services, and utilities).

**TAB D27**

Q28. Do the facilities owned or operated by DCPL meet current Americans with Disabilities Act requirements? If not, describe the facilities and situations that do not comply.

**TAB D28**

Q29. Provide the capital budget for DCPL and all programs under its purview during FY23 and FY24, including amount budgeted and actual dollars spent. In addition, provide:

- An update on all active capital projects in FY23 and FY24.
- Whether active capital projects in FY23 or FY24 had an impact on the operating budget of the agency? If so, provide an accounting of such impact.
- A description regarding how the agency decided the FY23 proposed capital budget and the sequencing of projects.

**TAB D29**

## **E. Community Engagement and Outreach**

Q30. How has DCPL received feedback from guests in FY23 and to date in FY24? Has DCPL adopted any new ways to solicit feedback from guests in the last fiscal year? In your response, include the most frequently received feedback and how that feedback facilitated a change in programs or practices.

**TAB E30**

Q31. The following questions are related to “Friends of the Library” organizations:

- Have any new “Friends of the Library” organizations been formed in the last fiscal year?
- How much funding did DCPL receive from the support of the Friends in FY23 and FY24, to date?
- What kinds of programs have been made possible through the participation of the Friends?
- Which libraries have a “Friends of the Library” organization attached to them? Which libraries do not?

**TAB E31**

Q32. Provide an update on the implementation of the District of Columbia Public Library Partnership and Sponsorship Amendment Act of 2019. Include a list and summary of agreements between the library and partners as a result of this Act in FY23 and FY24. Include any funding associated with this agreement and for what purpose those funds were used.

**TAB E32**

Q33. How many volunteers does the DCPL currently have? Have there been any changes in the last fiscal year to the selection and training process for volunteers?

**TAB E33**

Q34. Describe any efforts undertaken by DCPL in FY23 and to date in FY24 to identify and engage corporate partners to enhance the operations and collections of DCPL.

**TAB E34**

Q35. Do you know how many people that engaged in your workshops with DCHR received jobs in FY23 based on your resume building and interview skills programs?

**TAB E35**

Q36. Do you have a breakdown of the people who took and passed the Microsoft Office Specialist certification? Do you know which wards the customers live in?

**TAB E36**

## **F. Personnel**

Q37. What is the current staffing at branch libraries? Provide the number of staff assigned to each library, including job titles.

**TAB F37**

Q38. Is staff adequately supported with sufficient training and employee development programming? Please describe the existing training and employee development program, the number of staff who have went through training and employee development in FY23 and FY24 to date. Were funds sufficient for training and employee development in FY23 and FY24 to date? If not, please describe how much funding is needed for DCPL to sufficiently provide training and employee development, and how it would be used.

**TAB F38**

Q39. Are all branch libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? Have such absences resulted in reduced service or unplanned closures in the last fiscal year? How have staff absences affected DCPL's budget in FY23 and to date in FY24? How has the overall staffing level changed in the last fiscal year?

**TAB F39**

Q40. Has DCPL changed their policies with regard to hiring District residents in the last fiscal year? What is DCPL's compliance rate for the *First Source* and *Apprenticeship* program requirements? How was this compliance monitored and evaluated in FY23 and FY24, to date?

**TAB F40**

Q41. Has the agency adhered to all non-discrimination policies in regard to hiring and employment?

**TAB F41**

Q42. Have there been any allegations that the agency has violated hiring and employment nondiscrimination policies in FY23 or in FY24 to date? If so, what steps were taken to remedy the situation or ensure that the violation does not occur in the future?

**TAB F42**

Q43. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY23 or FY24, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

**TAB F43**

Q44. Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY23 and FY24, to date, whether or not those allegations were resolved.

**TAB F44**

Q45. Please list the administrative complaints or grievances that the agency received in FY23 and FY24, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY23 or FY24, to date, describe the resolution.

**TAB F45**

Q46. Provide a narrative description of the security personnel and procedures currently utilized by DCPL. Emphasize any changes in the security situation that have occurred within the last fiscal year. At a minimum, include:

- a. The number of library security guards currently employed by DCPL;
- b. The number of vehicles currently associated with DCPL security;
- c. New security initiatives or technologies instituted in FY23 and to date in FY24; and
- d. Any areas of concern as it relates to Library security.

**TAB F46**

## **G. Government Management and Oversight**

Q47. Provide an update on the implementation of DCPL's strategic plan.

**TAB G47**

Q48. Discuss any changes made in the last fiscal year to DCPL's emergency management process or its receipt of information about emergencies from the District and/or the Homeland Security and Federal Emergency Management Agency.

**TAB G48**

Q49. Provide an updated list of each branch library within DCPL that includes the following, if available:

- a. Name of the library;
- b. Head librarian;
- c. Hours of operation;
- d. Unique programs, offers, or collections;
- e. Contact information; and,
- f. President of the Friends Group.

**TAB G49**

- Q50. Describe any partnerships or collaborations currently underway between DCPL and other District government agencies, including the target populations to service. In particular, describe any new partnerships or collaborations developed, planned, or implemented over the last fiscal year. Include the following agencies:
- a. DC Public Schools;
  - b. DC Public Charter Schools;
  - c. DC Department of Parks and Recreation;
  - d. DC Department of Employment Services;
  - e. DC Office on Aging;
  - f. DC Department of Human Services;
  - g. Department of Health;
  - h. Department of Behavioral Health;
  - i. Office of the Chief Technology Officer; and
  - j. University of the District of Columbia and UDC Community College.

**TAB G50**

- Q51. Provide an update on DCPL's offering of library services at the D.C. Jail including staffing and the state of the collection.

**TAB G51**

- Q52. Describe how the DCPL Foundation supports programming, operations, capital projects, collections, and general library activity.

**TAB G52**

- Q53. What existing bequests, trusts, or other gifts does Library have? Provide details about the creation, status, and use of such monies.

**TAB G53**

- Q54. Identify all legislative requirements (both local and federal) that the agency lacks sufficient resources to implement properly.

**TAB G54**

- Q55. Identify any statutory or regulatory impediments to your agency's operations.

**TAB G55**

## **H. Board of Trustees**

- Q56. Provide a list of the Board of Library Trustees' current members. For each member, provide the following:



- a. The member's name;
- b. When the member's term began;
- c. When the member's term expires; and
- d. Number of Board meetings missed in FY23 and to date in FY24.

**TAB H56**

Q57. Are there any vacancies on the Board? If yes, how long has the position or positions been vacant?

**TAB H57**

Q58. Provide a list of the Board's meeting dates, times, and locations for FY23 and FY24 to date. If accessible, provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.

**TAB H58**

Q59. Describe the Board's practices for soliciting feedback from residents. How has resident feedback assisted or impacted the Board's decision-making process in FY23 or FY24 to date?

**TAB H59**

## **I. General Questions**

Q60. Please provide the number of visitors to DCPL, broken down by quarter and location in FY22, FY23 and to date in FY24.

**TAB I60**

Q61. Provide a current organizational chart for DCPL and the name of the employee responsible for the management of each office/program. If applicable, provide a narrative explanation of any organizational changes made during FY23 or to date in FY24.

**TAB I61**

Q62. Provide the agency's performance plan for FY23. Did DCPL meet the objectives set forth in the FY23 performance plan? Provide a narrative description of what actions the agency undertook to meet the key performance indicators, including an explanation as to why any indicators were not met.

**TAB I62**

Q63. Provide the agency's performance plan for FY24. What steps has the agency taken to date in FY24 to meet the objectives set forth in the FY24 performance plan?

**TAB I63**

Q64. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY23 and to date in FY24:

- a. At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

- b. At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- c. At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.

*[NOTE: for electronic submission submit raw data - (i.e. CFO data dump)]*

**TAB I64**

- Q65. Provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY23 and to date in FY24. For each, provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

**TAB I65**

- Q66. Provide a complete accounting of all reprogrammings received by or transferred from DCPL during FY23 and to date in FY24. For each, provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected. In addition, provide an accounting of all reprogrammings made within the agency that exceeded \$100,000 and provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected.

**TAB I66**

- Q67. Provide a list of all DCPL's fixed costs budget and actual dollars spent for FY23 and to date in FY24. Include the source of funding and the percentage of these costs assigned to each DCPL program. Provide the percentage.

**TAB I67**

- Q68. Describe any spending pressures that existed in FY23. In your response provide a narrative description of the spending pressure, how the spending pressure was identified, and how the spending pressure was remedied.

**TAB I68**

- Q69. Identify potential areas where spending pressures may exist in FY24. Provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY24 budget.

**TAB I69**

- Q70. Provide a list of all FY23 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, indicate the source of funds for each FTE (local, federal, special purpose, etc.).

**TAB I70**

- Q71. How many vacancies were posted for DCPL during FY23? To date in FY24? Which positions? Why was the position vacated? In addition, note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.

**TAB I71**

Q72. How many employee performance evaluations were completed in FY23 and how was performance measured against position descriptions? To date in FY24? What steps are taken to correct poor performance and how long does an employee have to correct their performance?

**TAB I72**

Q73. Provide the Committee with the following:

- a. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned;
- b. A list of employees receiving bonuses, special pay, additional compensation, or hiring incentives in FY23 and to date in FY24, and the amount;
- c. A list of the total overtime and workman's compensation payments paid in FY23 & FY24 to date; and
- d. A list of travel expenses for FY23 and to date in FY24, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.

**TAB I73**

Q74. Provide the following information for all grants awarded to or accepted by DCPL during FY23 and to date in FY24:

- a. Grant Number/Title;
- b. Approved Budget Authority;
- c. Expenditures (including encumbrances and pre-encumbrances);
- d. Purpose of the grant;
- e. Grant deliverables;
- f. Grant outcomes, including grantee performance;
- g. Any corrective actions taken or technical assistance provided;
- h. DCPL program and activity supported by the grant;
- i. DCPL employee(s) responsible for grant deliverables; and
- j. Source of funds.

**TAB I74**

Q75. Provide the following information for all grants/subgrants awarded by DCPL during FY23 and to date in FY24:

- a. Grant Number/Title;
- b. Approved Budget Authority;
- c. Expenditures (including encumbrances and pre-encumbrances);
- d. Purpose of the grant;
- e. Grant deliverables;
- f. Grant outcomes, including grantee/subgrantee performance;
- g. Any corrective actions taken or technical assistance provided;
- h. DCPL employee/s responsible for overseeing the grant; and
- i. Source of funds.

**TAB I75**

Q76. Provide the following information for all contracts awarded by DCPL during FY23 and to date in FY24:

- a. Contract number;

- b. Approved Budget Authority;
- c. Funding Source;
- d. Whether it was competitively bid or sole sourced;
- e. Expenditures (including encumbrances and pre-encumbrances);
- f. Purpose of the contract;
- g. Name of the vendor;
- h. Contract deliverables;
- i. Contract outcomes;
- j. Any corrective actions taken or technical assistance provided; and
- k. DCPL employee/s responsible for overseeing the contract.

**TAB I76**

- Q77. Provide the following information for all contract modifications made by DCPL during FY23 and to date in FY24, broken down by agency program and activity:
- a. Name of the vendor;
  - b. Purpose and reason of the contract modification;
  - c. Employee/s responsible for overseeing the contract;
  - d. Modification cost, including budgeted amount and actual spent; and
  - e. Funding source.

**TAB I77**

- Q78. For FY23 and FY24 to date, please provide the number of contracts and procurements executed by your agency. Please indicate how many contracts and procurements were for an amount under \$250,000, how many were for an amount between \$250,000-\$999,999, and how many were for an amount over \$1 million.

**TAB I78**

- Q79. Please provide the typical timeframe from the beginning of the solicitation process to contract execution for:
- a. Contracts and procurements under \$250,000
  - b. Contracts and procurements between \$250,000-\$999,999
  - c. Contracts and procurements over \$1 million

**TAB I79**

- Q80. In cases where you have been dissatisfied with the procurement process, what have been the major issues?

**TAB I80**

- Q81. What changes to contracting and procurement policies, practices, or systems would help your agency deliver more reliable, cost-effective, and timely services?

**TAB I81**

- Q82. Provide the following information for all purchase card transactions during FY23 and to date in FY24:
- a. Employee that made the transaction;
  - b. Transaction amount; and
  - c. Transaction purpose.

**TAB I82**

Q83. Provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY23 and to date in FY24. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.

**TAB I83**

Q84. What progress has the library made with fundraising since the passing of the District of Columbia Public Library Partnership and Sponsorship Amendment Act of 2019?

**TAB I84**

Q85. Please detail the initiative regarding the implementation of the period products and equipment installation in all libraries that was the result of the Period Equity Act of 2023.

**TAB I85**

Q86. Please provide an update on the status of the U Street Facilities Study and Needs Assessment funded in the FY24 budget.

**TAB I86**

**A. LIBRARY PROGRAMMING  
TABS A1 – A13**

## LIBRARY PROGRAMMING

### Question Number 1

Provide a description of all programs offered by DCPL in FY23 and to date in FY24. In your response, include the following:

- a. A narrative description of each program;
- b. The number of sessions of each program that were held, if applicable, broken down by library; and
- c. The number of individuals enrolled in each program, or the number of individuals who participated in each session of the program.

The DC Public Library (DCPL) supports residents with services and programming, books, and other library materials that prioritize:

- Reading: supporting new readers and cultivating a love of reading
- Digital Citizenship: preparing residents for life online
- Strong Communities: ensuring neighborhood libraries are vital centers of community learning and civic engagement
- Local History & Culture: fostering understanding and appreciation of what makes D.C. unique

The DC Public Library includes a central library and 25 neighborhood libraries and also provides library services inside the DC Jail. Most library buildings are flexibly designed to accommodate a variety of programs that support community learning. In addition, the Library continues to reach residents in non-traditional settings that include schools, restaurants, houses of worship, and – significantly – online at [dclibrary.org](http://dclibrary.org).

In FY23, as the city continued to invest in re-engaging with citizens and expanding activities and services, the Library was able to offer 9,283 virtual and in-person programs attended by 248,691 people, nearly doubling the number of programs and more than doubling program participants over the previous year.

All library programs are planned and implemented through the Public Services Division, directed by Chief of Public Services Tiffany Alston.

	FY23 Q1	FY23 Q2	FY23 Q3	FY23 Q4	FY24 Q1
Number of programs	2,149	2,381	2,548	2,205	1,855
Program Attendance	47,327	56,339	67,207	77,818	39,513

### Program Highlights

#### ***Reading: support new readers and cultivate a love of reading***

The Library offers a wide range of programming designed to support new readers of all ages and to cultivate a love of reading. The Library places particular emphasis on supporting the reading needs of the District's youngest residents striving to instill a passion for books and reading that will last a lifetime. In addition, the Library attempts to help adult new readers through original programming and by connecting them to formal learning programs offered throughout the city.



Key FY23 programs that supported the Reading priority include:

- **High-Profile Author Talks.** DCPL continues to host high-profile author talks, celebrating the works and achievements of major authors and providing District residents unique access to hearing directly from nationally renowned writers. The Library launched two new adult-focused series that highlight diverse authors. *La Comunidad Reads* with Lupita Aquino which hosted three author events and a signature panel with national-profile Latina authors. *Well Read Black Girl* with Glory Edim which aims to introduce a cohort of diverse writers to new readers and included seven author events featuring conversations with 11 Black women authors. Amina Luqman-Dawson kicked off Discover Summer at MLK Library with a discussion of her 2023 Newbery Award and 2023 Coretta Scott King Book Award Winning *Freewater*. Carole Lindstrom, *New York Times* bestselling and award-winning author of literature for young people spoke about her latest book, *Autumn Peltier, Water Warrior* at the Lamond-Riggs/Lillian J. Huff Library. This event was live streamed and included participants of the Smithsonian's Museum of American Indian's professional development program being held the same day.
- **400th Anniversary of Shakespeare's First Folio.** In partnership with the Folger Shakespeare Library, DCPL hosted a District-wide celebration of the 400th anniversary of Shakespeare's First Folio. This celebration included an exhibition at the MLK Library and featured an actual First Folio on loan from the Folger, as well as the world-premier of a play exploring themes of returning citizens, memory, and gentrification. The play went to 11 neighborhood libraries and had a week-long residency at the MLK Library.
- **Know Your Power Summit.** For the fourth year in a row, DC Public Library and the DCPL Foundation hosted the Know Your Power art contest and program series for teens. This year, the Teen Council kicked off the contest submission period with an afternoon-long summit for teens that included arts and writing workshops hosted by Words, Beats, and Life, a career talk from Tracie Ching, illustrator, and an author talk and Q&A with Jason Reynolds. All youth who participated received a free copy of Jason Reynolds' new book, *Miles Morales: Suspended*.
- **Beyond the Book.** The Beyond the Book initiative continued its multifaceted programming in 2023, allowing the Library to register more than 4,000 children and connect them and their families with the Library's wealth of resources in a myriad of ways. Each season, a noted book is highlighted with accompanying resources including an activity guide, book list, and recommended resources. Library staff participated in a variety of professional development workshops in 2023 to enhance their skills in creating programs that complemented these resources. Their programs helped children to build vocabulary, practice reading comprehension and increase exposure to STEM and different cultures. Another major component of the program is exposing children to books with characters who look like them, and DCPL hosted numerous diverse books and author programs through partnerships with local bookstores. *Daddy Dressed Me* by Michael Gardner, *Place Hand Here* by Katie Yamasaki, and *Elena Rides* by Juana Medina were some of the featured books and creators. More than 12,000 free books were distributed in 2023 through the Beyond the Book program.
- **Discover Summer.** Summer 2023, DCPL hosted several teaching artists from Story Tapestries and Mad Science, creating opportunities for youth to engage with STEAM and arts topics during the school break; neighborhood libraries hosted programs to engage children and families in early literacy activities and best practices; and the DC Public Library Foundation sponsored several author talks accompanied with free book distribution. DCPL hosted a short theatrical presentation of *The Lion King* and partnered with cultural institutions to host library days at popular museums with free visitation for registrants. To kick off summer Chasten Buttigieg stopped by the MLK Library to discuss his memoir. A total of 6,628 customers registered for the Discover Summer reading challenge.
- **Winter Challenge.** Winter Challenge 2023 was hosted in partnership with the Washington Wizards, Alexandria Public Library, Prince George's County Memorial Library System, and others. Winter Challenge encouraged children and families to read, participate in fitness activities, attend library events, and communicate. More than 700 children participated in this year's Winter Challenge and 175 children completed the program.
- **Expanding Neighborhood Early Literacy Programs.** This year was one of growth in the variety of early literacy programs offered at neighborhood libraries for ages birth to five. In addition to innovative programs led by neighborhood library staff, FY23 saw three new system-wide

initiatives: STAR Days, Wolf Trap Family Arts Experiences, and the return of Strong Start Community Playgroups. Drop-in family STAR Day programs were held in seven different neighborhoods to provide activities, resources, tips, and prizes celebrating the importance of singing, talking, reading, writing, and playing in the development of pre-literacy skills. Through a new partnership with Wolf Trap Foundation, families with young children had the opportunity to participate in Family Arts Experiences at 13 neighborhood libraries over the summer. These programs, presented by Master Teaching Artists, focused on incorporating strategies from the performing arts into early literacy activities, providing a fun, educational experience for the families in attendance as well as early learning tools for caregivers to use at home. Lastly, the in-person, monthly Community Playgroups facilitated by Strong Start (OSSE) resumed for the first time since 2020 at Mt. Pleasant and Francis Gregory libraries, providing families with infants and toddlers an opportunity to work on developmental skills through play, while connecting with early intervention information and resources. These three programs reached upwards of 1,150 participants.

***Digital Citizenship: preparing residents for life online***

Support digital citizenship by providing technology, internet access, and training.

Key FY23 programs that supported the Digital Citizenship priority include:

- **Digital Navigator program.** Five Digital Navigators were hired to help library customers in finding solutions to their technology needs through one-on-one help. The Navigators had a total of 3,371 customer interactions (FY23 to present), often spending up to 30 minutes supporting customers in expanding skills and achieving their specific goals. Navigators are currently working at the Anacostia, Benning/Dorothy I. Height, MLK, Mt. Pleasant libraries, and soon-to-open Arthur Capper Tech Express, an interim service provided while the Southeast Library is closed for construction. This ARPA-funded effort was quickly recognized as a critical new service and as a result is now funded in the Library's local budget.
- **Devices for Residents.** With FCC Emergency Connectivity Fund resources designed to help schools and libraries bridge the technology gap highlighted during the pandemic, the Library and agency partners (Child and Family Services Agency, the Department of Aging and Community Living, the Department of Human Services, and the Mayor's Office on Returning Citizen Affairs) completed distribution of 10,000 Chromebook devices to D.C. residents in June 2023. Through this collective impact project, District residents engaged in government services are able to access additional government and library services and participate in training opportunities.
- **JAWS instruction for the blind and low vision:** In FY23 and to date in FY24, the Library taught 109 JAWS classes, an assistive technology used by many seniors and others who are blind or low vision. This screen-reading software is critical for blind or low vision job-seekers looking for Federal government jobs, and allows for increased digital independence. There were about 500 participants in these classes.
- **Digital Literacy Classes:** In FY23 DCPL's Adult Learning Department offered new programs including Internet Core Competency Certification (IC3), Google Career Scholarships and Public Library Association (PLA) Digital Learn courses. The IC3 classes were taught as an eight-week course, as a pathway to a career in IT and to prepare patrons to take the IC3 Certification. Sixty percent of the participants earned their IC3-GS6 Level One Certification in the first two months of FY24. Through a partnership with Grow with Google, the Adult Learning Department was given 500 Google Career Scholarships to award. The scholarships covered the monthly Coursera fee for six months granting access to six online courses resulting in certifications in the areas of UX Design, Project Management, IT Support, Digital Marketing and Cyber Security. Overall, 80 percent of the recipients engaged with the coursework, 253 certifications were earned and 93 people (37 percent) completed two courses. The PLA grant provided the Adult Learning Department the opportunity to offer new digital literacy classes including Cyber Security, Zoom for Beginners, and the first computer basic class offered in Spanish.

***Strong Communities: ensure neighborhood libraries are vital centers of community learning and civic engagement***

The Library strengthens communities through services, programs, outreach and increased use of the Library's physical campus.

Key FY23 programs that supported the Strong Communities priority include:

- **Teen Council.** From November 2022 - August 2023, the Library employed eight District teenagers to assist staff and customers at libraries and to help bring more teens into the library with programs of their own design. In addition to paid compensation, youth in this program received training on various subjects, such as customer service, interviewing, event planning, project management, professional writing for the internet, information literacy, and creative expression. By August 2023, youth in the program reported gaining more confidence, better public speaking skills, professional writing skills, and a better understanding of library resources.
- **Family Learning.** In 2020, DCPL partnered with WHUR to bring PBS's Molly of Denali Family Program to DCPL. Due to the pandemic only Bellevue/William O. Lockridge Library was able to host a program in 2020. In Fall 2023, library staff participated in a training to host the Molly of Denali Family Program at other neighborhood libraries. This multi-session program introduces informational text in an Alaskan Native context and is designed to introduce children and adults to digital and tangible tools that are designed to support science inquiry and engineering design practices. Cleveland Park, Lamond-Riggs, Rosedale and West End libraries hosted successful renditions of this program during fall 2023.
- **Trans Pride at MLK.** DCPL was a main collaborator in this year's Trans Pride Washington D.C. event. The MLK Library was the host space for more than 300 members of the local trans community gathering to share resources, learn from one another, and celebrate each other. The Mayor's Office of LGBTQ Affairs was also a participant.
- **Peer Specialists.** Peer Specialists provide emotional support to guide interested individuals through the process of recovery by example, and through connections to services in the community. In FY23 DCPL expanded the peer outreach program to add additional staff and expand the number of locations being served. The expanded peer team is deeply focused on connecting with and assisting the many DCPL customers, doing the ongoing deep work of building trust and relationships with some of the most vulnerable individuals in the city. In FY23 and FY24 Q1, peers have had nearly 4,000 engagements at branches, over the phone, and through tabling events at branches.

***Local History & Culture: foster understanding and appreciation of what makes D.C. unique***

The Library connects residents to the District's past, present, and future by providing access to, experiences in, and support for local history and culture.

Key FY23 programs that supported the Local History & Culture priority include:

- **Group visits to The People's Archive:** The archives staff offered both in-person and virtual visits to organizations and educational institutions in FY23. The response exceeded our expectations, with three staff members leading 45 visits totaling more than 800 attendees. Examples include visits from the University of District of Columbia class on the History of D.C. led by Professor Dominique Hazzard. Research topics for that course included: Marion Barry's interaction with Congress; Connections between anti-gentrification and Go-Go; and the history of LGBTQ+ bookstore, Lambda Rising. The archive was able to provide primary and secondary sources on these important research topics.
- **DC Punk and Go-Go Rooftop shows:** The DC Punk Archive collects submissions from local bands to perform in the Library's long running punk series. Each concert, held on the beautiful rooftop terrace at Martin Luther King Jr. Memorial Library, attracted hundreds of customers, adults as well as young adults. In FY23 DCPL also hosted a series of rooftop Go-Go shows, and even had a special event featuring Punk and Go-Go bands performing back to back, bringing together two quintessential D.C. musical styles.
- **Panel discussion on Black Queer Publications in DC:** Over the years, a number of gathering spaces and events have helped to define Washington, D.C. as an important cultural center for Black queer life. The stories of these spaces are often interconnected with locally-founded Black

queer publications. Such publications have and continue to serve as a record of the gatherings, the concerns, and the ideas of D.C.'s Black queer communities. This panel explored the histories of some of these publications and their impact. Panelists included: Sheila Alexander-Reid, Founder, Women in the Life (digitized and available at the Library); Eboné Bell, Editor of Tagg Magazine; Jordan DeLoach, Lead Editor, Melanation Zine; Moderator Maya Thompson of DC Public Library. This panel discussion was held in partnership with Stable Arts, a local art gallery and studio, during their Eagle Creek Saloon art installation. The Eagle Creek Saloon was a recreation of one of the country's first gay bars and was on display from May 27, 2023 to July 8, 2023 at Stable Arts. The panel discussion was an intergenerational discussion that drew 50 attendees.

## **LIBRARY PROGRAMMING**

### **Question Number 2**

#### **How did DCPL connect with and provide services to vulnerable populations including seniors, in FY23 and FY24 to date?**

The most critical service the DC Public Library (DCPL) provides for vulnerable residents is the seven-day-a-week operation of safe, welcoming and inspiring learning spaces to be enjoyed at no cost. DCPL, like public libraries across the country, naturally serves as a place of refuge and a place to form connections for people in all circumstances. Throughout the pandemic library staff have worked tirelessly to connect with customers during the Library's modified operating hours and services.

The Library's priorities identify Strong Communities as one of the four core areas of work, with an intent to "strengthen communities through services, programs, outreach and increased use of the Library's physical campus." Longstanding initiatives related to this work include the Library's Center for Accessibility (see response to Question 7 for service details), the Adult Learning Department (see response to Question 4 for service details), and the D.C. Jail Library (see response to Question 51 for service details). In FY23 and FY24 to date the Library has invested in the following programs and services to support vulnerable populations.

#### **Peer Outreach Program**

Libraries have long been places that serve people experiencing homelessness or at risk of homelessness because they offer information on services in the community, access to computers, warmth in the winter, access to restrooms, and much more. With the DCPL Peer Outreach Program, customers with life challenges such as homelessness, mental health challenges, returning citizens, and customers with substance use challenges can meet with someone who has overcome the same challenges. Peer Specialists provide emotional support to guide interested individuals through the process of recovery by example and through connections to services in the community, from shelter to food to support getting critical documents like ID and birth certificates, and in some cases to housing.

In FY23 DCPL received additional funding to expand the peer outreach program to add a Health & Human Services Assistant Manager (LICSW), transition the current peer positions from grant-funded to locally-funded, and to expand the number of peers to four. As in previous years, all DCPL peers are Department of Behavioral Health Certified Peer Specialists, completing the DBH peer certification program. With this expansion, peers are meeting with patrons at the following libraries: Martin Luther King Jr. Memorial, Shaw/Watha T. Daniel, Benning/Dorothy I. Height, Anacostia, Petworth, Northeast, Woodridge, Northwest One, Shepherd Park/Juanita E. Thornton, Mt. Pleasant, and West End. In FY23 and Q1 FY24, the DCPL Peer Outreach Program had nearly 4,000 client engagements at branches, over the phone, and through tabling events at branches.

During the public health emergency and up to FY23, peers were focused on taking referrals from community mental health providers and some homeless service providers to support individuals in completing housing assessments. Starting in FY23, the Peer Program refocused its attention on connecting with and assisting the many customers in our branches who need emotional support and referrals to services, doing the ongoing deep work of building trust and relationships with some of the most vulnerable individuals in the city.

Many of the regular customers in libraries are individuals with severe and persistent mental health challenges and those with co-occurring disorders. The peers have been able to engage with many of them and build trusted relationships, and this has led to increased engagement with the DBH Community Response Team. The Peer Program has made greater connections with the DBH Team who is regularly able to provide crisis response for individuals who need access to deeper mental health services and substance use services.

Through “tabling” at branches, Peers have been able to reach additional people who may need low-level engagement. Peers offer care kits complete with toiletries, socks, cold-weather items, water, Narcan, and other essential items and use this as an opportunity to introduce themselves and either strike up a conversation or let the customers know their schedule at the branch if there is a need for follow up. Peers have also tabled in partnership with other organizations like the Washington Legal Clinic for the Homeless.

DCPL Peer Specialists participate in the City’s Coordinated Housing Assessment Program and track individuals through the Homeless Management Information System. Peers continue to connect customers to housing resources such as Permanent Supportive Housing and Rapid Re-housing. Peers are also working with patrons to help obtain IDs and other critical documents, providing warm-hand-offs to housing providers, and accompanying individuals to mental health and legal services appointments.

### **Opioid Response**

In support of the District-wide response to the ongoing opioid crisis, and as outlined in Mayor Bowser’s plan to end the opioid epidemic, Live.Long.DC, DCPL once again worked with the Department of Behavioral Health, to ensure narcan kits, available at most branches, were up-to-date. DBH coordinated three virtual Opioid Overdose/Narcan trainings for frontline staff. These trainings include information on current street drugs DBH is aware of, demographic information on the overdose epidemic in the District and, practical training on how to reverse an overdose using Narcan.

In Q3 FY23 and in Q1 FY24 DCPL partnered with DBH to host National Drug Take-Back events at libraries. In April, the Benning/Dorothy I. Height and Mt. Pleasant libraries were sites where individuals could dispose of unused medications as part of the DEA’s National Drug Take-Back Day. In October 2023, DCPL again partnered with DBH to be drop-off sites. Participating branches included: MLK, Benning/Dorothy I. Height, Southwest, Mt. Pleasant, Shaw/Watha T. Daniel, Anacostia, and Woodridge libraries.

### **Outreach & Inclusion Department**

The Outreach and Inclusion Department embeds and expands library services beyond the library walls to provide services to District residents who have barriers to accessing library buildings. In FY23, the team provided 360 programs and interacted with more than 13,000 residents. The team also distributed 9,000 free books and issued 505 new library cards.

Outreach and Inclusion Department works heavily with constituents of all ages in Wards 5, 6, 7, and 8. Regular partners include the D.C. Metropolitan Police Department, the D.C. Housing Authority, and the Department of Human Services.

For the sixth year, the Library partnered with the D.C. Housing Authority for the national Book Rich Environment program. The Outreach & Inclusion Department was able to coordinate with several partner locations to deliver and incorporate more than 9,000 giveaway books for youth and related information and activity suggestions. These are books for youth and teens to keep and add to their personal libraries. Partner locations included D.C. Department of Parks and Recreation camps, the Mayor’s Office of Latino Affairs, and D.C.’s Short-Term Family Housing sites. To enhance the literacy experience, Outreach staff created activity kits based on the books.

The Outreach & Inclusion Department has worked closely with the following partners:

- Bi-monthly craft kits and in-person programs with Ward 7 and 8 Short-Term Housing, The Horizon, and The Aya
- Bi-Monthly story times with National Center for Children and Families
- Monthly storytimes at the National Children’s Center
- Library pop-up visits from May - November 2023 at the Play Space at the Crummell School with Empower DC
- Library assistance, free books, and STEAM kits for the 7th District Metropolitan Police Department storytimes at Oxon Run Park in July - August 2023.
- Fifteen library pop-ups with the Office of Migrant Services at the temporary housing sites

### **Age-Friendly City Initiatives**

The Library continues its ongoing support of the Age-Friendly DC Initiative by connecting D.C. residents over the age of 50 with library resources, including book clubs, movie groups, job seekers programs, art workshops, and fitness programs, such as yoga and Tai Chi. Library staff worked closely with the Department of Aging and Community Living and senior service agencies to lead technology-focused workshops aimed at keeping residents 50 years old and above connected and active. Many of these programs were planned and led by a cohort of DCPL staff focusing on library services to seniors and in collaboration with partners like Iona Senior Services.

DCPL partnered on DACL's annual "Cupid's Kids" program, inviting community members to create Valentine's Day cards to be distributed to seniors. Cards could be dropped at DCPL locations, making it convenient for people to participate wherever they live in the District. Finally, DCPL continued to support recipients of DACL's iPad distribution program from the previous year. All participants received library cards, and DCPL hosted online technology training sessions to help participants get up and running with library materials and participate in a variety of online programs.

### **Office of Migrant Services**

After the Mayor created the Office of Migrant Services (OMS) in September 2022 to help address the needs of the thousands of incoming migrants, DCPL's Outreach & Inclusion Department established a partnership with OMS staff to provide weekly Spanish-language library programming to its family shelter, which currently houses about 500 people. Staff from the Outreach Department and from the Mt. Pleasant and Petworth libraries brought books, crafts, games, and other activities to the families, and in January 2023 began bringing the "Library on the Go-Go" truck to provide a mobile library experience. As of January 2024 library staff provided 17 visits, issued 70 library cards, and checked out 185 books.

### **DC's Trans Community**

DCPL was a main collaborator in this year's Trans Pride Washington, D.C. event in May 2023. MLK Library was the host space for more than 300 members of the local trans community gathering to share resources, learn from one another, and celebrate each other. The Mayor's Office of LGBTQ Affairs was also a participant during the event.



## LIBRARY PROGRAMMING

### Question Number 3

**Provide an update on the summer challenge program at DC Public Library including targeted age demographics. In your response, include the number of individuals enrolled in the program in FY23, as well as the age demographic breakdown, any changes made to the program in FY23 or to date in FY24, and the results/outcomes from the program.**

In FY23, DC Public Library (DCPL) continued the work of realigning its summer programming to match national best practices. Discover Summer 2023 was a program built on the combination of tracking and easily accessible activities. Customers were encouraged to read for 20 minutes a day, but they had the opportunity to set their own daily reading goal this year.

Discover Summer participants were tasked with completing developmentally appropriate activities in four age categories (birth to 5, 6 to 12, 13-19, and 20+), and encouraged to participate in library programs. Participants were able to register, track their progress on paper and in person or online through Beanstack to earn badges. There were 6,228 participants system-wide who tracked their progress. From June 17- August 31, 2023, the Library hosted 1,909 programs with a total of 43,798 attendees. The DC Public Library outreach team conducted 95 visits throughout the summer and provided services to more than 4,772 participants. This outreach allowed children and adults in the most vulnerable neighborhoods to complete the program, receive books and engage with the Library. The Outreach team established relationships with many of the housing communities in D.C. and hosted programs in nontraditional settings. In addition to monthly prizes from locally owned businesses, DC Public Library distributed more than 12,000 incentives that included books to customers of all ages throughout the summer.

- DCPS students had the ability to sign up for the reading program through their Clever accounts. The partnership between DCPS and DC Public Library strengthened school participation.
- DC Public Library continued to use the email address (readingprograms@dc.gov) for customers to correspond with the Library directly about the reading program, with emails coming in daily. Several people participated in the program by emailing their progress. The Library provided printable game boards for customers with limited computer access.
- DC Public Library created partnerships to support local businesses during a difficult time by purchasing gift cards and prizes for incentives for the Discover Summer program. Expanded partnerships included Politics and Prose, Studio Theatre, local Wendy's restaurants, the Smithsonian, the Washington Mystics, Awesome Con, the Washington Nationals, and DC United.
- Discover Summer featured library days at three museums that allowed over 400 customers the opportunity to experience literacy and interactive activities for free alongside museum experts at the Rubell Museum, the Phillips Collection, and the National Children's Museum.
- Discover Summer also awarded customers experiences throughout the city. Customers were provided with tickets to Washington National games, DC United games, and food vouchers.

#### *Engaging All Ages*

In addition to the reading program, Discover Summer offered a variety of learning opportunities during the summer. Teen highlights include:

- DC Public Library participated in the Marion S. Barry Summer Youth Employment Program. Participants helped create book reviews and other promotional material for the Library.
- The Library continued the Know Your Power workshop series and art contest for teens. The program was conducted via online and in person with community based organizations. The Know Your Power Civic Engagement Contest was a key aspect of Discover Summer. The robust program featured new programs and engaging activities with long standing community based organizations. Teen Council members led some of the events and participated in Discover Summer programs to document activities and engage other teens. The first Know Your Power Teen Summit took place for teens to have an introspective discussion on how creativity can be used to bring social change with author Jason Reynolds and illustrator Tracie Ching. On October 6, 2023, author Jacqueline Woodson discussed her new book, *Remember Us*. The culminating event took place at MLK Library in September 2023 and attendees received copies of Kim Johnson's, *Invisible Son*.
- *Mel Fell* by Corey Tabron was the featured Beyond the Book title for the summer and an art installation with illustrations from the books is at the Southwest Neighborhood Library. The Beyond the Book program targets developing readers ages 5-12. DCPL registered more than 600 children in the program and distributed over 4,000 books and learning resources for children to practice literacy skills.
- Discover Summer is a program for all ages. Chasten Buttigieg discussed his memoir at the MLK Library to kick off the program for adults. In addition to Buttigieg, there were several other adult-related Discover Summer programs such as film screenings, book clubs, a special partnership with Well-Read Black girl, author talks with book giveaways provided by the DC Public Library Foundation. yoga, writing circles, and education classes.
- For children, author Amina Duqman-Lawson kicked off Discover Summer by presenting her award winning book, *Freewater*. Children's programming featured a series of rotating teacher artists and performers such as Story Tapestries and MAd Science.
- Librarian curated activity kits and take-home materials were distributed at all branches and customers shared their results with the Library via pictures sent to [readingprograms@dc.gov](mailto:readingprograms@dc.gov).
- In June, July, and August, D.C. residents checked out 1,075,816 physical materials (books, DVDs, scores, and Audiobooks), an increase from a little more than 800,000 the previous year, due, in large part, to Discover Summer activities.

#### FY23 Additions

- Developmentally appropriate companion guides were developed to engage participants and proved to be a major hit.
- The Discover Summer webpage was updated to include age-appropriate downloadable guides and information. The page garnered 27,040 views.

**FY20, FY21, FY22, and FY23 Summer Reading: % of registrants who completed the program**

	Registrations				Completions				% Completion			
	FY20	FY21	FY22	FY 23	FY20	FY 21	FY 22	FY 23	FY20	FY 21	FY 22	FY 23
<b>Birth-5</b>	668	776	1,051	<b>1,199</b>	307	295	174	<b>259</b>	46%	38%	16%	<b>21%</b>
<b>6-12</b>	1,737	1688	1,979	<b>2,420</b>	572	399	281	<b>348</b>	33%	24%	14%	<b>14%</b>
<b>13-19</b>	329	491	407	<b>478</b>	123	72	49	<b>85</b>	37%	15%	12%	<b>18%</b>
<b>19+</b>	1,604	1,232	1,787	<b>2,287</b>	610	94	207	<b>448</b>	38%	8%	11%	<b>19%</b>
<b>Total</b>	4,338	4,187	5,224	<b>6,384</b>	1,612	860	711	<b>1,140</b>	37%	20%	14%	<b>18%</b>

The number of participants increased by more than 1,000 this year. The change in program design while following national best practice for summer learning did impact the completion rate as the Library is working to build a more interactive and experience-based program. To improve the completion rate the Library will target promotion on helping customers get across the finish line and closeout celebrations. Companion guides will continue to accompany the summer program providing customers with “How To” guides to help them complete the program, and DCPL will work to bridge the divide by presenting to schools and outside organizations as early as March.

It is also important to note that the Library provides many essential services during the summer months which contribute to student learning: access to computers, reading materials in print and online, and high-quality programming for children birth - 18. The Library’s early literacy service, ABC Mouse, has been expanded to at-home use. The appropriate way to measure the Library’s summer contribution to learning is to include the constellation of data points, including data from some of the aforementioned services, that show library engagement beyond tracking registration and completion.

Plans for FY24 include:

- Create opportunities for more interactive learning experiences for school-aged kids through STEAM Take and Make Kits and outdoor environmental programming.
- Strengthen partnerships with local organizations that provide specialized services to appeal to the interests of all customers and assist the Library with cross promotion of events and services.
- Continue age-specific programs.
- Continue building even more partnerships with cultural organizations and local D.C. establishments to provide experiential incentives for families.
- Engage families by providing localized opportunities for experiential learning.

## LIBRARY PROGRAMMING

### Question Number 4

**Provide an update on the Adult Literacy Resource Center run by DCPL. In your response, include the number of individuals enrolled in the program in FY23 and to date in FY24 and the number of GED practice tests administered. Also include the attendance at Teacher Training Workshops administered by the program in FY23 and to date in FY24.**

The Adult Learning Department (formerly known as the Adult Literacy Resource Center) is a specialized department housed within the Martin Luther King Jr. Memorial Library. The name Adult Learning reflects the department's expansion of focus to include digital literacy for adults (such as the Library's free computer classes), along with adult basic literacy education. The department serves diverse populations with needs that can encompass learning English, acquiring basic computer skills and learning the joy and utility of reading.

The Adult Learning Department (ALD) provides tutoring assessments for adult learners who are working to obtain a high school diploma. In FY23 and FY24 to date, scheduled tutoring appointments were offered both virtually and in-person for customers who wanted to prepare for the GED exam. GED tutoring sessions are scheduled for one to two hours, once or twice per week depending on the tutee's availability and the subject. How long it takes for someone to pass the exam is dictated by how many of the four subjects (that equate to one exam) they need to pass, level of education, time they can allot to studying and other key factors.

The GED Ready Practice test assesses customers' readiness for the GED exam and is offered twice a week. This service includes a technology assessment to determine if customers have the skills to take a computerized test, assistance with GED account creation, vouchers to access the practice test, and counseling services to discuss scores, next steps and/or referrals for test takers. The department's Educational Specialists provide guidance for test takers on how to register for the official GED exam through the OSSE GED Program Office. For test-takers who prefer to study individually, Educational Specialists identify books, websites and other resources for their course of study.

The Adult Learning Department staff responds to walk-ins, phone calls and emails on a daily basis, answering questions concerning high school equivalency options, making referrals to literacy providers/programs within the District, as well as explaining computer class options. In FY23 and FY24 to date, ALD had 2,869 in-person customer referrals. In FY23, there were no Best Practices workshops for Adult Basic Education and adult literacy practitioners. However, the program resumed in FY24 with one event held so far.

The ESL (English as Second Language) Conversation Circles are still held virtually with morning and evening sessions on Mondays and Wednesdays with steady attendance. The ALD's *A Feel for Books* book discussion for adults with basic/low literacy skills expanded to include *A Feel for Books* for English language learners in FY23. The ALD piloted its second year of the Citizenship Preparation class and offered two 12-week sessions with about eight participants preparing to take the Naturalization Exam.

The Adult Learning Department offers a robust selection of free computer classes and certifications. Classes range from computer basics for customers new to using computers to providing exams to earn Microsoft certifications. In FY23, through a partnership with Grow with Google, the Adult Learning

Department was given 500 Google Career Scholarships to award. The scholarships covered the monthly Coursera fee for six months, granting access to six online courses, resulting in certifications in the areas of UX Design, Project Management, IT Support, Digital Marketing and Cyber Security. Nearly 400 recipients activated their accounts, 253 certifications were completed and 93 people completed two courses.

In FY23, ALD ran its second year of the virtual Microsoft Office Certification preparation class pilot for Word, Word Expert, Excel, PowerPoint, and Outlook. During three consecutive six-week cycles of virtual instruction, conducted from May to September, the Library served 37 participants for a total of 180 hours of virtual instruction per six-week cycle toward Microsoft Office Specialist (MOS) Certification in one or more of the above-cited Microsoft applications. A total of 49 Microsoft Office Specialist (MOS) Exams were administered during three six-week cycles, with a success rate of 30 percent. Two participants were distinguished by Certiport as D.C. Champions in the Certification Exam in which they scored the highest in the D.C. area. Both have been invited to represent the District of Columbia and compete in the Office 2019 track in the 2024 Microsoft Office Specialist U.S. National Championship, which will be held at Certiport’s CERTIFIED Educators Conference in Orlando, Florida in June 2024.

In the last month of FY23 (Sept.), the ALD launched the first Internet Core Competency – Global Standard 6 (IC3-GS6) Course and Certification Exam cycle, conducted onsite in three-hour sessions, twice a week, for four weeks. The course covered the seven subject areas of IC3-GS6 Level One that prepared students for the Level One Certification Exam. Twenty participants were provided with both onsite instruction and their own GMetrix™ Skills Management System account to supplement their preparation for certification success. Sixty percent of the participants earned their IC3-GS6 Level One Certification in the first two months of FY24 (October and November 2023). Levels Two and Three of the IC3-GS6 Course and Certification Exam cycles will be offered in the remainder of FY24.

In addition to computer classes, the Adult Learning Department provides Techy Tuesday and Job Seekers Walk-in Clinic. Techy Tuesday is a device advice service for library users to come in with their personal devices and ask questions on how to use it or troubleshoot an issue. The Job Seekers Clinic provides resume, cover letter and job search assistance.

**FY23 and FY24 to date**

<b>Program</b>	<b>FY23 Attendance</b>	<b>FY24 to date Attendance</b>	<b>FY23 and FY24 to date Total Attendance</b>
A Feel for Books and Movies	165	50	215
Best Practices Workshops <i>(No workshops were organized in FY23)</i>	0	5	5
Outreach Events	346	100	446

GED Tutoring <i>(Formerly Learning Lab)</i>	571	118	689
GED Ready Practice Test <i>(Formerly Learning Lab Assessments)</i>	56	17	73
English Conversation Circles	2,652	248	2,900
Referrals to Adult Literacy Instruction Programs	412	109	521
Questions about High School Completion/GED	1,356	150	1,506
Digital Literacy Classes	4,132	785	4,917
Digital Literacy Certifications <i>(Microsoft Office Specialist, IC3 and Google Career)</i>	205	86	291
Techy Tuesday	395	106	501
Job Seekers Walk-in Clinic	240	57	297

## LIBRARY PROGRAMMING

### Question Number 5

**Provide an update of DCPL’s early childhood literacy campaign, Sing Talk and Read (STAR) and Books from Birth. Include the number of caregivers reached in FY22, FY23, and FY24 to date; how DCPL promotes STAR and Books from Birth; the number of participants in both programs; and plans for the future. For Books from Birth, include statistics on the program including the number of children enrolled, the number of books distributed in FY20, FY21, FY22, FY23, and FY24 to date, and anticipated growth of the program.**

DC Public Library’s (DCPL) Books from Birth program continues to thrive each year. The Library’s partnership with the Department of Health (DOH) connects tens of thousands of families of newborn babies each month to the program, including families in target communities across the city. Nearly 80 percent of Books from Birth participants are registered through the partnership with the DOH. The remaining 20 percent are registered through the Books from Birth online portal. Program staff members consistently register new families and manage the database to ensure implementation of the program is monitored.

#### *Books from Birth Program Statistics*

<b>Metric</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY 24</b>
Number of Active Children Enrolled	37,058	37,217	34,155	32,709	32,646
Total Number of Books Delivered	1,469,993	1,621,404	2,058,618	2,761,947	2,860,379

**Number of Graduates** (to date): 43,288

**Current Active Children** (As of 1/16/2024): 32,646

**Unique Children Served** (to date): 87,803

D.C.’s declining birth rate has impacted the number of children enrolled in the program. According to the Kid Count Data, evidence indicates a declining birth rate in the District. For instance, the number of children in D.C. eligible for Books from Birth was 52,950 in 2016 when the program began compared to 46,971 in 2022 (Office of the Deputy Mayor of Education, Updated 4/14/2023, data from KIDS COUNT for 1990 and 2000; data for 2010, 2020-2021 from Natality Data, Vital Records Division, Center for Policy, Planning and Evaluation, DC Department of Health; population statistics from the US Census Bureau)."



The report from the Office of the Deputy Mayor of Education also reveals a trend in declining birth rates over the years: "The number of births steadily decreased during the 1990s, plateaued during the early 2000s, and steadily increased between 2006 and 2016. The number has decreased each year since. Birth rates, measured as the number of births per 1,000 population, decreased between 1990 and 2000 from 19.45 to 13.40 births per 1,000 population. The rate increased to 15.22 births per 1,000 population in 2010 and is now estimated to have dipped to 12.95 births per 1,000 population" (Office of the Deputy Mayor of Education, Updated 4/14/2023, data from KIDS COUNT for 1990 and 2000; data for 2010, 2020-2021 from Natality Data, Vital Records Division, Center for Policy, Planning and Evaluation, DC Department of Health; population statistics from the US Census Bureau)."

In addition to the declining birth rate, DCPL has noticed a trend with the number of children enrolled by age group with a decline in the number of enrolled children as they near five years of age. In many instances, these children move to other areas in the D.C. region or their accounts are closed due to them moving outside of the District.

### *Marketing to New Participants*

The Library launched an advertising campaign with ABC7's *Reading with Robert* segment hosted by journalist and internet personality Robert Burton. The segment had 297 spot time placements with more than six million impressions. The complementary digital campaign consisting of streamed content, Facebook, and Instagram posts resulted in more than 80,000 impressions.

The Library's social media platforms also reached a substantial number of residents. The Library posted Books from Birth and STAR information on average more than six times a month throughout the year resulting in 130,327 impressions and 2,336 engagements.

Additionally, STAR and Books from Birth were promoted in the Library's e-newsletter, Beyond Words, sent to all library cardholders. An issue featuring Month of the Young Child, sent on Apr. 24, 2023 reached 197,595 recipients with a 47 percent unique open rate and 2,263 clicks. A second issue sent on Sept. 12, 2023 reached 213,853 recipients with a 47 percent unique open rate and 2,406 clicks.

During FY23 the Library expanded the outreach and awareness campaigns for STAR and Books from Birth through Books from Birth Graduation events, STAR Days, the annual STAR Fest event, and support for neighborhood library early literacy programs that further the programs' goals.

### *Participant Engagement*

The Library sends a monthly email newsletter to families with valid email addresses enrolled in Books from Birth. In FY23 the email list increased by more than 19 percent. On average, the newsletter reached 12,985 people each month with a 53 percent unique open rate (average marketing open rates are 21.5 percent) and a 2.13 percent click through rate. (Average marketing click through rates are 2.3 percent). The newsletter promotes early literacy programs and services offered at DC Public Library and provides tips for incorporating singing, talking and reading into caregivers' busy lives. It also provides a direct connection to the Library and age appropriate programming to encourage lifelong reading and library usership.

## **Books from Birth Graduation**

In 2023 DCPL hosted two Books from Birth graduation events at the Shaw Neighborhood Library and the Tenley-Friendship Library that were well attended. More than 150 children received graduation kits, diplomas, and backpacks and were signed up for the Library's new Beyond the Book program geared toward developing readers, ages 5 - 12. The goal is to continue engagement with developing readers after they graduate from the Books from Birth program at age 5.

## **STAR Fest**

On September 30, 2023 the 9th annual STAR Festival for families with young children was held at the Martin Luther King Jr. Memorial Library. Families engaged with interactive activities focused on the five early literacy practices of singing, talking, reading, writing, and playing, and received related prizes, including free books to take home. Activities included live musical performances by local favorites Uncle Devin, Marsha and the Positrons, and Eric Litwin; family and ASL (American Sign Language) story times; live storytelling performances by Story Tapestries; fine motor pre-writing activities; a softscape play area; and educational games. Attendees were encouraged to sign up for Books from Birth as they checked in, and graduates of the Books from Birth program could sign up for the Beyond the Book program. A community partner gallery allowed participants to interact with community resources including DCPS Ready for Pre-K, DC Child Care Connections, DCPS Early Stages, and OSSE Strong Start.

## **STAR Days**

Inspired by the annual STAR Festival, smaller scale neighborhood STAR Days were implemented this year in seven library locations where 321 participants – largely families with children birth to age 5 – celebrated singing, talking, and reading, and learned about fun ways to incorporate these practices into their daily routines. Participants engaged in simple activities they could reproduce at home with their families, and received prizes focused on singing, talking, reading, writing and playing, while gathering information about STAR and Books from Birth.

## **Neighborhood Library Program Support**

Books from Birth funding is also used to support the Library's robust early literacy offerings that further the purpose, mission, and message of the Books from Birth program and the STAR campaign – the importance of singing, talking, and reading with young children from birth to five in order to prepare them for school and learning to read. Support provided in FY23 includes:

- **Books from Birth collateral** (program applications, promotional postcards, giveaways) and **STAR collateral** (literacy tip bookmarks, literacy-based growth charts) to promote the program and campaign at neighborhood library programs and in children's areas across the library campus throughout the year.
- **Story Time materials** such as musical instruments and storytelling kits for all locations, to enhance these programs which serve to model the principles of STAR to caregivers.
- **Family Arts Experiences** at 13 libraries, through a partnership between Wolf Trap Foundation and Books from Birth, serving 478 people. Master Teaching Artists shared fun strategies from the performing arts for families to incorporate into their daily literacy and learning routines.

- **Library staff professional development** to improve knowledge of early literacy and engagement with library patrons and Books from Birth participants. Topics included the impact of musical rhythm on early brain development and interactive preschool storytelling.

*STAR and Books from Birth Partnerships*

The Library has worked with a variety of key partners to deliver messaging and training to caregivers and educators as well as spread awareness of Books from Birth and deliver books to families, including:

<b>Government Agencies</b>	
<ul style="list-style-type: none"> <li>● Child and Family Services (CFSA)</li> <li>● DCPS Early Stages</li> <li>● DC Department of Health (Vital Records, Help Me Grow &amp; Healthy Start)</li> <li>● Department of Parks and Recreation</li> <li>● Department of Youth Rehabilitation Services (DYRS)</li> <li>● Mayor's Office of Community Relations and Services</li> <li>● DC Fire &amp; EMS</li> </ul>	<ul style="list-style-type: none"> <li>● MySchoolDC</li> <li>● Office of the Chief Technology Officer (OCTO)</li> <li>● Office of the Mayor - Safer, Stronger DC</li> <li>● Office of the State Superintendent of Education (OSSE) (Strong Start &amp; DC Child Care Connections)</li> <li>● Thrive By Five</li> <li>● US Postal Service</li> <li>● Office of Neighborhood Safety and Engagement (ONSE)</li> </ul>
<b>Cultural Institutions</b>	
<ul style="list-style-type: none"> <li>● National Building Museum</li> <li>● Smithsonian Air and Space Museum</li> <li>● Smithsonian Natural History Museum</li> <li>● Rubell Museum</li> </ul>	<ul style="list-style-type: none"> <li>● Smithsonian Hirshhorn Museum</li> <li>● The Phillips Collection</li> <li>● National Children's Museum</li> <li>● Wolf Trap Institute for Early Learning Through the Arts</li> </ul>
<b>Healthcare Organization</b>	
<ul style="list-style-type: none"> <li>● National Children's Hospital</li> </ul>	<ul style="list-style-type: none"> <li>● Public Benefit Corporation (CSW)</li> <li>● DC Family Unity Healthcare Center</li> </ul>
<b>Nonprofits and Educational Organizations</b>	
<ul style="list-style-type: none"> <li>● Arcadia Food</li> <li>● Briya Public Charter School</li> <li>● Friends of Deanwood Library</li> <li>● Good Projects, Inc.</li> <li>● Thrive DC</li> <li>● DCAEYC</li> <li>● AppleTree PCS</li> <li>● Paramount CDC</li> <li>● TMEHI/ASA Early Learning Academy</li> </ul>	<ul style="list-style-type: none"> <li>● Junior League of Washington</li> <li>● Martha's Table</li> <li>● Washington Nationals Youth Baseball Academy</li> <li>● Reach Out and Read</li> <li>● DC Childcare Connections</li> <li>● UPO @ C.W. Harris ES</li> <li>● The Federal City Alumnae Chapter of Delta Sigma Theta Sorority, Inc.</li> </ul>

*Books from Birth Plans - FY 24*

DCPL plans to continue targeting early literacy educators, increase promotion and advertisement of the program, and target caregivers of PreK students to ensure that they are enrolled in the program. Further, the Library plans to continue various early literacy events such as STAR Fest, STAR Days and more.

Additionally, DCPL looks to continue identifying creative ways to help participating families use the personal libraries they have grown through book extension activities, such as featuring Books from Birth titles in interactive story walks at libraries. Further, the Library will continue to focus on engaging participants in and graduates of the program and increase the presence of Books from Birth titles in libraries so children can engage with these familiar books at library early literacy programs.

## LIBRARY PROGRAMMING

### Question Number 6

**How has the usage of library meeting rooms in FY23 and in FY24 to date compared with usage in FY22? How does DCPL measure attendance for programming and community meetings? How frequently are meeting rooms used after library hours? How many community groups use meeting rooms after hours?**

Usage of library meeting rooms in FY23 and FY24 to date continues to climb steadily since the end of the pandemic as shown in the following table:

Year	Meeting Room Bookings	Study Room Bookings
FY22	11,053	35,270
FY23	18,358	51,440
FY24 Q1	5,064	13,822

Anticipated attendance for community meetings is reported to the Library by the person or organization booking the meeting room space. While it is captured in the library's room management software, DCPL does not independently verify the attendance.

Meeting rooms are currently used after hours for two ANC meetings at the MLK and West End libraries. In FY23 and to date in FY24, eleven ANC 2A meetings have been held after hours at West End Library, and four ANC 2C meetings have been held after hours at the MLK Library.

## LIBRARY PROGRAMMING

### Question Number 7

**Describe the Center for Accessibility, including its purpose, goals, and targeted populations. How many patrons were served by the Center for Accessibility Department in FY23 and FY24 to date? Has DCPL conducted computer classes for seniors in the last fiscal year? If so, how many participants were there? How has the reopening of MLK impacted the Center for Accessibility?**

The Center for Accessibility is committed to providing customers with disabilities equal access to library resources and services at all DC Public Library (DCPL) branches. The Center for Accessibility staff work to provide disability-related cultural programming, book clubs, and accessible game nights throughout the year as well as classes in American Sign Language (ASL) and Assistive Technology for blind and low vision patrons.

The Center for Accessibility is home to the DC Talking Book and Braille Program, part of the National Library Service for the Blind and Print Disabled, which provides braille and audio materials to eligible District residents who cannot read standard print due to a disability. The Center also runs the Library by Mail program, which mails standard print materials and DVDs to eligible users who cannot physically visit a library location due to a temporary or permanent illness or disability.

The Center provides reasonable accommodations for participating in all library programs and services, including, but not limited to, ASL (American Sign Language) Interpretation, live captioning (CART), and handouts in alternate formats like large print and braille.

In FY23 and FY24 to date, 4,774 patrons attended 386 programs held by the Center for Accessibility. Examples of programs include a Storytelling and Comedy Night featuring performers with disabilities, author talks, accessible game nights, iPhone and Android accessibility training, web accessibility discussions, and beginning Braille instruction. Computer classes were another facet of programs and services offered; at MLK Library, DCPL taught 109 JAWS classes, an assistive technology used by many seniors and others who are blind or have low vision, with 501 attendees.

In addition to accessibility-related classes and programs, the Library served 45 patrons across the District through its Library By Mail program, and the Center for Accessibility recorded 790 active users in FY23 and FY24 to date through the DC Talking Book and Braille Program, including 74 new users to the service.

The Center for Accessibility provided outreach to many schools with students with disabilities, including River Terrace Education Campus, Jefferson Middle School Academy, St. Colleta of Greater Washington, Kendall Demonstration School, and targeted collaboration with DCPS Vision Support Specialists, who serve students who are blind or have low vision.

The reopening of the MLK Library has allowed Center for Accessibility to offer more computer classes, assistive technology training, and one-on-one assistance to District residents. It has also allowed for larger partnerships on new initiatives, like the Smart Home Exhibit in partnership with the DC Assistive Technology Center, run by DDS and University Legal Services. This event came directly out of Center for Accessibility staff's committee work on the Assistive Technology Council and doubled the attendance to 110 in 2023, compared to the inaugural event in summer of 2022. The Center for Accessibility also provided accessibility support for large-scale events like the DC History Conference, providing ASL interpretation for keynote sessions, and on-the spot accommodations for participants needing to use a transcription app or sound amplifier.

Further, the reopening of the MLK Library presented an opportunity to create an accessible app for navigating MLK Library. Goodmaps provides library users with step by step directions for exploring the MLK Library building, working in conjunction with a phone's camera and screen reader, to allow for great independence of movement for all library visitors, particularly those who are blind or low vision.

## LIBRARY PROGRAMMING

### Question Number 8

**Provide an update on DCPL’s authority to raise and retain revenue. How much money was DCPL able to raise and retain in FY23 and to date in FY24? Describe how the revenue will be spent?**

DC Public Library (DCPL) was able to generate \$606,000 in FY23 from event space rentals. FY23 was the second full year for events generating revenue. The Revenue Generating Fund includes catering, café leasing, percentage of sales from cafe lessee, event space rental, passport services, on-line book sales (of deaccessioned collections), and pop-up retail. Per Library Board guidelines, the revenue will be spent on library cultural programs, library arts and exhibitions, and supplies and equipment needed to maintain the event rental program.

The revenue generating authority legislation was amended in FY20 to designate the Revenue Generating Fund (Fund 1060302) as non-lapsing, thus allowing DCPL to keep unspent revenue beyond the end of each fiscal year. The amendment also added the revenue from online book sales of outdated materials to the revenue generating fund.

<b>DCPL Revenue</b>	<b>FY 2023</b>	<b>FY 2024 (1st Quarter)</b>
Copy Fund (1060295)	-	-
E-Rate Fund (1060301)	320,879.93	3,561.46
Revenue Gen Fund (1060302)	929,367.57	27,442.67
<b>Total Revenue</b>	<b>1,250,247.50</b>	<b>31,004.13</b>

Note:

Revenue from the E-Rate Fund (1060301) is reimbursement from the FCC's E-Rate program that makes telecommunications and information services more affordable for schools and libraries. DCPL uses these funds for hardware and software technology needs at library locations across the city.



## LIBRARY PROGRAMMING

### Question Number 9

**Provide an update on the work of the Oral History Project at DCPL in FY23 and to date in FY24. Please include descriptions of relationships with organizational partners and objectives achieved. Also include the number of oral histories captured in FY23 and FY24 to date, and how these oral histories are made available to the public.**

In FY23 and to date in FY24, nine oral projects consisting of 51 individual interviews were added to the DC Oral History Collaborative (DCOHC) collection in Dig DC, DC Public Library's (DCPL) The People's Archive online portal to digital special collections available on the Library's website. An additional 12 projects, consisting of 74 interviews, were received from DCOHC and are being preserved by The People's Archive digital team. These projects are awaiting further components from DCOHC before they are added to the Dig DC collection, but are available to the public in The People's Archive reading room at the MLK Library. The following DCOHC oral history projects were added to Dig DC during this period:

- Mind, Body, and Justice: Health Activists East of the Anacostia River - 5 interviews
- African American Artist Community Supports - 5 interviews
- A Grassroots Response to a Child Welfare Crisis (extension) - 6 interviews
- Asbury United Methodist Church Oral History Project (extension) - 5 interviews
- When Parents United for D.C.'s Public Schools - 7 interviews
- We're Glad You're Here Oral History Project - 6 interviews
- Voices of Fort Totten Storytellers - Tobin Smith (extension) - 2 interviews
- Newton Street/The Cooperative at 1477 and Black Women Warriors - 5 interviews
- Let's Talk Hand Dance - 10 interviews

In FY23 and to date in FY24, staff in The People's Archive have coordinated transferring, accessioning, preserving, describing, and making accessible all oral history projects from DCOHC. Additionally, library staff provided training to new HumanitiesDC grantees on the role of DCPL in their grant deliverables, the basics of metadata, and the basics of copyright.

Further, The People's Archive added three oral history projects consisting of 13 interviews to Dig DC in partnership with the Center for Inspired Teaching oral history program and coordinated the transferring, accessioning, preserving, describing, and making accessible all interviews from the program.

The following oral history projects were added to Dig DC:

- Cora Masters Barry Oral History Project - 1 interview
- Center for Inspired Teaching 'Real World History' Oral History Project - 11 interviews
- DC Art Spaces - 1 interview

DCPL staff served on two panels at the Oral History Association annual conference in October 2023 titled: "Check This Out! Public Libraries Make Oral History Prevalent and Pertinent," and "Real World History: Empowering Young Historians and Facilitating Intergenerational Exchange Through Oral History."

## **LIBRARY PROGRAMMING**

### **Question Number 10**

#### **What is needed to increase the completion rate for students in the Summer Reading program, especially the birth-to-5 and 6-to-12 age ranges?**

The completion rate for DC Public Library's (DCPL) Discover Summer program for the birth-5 age group improved five percentage points, from 16 percent to 21 percent in FY23. While the completion rate remained low, the participation rate for the 6-12 age group improved. As participation rates continue to increase the Library hopes that that will translate into more excitement around the program and ultimately boost engagement and increase completions. To create the excitement, DCPL worked hard to offer prizes and incentives in FY23 that would appeal to a variety of participants. These additions included educational resources, in-hand prizes, and family inclusive events.

DCPL is very involved with DC public and DC public charter schools throughout the school year. In addition to offering special programs and services during the school year, library staff visit schools in the spring to promote the Library's Discover Summer Program, a summer-long literacy and learning program for all ages, birth - adults. Also, DCPL staff host numerous campers including those who are part of DC Parks and Recreation (DPR) programs. These efforts and more have contributed to the increase in registrations and completions.

While the Library is pleased with the increases, there is more than can be done to register more youth and improve completion percentages. In looking at other urban jurisdictions, DCPL has found that the most successful library summer reading programs are city-wide efforts that involve youth-focused local government agencies and non-profit organizations to support, promote and help implement the library system's summer reading efforts through collection of data, distribution of materials, and funding of resources. An approach that can help increase completions would be for all city agencies to adopt Discover Summer as a city-wide program, facilitated by the DCPL, with programming, tracking, incentives, promotion, and registration consistent across all agencies and organizations. Some examples of similar efforts in other cities include:

- Chicago Public Library partners with a number of city agencies and organizations for its summer program including the Chicago Park District, Chicago Public Schools, Greater Chicago Food Depository and the Art Institute of Chicago. Mayor Brandon Johnson participated in Juneteenth events to mark the start of summer and attended programs at Harold Washington Central Library, the North Austin Branch Library, and the Austin Branch Library. The commitment from these partners contributed to a 25 percent increase in participation for children between 2022 and 2023 and a 200 percent increase in children's attendance at summer library events during the same time period. Additionally, six schools participated in a pilot in SY2022-23, in which all 5,500 students in the pilot schools received cards for a special club. Participating schools reported first time connections and improved relationships with their local library. Now, plans to recruit a library liaison in every school are in development.

- San Francisco Public Library's (SFPL) Summer Stride program is coordinated across city agencies including the San Francisco Parks Conservancy (SFPC) and the San Francisco Unified School District (SFUD). This coordination has resulted in SFPC organizing Story Walks in various parks, shuttle trips from libraries to parks, and Nature Boost Friday events where children participate in nature-themed storytimes and other programs. SFUD uses SFPL's Scholar Card for children to track the number of minutes they read during the summer. The messaging, branding, and program plan are seamless across all participating agencies and organizations, making it a true city-wide effort.

Based on learnings from these other jurisdictions, DCPL is committed to identifying ways to further engage city agencies and work closely with the Executive Office of the Mayor and City Council to make Discover Summer a citywide effort.

## LIBRARY PROGRAMMING

### Question Number 11

**Please detail Go-Go Preservation Week and the activities surrounding it during the past fiscal year.**

#### **Go-Go Preservation Week 2022 (FY23)**

In FY23, DC Public Library (DCPL) celebrated Go-Go Preservation Week by hosting an exhibit, entitled *Chocolate City Keep Crankin*, organized by Dee Dwyer, Wayne Palmer, and the art collective NoMüNoMü, in the MLK Library from November 16 to December 19, 2022. The exhibit celebrated the documentation of Go-Go music and culture in Washington, D.C., past, present and future. It featured four monumental photographs by artists Dee Dwyer, Sam Johnson and Akil Ransome. In addition to these photographs, the exhibit included information about the concept behind Dwyer's photographs from *A Great Day in Go-Go (I & II)*, which captures the city's preeminent Go-Go bands and was influenced by Art Kane's *A Great Day in Harlem, 1958*, and Gordon Parks' *A Great Day in Hip-Hop, 1998*. The exhibit featured items from the Library's Go-Go Archive and an interactive display of CDs inspired by the MetroPCS store (birthplace of the Don't Mute D.C. movement), emphasizing the importance of collecting and preserving Go-Go ephemera.

On November 16, Dwyer and NoMüNoMü coordinated the *Chocolate City Keep Crankin'* Panel Discussion, moderated by Dwyer. Panelists were:

- Gregory "Sugar Bear" Elliott, Experience Unlimited (EU);
- Sweet Cherie, Musical Director for Be'la Dona;
- Killa Cal, Grammy-Nominated Rapper who performs with Rare Essence;
- Moe Shorter, Manager of Junk Yard Band; and
- Darrin X, Go-Go musician, Entertainment Professional, Music Producer for more than 30 years.

More than 125 attendees came in person to the event, and the recording on DCPL's YouTube channel has received 165 views to date.

On Wednesday, November 9, 2022, DCPL hosted the *Don't Mute Moe* author event with Ron Moten and Jeff Anderson, which was moderated by *Washington Post* Columnist Courtland Milloy. The event covered Ronald Moten's life and impact on the people in the District, from the Million Man March to Peaceoholics, to the Go-Go Museum and the Don't Mute D.C. movement that resulted in Go-Go becoming the official music of the District of Columbia.

Ron Moten's author talk showcased how the Library's connection to the Go-Go community is not limited to music and concerts, but leads to recording and preserving a deeper understanding of activism around incarceration, violence prevention, and Black empowerment. In addition to the 80 in-person attendees, the author talk has been viewed 80 times on DCPL's YouTube channel.

On Friday, November 18, in partnership with the Downtown DC BID, the Library hosted Go-Go band Experience Unlimited (EU) at the opening of the Holiday Market.

Go-Go Preservation week in FY23 also had an online component that has been viewed on DCPL's YouTube channel more than 400 times, *The Next Generation of Go-Go Conversation and Crank Series*. The recording is curated by Ronald Moten, Co-Founder of the Go-Go Museum & Café and was live streamed on the Go-Go Forever Facebook Live and the Go-Go Museum & Café Facebook Page.

The recording showcases Go-Go bands, including E.U., TOB and N2L playing a full set in front of the permanent Go-Go exhibit on the 4th floor followed by an interview led by Ron Moten. Viewers learn about the origins of each band, the experiences in the Go-Go scene and more.

## **Go-Go Support All Year**

DCPL capitalizes on the momentum created during Go-Go Preservation Week by hosting regular meetings with the Library's internal and external advisory groups; following up with potential donors to the archive; and hosting Go-Go celebrations year round.

In addition to Martin Luther King Jr. Memorial Library's participation in Art All Night on Sept. 30, 2023, where Go-Go music was a central component, the Library is using the expertise of internal and external stakeholders to develop programs and activities at libraries across the city for all ages throughout the calendar year. The Library continues to grow and promote the Go-Go collections (collections from Alona Wartofsky and Thomas Sayers Ellis were added in FY22), and has contracted an appraiser with experience in assigning fair market value to large collections of archival ephemera and music recordings to ensure donors are fairly compensated for their contributions, where appropriate. The summer Go-Go concert series brought 24,000 visits to the Martin Luther King Jr. Memorial Library.

For Go-Go Preservation Week in November 2023, four large banners of Thomas Sayers Ellis images hung from each corner of the Great Hall at the MLK Library and Globe posters were part of a week-long exhibit at the library. Go-Go was played in the Great Hall, and staff tabled in front of the exhibit for 36 hours during the week from Nov. 13-18, 2023. Staff encouraged visitors to share Go-Go memories and learn more about the archive. There were also four Show and Tell events to display more of the Go-Go archives.

The Library produced a family festival in partnership with the Kraken event space, November 19, 2023 in NE D.C., featuring RCA and Backyard Band. The family festival was attended by approximately 500 people who had the opportunity to meet and greet Go-Go music icons; learn more about the Library's Go-Go Archives; and learn how they can donate to the archive. Oral testimonies were recorded and will be made available through the archive.

## **LIBRARY PROGRAMMING**

### **Question Number 12**

#### **The Neighborhood Legal Services Program has been around for seven years. How much has it expanded since its inception? How effective has it been?**

For the eighth consecutive year, DC Public Library (DCPL) has partnered with the Neighborhood Legal Services Program (NLSP) to provide pro bono legal assistance. In FY23, DCPL partnered with NLSP to offer walk-in legal clinics at four branches - Martin Luther King Jr., Woodridge, Parklands-Turner, and Benning/Dorothy I. Height libraries.

Each month at these locations, NLSP lawyers meet with customers who may have legal issues to resolve. In FY23 NLSP met with a total of 276 people across library locations and opened 100 cases that they took in-house to provide more assistance than just advice or brief services on site at the library.

Social Security denials were by far one of the most popular topics for clinic patrons. NLSP lawyers are able to assist customers with filing an appeal of a denial, and often are the first person to tell SSI applicants that they can also apply for Interim Disability Assistance while their SSA benefits applications are pending.

Criminal Record Sealing is the next most popular topic, and on site at the clinic NLSP generally advises on whether the participant is eligible for sealing under the District's statute. These cases are nearly always taken for extended representation if the participant wants to proceed with NLSP and they have a record eligible for sealing.

Rental housing is also a very popular topic, and lawyers help with advice on defending against evictions, enforcing tenants rights to reasonable accommodations, enforcing the participants rights to safe and habitable conditions in rental units, and recovering security deposits when bad acting landlords keep them for no lawful purpose.

This partnership continues to look for ways to expand to other locations with the goal of adding monthly clinics at Anacostia, Deanwood and Mt. Pleasant libraries in FY24.

This long-standing partnership has been highly effective in engaging with people in the community that need legal services. Customers in need of these services are able to easily access a lawyer in a space in their own neighborhood without having to travel to the NLSP offices to find out whether they qualify for legal representation. Each year, hundreds of people are able to speak directly to an attorney in a low-barrier setting without an appointment, about issues that may be legal in nature. Their questions are answered, an assessment is made, and if representation is needed, they are connected with an NLSP lawyer who works with them until the case is completed. Because of this partnership, D.C. residents are able to fight evictions to stay in their homes, have their criminal record sealed so they can access employment opportunities, and obtain social security benefits they are entitled to and that provide necessary money to pay rent and buy food for their families.

Because of the success of the DCPL-NLSP partnership, the Library has been able to create partnerships with other legal services organizations to include Legal Aid DC, DC Volunteer Lawyers Project, Tzedeke DC, DC Bar Pro-Bono, and Legal Counsel for the Elderly.

## **LIBRARY PROGRAMMING**

### **Question Number 13**

**Provide the progress in the following programs:**

- a. The 10,000-device distribution program funded by the Federal Communications Commission's Educational Connectivity Fund**
- b. The Digital Navigator Program**
- c. The activation of the Library's Tech Truck**

#### **Devices for Residents**

In June 2023, DC Public Library (DCPL) completed the distribution phase of the Devices for Residents Program, through which 10,000 Chromebook devices were purchased via the Federal Communications Commission's Emergency Connectivity Fund and made available to D.C. residents. The distribution was completed in partnership with the Office of the Chief Technology Officer (OCTO), Child and Family Services Agency (CFSA), the Department of Aging and Community Living (DACL), the Department of Human Services (DHS), and the Mayor's Office on Returning Citizen Affairs (MORCA). Partner agencies used their existing relationships with residents to invite their clients to enroll in the program and verify their eligibility, as well as distribute devices at their service centers. DCPL provided logistical support and coordination to partner agencies, and continues to hold the grant agreement, manage program data, and offer digital literacy tools and library resources to Chromebook recipients. OCTO created a program application and tracking database with Quickbase and provided technical support for DCPL and partner agencies.

Program participants received the Chromebook on a renewable yearly lease from the DC Public Library. Additionally, they received a free mobile internet plan that was available until June 30, 2023. After June, participants were encouraged to sign up for the federal Affordable Connectivity Program (ACP) to receive a monthly internet subsidy, and 10 workshops were offered in partnership with OCTO to help residents apply at DCPL, DHS, and MORCA offices.

The devices continue to be centrally managed by DCPL, and the user experience is designed to mirror that of the desktop computers available in the library, with internet-filtering per the Child Internet Protection Act (CIPA), as required by the grant agreement. Any browser history or downloads are deleted at the end of every session.

With financial support from OCTO, DCPL contracted Anacostia-based IT firm Enlightened, Inc, to provide a customer help desk that participants can call for technical assistance Monday-Friday 8am-8pm through September 2023. DCPL provided training and guidance on program policy and call scripts. Since September, technical or programmatic questions have been directed to DC Public Library's Digital Inclusion Coordinator.

DCPL began a monthly email newsletter for program participants in May 2023, which highlights free educational resources available in D.C. Through it, DCPL was able to successfully run a bench-marking survey in May-June 2023 of participants collecting 377 responses, as well as promote Chromebook training opportunities, ACP workshops, and a variety of DCPL resources. In order to support this continued connection, DCPL created new library accounts for all participants who opted in. DCPL has also devised a system for automatic lease renewal for participants. Lastly, any Chromebook devices in good condition that get returned to DCPL are re-circulated through DCPL's Adult Learning Department and made available to participants in relevant programs.

### **The Digital Navigator Program**

Digital Navigators help DC Public Library customers find solutions to their technology needs through one-on-one help in the branches, classes, and outreach. The pilot launched in FY22 using ARPA relief funds. In FY23, DCPL received funding from the city for 5 FTE to hire additional Digital Navigators, which has allowed the Library to expand the program and include more opportunities for technology help, programming and outreach efforts for D.C. residents. Additionally, based on community feedback, DCPL received two FTE in FY24 to hire Digital Navigators to provide support to the interim technology lab housed at the Arthur Capper Recreation Center while the Southeast Library is closed for construction.

Digital Navigators help customers with on-demand, time intensive computer assistance at several branches across the city, as well as through structured classes and outreach. This additional staff support means customer interactions can last up to 30 minutes, and staff can work closely to help residents achieve their goal or troubleshoot an issue. Navigators currently focus on the following branches: Anacostia, MLK, Mount Pleasant, and Shaw/Watha T. Daniel libraries and the Capper Recreation Center beginning in February 2024, and provide additional temporary/part time support at Dorothy Height/ Benning and Woodridge libraries. There were 3,371 interactions with D.C. residents in FY23 and the most common technology help questions or issues were:

1. Using library resources like public computers and printing/scanning documents.
2. Email-related tasks like recovering passwords and attaching documents.
3. Accessing government resources online, such as the Emergency Rental Assistance Program (ERAP) application, the Low Income Home Energy Assistance Program (LIHEAP) application, and the federal Affordable Connectivity Program application.
4. Applying for jobs and related online paperwork like filling out applications, attaching PDF documentation, and formatting resumes.
5. Learning to use Android phones.

### **Tech Truck Activation**

Using ARPA relief funds, DCPL hired a dedicated driver in September 2022 to deploy the tech truck in more areas of the city. As a result, tech truck visits doubled from FY22 to FY23.

During FY23 and FY24 Q1, the DCPL's Outreach & Inclusion department provided 42 truck programs, registering 292 new library users, checking out 516 books, and serving more than 2,250 people. In the summer of 2023, the Outreach & Inclusion department activated a pop-up model of Library on the Go-Go truck programming, connecting with community partner locations to offer regular monthly truck stops. Some of the places the truck visited are The Fields at RFK in partnership with Events DC, the Kennedy Street corridor in partnership with Uptown Main Street, and Play Space at Crummell School. The tech truck also visited areas of the city that have gaps in library service to promote Discover Summer programming and other library services.

In January 2023 the truck began making bi-weekly visits to the temporary housing at the Days Inn in collaboration with the Office of Migrant Services.



**B. CIRCULATION AND ACQUISITION  
TABS B14 – B17**

## CIRCULATION AND ACQUISITIONS

### Question Number 14

**What are the current circulation statistics? Provide FY22, FY23 and to date in FY24, in a comparison chart, by type and by location. In locations where circulation has trended downwards, indicate what new measures have been taken to encourage community engagement and usage of library resources.**

Below are circulation statistics for each of DC Public Library's (DCPL) locations.

<b>Library</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24 Q1</b>
Anacostia	57,292	77,294	14,636
Bellevue/William O. Lockridge	40,320	37,863	11,996
Benning/Dorothy I. Height	45,180	52,927	12,840
Capitol View	53,060	50,595	14,387
Chevy Chase	251,142	242,774	61,949
Cleveland Park	344,051	346,820	82,115
Deanwood	29,782	31,056	8,209
Francis Gregory	51,272	57,135	16,940
Georgetown	142,065	157,883	41,435
Jail Library	12,933	13,489	3,064
Lamond-Riggs/Lillian J. Huff	55,365	148,036	36,039
Martin Luther King Jr. Memorial	411,016	514,045	138,447

Mt. Pleasant	222,247	237,741	62,776
Northeast	271,240	271,345	68,417
Northwest One	21,849	19,230	4,181
Palisades	138,627	153,251	36,390
Parklands-Turner	31,380	29,900	8,862
Petworth	243,529	236,829	62,634
Rosedale	44,315	46,977	12,451
Shaw/Watha T. Daniel	177,342	176,935	42,546
Shepherd Park/Juanita E. Thornton	99,415	94,618	23,349
Southeast	170,864	182,059	42,467
Southwest	114,260	107,841	28,045
Takoma Park	127,582	140,910	36,554
Tenley-Friendship	292,177	288,851	74,726
West End	157,807	176,586	44,158
Woodridge	275,000	241,241	60,091
<b>Total</b>	<b>3,881,112</b>	<b>4,134,231</b>	<b>1,049,704</b>

While there are small drops in a few locations, overall physical circulation is generally trending upwards since the end of the pandemic. The Library has examined why those locations differ from others and

discovered that in some cases checkouts shifted from one location to a nearby location that recently opened after being closed for construction. Some locations have seen large increases in electronic usage which resulted in drops in print material usage as DCPL's data shows that customers tend to use one format and not both. Additionally, in an effort to increase check outs, the Library looked closely at the collection and have made adjustments in purchasing strategy where warranted to better align with the wants and needs of the community. In every location but one the FY24 Q1 circulation is higher than it was in FY23 Q1.

## CIRCULATION AND ACQUISITIONS

### Question Number 15

Please provide circulation or download statistics for digital collections for FY22, FY23 and to date in FY24, broken down by category of media (e.g. books, magazines, video, periodicals, etc.) if possible.

	<b>FY22</b>	<b>FY23</b>	<b>FY24 YTD</b>
eBooks	1,103,107	1,275,276	337,293
Video	162,623	166,391	52,105
Music	455,745	608,540	178,155
Audio	590,502	728,504	198,683
Magazines	109,499	128,383	131,687*
<b>Digital Library Totals</b>	<b>2,421,476</b>	<b>2,907,094</b>	<b>897,923</b>

\*To better serve library users, Overdrive recently changed how customers can access magazines. Customers can now subscribe to a title and when a new issue is released it is automatically checked out to the customer. Thus the magazine circulation for this fiscal year is already greater than in previous years.

## **CIRCULATION AND ACQUISITIONS**

### **Question Number 16**

**What future trends in circulation does DCPL expect? How is DCPL adapting to meet any expected changes? What additional funding may be required to meet future circulation trends?**

It's hard to say what future trends in circulation will be. Customers are using the Library and check outs of physical materials reflect that. Physical circulation of books and other library materials increased by six percent in FY23 compared to FY22 and the digital circulation of electronic materials increased by a staggering 18 percent. The number of users steadily grows as well with a 14 percent increase in users of the Library's collection between FY22 and FY23. There continues to be very little crossover from one format to another – customers either prefer digital materials or print materials. As a result, the Library will need to spread its budget across formats and age groups.

More and more print magazines and periodicals are shifting to electronic issues only while the cost for electronic materials continues to rise. Database and electronic journal costs have increased by about 18 percent. As much as possible, the Library will continue to adjust purchasing to meet the need for more electronic materials while still meeting the expectations of customers who prefer print materials. However, additional resources will likely be needed to meet the growing demand for the Library's print and digital materials.

## CIRCULATION AND ACQUISITIONS

### Question Number 17

**Were funds adequate in the circulation budget for FY23 and to date in FY24? If not, please explain. Does the circulation budget change to account for inflation year-over-year? What is the expected annual increase in cost for both digital and physical collections? Include aggregate wait lists broken down by type of media. To the extent possible, describe the demand for various types of media, DCPL's ability to meet that demand, and estimate the additional cost required to meet demand in FY23 and to date in FY24.**

The DC Public Library's (DCPL) collections budget was sufficient in FY23 and FY24 to date. The base budget of \$4.8 million is supplemented by funds rolled over from the previous year. During the pandemic the Library bought fewer print books as libraries were closed or open with limited service.

During the past year the cost of print books has increased almost 26 percent to \$24.00 per item. The costs of many ebooks have increased as well costing \$60.00 per copy compared to \$27.00 in previous years. The fastest growing electronic format continues to be audio books and costs are rising with its popularity; more titles are costing \$60.00 or more compared to previous years. In addition, there is usually a five percent annual increase in cost for databases. While the budget is currently sufficient due to the decrease in the purchase of print materials during the pandemic, it is likely that more funding will be needed in the next couple of years to keep up with user demand for print and digital materials and rising costs.

The average holds to copy ratio for print titles is two holds for every one copy, an increase of eight percent from FY22, with most titles having only one hold. Popular titles have longer waits, with the Library generally following a ratio to purchase one copy for every five holds. Very popular material can have hundreds of holds making it nearly impossible to meet the demand. And oftentimes titles are very popular for only a short period of time making it harder to justify purchasing enough copies to meet the temporary demand. In these cases, leasing materials are more attractive as a way to supplement what the Library has already purchased. For eBooks the average wait times has increased from 30 days to nearly 38 days. Because eBooks cost more, buying more copies to meet a large demand to decrease wait times can be cost prohibitive.

#### Holds for Digital Materials

Format	FY20 Holds	FY21 Holds	FY22 Holds	FY23 Holds	% Change
eBook	690,419	761,903	852,301	935,435	9.75%
Audiobook	242,801	288,897	383,088	445,339	16.25%

<b>Format</b>	<b>FY24 Holds to date</b>
<b>eBook</b>	290,903
<b>Audiobook</b>	144,315



**C. TECHNOLOGY  
TABS C18 – C19**

## TECHNOLOGY

### Question Number 18

**Provide an update on the computer training programs offered by DCPL. How many people attended computer classes during FY23 and FY24 to date? How many public access computers are offered by DCPL? Does the number of public access computers meet demand? Does the number of training programs offered by DCPL meet demand?**

DC Public Library's (DCPL) Adult Learning Department offers a robust selection of free computer classes and certifications. Classes range from computer basics for customers new to using computers to providing exams to earn Microsoft certifications. In FY23, through a partnership with Grow with Google, the DCPL was able to award up to 500 Google Career Scholarships. The scholarships covered the monthly Coursera fee for six months for certifications in UX Design, Project Management, IT Support, Digital Marketing and Cyber Security. Nearly 400 recipients activated their accounts, 253 certifications were completed and 93 people completed 2 courses.

FY23 represented the second year of the virtual Microsoft Office Certification preparation class pilot for Word, Word Expert, Excel, PowerPoint, and Outlook. During three consecutive six-week cycles of virtual instruction, conducted from May to September, the Library served 37 participants for a total of 180 hours of virtual instruction per six-week cycle toward Microsoft Office Specialist (MOS) Certification in one or more of the above-cited Microsoft applications. A total of 49 Microsoft Office Specialist (MOS) Exams were administered during three six-week cycles, with a success rate of 30 percent. Two participants were distinguished by Certiport as DC Champions in the Certification Exam in which they scored the highest in the D.C. area. Both have been invited to represent the District of Columbia and compete in the Office 2019 track in the 2024 Microsoft Office Specialist U.S. National Championship, which will be held at Certiport's CERTIFIED Educators Conference in Orlando, Florida in June 2024.

In September 2023 (Sept.), the Library launched the first Internet Core Competency – Global Standard 6 (IC3-GS6) Course and Certification Exam cycle, conducted onsite in three-hour sessions, twice a week, for four weeks. The course covered the seven subject areas of IC3-GS6 Level One that prepared students for the Level One Certification Exam. Twenty participants were provided with both onsite instruction and their own GMetrix™ Skills Management System account to supplement their preparation for certification success. Sixty percent of the participants earned their IC3-GS6 Level One Certification in the first two months of FY24. Levels Two and Three of the IC3-GS6 Course and Certification Exam cycles will be offered in the remainder of FY24.

In addition to computer classes, the Adult Learning Department provides Techy Tuesday and Job Seekers Walk-in Clinic. Techy Tuesday is a device advice service for library users to come in with their personal devices and ask questions on how to use it or troubleshoot an issue. The Job Seekers Clinic provides resume, cover letter and job search assistance.

Currently there are 1,000 public computers across 26 library locations. Details on demand, wireless usage, infrastructure and connectivity can be found in response to Question 19. Attendance and content for computer classes are reviewed on a biannual and annual basis, as appropriate, along with customer feedback, to determine which classes are continued or sunsetted.

**FY23 and FY24 to date**

<b>Program</b>	<b>FY23</b>	<b>FY24 to date</b>	<b>FY23 and FY24 to date Total</b>
Computer Class Inquiries from Patrons	1249	219	1468
Digital Literacy Classes	4132	785	4917
Digital Literacy Certifications <i>(Microsoft Office Specialist, IC3 and Google Career)</i>	205	86	291
Techy Tuesday	395	106	501
Job Seekers Walk-in Clinic	240	57	297

## TECHNOLOGY

### Question Number 19

**Describe the usage and demand of DCPL's wired and wireless internet. Does DCPL have the necessary wired and wireless bandwidth to meet demand? Describe any investments to the wired and wireless infrastructure that are needed to meet demand? Describe any challenges DCPL experiences providing and meeting customer demand for wired and wireless internet access.**

All D.C. public libraries are equipped with 1-Gigabit Per Second (Gbps) data circuits for wired and wireless internet connectivity. All locations are interconnected on a Gigabit wide area network across the District. DC Public Library (DCPL) provides 1,000 public access computers in 26 libraries across the District. In addition, DCPL's public, free Wi-Fi connects a rapidly growing number of devices to the wireless network. In FY23, a monthly average of 47,000 wireless devices connected to the wireless network, a 38 percent increase over the previous year. All libraries are equipped with public access multifunction devices for free scanning, copying, and printing services to customers. Customers logged a monthly average of 44,000 hours of public access computer usage, a 41 percent increase over the previous year. Customers received a monthly average of 225,000 pages of photocopy and print jobs, a 42 percent increase over the previous year.

The bandwidth capacity of 1G data circuits across the gigabit wide area network is adequate to meet current demand. The wired and wireless infrastructure is continuously improved to support growth and future needs dictated by customer demand and technology trends. The wired and wireless infrastructure will continue to be funded through the annual IT modernization capital budget and e-rate discounts. There are no immediate challenges to meeting customer demand for wired and wireless Internet access.

**D. FACILITIES, FACILITY PLANNING,  
AND CAPITAL PROJECTS  
TABS D20 – D29**

## FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

### Question Number 20

**List the branch libraries that have not yet been renovated or modernized. What are the current capital plans regarding the remaining branch libraries? Provide updates on branch libraries currently in the Capital Improvement Plan. Include updates on planning, community engagement, estimated construction timelines, and approximate completion dates.**

There are currently three libraries that have not been fully modernized:

- Chevy Chase Library
- Shepherd Park/Juanita E. Thornton Library
- Southeast Library

Additionally, there are four small libraries in historically underserved communities that are not able, because of their size, to provide full library service to residents. The Library's Capital Improvement Plan (CIP) is funded to replace these existing branches with full service libraries. This will allow DC Public Library (DCPL) to more equitably serve the community by offering a full range of services to residents currently served by the small libraries. The larger libraries will include meeting spaces, more computers and space for children, teens and adults - spaces not fully available in the current libraries.

- Parklands-Turner Library
- Deanwood Library
- Rosedale Library
- Northwest One Library

*Next Libris*, the Library Facilities Master Plan (FMP) released in October 2020, included recommendations for functional refreshes or reconfigurations to address changing needs of their communities for the following libraries:

- Shaw/Watha T. Daniel Library
- Petworth Library

Below is an update on planning, community engagement, estimated construction and approximate completion timeline for each library:

#### **Chevy Chase Library**

- The reimagined 20,000+ square foot Chevy Chase Library is planned for the proposed mixed-use development being led by the Deputy Mayor for Planning and Economic Development (DMPED) that will also include the Department of Parks and Recreation (DPR) Community Center and housing. The Library has participated in community conversations along with DMPED, Office of Planning (OP), and DPR that are informing the joint development and issuance of the RFP.
- Of the \$24.2 million in the capital budget, \$1.1 million in FY23, and \$17 million in FY24 has been received with remaining \$6 million incoming in FY25. Ongoing construction market escalations will inform additional funding needs.
- Based on DMPED's projected timeline, construction is expected to start Fall 2026.

#### **Shepherd Park/Juanita E. Thornton Library**

- DC Public Library (DCPL), with involvement from the community, will look to rebuild or renovate the Shepherd Park Library at its existing site as indicated by legislation passed in 2023.
  - Out of the \$25 million design and construction funding, \$4.3 million is slated to be received in FY27 with the remaining funds expected in FY28. Ongoing construction

- market escalations will inform additional funding needs.
  - Based on the allocation of funds, design is anticipated to start in Fall 2027 and construction in Spring 2030.
  - Community engagement, which will commence closer to the start of the project, will include community meetings, focus groups, surveys, on-the-street intercepts and more to ensure the Library connects with residents where they are.
- \$5 million allocated in FY24 is intended to be used for the acquisition of property or land for a new library on Kennedy St. DCPL has briefed the Deputy Mayor for Planning and Economic Development which has the authority to acquire property/land. Funding will also be needed for the design and construction of a new library as well as recurring funding for operations.

### **Southeast Library**

- Southeast Library renovation is a complex endeavor being undertaken in a volatile economy. The historic elements of the 100+ year old landmark will be restored and the structure expanded underneath the public space.
- The modernization will double the size of the existing library and fulfill the space needs for the community and especially families with children.
- Project is currently funded at \$33.5M.
- January 4th, 2024 was the last day of service before the library closed to the public for construction.
- Following completion of construction, the library is projected to reopen after construction in early 2026.
- DCPL as well as the construction team will keep the community abreast of progress throughout the duration of construction. The community and nearby neighbors will be regularly informed of traffic changes and other impacts the construction may have in advance and the Library's Director of Community Engagement will be available to answer questions or address concerns. Further, the project web page will be regularly updated with the latest information.

### **Parklands-Turner Library/New Library in Congress Heights**

- The new library will allow a full range of services to be offered to the residents served by the existing Parklands-Turner Library including meeting spaces, more computers, and spaces for adults, teens and children.
- The library will be located in St. Elizabeths East Campus adjacent to the Congress Heights Metro Station.
- Currently in the design phase, the project team has conducted several community engagements to obtain feedback and input on services and will continue to host community meetings during design and construction.
- The project is funded at \$24.3 million to replace the current 4,925 square foot library. Ongoing construction market escalations and complexity of building over the WMATA tunnel will inform additional funding needs.
- Per current projections design is anticipated to conclude in Summer 2025 and construction is anticipated to start in Winter 2026.

### **Deanwood Library**

- The 7,300 square foot Deanwood Library is to be replaced with a 20,000 square foot, full-service library to better serve the needs of the community as recommended in the Facilities Master Plan.
- The Library conducted community outreach to ascertain a location for a full service Deanwood Library. As part of WMATA-led compact hearing, several community members advocated for the library to be included at the joint development proposed to replace the Deanwood Metro Station park and ride lot.
- In FY23 the Library partnered with WMATA to initiate terms of agreement to build a new stand-alone full-service library at the Deanwood Metro Station adjacent to WMATA's mixed-use development.
- \$24.2 million has been received in FY23 and FY24 for the new library. Ongoing construction market escalations will inform additional funding needs.
- Based on the current status of collaboration with WMATA, construction is projected to start in

Winter 2027. Additional community engagement to include meetings, surveys, focus groups and more will begin closer to the start of the design process.

### **Rosedale Library**

- The 4,850 square foot Rosedale Library is to be replaced with a new full-service 20,000 square foot library consistent with recommendations in the Facilities Master Plan.
- The Library has received funding in FY24 to conduct a site selection study to identify a location for the new library and work is underway. This work will include connecting with community stakeholders about possible locations for a new library. DCPL will meet with a subcommittee of the ANC on January 30, 2024 to discuss the project and get feedback from attendees.
- First allotment of \$4 million of the \$24.5 million design and construction funding is slated to be received in FY25 with remaining funds expected in FY26. Ongoing construction market escalations will inform additional funding needs.
- Subject to site agreement/acquisition, the design journey is projected to start in Fall 2026 with construction starting in Spring 2029 and library opening to the public in Summer 2031.

### **Northwest One Library**

- DCPL received funding in FY23 to conduct a site selection study to identify a location for the new library in the Eckington/Edgewood area. Site inventory study and initial community stakeholder engagement took place and potential sites were identified that require further exploration which will take place in FY24. Engagement with community stakeholders will occur prior to selecting a site.
- \$4.2 million of the \$24.5 million was received in FY24 with remaining funds expected in FY25 to replace the 5,000 square foot Northwest One Library with a 20,000 square foot library in Eckington/Edgewood as recommended in DCPL's Facilities Master Plan. Ongoing construction market escalations will inform additional funding requests.
- Subject to site agreement/acquisition, the design journey is projected to start in Summer 2025 with construction starting in Winter 2028 and library opening to the public in Spring 2030. The Northwest One Library will remain open until the new library opens.
- Community stakeholder engagement took place in FY23 to understand other preferred uses for the Northwest One library space once it closes.

### **Shaw/Watha T. Daniel Library**

- Interior renovation at Shaw Library will improve patron experience for all age groups by reconfiguring entrance, staff service points, children's and teen spaces; and upgrade HVAC system to reduce energy usage at the library which is the worst performing building in the Library's portfolio for energy performance.
- Concept design has been completed and the design team is expected to finish permit drawings in FY24.
- Funding from the Library's general improvements budget supported the pre-construction work; additional funding is needed for construction. Construction can begin in Spring 2025 with secured funding. A brief closure will be required during construction. The Community will be engaged prior to the brief closure to ensure they are informed of what to expect, the length of closure and how they can access library services.

### **Petworth Library**

- Interior renovation at Petworth Library will reconfigure, modernize and upgrade adult and teen spaces to better meet the needs of the community as recommended in the Library's Facilities Master Plan.
- \$1.5 million was received in FY23. An Industry Day was held in FY23 and a Design-Build RFP was issued in FY24.
- Following completion of permit drawings, a brief closure will occur during construction which is projected to start Fall 2024. The Community will be engaged prior to the brief closure to ensure they are informed of what to expect, the length of closure and how they can access library services.



## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 21**

**Describe the current status of the progress and completion of the following projects.**

- a. Chevy Chase Library**
- b. Deanwood Library**
- c. Juanita E. Thornton/Shepherd Park Neighborhood Library**
- d. Parklands-Turner Library**
- e. Petworth Library**
- f. Shaw/Watha T. Daniel Library**
- g. Southeast Library**

#### **a. Chevy Chase Library**

- The reimagined 20,000+ square foot Chevy Chase Library is planned for the proposed mixed-use development being led by the Deputy Mayor for Planning and Economic Development (DMPED) that will also include the Department of Parks and Recreation (DPR) Community Center and housing. The Library has participated in community conversations along with DMPED, Office of Planning (OP), and DPR that are informing the joint development and issuance of the RFP.
- Of the \$24.2 million in the capital budget, \$1.1 million in FY23, and \$17 million in FY24 has been received with remaining \$6 million incoming in FY25. Ongoing construction market escalations will inform additional funding needs.
- Based on DMPED's projected timeline, construction is expected to start Fall 2026.

#### **b. Deanwood Library**

- The 7,300 square foot Deanwood Library is to be replaced with a 20,000 square foot, full-service library to better serve the needs of the community as recommended in the Facilities Master Plan.
- The Library conducted community outreach to ascertain a location for a full service Deanwood Library. As part of WMATA-led compact hearing, several community members advocated for the library to be included at the joint development proposed to replace the Deanwood Metro Station park and ride lot.
- In FY23 the Library partnered with WMATA to initiate terms of agreement to build a new stand-alone full-service library at the Deanwood Metro Station adjacent to WMATA's mixed-use development.
- \$24.2 million has been received in FY23 and FY24 for the new library. Ongoing construction market escalations will inform additional funding needs.
- Based on the current status of collaboration with WMATA, construction is projected to start in Winter 2027.

#### **c. Juanita E. Thornton/Shepherd Park Neighborhood Library**

- DC Public Library (DCPL), with involvement from the community, will look to rebuild or renovate the Shepherd Park Library at its existing site as indicated by statute.
  - Out of the \$25 million design and construction funding, \$4.3 million is slated to be received in FY27 with the remaining funds expected in FY28. Ongoing construction market escalations will inform additional funding needs.
  - Based on the allocation of funds, design is anticipated to start in Fall 2027 and construction in Spring 2030.
- \$5 million allocated in FY24 will be used for the acquisition of property or land for a new library on Kennedy St. DCPL has briefed the Deputy Mayor for Planning and Economic Development on the project. Funding will be needed for the design and construction of a new library as well as

recurring funding for operations.

**d. Parklands-Turner Library**

- The new library will allow a full range of services to be offered to the residents served by the existing Parklands-Turner Library including meeting spaces, more computers, and spaces for adults, teens and children.
- The library will be located in St. Elizabeths East Campus adjacent to the Congress Heights Metro Station.
- Currently in the design phase, the project team has conducted several community engagements to obtain feedback and input on services and will continue to host community meetings during design and construction.
- The project is funded at \$24.3 million to replace the current 4,925 square foot library. Ongoing construction market escalations and complexity of building over the WMATA tunnel will inform additional funding needs.
- Per current projections design is anticipated to conclude in Summer 2025 and construction is anticipated to start in Winter 2026.

**e. Petworth Library**

- Interior renovation at Petworth Library will reconfigure, modernize and upgrade adult and teen spaces to better meet the needs of the community as recommended in the Library's Facilities Master Plan.
- \$1.5 million was received in FY23. An Industry Day was held in FY23 and a Design-Build RFP was issued in FY24.
- Following completion of permit drawings, a brief closure will occur during construction which is projected to start Fall 2024.

**f. Shaw/Watha T. Daniel Library**

- Interior renovation at Shaw/Watha T. Daniel Library will improve patron experience for all age groups by reconfiguring entrance, staff service points, children's and teen spaces; and upgrade HVAC system to reduce energy usage at the library which is the worst performing building in the Library's portfolio for energy performance.
- Concept design has been completed and the design team is expected to finish permit drawings in FY24.
- Funding from the Library's general improvements budget supported the pre-construction work; additional funding is needed for construction. Construction can begin in Spring 2025 with secured funding. A brief closure will be required during construction.

**g. Southeast Library**

- The Southeast Library is closed for construction. Its last day of service was on January 4, 2024.
- Southeast Library renovation is a complex endeavor being undertaken in a volatile economy. The historic elements of the 100+ year old landmark will be restored and the structure expanded underneath the public space.
- The modernization will double the size of the existing library and fulfill the space needs for families, youth and children.
- Project is currently funded at \$33.5 million.
- Following completion of construction, the library is projected to reopen in early 2026.
- Interim services at the Northeast Library, Arthur Capper Recreation Center (opens February 5, 2024), and Barracks Row Main Streets (story time programs) are available.

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 22**

#### **What are the plans for the New 4A Library? Have there been any construction plans or layouts derived yet for it, etc.?**

- DC Public Library (DCPL), with involvement from the community, will look to rebuild or fully modernize the Shepherd Park Library at its existing site as mandated by legislation passed by Council in FY23.
  - Out of the \$25 million design and construction funding, \$4.3 million is slated to be received in FY27 with the remaining funds expected in FY28. Ongoing construction market escalations will inform additional funding needs.
  - Based on the allocation of funds, design is anticipated to start in Fall 2027 and construction in Spring 2030.
- \$5 million allocated in FY24 is intended to be used for the acquisition of property or land for a new library on Kennedy St. DCPL has briefed the Deputy Mayor for Planning and Economic Development on the project. Funding must also be identified for the design and construction of a new library as well as recurring operational funding.

## FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

### Question Number 23

**Can you detail the plan surrounding Arthur Capper being used as interim space for the renovation of Southeast Library? How many staff are there? What are the hours? When will it be open and how does it compare in size, volume of books, etc. to Southeast Library?**

The Northeast Library is the interim location for full library services during the Southeast Library renovation to include books to browse and pick up, programs, public computers, spaces for adults, children and teens, and meeting spaces. With funding from the Council to expand computer access for students and adults without computers, DC Public Library (DCPL) worked with the Department of Parks and Recreation (DPR) to secure space at the Arthur Capper Recreation Center to serve as an interim TechExpress location for the community to access public computers, printing, scanning and copying. Residents will also be able to pick up holds at TechExpress that they have placed online through the Library's website. Two library staff will work at the TechExpress to provide technology support and process books that library users have placed on hold. Open hours for the interim Tech Express are:

- Monday 10:00 – 6:00
- Tuesday 10:00 – 6:00
- Wednesday 10:00 – 6:00
- Thursday 12:00 - 8:00
- Friday 10:00 – 6:00

These open hours were selected based on library usage patterns of the two key audiences the Library prioritized to support with the Tech Express – students and residents without computers. The TechExpress is expected to open on Monday, February 5, 2024.

The TechExpress at Arthur Capper will be located in a space akin to a large conference room, much smaller space than the Southeast Library, a two-story building with a collection of books, computers and a meeting space. Because of its focus on technology, TechExpress will not have a circulating collection of books for individuals to browse. Rather, residents will be able to place holds online on materials to pick up at the location.

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 24**

#### **Describe the progress and construction of any new renovations or projected redevelopments of any other libraries under DCPL.**

##### **Chevy Chase Library**

- The reimagined 20,000+ square foot Chevy Chase Library is planned for the proposed mixed-use development being led by the Deputy Mayor for Planning and Economic Development (DMPED) that will also include the Department of Parks and Recreation (DPR) Community Center and housing. The Library has participated in community conversations along with DMPED, Office of Planning (OP), and DPR that are informing the joint development and issuance of the RFP.
- Of the \$24.2 million in the capital budget, \$1.1 million in FY23, and \$17 million in FY24 has been received with remaining \$6 million incoming in FY25. Ongoing construction market escalations will inform additional funding needs.
- Based on DMPED's projected timeline, construction is expected to start Fall 2026..

##### **Shepherd Park/Juanita E. Thornton Library**

- DC Public Library (DCPL), with involvement from the community, will look to rebuild or fully modernize the Shepherd Park Library at its existing site as mandated by legislation passed by Council in FY23.
  - Out of the \$25 million design and construction funding, \$4.3 million is slated to be received in FY27 with the remaining funds expected in FY28. Ongoing construction market escalations will inform additional funding needs.
  - Based on the allocation of funds, design is anticipated to start in Fall 2027 and construction in Spring 2030.
- \$5 million allocated in FY24 is intended to be used for the acquisition of property or land for a new library on Kennedy St. DCPL has briefed the Deputy Mayor for Planning and Economic Development on the project. Funding must also be identified for the design and construction of a new library as well as recurring operational funding.

##### **Southeast Library**

- The Southeast Library is closed for construction. Its last day of service was on January 4, 2024.
- Southeast Library renovation is a complex endeavor being undertaken in a volatile economy. The historic elements of the 100+ year old landmark will be restored and the structure expanded underneath the public space.
- The modernization will double the size of the existing library and fulfill the space needs for families, youth and children.
- Project is currently funded at \$33.5 million.
- Following completion of construction, the library is projected to reopen in early 2026.
- Interim services at the Northeast Library, Arthur Capper Recreation Center (opens February 5, 2024), and Barracks Row Main Streets (story time programs) are available.

##### **Parklands-Turner Library/New Library in Congress Heights**

- The new library will allow a full range of services to be offered to the residents served by the existing Parklands-Turner Library including meeting spaces, more computers, and spaces for adults, teens and children.
- The library will be located in St. Elizabeths East Campus adjacent to the Congress Heights Metro Station.
- Currently in the design phase, the project team has conducted several community engagements to obtain feedback and input on services and will continue to host community meetings during design and construction.
- The project is funded at \$24.3 million to replace the current 4,925 square foot library. Ongoing

construction market escalations and complexity of building over the WMATA tunnel will inform additional funding needs.

- Per current projections design is anticipated to conclude in Summer 2025 and construction is anticipated to start in Winter 2026.

#### **Deanwood Library**

- The 7,300 square foot Deanwood Library is to be replaced with a 20,000 square foot, full-service library to better serve the needs of the community as recommended in the Facilities Master Plan.
- The Library conducted community outreach to ascertain a location for a full service Deanwood Library. As part of WMATA-led compact hearing, several community members advocated for the library to be included at the joint development proposed to replace the Deanwood Metro Station park and ride lot.
- In FY23 the Library partnered with WMATA to initiate terms of agreement to build a new stand-alone full-service library at the Deanwood Metro Station adjacent to WMATA's mixed-use development.
- \$24.2 million has been received in FY23 and FY24 for the new library. Ongoing construction market escalations will inform additional funding needs.
- Based on the current status of collaboration with WMATA, construction is projected to start in Winter 2027.

#### **Rosedale Library**

- The 4,850 square foot Rosedale Library is to be replaced with a new full-service 20,000 square foot library consistent with recommendations in the Facilities Master Plan.
- The Library has received funding in FY24 to conduct a site selection study to identify a location for the new library and work is underway.
- First allotment of \$4 million of the \$24.5 million design and construction funding is slated to be received in FY25 with remaining funds expected in FY26. Ongoing construction market escalations will inform additional funding needs.
- Subject to site agreement/acquisition, the design journey is projected to start in Fall 2026 with construction starting in Spring 2029 and library opening to the public in Summer 2031.

#### **Northwest One Library**

- DCPL received funding in FY23 to conduct a site selection study to identify a location for the new library in the Eckington/Edgewood area. Site inventory study and initial community stakeholder engagement took place and potential sites were identified that require further exploration which will take place in FY24. Engagement with community stakeholders will occur prior to selecting a site.
- \$4.2 million of the \$24.5 million was received in FY24 with remaining funds expected in FY25 to replace the 5,000 square foot Northwest One Library with a 20,000 square foot library in Eckington/Edgewood as recommended in DCPL's Facilities Master Plan. Ongoing construction market escalations will inform additional funding requests.
- Subject to site agreement/acquisition, the design journey is projected to start in Summer 2025 with construction starting in Winter 2028 and library opening to the public in Spring 2030. The Northwest One Library will remain open until the new library opens.
- Community stakeholder engagement took place in FY23 to understand other preferred uses for the Northwest One library space once it closes.

#### **Shaw/Watha T. Daniel Library**

- Interior renovation at Shaw Library will improve patron experience for all age groups by reconfiguring entrance, staff service points, children's and teen spaces; and upgrade HVAC system to reduce energy usage at the library which is the worst performing building in the Library's portfolio for energy performance.
- Concept design has been completed and the design team is expected to finish permit drawings in FY24.
- Funding from the Library's general improvements budget supported the pre-construction work;

additional funding is needed for construction. Construction can begin in Spring 2025 with secured funding. A brief closure will be required during construction.

**Petworth Library**

- Interior renovation at Petworth Library will reconfigure, modernize and upgrade adult and teen spaces to better meet the needs of the community as recommended in the Library's Facilities Master Plan.
- \$1.5 million was received in FY23. An Industry Day was held in FY23 and a Design-Build RFP was issued in FY24.
- Following completion of permit drawings, a brief closure will occur during construction which is projected to start Fall 2024.

## FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

### Question Number 25

**Provide an update on the Facilities Master Plan development process, estimated completion of the FMP, how the FMP will inform decisions of future renovations, opening new branches, and how public private partnerships could be utilized for DCPL locations.**

- a. How will the FMP inform lifecycle planning for DCPL capital projects? Also provide any lifecycle planning for projects completed in FY23 or to date in FY24.**
- b. How will the FMP address problems and challenges associated with newly renovated facilities, including chronic maintenance issues, design or construction flaws, or other defects stemming from the modernization?**
- c. Describe any recommendations made in the FMP regarding upgrades to library branches that were among the first to receive modernizations.**

The 10-year Library Facilities Master Plan (FMP) is complete; it was released in October 2020. Titled *Next Libris*, the FMP recommendations are organized around three planning goals that are in close alignment with the Mayor's vision for the District. These goals will be used to inform decisions surrounding future renovations, opening new branches and how public-private partnerships can be utilized. The planning goals are:

1. **Manage assets wisely** -- The DC Public Library (DCPL) will be a good steward of District resources and protect existing assets by proactively addressing aging building systems.
2. **Design and build responsibly** -- The Library will tailor future projects to meet local neighborhood needs. Tailoring will be both data driven and community informed.
3. **Grow smartly and equitably** -- The Library will seek ways to provide equitable and adequate services across the District.

In FY24, the Library will update the FMP focusing specifically on several projects that are funded in the Capital Improvement Plan but require additional analysis to determine how to move forward, to factor in changing demographics as a result of the 2020 census and to assess impact of library building usage as a result of the pandemic. In addition, the update will assess the recommended schedule of systems renewal projects and functional refresh projects.

**a. How will the FMP inform lifecycle planning for DCPL capital projects? Also provide any lifecycle planning for projects completed in FY23 or to date in FY24.**

The Facilities Master Plan includes a comprehensive facilities condition assessment (FCA) that identifies life cycle planning through 2030. No lifecycle projects were completed in FY23 or to date in FY24. Building envelope restoration work was completed at the Tenley, Bellevue (William O. Lockridge), Takoma Park, Woodridge and Mount Pleasant libraries.



**b. How will the FMP address problems and challenges associated with newly renovated facilities, including chronic maintenance issues, design or construction flaws, or other defects stemming from the modernization?**

The FMP includes a comprehensive facilities condition assessment that identifies life cycle planning through 2030. While the FMP and the FCAs do not address design or construction flaws and chronic maintenance issues, it does outline a process and timetable for addressing building systems as they age. Additionally, the plan articulates an approach, including a timeline, to assess the functionality of library buildings and determine whether existing libraries continue to meet the needs of residents. These assessments can result in reconfiguration of library buildings to address changing needs of communities. The response to question 25c outlines some of these projects. The above-referenced update to the FMP will examine the current schedule for some of these projects.

**c. Describe any recommendations made in the FMP regarding upgrades to library branches that were among the first to receive modernizations.**

Functional assessments were conducted for five libraries as part of the FMP. The plan included recommendations for functional refreshes or reconfigurations to projects which were among the first to receive modernizations. Since the issuance of the FMP the impact of new climate change-mitigation efforts, specifically the *Building Energy Performance Standards* (BEPS) requirements for existing buildings has become clearer. The Library completed a BEPS analysis in 2023 and the recommendations are being factored into the update of the Facilities Master Plan. This update will pave the way for a holistic plan including resource needs for the renovations of library branches that were among the first to receive modernizations.

Below are two projects that are underway per original recommendations of the RFP:

**Shaw/Watha T. Daniel Library**

- Interior renovation at Shaw Library will improve patron experience for all age groups by reconfiguring entrance, staff service points, children’s and teen spaces; and upgrade HVAC system to reduce energy usage at Shaw which is the worst performing building in the Library’s portfolio for energy performance.
- Concept design has been completed.
- DCPL plans to begin construction in Spring 2025 pending the identification of funding. A brief closure will be required during construction.

**Petworth Library**

- Interior Renovation at Petworth Library will reconfigure, modernize and upgrade adult and teen spaces to better meet the needs of the community as recommended in the Library’s Facilities Master Plan.
- \$1.5 million was received in FY23. DC Public Library held an Industry Day in FY23, and the Design-Build RFP for the library was issued in FY24.
- Construction is projected to start Fall 2024 following completion of permit drawings. A brief closure will be required during construction.

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 26**

**How does DCPL budget for maintenance, both in capital and operating dollars? Was the maintenance budget (both capital and operating) sufficient in FY22 and FY23 and to date in FY24? If insufficient, please explain and include DCPL's maintenance needs, estimated costs, and appropriated capital or operating budget amount.**

As part of its Capital Improvement Plan (CIP), DC Public Library (DCPL) determines the six-year budget through the review of past and anticipated costs for any structural or mechanical, electrical and plumbing needs. Data is reviewed based on past years' spending and includes Department of Labor (DOL) mandatory wage and labor rates, in addition to increases within the specific industry and increased insurance requirements.

Additionally, and for the operating budget, DCPL prepares a capital impact on operating cost estimate for each new library that is due to be completed and opened in the budget formulation year. Costs for routine and preventative maintenance are included and generally determined by the requirements set forth within the building's Operation and Maintenance Manual.

The maintenance budgets for FY22 and FY23 were sufficient and the FY24 budget to date is sufficient.

**FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

**Question Number 27**

**Provide a current list of all properties supported by the DCPL budget. Indicate whether the property is owned by the District or leased and which agency program utilizes the space. If the property is leased, provide the terms of the lease. For all the properties provide an accounting of annual fixed costs (i.e. rent, security, janitorial services, utilities).**

Code	Building Name	LEASED/ OWNED	LEASE TERMS	RENT*	WATER	GAS	ELECTRICITY	STEAM	ANNUAL FIXED COSTS
CE	Anacostia Library	Owned	N/A	N/A	\$ 15,389.57	\$ 9,819.40	\$ 83,415.67	\$ -	\$ 108,624.64
CE	Bellevue/William O. Lockridge Library	Owned	N/A	N/A	\$ 7,132.50	\$ 4,577.22	\$ 104,198.72	\$ -	\$ 115,908.44
CE	Benning/Dorothy I. Height Library	Owned	N/A	N/A	\$ 13,824.26	\$ -	\$ 235,174.78	\$ -	\$ 248,999.04
CE	Capitol View Library	Owned	N/A	N/A	\$ 8,630.87	\$ 9,011.57	\$ 57,385.76	\$ -	\$ 75,028.20
CE	Chevy Chase Library	Owned	N/A	N/A	\$ -	\$ -	\$ 70,401.76	\$ -	\$ 70,401.76
CE	Cleveland Park Library	Owned	N/A	N/A	\$ 5,439.02	\$ 2,049.80	\$ 81,056.48	\$ -	\$ 88,545.30
CE	Deanwood Library	Owned - Shared with DPR	N/A	N/A	\$ 12,472.53	\$ 5,380.60	\$ 39,152.12	\$ -	\$ 57,005.25
CE	Francis Gregory Library	Owned	N/A	N/A	\$ 3,214.23	\$ 29,957.78	\$ 85,680.17	\$ -	\$ 118,852.18
CE	Georgetown Library	Owned	N/A	N/A	\$ 11,878.87	\$ 10,233.23	\$ 79,410.83	\$ -	\$ 101,522.93
CE	Lamond-Riggs/Lillian J. Huff Library	Owned	N/A	N/A	\$ 10,968.99	\$ 2,789.73	\$ 58,959.13	\$ -	\$ 72,717.85
CE	M.L. King Jr. Library	Owned	N/A	N/A	\$ 263,415.72	\$ -	\$ 791,308.96	\$ 682,494.80	\$ 1,737,219.48
CE	Mt. Pleasant Library	Owned	N/A	N/A	\$ 11,528.91	\$ 8,169.51	\$ 76,368.21	\$ -	\$ 96,066.63
CE	Northeast Library	Owned	N/A	N/A	\$ 7,559.48	\$ -	\$ 75,981.83	\$ -	\$ 83,541.31
CE	Northwest One Library	Owned - Shared with DCPS	N/A	N/A	\$ 2,078.55	\$ 5,103.26	\$ 25,546.23	\$ -	\$ 32,728.04
CE	Palisades Library	Owned	N/A	N/A	\$ 6,002.55	\$ 921.71	\$ 67,467.27	\$ -	\$ 74,391.53
CE	Parklands-Turner Library	Leased	Current lease contract will end May 13, 2024. New lease needed until approx. December 2027, during construction of new library at St. Elizabeth campus.	\$258,053.60 (FY22 Expenditure) FY23 Exp Request still pending	\$ -	\$ 3,394.07	\$ 10,855.95	\$ -	\$ 14,250.02
CE	Petworth Library	Owned	N/A	N/A	\$ 8,021.29	\$ 3,978.63	\$ 95,136.83	\$ -	\$ 107,136.75
CE	Rosedale Library	Owned - Shared with DPR	N/A	N/A	\$ -	\$ 22,651.56	\$ -	\$ -	\$ 22,651.56
CE	Shepherd Park/Juanita E. Thornton Library	Owned	N/A	N/A	\$ 8,609.37	\$ 3,706.50	\$ 45,219.87	\$ -	\$ 57,535.74
CE	Southeast Library	Owned	N/A	N/A	\$ 4,828.91	\$ 1,981.98	\$ 31,844.63	\$ -	\$ 38,655.52
CE	Southwest Library	Owned	N/A	N/A	\$ 10,538.60	\$ 5,809.86	\$ 61,556.24	\$ -	\$ 77,904.70
CE	Takoma Park Library	Owned	N/A	N/A	\$ 3,482.74	\$ 6,898.44	\$ 34,392.41	\$ -	\$ 44,773.59
CE	Tenley-Friendship Library	Owned	N/A	N/A	\$ 14,328.41	\$ 6,309.91	\$ 93,711.83	\$ -	\$ 114,350.15
CE	Shaw/Watha T. Daniel Shaw Library	Owned	N/A	N/A	\$ 10,972.46	\$ 1,509.27	\$ 258,745.75	\$ -	\$ 271,227.48
CE	West End Library	Owned	N/A	N/A	\$ -	\$ -	\$ 73,112.00	\$ -	\$ 73,112.00
CE	Woodridge Library	Owned	N/A	N/A	\$ 11,476.27	\$ 4,367.34	\$ 83,354.33	\$ -	\$ 99,197.94
CE	Penn Center: Operations Center	DGS	N/A		\$ 20,396.21	\$ 2,304.19	\$ 19,814.77	\$ -	\$ 42,515.17
CE				\$ -	\$ 472,190.31	\$ 150,925.56	\$ 2,739,252.53	\$ 682,494.80	\$ 4,044,863.20

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 28**

**Do the facilities owned or operated by DCPL meet current Americans with Disabilities Act requirements? If not, describe the facilities and situations that do not comply.**

All DC Public Library (DCPL) facilities comply with or meet the intent of current ADA requirements. The Library continues to participate in discussions with the Office of Disability Rights (ODR) and the Office of Risk Management (ORM) about how library facilities can go beyond ADA requirements. To this end, while the Martin Luther King Jr. Memorial Library is ADA compliant, DCPL continues to work with ODR and has incorporated some enhancements to improve the customer and staff experience. A contractor has been selected to complete a thorough ADA survey of all branches. Based on the results of the survey, the agency will implement the changes it can within its existing budget and seek additional funding if necessary.

**FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

**Question Number 29**

Provide the capital budget for DCPL and all programs under its purview during FY23 and FY24, including amount budgeted and actual dollars spent.



**R225 Capital Project Balance Report - By Owner Agency**

Report Run: 01-03-2024 08:55:36

<b>Project Organization</b>	
<b>Owner Agency</b>	CEO
<b>Appropriation Fund</b>	
<b>Project Number</b>	

Caution

Owner Agency	Project No	Project Title	LTD Authority	LTD Allotment	LTD Expenditure	Pre-Enc LTD Commitments	POs LTD Obligations	Allotment Balance	Authority Balance
CEO	100341	CEO.CAV37C.CAPITOL VIEW LIBRARY	\$8,158,256.07	\$8,158,256.07	\$8,153,144.98	\$0.00	\$0.00	\$5,111.09	\$5,111.09
CEO	100342	CEO.CCL37C.CHEVY CHASE LIBRARY	\$24,200,349.00	\$18,128,349.00	\$57,085.47	\$0.00	\$0.00	\$18,071,263.53	\$24,143,263.53
CEO	100343	CEO.CPL38C.CLEVELAND PARK LIBRARY	\$19,719,437.38	\$19,719,437.38	\$19,710,352.77	\$0.00	\$0.00	\$9,084.61	\$9,084.61
CEO	100344	CEO.DNL37C.DEANWOOD LIBRARY	\$24,200,558.01	\$24,000,558.01	\$77,564.16	\$0.00	\$0.00	\$23,922,993.85	\$24,122,993.85
CEO	100345	CEO.ITM37C.INFORMATION TECHNOLOGY MODERNIZATION	\$4,842,000.00	\$3,092,000.00	\$2,716,740.90	\$0.00	\$346,740.33	\$28,518.77	\$1,778,518.77
CEO	100346	CEO.LAR37C.LAMOND RIGGS LIBRARY	\$19,552,680.31	\$19,552,680.31	\$18,036,937.31	\$0.00	\$347,861.64	\$1,167,881.36	\$1,167,881.36
CEO	100347	CEO.LB310C.GENERAL IMPROVEMENT- LIBRARIES	\$36,749,260.46	\$36,199,260.46	\$28,615,514.08	\$0.00	\$593,548.62	\$6,990,197.76	\$7,540,197.76
CEO	100348	CEO.MCL03C.MARTIN LUTHER KING JR. MEMORIAL CENTRAL	\$211,706,899.43	\$211,706,899.43	\$209,706,716.93	\$0.00	\$1,160,692.41	\$839,490.09	\$839,490.09
CEO	100349	CEO.NWL37C.NORTHWEST LIBRARY	\$24,700,571.00	\$4,223,532.00	\$0.00	\$0.00	\$0.00	\$4,223,532.00	\$24,700,571.00
CEO	100350	CEO.PTL03C.PARKLANDS TURNER COMMUNITY CAMPUS	\$25,180,206.16	\$24,980,206.16	\$1,145,474.78	\$0.00	\$128,402.02	\$23,706,329.36	\$23,906,329.36
CEO	100351	CEO.PTW37C.PETWORTH LIBRARY	\$1,500,000.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00
CEO	100352	CEO.ROS37C.ROSEDALE LIBRARY	\$24,700,571.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,700,571.00
CEO	100353	CEO.SEL37C.SOUTHEAST LIBRARY	\$33,576,189.85	\$33,576,189.85	\$4,769,620.20	\$0.00	\$19,055,730.66	\$9,750,838.99	\$9,750,838.99
CEO	100354	CEO.SPL37C.NEW 4A LIBRARY	\$30,250,582.00	\$5,000,000.00	\$0.00	\$0.00	\$0.00	\$5,000,000.00	\$30,250,582.00
CEO	100355	CEO.SWL37C.SOUTHWEST LIBRARY	\$17,716,869.00	\$17,716,869.00	\$17,540,188.97	\$0.00	\$18,252.18	\$158,427.85	\$158,427.85
CEO	101175	CEO.FLT01C.DCPL FLEET REPLACEMENT	\$600,000.00	\$150,000.00	\$0.00	\$101,228.88	\$0.00	\$48,771.12	\$498,771.12
Subtotal:			507,354,429.67	427,704,237.67	310,529,340.55	101,228.88	21,651,227.86	95,422,440.38	175,072,632.38

Owner	Project	Project Name	FY23 Expenditures	FY24 (1st QTR)
CEO-DISTRICT	100342	CEO.CCL37C.CHEVY CHASE LIBRARY	43,672.02	\$13,413.45
	100344	CEO.DNL37C.DEANWOOD LIBRARY	50,896.27	\$26,667.89
	100345	CEO.ITM37C.INFORMATION TECHNOLOGY MODERNIZATION	372,425.61	
	100346	CEO.LAR37C.LAMOND RIGGS LIBRARY	2,094,944.17	
	100347	CEO.LB310C.GENERAL IMPROVEMENT- LIBRARIES	1,480,050.00	(\$5,509.20)
	100348	CEO.MCL03C.MARTIN LUTHER KING JR. MEMORIAL CENTRAL	697,876.76	\$5,152.50
	100350	CEO.PTL03C.PARKLANDS TURNER COMMUNITY CAMPUS	243,191.96	\$70,213.67
	100353	CEO.SEL37C.SOUTHEAST LIBRARY	1,513,594.53	\$221,568.22
	100355	CEO.SWL37C.SOUTHWEST LIBRARY	8,576.70	
Agency Sub Total			6,505,228.01	331,506.53

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 29**

**Provide the capital budget for DCPL and all programs under its purview during FY23 and FY24, including amount budgeted and actual dollars spent. In addition, provide:**

#### **a. An update on all active capital projects in FY23 and FY24.**

##### **Chevy Chase Library**

- The reimagined 20,000+ square foot Chevy Chase Library is planned for the proposed mixed-use development being led by the Deputy Mayor for Planning and Economic Development (DMPED) that will also include the Department of Parks and Recreation (DPR) Community Center and housing. The Library has participated in community conversations along with DMPED, Office of Planning (OP), and DPR that are informing the joint development and issuance of the RFP.
- Of the \$24.2 million in the capital budget, \$1.1 million in FY23, and \$17 million in FY24 has been received with remaining \$6 million incoming in FY25. Ongoing construction market escalations will inform additional funding needs.
- Based on DMPED's projected timeline, construction is expected to start Fall 2026.

##### **Shepherd Park/Juanita E. Thornton Library**

- DC Public Library (DCPL), with involvement from the community, will look to rebuild or fully modernize the Shepherd Park Library at its existing site as mandated by legislation passed by Council in FY23.
  - Out of the \$25 million design and construction funding, \$4.3 million is slated to be received in FY27 with the remaining funds expected in FY28. Ongoing construction market escalations will inform additional funding needs.
  - Based on the allocation of funds, design is anticipated to start in Fall 2027 and construction in Spring 2030.
- \$5 million allocated in FY24 is intended to be used for the acquisition of property or land for a new library on Kennedy St. DCPL has briefed the Deputy Mayor for Planning and Economic Development on the project. Funding must also be identified for the design and construction of a new library as well as recurring operational funding.

##### **Southeast Library**

- The Southeast Library is closed for construction. Its last day of service was on January 4, 2024.
- Southeast Library renovation is a complex endeavor being undertaken in a volatile economy. The historic elements of the 100+ year old landmark will be restored and the structure expanded underneath the public space.
- The modernization will double the size of the existing library and fulfill the space needs for families, youth and children.
- Project is currently funded at \$33.5 million.
- Following completion of construction, the library is projected to reopen in early 2026.
- Interim services at the Northeast Library, Arthur Capper Recreation Center (opens February 5, 2024), and Barracks Row Main Streets (story time programs) are available.

##### **Parklands-Turner Library/New Library in Congress Heights**

- The expanded library will allow a full range of services to be offered to the residents served by the existing Parklands-Turner Library including meeting spaces, more computers, and spaces for adults, teens and children.
- The library will be located in St. Elizabeths East Campus adjacent to the Congress Heights Metro Station.

- Currently in the design phase, the project team has conducted several community engagements to obtain feedback and input on services and will continue to host community meetings during design and construction.
- The project is funded at \$24.3 million to replace the current 4,925 square foot library. Ongoing construction market escalations and complexity of building over the WMATA tunnel will inform additional funding needs.
- Per current projections design is anticipated to conclude in Summer 2025 and construction is anticipated to start in Winter 2026.

#### **Deanwood Library**

- The 7,300 square foot Deanwood Library is to be replaced with a 20,000 square foot, full-service library to better serve the needs of the community as recommended in the Facilities Master Plan.
- The Library conducted community outreach to ascertain a location for a full service Deanwood Library. As part of WMATA-led compact hearing, several community members advocated for the library to be included at the joint development proposed to replace the Deanwood Metro Station park and ride lot.
- In FY23 the Library partnered with WMATA to initiate terms of agreement to build a new stand-alone full-service library at the Deanwood Metro Station adjacent to WMATA's mixed-use development.
- \$24.2 million has been received in FY23 and FY24 for the new library. Ongoing construction market escalations will inform additional funding needs.
- Based on the current status of collaboration with WMATA, construction is projected to start in Winter 2027.

#### **Rosedale Library**

- The 4,850 square foot Rosedale Library is to be replaced with a new full-service 20,000 square foot library consistent with recommendations in the Facilities Master Plan.
- The Library has received funding in FY24 to conduct a site selection study to identify a location for the new library and work is underway.
- First allotment of \$4 million of the \$24.5 million design and construction funding is slated to be received in FY25 with remaining funds expected in FY26. Ongoing construction market escalations will inform additional funding needs.
- Subject to site agreement/acquisition, the design journey is projected to start in Fall 2026 with construction starting in Spring 2029 and library opening to the public in Summer 2031.

#### **Northwest One Library**

- DCPL received funding in FY23 to conduct a site selection study to identify a location for the new library in the Eckington/Edgewood area. Site inventory study and initial community stakeholder engagement took place and potential sites were identified that require further exploration which will take place in FY24. Engagement with community stakeholders will occur prior to selecting a site.
- \$4.2 million of the \$24.5 million was received in FY24 with remaining funds expected in FY25 to replace the 5,000 square foot Northwest One Library with a 20,000 square foot library in Eckington/Edgewood as recommended in DCPL's Facilities Master Plan. Ongoing construction market escalations will inform additional funding requests.
- Subject to site agreement/acquisition, the design journey is projected to start in Summer 2025 with construction starting in Winter 2028 and library opening to the public in Spring 2030. The Northwest One Library will remain open until the new library opens.
- Community stakeholder engagement took place in FY23 to understand other preferred uses for the Northwest One library space once it closes.

**Shaw/Watha T. Daniel Library**

- Interior renovation at Shaw Library will improve patron experience for all age groups by reconfiguring entrance, staff service points, children’s and teen spaces; and upgrade HVAC system to reduce energy usage at the library which is the worst performing building in the Library’s portfolio for energy performance.
- Concept design has been completed and the design team is expected to finish permit drawings in FY24.
- Funding from the Library’s general improvements budget supported the pre-construction work; additional funding is needed for construction. Construction can begin in Spring 2025 with secured funding. A brief closure will be required during construction.

**Petworth Library**

- Interior renovation at Petworth Library will reconfigure, modernize and upgrade adult and teen spaces to better meet the needs of the community as recommended in the Library’s Facilities Master Plan.
- \$1.5 million was received in FY23. An Industry Day was held in FY23 and a Design-Build RFP was issued in FY24.
- Following completion of permit drawings, a brief closure will occur during construction which is projected to start Fall 2024.

**b. Whether active capital projects in FY23 or FY24 had an impact on the operating budget of the agency? If so, provide an accounting of such impact.**

No impact on the operating budget in FY23 for any Capital project. In FY24 Southeast Library is closed to the public for construction. The \$186,297 was allocated in FY24 to enable interim tech services at Arthur Capper Community Center during construction.

<b>CAPITAL IMPACT ON DCPL OPERATING BUDGET</b>	
	<b>Southeast Library</b>
Contractual Services	\$4,794
Equipment	
Fixed Costs	
Information Technology	\$27,506
Materials/Supplies	
Staffing	\$153,997
FTEs	2
<b>FY24 TOTAL</b>	<b>\$186,297</b>



**c. A description regarding how the agency decided the FY23 proposed capital budget and the sequencing of projects.**

While the Library's proposed budget for Capital projects was prioritized and sequenced by the Mayor and City Council as part of budget formulation, the FY23 capital budget was a refinement of the FY22 Capital Improvement Plan (CIP) budget. FY22 CIP was informed by DC Public Library's Facilities Master Plan released in 2020. There were no changes in sequencing of projects or requested funds from FY22 to FY23.

**E. COMMUNITY ENGAGEMENT AND  
OUTREACH  
TABS E30 – E36**

## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 30

**How has DCPL received feedback from guests in FY23 and to date in FY24? Has DCPL adopted any new ways to solicit feedback from guests in the last fiscal year? In your response, include the most frequently received feedback and how that feedback facilitated a change in programs or practices.**

DC Public Library (DCPL) has a long history of capturing and responding to customer feedback. Below is an overview of the various ways customers provide feedback:

#### **Contact Us**

The Contact Us feature is available on the Library's website, <https://www.dclibrary.org/contactus>. In addition to responding to customer inquiries, the Library tracks and tags feedback to better understand trends and make changes where appropriate.

In FY23, DCPL received 2,983 inquiries and 1,027 inquiries in Q1 FY24. The most frequent Contact Us interactions are customer inquiries under the "My Account" category. Subjects in this category tend to revolve around account management topics such as how to recover/change their PIN, how to manage a hold, forgotten account information or renew a current checkout.

Inquiries about the Library's digital and physical books and other materials are the second most frequently selected category. In FY23, DCPL continued to receive proposals to partner with a variety of organizations to deliver services and programs across all neighborhood libraries.

The most common feedback received from library customers is about facilities, staff interactions and operating hours.

#### **AskDCPL**

AskDCPL is the Library's virtual assistance chat feature, which launched in April 2020. It is staffed by librarians and library associates to help customers use the library virtually. The main use of AskDCPL is helping customers with account issues, providing library information, and recommending materials to customers. However, it has also become a channel to receive feedback, which is logged, tagged, and sent to various departments for follow up. At the end of every chat session, customers can offer feedback about their interaction with AskDCPL.

In FY23, AskDCPL operators answered a total of 9,056 chat questions. In FY24 to date 1,525 chat questions have been answered.

AskDCPL averages 755 chat interactions per month, and operates 23 hours per week, available Monday, Tuesday, Wednesday and Friday 10 a.m. - 3 p.m. and Thursday 12 p.m. - 3 p.m. except holidays.

Of the FY23 chats,

- 22% were account or new library cards inquiries
- 10% were about digital library resources
- 17% were about physical library collections
- 22% were about library services and programs

- 4% were about booking library meeting spaces
- 5% were research or homework help
- 20% were miscellaneous or uncategorized

### **Community Listening Sessions, Focus Groups and Stakeholder Interviews**

In FY23, trained library staff conducted Community Listening Sessions to gain insights into library customers and communities. Staff held listening sessions with current customers at every library location. Conversations focused around what drives folks to come to the library, what programs and services customers would like to see that the library currently isn't providing, and the impact that the COVID-19 pandemic has had on how they use the library. This feedback is helping inform decisions and planning for future services.

DC Public Library seeks feedback from residents to inform the design of new libraries. In FY23, the Library solicited and gathered feedback from residents in Congress Heights to help drive the design of the new library. In addition, we continued to gather feedback from Southeast Library customers for that building's modernization. This included working closely with the ANC and the immediate neighbors to ensure their concerns about impact during construction were properly addressed.

The Library gathered feedback from residents near the Northwest One Library about what services they would most like to see provided at that location once the library relocates to a full-service facility further north. This feedback was solicited via a survey as well as a number of individual interviews with key stakeholders. The Library also sought feedback from residents in the Edgewood and Eckington neighborhoods as well as the Rosedale neighborhood to help inform site selection for new full service libraries in those communities. The engagement sought to understand neighborhood travel patterns and other factors to help identify the best locations for new library facilities.

### **Voice of the Patron**

Voice of the Patron is a user experience feedback tool that captures usage data and pairs it with customer sentiment about using the DCPL website. This tool captures data periodically throughout the year. This information is used to better understand what parts of the site are most used and have the most issues, and how to improve the site's features and functionality. Between April 2022 and April 2023, 3,637 customers responded to the pop-up survey. On average, customers' site satisfaction score was 8.3 (out of 10). One key finding was that a very high percentage of customers reported that they were able to find what they were looking for when visiting dclibrary.org. The Library looks forward to reviewing the findings of the next Voice of the Patron survey -- the first since the new website was launched -- later this fiscal year.

### **Social Media**

Library customers also provide feedback through social media, particularly Twitter and Facebook. Library staff actively monitor and engage in conversations with customers and other social media users daily. People send private messages through these platforms, typically to ask questions about how to log onto their account or catalog on the website, place a hold on a book or to ask for other assistance with their online accounts. Library staff typically respond to requests for assistance on any platform within one business day.

The Library's social media reach has grown substantially over the fiscal year with a 252 percent increase in the Library's engagement rate and 400 percent increase in audience impressions across all social media platforms in FY23 compared to FY22. Additionally, 125 customers connected with the Library via Direct Message.

### **How feedback is used**

Customer feedback is used in multiple ways. First, all feedback receives a response in a timely manner with efforts made to rectify issues as soon as possible. All feedback across channels and platforms is tracked to help the Library identify patterns across locations and online. DCPL uses the feedback to

inform adjustments to any strategies, programming, and facility needs to meet customer needs, as appropriate. For example, in FY23, the Library installed automatic door openers across the system as a result of feedback received from customers.

## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 31

The following questions are related to “Friends of the Library” organizations:

- a. Have any new “Friends of the Library” organizations been formed in the last fiscal year?
- b. How much funding did DCPL receive from the support of the Friends in FY23 and FY24, to date?
- c. What kinds of programs have been made possible through the participation of the Friends?
- d. Which libraries have a “Friends of the Library” organization attached to them? Which libraries do not?

**a. Have any new “Friends of the Library” organizations been formed in the last fiscal year?**

A new Friends group has reformulated at the Benning/Dorothy I. Height Library after having been dormant for several years. The group hosted a Ladies Tea and has been actively engaged with the Federation of Friends of DC Public Library, the citywide umbrella organization. The Library looks forward to partnering with the new Friends Group and helping it grow.

The Anacostia Library Friends group also has been more active in the past year, helping raise awareness about library programs and supporting branch staff.

**b. How much funding did DCPL receive from the support of the Friends in FY23 and FY24, to date?**

DC Public Library does not receive direct funding from the Friends groups. Rather, Friends groups often provide support to library programs by purchasing items such as snacks or craft materials, and providing stipends for authors and performers.

**c. What kinds of programs have been made possible through the participation of the Friends?**

The Friends support a wide range of programs and activities. Examples from FY23 include partial funding (in partnership with the DC Public Library Foundation) for continuation of the Branch Enrichment Fund. The Fund’s purpose is two-fold: to facilitate the ability of branch staff to make incidental purchases such as snacks, time-sensitive supplies, and other small purchases; and to achieve equity among branches so that locations without a Friends group have the resources to support their branches’ programs and activities.

The Rosedale Library used the Branch Enrichment Fund to purchase snacks for summer camp kids, as well as mini pumpkins for their Teentober Pumpkin Decorating Contest. Takoma Park Library staff used the funds to provide journals and supplies for an adult self-care program. Bellevue/William O. Lockridge Library purchased mini pumpkins and snacks for a family movie screening of “It’s The Great Pumpkin Charlie Brown” at their Fall Festival.

Additionally, Friends groups are instrumental in serving as community engagement partners to provide input into the process to modernize library buildings. For example, the Friends of the Southeast Library and Parklands-Turner Library have helped spread the word about community meetings for the design of those two new libraries.

All the groups continue to help raise awareness about library programs and services across the city, including offerings at the MLK Library.

Friends groups contributed \$40,390 in FY23 to the DC Public Library Foundation to support library programs and services such as Summer Challenge, the Branch Enrichment Fund, and other initiatives.

## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 32

**Provide an update on the implementation of the District of Columbia Public Library Partnership and Sponsorship Amendment Act of 2019. Include a list and summary of agreements between the library and partners as a result of this Act in FY23 and FY24. Include any funding associated with this agreement and for what purpose those funds were used.**

As a result of the Partnership and Sponsorship Amendment Act of 2019, DC Public Library (DCPL) and DC Public Library Foundation (DCPLF) entered into a Memorandum of Understanding (MOU), beginning in October 2018, that outlines how DCPL will support DCPLF in fundraising on behalf of the Library.

As agreed upon in the MOU, in the summer of 2023, DCPL provided a detailed budget of programs and initiatives that require private support during DCPLF's next fiscal year beginning January 2024. Through discussions with senior leadership of both organizations, a final program budget was approved by DCPLF's Board of Directors, which align with DCPLF and donor guidelines and requirements.

During FY23 (October 1, 2022 – September 30, 2023), DCPLF provided a total of \$1,595,959 in funds to support library programs and services. These funds support a variety of programs for children, teens and adults. Recent investments include support for children and families to make the transition from kindergarten to first grade; social justice arts programming for teens; care kits for unhoused D.C. residents; entrepreneurship courses for D.C.'s next small business leaders; and community conversations around anti-racism, approaches to restorative justice, and programs celebrating the diversity of Washington, D.C.



## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 33

#### **How many volunteers does the DCPL currently have? Have there been any changes in the last fiscal year to the selection and training process for volunteers?**

Volunteers play a vital role at the DC Public Library. By donating time, talent, and skills, they support and enhance the Library's programs, services and mission.

In FY23, 132 volunteers worked 1,762 hours throughout neighborhood libraries and at the Martin Luther King Jr. Memorial Library. Under the supervision of library staff, volunteers performed tasks in areas of maintaining bookshelves, teaching computer classes, providing job readiness coaching, teaching American Sign Language classes, and assisting with special projects, author events, children's activities, and programs for seniors.

The Docent and Welcome Ambassador Volunteer Program at the Martin Luther King Jr. Memorial Library, staffed with a total of 27 volunteers, continues to provide customers with a welcoming experience while visiting the library. In FY23, the volunteers welcomed and provided 108 guided building tours for more than 2,313 patrons. The docent volunteers lead tours for the general public, corporate and government staff members, school groups, private social groups, and patrons from the accessible community.

Through Q3 of FY24, volunteers will have the opportunity to serve as exhibit hosts for the current *We Who Believe in Freedom: Feminism in DC* exhibition (in partnership with the National Women's History Museum), and the upcoming *Alma Thomas and The Green Book* exhibitions, which will be on display at the Martin Luther King Jr. Memorial Library. Volunteers will receive training on the basic facts of the artist Alma Thomas and the history of *The Green Book* that will guide them in sharing information with visitors to the exhibits.

To become a volunteer, one must be at least 14 years old, complete an online application and interview, and pass a criminal background check (required for applicants ages 18 and older), the cost of which is covered by the Library. The Library matches the skills and interests of volunteers with current opportunities and provides them with an orientation to the Library. Additionally, volunteers receive a two-hour training on customer service and de-escalation practices. In partnership with the Defend Yourself organization, participants learn skills for handling challenging situations including customers who may be angry or stressed.

## **COMMUNITY ENGAGEMENT AND OUTREACH**

### **Question Number 34**

**Describe any efforts undertaken by DCPL in FY23 and to date in FY24 to identify and engage corporate partners to enhance the operations and collections of DCPL.**

DC Public Library (DCPL) is continuing its engagement with corporate partners to augment and support library programming in a variety of areas. For example, for the Discover Summer program, the Library partners with D.C. United, the Mystics and the Washington Nationals to offer successful participants in the program the opportunity to attend sporting events for these teams. Starting in Nov. 2020, DC Public Library has partnered with the Wizards and other public libraries in the region for the Wizards Winter Reading Challenge. This challenge encourages children and teens ages 5 - 19 to engage in wellness activities, including reading, healthy eating, fitness, connecting with peers, and engaging with educational virtual events, with the opportunity to win game tickets and other prizes.

The Library, in collaboration with the DC Public Library Foundation, has also built strong programmatic partnerships with other corporations, most notably Pepco, an Exelon Company. Since 2019, DCPLF has secured \$1 million in support from Pepco, the Foundation's most significant corporate partner.

Through the "Know Your Power" program, Pepco and the DC Public Library invite D.C. teens to find their power and use it to creatively address a topic that is important to them. Winners are announced at the Know Your Power Awards Ceremony broadcast from the Martin Luther King Jr. Memorial Library, and the winner in each category - Visual Art, Writing, Music, and Film & Photography - receives a prize that helps them continue pursuing their craft.

## **COMMUNITY ENGAGEMENT AND OUTREACH**

### **Question Number 35**

**Do you know how many people that engaged in your workshops with DCHR received jobs in FY23 based on your resume building and interview skills programs?**

The DC Public Library (DCPL) did not host any virtual workshops with DCHR's Center for Learning and Development in FY23, though the Library's Outreach and Inclusion Department hosted four virtual job resource sessions, with 44 attendees.

DCPL's Adult Learning Department provides recurring Techy Tuesday programs and Job Seekers Walk-in Clinics. Techy Tuesday is a device advice service for library patrons to come in with their personal devices and ask questions on how to use the device or troubleshoot an issue. The Job Seekers Clinic provides resume, cover letter and job search assistance. DCPL does not ask library patrons about their employment status for this service. In FY23 and FY24 to date, attendance for Techy Tuesday and Job Seekers Walk-In clinics totaled 501 and 297, respectively.

DCHR and the Library do not track job success rate as a result of workshop attendance.

## **COMMUNITY ENGAGEMENT AND OUTREACH**

### **Question Number 36**

#### **Do you have a breakdown of the people who took and passed the Microsoft Office Specialist certification? Do you know which wards the customers live in?**

In FY23, DC Public Library's (DCPL) Adult Learning Department ran its second year of the virtual Microsoft Office Certification preparation class pilot for Word, Word Expert, Excel, PowerPoint, and Outlook. During three consecutive six-week cycles of virtual instruction, conducted from May - September, the Library served 37 participants for a total of 180 hours of virtual instruction per six-week cycle toward Microsoft Office Specialist (MOS) Certification in one or more of the above-cited Microsoft applications. A total of 49 Microsoft Office Specialist (MOS) Exams were administered during three six-week cycles, with a success rate of 30 percent. Two participants were distinguished by Certiport as DC Champions in the Certification Exam in which they scored the highest in the D.C. area. Both have been invited to represent the District of Columbia and compete in the Office 2019 track in the 2024 Microsoft Office Specialist U.S. National Championship, which will be held at Certiport's CERTIFIED Educators Conference in Orlando, Florida in June 2024.

Participants' addresses are not recorded during enrollment, so a breakdown of customers by ward is not available.

**F. PERSONNEL  
TABS F37 – F46**

**PERSONNEL**

**Question Number 37**

**What is the current staffing at branch libraries? Provide the number of staff assigned to each library, including job titles.**

**Neighborhood Libraries**

Location	Job Title	FTE
Anacostia Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	3.0
	Library Associate	5.0
	Library Technician 7	3.0
	Teen Aide	0.3
	<b>Anacostia Library Total</b>	<b>13.3</b>
Bellevue/William O. Lockridge Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	2.0
	Library Associate	6.0
	Library Technician	2.0
	<b>Bellevue/William O. Lockridge Library Total</b>	<b>12.0</b>
Benning/Dorothy I. Height Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	3.0
	Library Associate	5.0
	Library Technician	3.0
	<b>Benning/Dorothy I. Height Library Total</b>	<b>13.0</b>
Capitol View Library	Supervisory Librarian	1.0
	Librarian	3.0

	Library Support Coordinator	1.0
	Library Associate	3.5
	Library Technician 7	2.0
	<b>Capitol View Library Total</b>	<b>10.5</b>
Chevy Chase Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	3.0
	Library Associate	4.0
	Library Technician	4.0
	<b>Chevy Chase Library Total</b>	<b>13.0</b>
Cleveland Park Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	3.0
	Library Associate	5.0
	Circulation Supervisor	1.0
	Library Technician	4.0
	<b>Cleveland Park Library Total</b>	<b>15.0</b>
D.C. Jail Library	Jail Librarian	1.0
	Library Associate	1.0
	<b>D.C. Jail Library Total</b>	<b>2.0</b>
Deanwood Library <i>Co-location Facility</i>	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.5
	Library Technician 7	2.0
	<b>Deanwood Library Total</b>	<b>7.5</b>
Francis A. Gregory Library	Supervisory Librarian	1.0
	Librarian	2.0
	Library Support Coordinator	1.0
	Library Associate	3.5

	Library Technician	3.0
	<b>Francis A. Gregory Library Total</b>	<b>10.5</b>
Georgetown Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	3.0
	Library Associate	6.0
	Library Technician	3.0
	Teen Aide	0.3
	<b>Georgetown Library Total</b>	<b>14.3</b>

Lamond-Riggs/Lillian J. Huff Library	Supervisory Librarian	1.0
	Librarian	2.0
	Library Support Coordinator	1.0
	Library Associate	3.5
	Library Technician 7	3.0
	<b>Lamond-Riggs/Lillian J. Huff Library Total</b>	<b>10.5</b>

Mt. Pleasant Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	4.0
	Library Associate	6.5
	Library Technician	4.0
	Teen Aide	0.3
	<b>Mt. Pleasant Library Total</b>	<b>16.8</b>

Northeast Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	3.0
	Library Associate	3.0
	Circulation Supervisor	1.0



	Library Technician	4.0
	Teen Aide	0.3
	<b>Northeast Library Total</b>	<b>13.3</b>
Northwest One Library <i>Co-location Facility</i>	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.5
	Library Technician 7	2.0
	<b>Northwest One Library Total</b>	<b>7.5</b>
Palisades Library	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	4.5
	Library Technician	3.0
	<b>Palisades Library Total</b>	<b>10.5</b>
Parklands-Turner Library <i>Storefront Facility</i>	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	3.5
	Library Technician 6	2.0
	<b>Parklands-Turner Library Total</b>	<b>8.5</b>
Petworth Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	4.0
	Library Associate	5.0
	Library Technician	3.5
	Teen Aide	0.3
	<b>Petworth Library Total</b>	<b>14.8</b>
Rosedale Library <i>Co-location Facility</i>	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.5

	Library Technician 6	2.0
	<b>Rosedale Library Total</b>	<b>7.5</b>
Shaw/Watha T. Daniel Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	4.0
	Library Associate	6.0
	Library Technician	3.0
	<b>Shaw/Watha T. Daniel Library Total</b>	<b>15.0</b>
Shepherd Park/Juanita E. Thornton Library	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	3.5
	Library Technician 7	2.0
	<b>Shepherd Park/Juanita E. Thornton Library Total</b>	<b>8.5</b>
Southeast Library	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.5
	Library Technician	3.0
	<b>Southeast Library Total</b>	<b>8.5</b>
Southwest Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	3.0
	Library Associate	4.0
	Library Technician	2.0
	<b>Southwest Library Total</b>	<b>11.0</b>
Takoma Park Library	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	3.5

	Library Technician 7	2.0
	<b>Takoma Park Library Total</b>	<b>8.5</b>
Tenley-Friendship Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	4.0
	Library Associate	4.0
	Circulation Supervisor	1.0
	Library Technician	4.0
	Teen Aide	0.3
	<b>Tenley-Friendship Library Total</b>	<b>15.3</b>
	West End Library	Supervisory Librarian
Assistant Manager		1.0
Librarian		2.0
Library Associate		6.0
Library Technician		3.0
<b>West End Library Total</b>		<b>13.0</b>
Woodridge Library	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	3.0
	Library Associate	6.0
	Library Technician	3.5
	Teen Aide	0.3
	<b>Woodridge Library Total</b>	<b>14.8</b>
	<b>Total Neighborhood Library Staff</b>	<b>295.1</b>

**Martin Luther King Jr. Memorial Library**

<b>Department</b>	<b>Job Title</b>	<b>FTE</b>
Adult Learning	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Digital Literacy Coordinator	1.0
	Librarian	1.0
	Educational Specialist	4.0
	Library Associate	1.0
	Library Technician 7	1.0
	<b>Adult Learning Total</b>	<b>10.0</b>
Adult Services	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	4.0
	Library Associate	7.0
	<b>Adult Services Total</b>	<b>13.0</b>
Center for Accessibility	Supervisory Librarian	1.0
	Librarian	3.0
	Adaptive Technology Specialist	2.0
	Library Associate	2.0
	Library Technician 7	1.0
	<b>Center for Accessibility Total</b>	<b>9.0</b>
Circulation	Supervisory Librarian	1.0
	Library Technician	9.0
	<b>Circulation Total</b>	<b>10.0</b>
First Floor	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Library Support Coordinator	2.0

	Library Associate	2.0
	Library Technician 7	8.0
	<b>First Floor Total</b>	<b>14.0</b>
Labs	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	8.0
	<b>Labs Total</b>	<b>11.0</b>
People's Archive	Supervisory Librarian	1.0
	Assistant Manager	2.0
	Coordinator / Archivist	3.0
	Librarian	4.0
	Library Associate	2.0
	Library Technician 7	1.0
	<b>People's Archive Total</b>	<b>13.0</b>
Youth Services	Supervisory Librarian	1.0
	Assistant Manager	1.0
	Librarian	5.0
	Library Associate	6.0
	<b>Youth Services Total</b>	<b>13.0</b>
	<b>Total MLK Staff</b>	<b>93.0</b>
	<b>Total Neighborhood Library Staff + MLK Staff</b>	<b>388.1</b>

## PERSONNEL

### Question Number 38

**Is staff adequately supported with sufficient training and employee development programming? Please describe the existing training and employee development program, the number of staff who have went through training and employee development in FY23 and FY24 to date. Were funds sufficient for training and employee development in FY23 and FY24 to date? If not, please describe how much funding is needed for DCPL to sufficiently provide training and employee development, and how it would be used.**

DC Public Library (DCPL) continues to expand and build upon the transformative work done on the agency's Purpose and Core Values which serves as the foundation upon which the Library's staff development and performance management strategies are established. As DCPL continues to strive to provide District residents with the quality library services they expect and deserve, it is important that library staff have the skills and tools to continue to innovate and improve library services. The Library's focus on enhanced skills complements the scope of the talent management effort which began in FY19 and continues today. All DCPL staff undergo extensive training in the agency's Purpose and (5) Core Values: Stay Rooted, Welcome Everyone, Invest in Us, Be a "We," and Give and Get Respect as well as Trauma-Informed Care, Diversity, Equity, and Inclusion, and Accessibility. The training provided to staff in FY23 and to date in FY24 include:

- Three-hour Diversity, Equity, Inclusion and Trauma-Informed Care workshops to reinforce Core Values "Give and Get Respect," "Be a WE," and Welcome Everyone, November 2023.
- Sexual Harassment Prevention training by DCHR, September 2023.
- Public Safety Leadership Training with Wise Consulting, September 2023.
- Performance Management and SMART Goals training by DCHR, September 2023.
- Manager and senior and executive leaders Culture Training sessions on Trauma-Informed Care, April – May 2023.
- Progressive Discipline Training workshops for DCPL managers, directors and supervisors, April 2023.
- Culture work sessions for library staff, March – April 2023.

Library staff continue to participate in internal, and city-sponsored management and supervisory best-practice training, team-building training to improve staff morale and collaboration, as well as various online or internally developed workforce development courses through Percipio and Skillport. The Library focused on overall workforce development, business management, racial equity, and cyber security training designed to strengthen and enhance awareness for all employees. At least 560 employees completed the Cyber Security training in December 2023, a 93 percent completion rate. Further, DCPL employees are attending the District-sponsored course "Advancing Racial Equity," offered by the DC Office of Racial Equity. The DCPL Department of Human Resources facilitated three managerial trainings called "Thursdays with HR" to facilitate deeper understanding of the District Personnel Manual, Mayor's Ordinances, and federal employment laws, in addition to disseminating the Mayor's updated Sexual Harassment Policy, resulting in 97 percent disclosure compliance rate by the January 8, 2024 deadline and 100 percent acknowledgement of the sexual harassment policy.

In FY23 the Library, with support from a federal grant, provided 39 library staff with the opportunity to attend or participate in library-centric conferences and trainings including the American Library Association national conference, Joint Conference of Librarians of Color, Society of American Archivists annual meeting, the Children's Literature Conference and other state level library conferences and trainings. Additionally, select library staff have received required specialized and technical training to maintain necessary licenses and certifications. Existing resources have allowed the Library to continue to offer the aforementioned staff training. However, the number of staff who can benefit from the tuition assistance program is limited.

In past years, DCPL has provided tuition assistance to help staff obtain bachelor and master degrees, and allowed staff to participate in local and national workshops and conferences in a range of fields beyond library science to include human resources, financial management, technology, and racial equity. Additional resources will allow the Library to provide financial support to staff seeking post-secondary degrees or credentials which will create greater career opportunities for growth, particularly for staff in the branches and other front-facing roles. These opportunities build capacity for staff to better serve District residents.

Lastly, DCPL organizes an all staff training (Staff Day) annually to provide additional opportunities for staff development. During the staff personal and professional development day, which will be held this fiscal year in April 2024 and funded in part with a federal grant, all agency staff will participate in workshops and educational exercises on belonging, workplace culture, self-care, trauma response, diversity and inclusion, ergonomics and safety, retirement planning, professional communications skill development and more. Additional funding will allow DCPL to deepen its staff development offerings.

## PERSONNEL

### Question Number 39

**Are all branch libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? Have such absences resulted in reduced service or unplanned closures in the last fiscal year? How have staff absences affected DCPL's budget in FY23 and to date in FY24? How has the overall staffing level changed in the last fiscal year?**

The staffing models for branch libraries are designed to accommodate typical staff absences such as illness, vacation, maternity/paternity leave, and similar. However, as has been the case for several years, the Library has faced challenges in filling vacancies in a timely manner. During FY23, most locations were carrying at least one unfilled vacancy, which, combined with the use of leave, resulted in seven delayed openings during FY23. There were no full-day closures due to staffing shortages. Additionally, eleven vacant FTE were eliminated from the Library's FY24 budget which has contributed to numerous delayed openings in the current fiscal year.



## PERSONNEL

### Question Number 40

**Has DCPL changed their policies with regard to hiring District residents in the last fiscal year? What is DCPL's compliance rate for the *First Source* and *Apprenticeship* program requirements? How was this compliance monitored and evaluated in FY23 and FY24, to date?**

DC Public Library has not changed its policies on hiring District residents in the last fiscal year. For FY23, the Library's First Source and Apprenticeship programs compliance rate was 100 percent. For FY23 and FY24 to date, compliance was monitored and verified through construction site visits, review of monthly certified payroll records, meetings with contractors and subcontractors and regular consultation with staff at the Department of Employment Services.

## **PERSONNEL**

### **Question Number 41**

**Has the agency adhered to all non-discrimination policies in regard to hiring and employment?**

Yes, the agency has adhered to all non-discrimination policies in regard to hiring and employment.

## PERSONNEL

### Question Number 42

**Have there been any allegations that the agency has violated hiring and employment nondiscrimination policies in FY23 or in FY24 to date? If so, what steps were taken to remedy the situation or ensure that the violation does not occur in the future?**

DC Public Library (DCPL) adheres to the District's policy and regulations involving hiring and employment procedures. DCPL will continue to take all training courses related to this area to ensure that staff remain current on the most up-to-date information, understand the response process when allegations are filed, and ensure it follows District procedure and regulations.

In FY23 and FY24, to date, the following allegations were reported:

- The Agency received allegations of discrimination during the hiring process from some employees based on race, age, gender, sexual orientation, and retaliation from a previous request for an ADA accommodation. The allegations also included issues related to promotional opportunities.
  - The cases filed by AFSCME Local 1808 were investigated. Claims were unsubstantiated and cases were closed.
  - An EEOC case is still pending at this time.

## **PERSONNEL**

### **Question Number 43**

**Please list all settlements entered into by the agency or by the District on behalf of the agency in FY23 or FY24, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).**

#### **FY23:**

Arbitration – Office of Labor Relations and Collective Bargaining (OLRCB)

On October 18, 2022, DCPL terminated Employee for 1) False Statements/Records and 2) Conduct Prejudicial to the District Government. Employee filed a grievance with union representative American Federation of Government Employees (AFGE), Local 383, who requested arbitration through OLRCB. The matter settled in arbitration for \$15,000.

#### **FY24:**

There are no settlements to date in FY24.

## PERSONNEL

### Question Number 44

**Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY23 and FY24, to date, whether or not those allegations were resolved.**

The DC Public Library (DCPL) adheres to the investigative procedures outlined in Mayor's Order 2017-313 for investigating allegations of sexual harassment. Each investigation is reported to the Mayor's Office through DCPL's Office of General Counsel. Investigations are conducted by the Library's Sexual Harassment Officer (SHO), or Alternate SHO, who the Mayor's Office has trained through DCHR. Upon conclusion of the investigation, the SHO forwards the investigative report to the Office of General Counsel for review. The Director or designee issues the Notice of Findings and Conclusions to the complainant, the alleged harasser, and the Mayor's Office of Legal Counsel. DCPL takes sexual harassment seriously and has ensured that staff are trained on the sexual harassment policy and the process for reporting incidences of sexual harassment. This has led to increased awareness by staff of what constitutes sexual harassment and the steps that should be taken if they are witnesses and/or victims of sexual harassment.

Upon receipt of the Updated District Government Sexual Harassment Policy, Guidance and Procedures, included in the Administrative Issuance dated October 31, 2023 by the Office of the Mayor, DCPL immediately made staff and managers aware of the required compliance.

Listed below are allegations of sexual harassment and/or related misconduct received by the agency in FY23 and to date in FY24:

- November 2022- an employee complained about a verbal exchange with a fellow employee who discussed his sex life during the interaction. The matter was investigated and determined to be unsubstantiated.
- December 2022 – an employee reported that a fellow employee sat in the complainant's lap and called the complainant "big daddy." The matter was investigated and determined to be unsubstantiated.
- May 2023 – three (3) employees reported unwanted sexual advances from a contract cleaner. The matter was investigated and determined to be unsubstantiated.
- August 2023 – a patron made romantic gestures and overtures toward an employee, including waiting for the employee outside of the library branch. The matter was investigated and determined to be substantiated. The patron was barred from the library for one (1) year.
- October 2023 - a patron undressed in the bathroom and exposed themselves to an employee. The patron was barred from the library for five (5) years.

## PERSONNEL

### Question Number 45

Please list the administrative complaints or grievances that the agency received in FY23 and FY24, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY23 or FY24, to date, describe the resolution.

FY23	Source	Issue	Process Utilized	Resolution
10/01/2022	AFSCME 1808	Video Visitation	Collective Bargaining Agreement (CBA) Grievance	Denied at Class Action
10/07/2022	AFSCME 1808	MLK Person on Duty	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 3
10/05/2022	AFSCME 1808	Employee Resignation	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 3
12/8/2022	AFSCME 1808	Article XV (Health and Safety)	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 1
04/03/2023	AFSCME 1808	Article IX Hours of Work and Scheduling Sections 4 and 5	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 1
03/20/2023	AFSCME 1808	Article XV (Health and Safety)	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 1
03/29/2023	AFSCME 1808	Performance Evaluation	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 2
03/31/2023	AFSCME 1808	Performance Evaluation	Collective Bargaining Agreement (CBA) Grievance	Dismissed at Step 3
04/03/2023	AFSCME 1808	Uncivil Behavior Complaint	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 3
04/03/2023	AFSCME 1808	Transfer Change Opportunities	Collective Bargaining	Denied at Step 2

			Agreement (CBA) Grievance	
04/15/2023	AFSCME 1808	Article IX Hours of Work and Scheduling Sections 4 and 5	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 2
04/26/2023	AFSCME 1808	Promotions	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 3
07/20/2023	AFSCME 1808	Article III (1): Employee Rights; Article IV (2) Discrimination; and Article XIII (1) Corrective or Disciplinary Action	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 1
07/20/2023	AFSCME 1808	Article III (1): Employee Rights; Article IV (2) Discrimination; and Article XIII (1) Corrective or Disciplinary Action	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 2
09/05/2023	AFSCME 1808	Career Ladder Promotion	Collective Bargaining Agreement (CBA) Grievance	Withdrawn by Union
11/07/2022	AFGE 383	Adverse Discipline (Separation)	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 2
12/05/2022	AFGE 383	Adverse Discipline (Separation)	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 3

\*There were no changes to agency policies or procedures that resulted from complaints or grievances received.

There are no grievances received to date in FY24.

## PERSONNEL

### Question Number 46

**Provide a narrative description of the security personnel and procedures currently utilized by DCPL. Emphasize any changes in the security situation that have occurred within the last fiscal year. At a minimum, include:**

- a. The number of library security guards currently employed by DCPL;**
- b. The number of vehicles currently associated with DCPL security;**
- c. New security initiatives or technologies instituted in FY23 and to date in FY24; and**
- d. Any areas of concern as it relates to Library security.**

The DC Public Library (DCPL) has special police officers within the Office of Public Safety (OPS). In FY23, DCPL had 33 FTEs and two part-time FTE to provide safety and security in all library locations. Within the Office of Public Safety, there are six vehicles used by the officers that are on roving assignments. The officers are either assigned to a neighborhood library or MLK Library or they travel to several library locations across the city. On a daily basis, deployment is assessed and adjusted where resources are needed.

All officers receive annual in-service training which includes weapon qualification, first aid/CPR, de-escalation techniques, report writing, and a cadre of others. Additionally, the Office of Public Safety has seven trained Crisis Intervention Officers with the remaining staff having had in-service training on the subject. All officers continue to participate in the District-wide response to the ongoing opioid crisis and have been issued and trained in administering Narcan to library customers experiencing an overdose.

In FY23, DCPL experienced an increase in violent crimes and property crimes (as of October 17, 2023) compared to the same time-period in 2022. According to MPD data, there was a 58.8 percent increase in violent crimes and 38.5 percent increase in property crime in or around (within 200 yards) libraries.

OPS has strengthened its partnerships with the Metropolitan Police Department, District of Columbia Public Schools Security, the Office of Attorney General for D.C. and other D.C. agencies to find ways to support youth who visit libraries, while attempting to curtail crime and disorder. OPS also partnered with the Department of Behavioral Health and the Comprehensive Psychiatric Emergency Program (CPEP) in addressing visitors experiencing mental health episodes.

In FY23, DCPL hosted several major programs and events at the Martin Luther King Jr. Memorial Library in support of the Mayor's priority of activating downtown. The Office of Public Safety played a critical role in ensuring the safety of all visitors to the library for events like Go-Go on the Rooftop, Art All Night and the Leonardo da Vinci exhibit and at library programs with high-profile visitors, such as political activist Ms. Angela Davis, actor/author Mr. Courtney B. Vance, and Ms. Sheila Johnson, to name a few. Beyond the MLK Library, the department participated in events held at the neighborhood branches, including National Drug Take Back Day at the Deanwood Library and several Back-to-School events. Throughout the year, the officers engaged in several community policing programs, Teen Night and other after school events at libraries.

On the security technology front, DCPL continues to use and upgrade, where needed, several systems (video cameras, access control, alarm systems, duress alarms, and identification card production) at various library locations. Over the past several years, the Library has continued to convert from analog video cameras to digital video cameras. All locations have well maintained modern security technology systems. The service desk ticketing system has been in operation for several years and it continues to



allow the Office of Public Safety to address non-emergency security and system needs with greater timeliness, service and efficiency.

DCPL's security technology uses a perimeter-based, real time video surveillance system that allows OPS staff to monitor all libraries from a central location. Additionally, the system is supported by Digital Video Recorders (DVRs/NVRs) to capture, download and store video of incidents and store video in and around libraries for several weeks. This video can be shared with local and federal law enforcement partners to assist them with investigations. After three years of utilizing a Computer Aided Dispatch/Report Management System (CAD/RMS) hosted by Omnigo, OPS continues to adopt new features and functionality to efficiently manage the office.

The challenges that the Library has faced mostly center around those users (adults and pre-teens/teens) who do not adhere to the Library's behavior rules and guidelines. Throughout the past year, the Office of Public Safety endured additional challenges, including utilizing Narcan to revive individuals experiencing drug overdoses, intervening with visitors experiencing mental health episodes, curtailing youth violence and truancy, and most tragically, the killing of a patron at the Petworth Library in March 2023. The ongoing threat of violence continues in library buildings continues to impact staff's ability to focus on service delivery.

**G. GOVERNMENT MANAGEMENT AND  
OVERSIGHT  
TABS G47 – G55**

## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 47**

#### **Provide an update on the implementation of DCPL's strategic plan.**

In the spring of 2017, DC Public Library (DCPL) released "Know Your Neighborhood," its five-year strategic plan (2017 through 2021). The plan's initiatives support the priorities of reading, digital citizenship, strong communities, local history and culture, and stewardship. The plan provides a roadmap for increasing library participation and delivering customized services that meet the needs and aspirations of communities. The Library has used the strategic plan as a framework for decision-making, resource allocation and service delivery.

In FY22 and FY23, DCPL continued to implement a number of initiatives that fall under the same priorities of the strategic plan, many with a focus on the District's pandemic recovery efforts. These initiatives serve as a bridge until the Library's next strategic framework which is expected to be developed in FY24.

## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 48**

**Discuss any changes made in the last fiscal year to DCPL's emergency management process or its receipt of information about emergencies from the District and/or the Homeland Security and Federal Emergency Management Agency.**

There have been no changes to the DC Public Library emergency management process or receipt of emergency information from the District or the Homeland Security and Federal Emergency Management Agency.

## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 49

Provide an updated list of each branch library within DCPL that includes the following, if available:

- a. Name of the library;
- b. Head librarian;
- c. Hours of operation;
- d. Unique programs, offers, or collections;
- e. Contact information; and,
- f. President of the Friends Group.

<p><b>Anacostia Library</b></p>	<p><b>Branch Manager:</b> Yvette Davis  <b>Hours of Operation:</b>            9:00am-8:00pm - Monday, Tuesday, Wednesday            12:00-8:00pm - Thursday            10:00am-6:00pm - Friday, Saturday            1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Department of Corrections video visitation service, Stop-Shop- and- Go Job Fair, Express books  <b>Contact Information:</b> (202) 715-7707  <b>President of the Friends:</b> Kathy Williams</p>
<p><b>Bellevue/William O. Lockridge Library</b></p>	<p><b>Branch Manager:</b> Tawanda Johnson  <b>Hours of Operation:</b>            9:00am-8:00pm - Monday, Tuesday, Wednesday            12:00-8:00pm - Thursday            10:00am-6:00pm - Friday, Saturday            1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Annual Back to School Bash, Early Literacy area, Express books  <b>Contact Information:</b> (202) 243-1185  <b>President of the Friends:</b> Vacant</p>
<p><b>Benning/Dorothy I. Height Library</b></p>	<p><b>Branch Manager:</b> Ashley Mitchell  <b>Hours of Operation:</b>            9:00am-8:00pm - Monday, Tuesday, Wednesday            12:00-8:00pm - Thursday            10:00am-6:00pm - Friday, Saturday            1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Express Books  <b>Contact Information:</b> (202) 281-2583  <b>President of the Friends:</b> Denise Derricotte</p>
<p><b>Capitol View Library</b></p>	<p><b>Branch Manager:</b> Carmel Henry-Smith  <b>Hours of Operation:</b>            9:00am-8:00pm - Monday, Tuesday, Wednesday            12:00-8:00pm - Thursday            10:00am-6:00pm - Friday, Saturday</p>

	<p>1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Department of Corrections video visitation service, Computer Lab, Express Books  <b>Contact Information:</b> (202) 645-0755  <b>President of the Friends:</b> Robert Eugene</p>
<b>Chevy Chase Library</b>	<p><b>Branch Manager:</b> Tracy Myers  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Teens Gaming Hour  <b>Contact Information:</b> (202) 282-0021  <b>President of the Friends:</b> Susan Klinger</p>
<b>Cleveland Park Library</b>	<p><b>Branch Manager:</b> Herb Malveaux  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Large community meeting room; Monthly lecture series, Laptops only, Reading porch  <b>Contact Information:</b> (202) 282-3080  <b>President of the Friends:</b> Nana Nkrumah</p>
<b>Deanwood Library</b>	<p><b>Branch Manager:</b> Sharrese Castillo  <b>Hours of Operation:</b>  10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday  12:00-8:00pm - Thursday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Co-located with DPR Recreation Center  <b>Contact Information:</b> (202) 698-1175  <b>President of the Friends:</b> Thien Vin Nguyen</p>
<b>Francis A. Gregory Library</b>	<p><b>Branch Manager:</b> Yolanda Harvin  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Annual Health Fair, Express Books  <b>Contact Information:</b> (202) 698-6373  <b>President of the Friends:</b> Vacant</p>
<b>Georgetown Library</b>	<p><b>Branch Manager:</b> Linda Jones  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday</p>

	<p><b>Unique Programs, Offers, or Collections:</b> Peabody Room  <b>Contact Information:</b> (202) 727-0232  <b>President of the Friends:</b> Patricia Henry</p>
<p><b>Lamond Riggs/Lillian J. Huff Library</b></p>	<p><b>Branch Manager:</b> David Gaston  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Art All Night, Girls Chess Club  <b>Contact Information:</b> (202) 541-6255  <b>President of the Friends:</b> Robert Oliver</p>
<p><b>Martin Luther King Jr. Memorial Library</b></p>	<p><b>Department Managers:</b>  <b>Adult Services:</b> Esti Brennan  <b>Adult Learning:</b> Chenniah Patrick  <b>Center for Accessibility:</b> Jenny Cavallero  <b>Circulation:</b> Lunden Gillespie  <b>Children and Teens:</b> Liz Sterling (effective 2/5/24)  <b>First Floor:</b> Blanchita Porter  <b>Labs:</b> Portia Oliver (interim)  <b>People's Archive:</b> Lisa Warwick  <b>Hours of Operation:</b>  9:30am-9:00pm - Monday, Tuesday, Wednesday, Thursday  9:30am-5:30pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Center for Accessibility, Adult Learning, Computer Labs, DIY Labs, Local History Resources and Exhibition, Auditorium, Roof Garden, Conference Center, Event Space  <b>Contact Information:</b> (202) 727-0324  <b>President of the Friends:</b> Robin Diener</p>
<p><b>Mt. Pleasant Library</b></p>	<p><b>Branch Manager:</b> Bobbie Dougherty  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Spanish Language Collection, Historic Mural, Covid Rapid Test Kit Distribution  <b>Contact Information:</b> (202) 671-3122  <b>President of the Friends:</b> Carlos Izurieta</p>
<p><b>Northeast Library</b></p>	<p><b>Branch Manager:</b> Julie Moeller (interim)  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Garden Concert Series  <b>Contact Information:</b> (202) 698-3320</p>

	<p><b>President of the Friends:</b> Vincent Morris</p>
<p><b>Northwest One Library</b></p>	<p><b>Branch Manager:</b> Craig Ranallo  <b>Hours of Operation:</b>  10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday  12:00-8:00pm - Thursday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Co-located with Walker-Jones Education Campus  <b>Contact Information:</b> (202) 939-5946  <b>President of the Friends:</b> Vacant</p>
<p><b>Palisades Library</b></p>	<p><b>Branch Manager:</b> Erin Farquhar  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Interactive early literacy installations, Laptops only, Annual Pumpkin Festival  <b>Contact Information:</b> (202) 282-3139  <b>President of the Friends:</b> Abbie Horrigan</p>
<p><b>Parklands-Turner Library</b></p>	<p><b>Branch Manager:</b> Kendra Jordan  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Express Books, Youth Chess Club  <b>Contact Information:</b> (202) 645-4532  <b>President of the Friends:</b> Brenda Richardson</p>
<p><b>Petworth Library</b></p>	<p><b>Branch Manager:</b> Jeffrey Neher  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Spanish Language Collection  <b>Contact Information:</b> (202) 243-1188  <b>President of the Friends:</b> Vacant</p>
<p><b>Rosedale Library</b></p>	<p><b>Branch Manager:</b> Rebecca Oxley  <b>Hours of Operation:</b>  10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday  12:00-8:00pm - Thursday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Co-located with DPR Recreation Center.  <b>Contact Information:</b> (202) 727-5012  <b>President of the Friends:</b> Meredith Holmgren</p>



<p><b>Shaw/Watha T. Daniel Library</b></p>	<p><b>Branch Manager:</b> April King  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Law 101 Series  <b>Contact Information:</b> (202) 727-1288  <b>President of the Friends:</b> Alexander Padro</p>
<p><b>Shepherd Park/Juanita E. Thornton Library</b></p>	<p><b>Branch Manager:</b> Deborah Hirsch  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Express Books  <b>Contact Information:</b> (202) 541-6100  <b>President of the Friends:</b> Mark Pattison</p>
<p><b>Southeast Library</b></p>	<p><b>Branch Manager:</b> Julia Strusienski  <b>Hours of Operation:</b> <b>Closed for modernization</b>   <b>Unique Programs, Offers, or Collections:</b> None currently  <b>Contact Information:</b> (202) 698-3377  <b>President of the Friends:</b> Robert Pohl</p>
<p><b>Southwest Library</b></p>	<p><b>Branch Manager:</b> Melinda MacCall  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> STEAM lab  <b>Contact Information:</b> (202) 724-4298  <b>President of the Friends:</b> Georgine Wallace</p>
<p><b>Takoma Park Library</b></p>	<p><b>Branch Manager:</b> Maria Escher (effective 2/5/24)  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Adult Book Club  <b>Contact Information:</b> (202) 576-7252  <b>President of the Friends:</b> Catherine Stratton-Treadway</p>
<p><b>Tenley-Friendship Library</b></p>	<p><b>Branch Manager:</b> Liz Sterling  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Art All Night</p>

	<p><b>Contact Information:</b> (202) 727-1488  <b>President of the Friends:</b> Vacant</p>
<b>West End Library</b>	<p><b>Branch Manager:</b> Rob Schneider  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Mixed use w/ coffee shop and residential above  <b>Contact Information:</b> (202) 724-8707  <b>President of the Friends:</b> Susan Haight</p>
<b>Woodridge Library</b>	<p><b>Branch Manager:</b> Janette Graham  <b>Hours of Operation:</b>  9:00am-8:00pm - Monday, Tuesday, Wednesday  12:00-8:00pm - Thursday  10:00am-6:00pm - Friday, Saturday  1:00-5:00pm - Sunday  <b>Unique Programs, Offers, or Collections:</b> Rooftop Deck  <b>Contact Information:</b> (202) 541-6226  <b>President of the Friends:</b> Robin Hutchison Cote</p>

## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 50

**Describe any partnerships or collaborations currently underway between DCPL and other District government agencies, including the target populations to service. In particular, describe any new partnerships or collaborations developed, planned, or implemented over the last fiscal year. Include the following agencies:**

- a. **DC Public Schools;**
- b. **DC Public Charter Schools;**
- c. **DC Department of Parks and Recreation;**
- d. **DC Department of Employment Services;**
- e. **DC Office on Aging;**
- f. **DC Department of Human Services;**
- g. **Department of Health;**
- h. **Department of Behavioral Health;**
- i. **Office of the Chief Technology Officer; and**
- j. **University of the District of Columbia and UDC Community College;**
- k. **Department of Energy and Environment**

The DC Public Library (DCPL) partners with many D.C. agencies, community organizations, and nonprofits to provide important services to District residents. The Library continues to seek additional partnerships to support programs and services and to maximize impact for residents. In addition to the partnerships listed below, many District agencies make use of the free meeting rooms in branch libraries to connect with their constituents across the District.

Beyond partnership events and programs that occur in DCPL locations throughout the city, the MLK Library hosts a wide variety of D.C. government agencies through the event rental program. In FY23, out of 218 event rentals hosted at MLK Library, 65, or 30 percent, were rentals to D.C. government agencies. As per D.C. law, space rentals are charged at an at-cost rate for District government agencies. Highlights from last fiscal year include DCHR's Career Fairs, in which thousands of D.C. residents could explore the job market and apply for positions on the spot; Housing Fairs, where D.C. residents could apply for housing assistance; the DC HealthLink launch event, which showcased HealthLink services and D.C. residents could sign up for low-cost health insurance; and numerous staff retreats and training sessions. All of these events also offer DCPL the opportunity to connect D.C. residents to relevant library services.

#### **DC Public Schools (DCPS) and DC Public Charter Schools (DCPCSB)**

The Library continues to work with DCPS Early Stages to provide public programming and training for DCPL staff on child development, behavior, and resources for families in D.C. In FY23, the sixth year of this partnership, the Library hosted virtual workshops presented by Early Stages staff for parents and caregivers on Developmental Milestones for three- to five-year-olds and Navigating the DCPS Special Education Process. DCPL staff received training from Early Stages staff on the topics of autism and trauma and resilience in young children in order to help inform their work with the community. Additionally, DCPL hosted Early Stages staff at various library locations to share information with the public throughout the year at events including neighborhood STAR Days and the STAR Festival.

In FY23, DCPL continued to work with DCPS' Ready for PreK initiative on mutual promotion and outreach, including participation of the Ready for PreK mascot, Scribbles, in several library early learning programs across the city such as story time, STAR Days, and the annual STAR Festival.

DCPL collaborates with DCPS and charter school teachers, educators, and parents to provide access to its resources both in person and online. Library staff are in regular communication with their

neighborhood schools for programs and assistance such as book collection for requested subjects, library visits, research instruction and assistance to students, participation in school events, e.g Back to School Nights, reading programs, and parent/family events.

DCPL informs educators about and provides assistance with its virtual resources including eBooks, audiobooks, and full text of picture books and early grade nonfiction through TumbleBooks and BookFlix, two of the Library's online literacy resources for children. DCPS and several charter schools continue to use the reading platform SORA, which provides seamless access to DCPL's ebook and audiobook collections to students from participating schools.

The Library continues to support and collaborate with the DCPS Library Programs Department. In August 2023, DCPL and DCPS hosted their second annual day-long joint professional development for its staff at the Martin Luther King Jr. Memorial Library. This year workshops were added to support staff learning more about the Science of Reading and how to create programs which support those foundations. DCPS Library and Media Specialists and their respective DCPL neighborhood library staff were able to meet before the start of the school year to begin planning for the year-long collaborative learning and programs. DCPL's Youth and Family Services Department meets monthly with the DCPS Director of Library Programs and senior staff. DCPL communicates regularly with the DCPS Charter School Board for updates and opportunities to spread the word about DCPL programs.

DCPL also continued its partnership with OSSE for MySchool DC efforts to ensure that information is shared through its libraries, and that patrons have access to computers for school research and application completion. Staff participated in the last EdFest and remains available at neighborhood libraries for assistance with the MySchool DC process.

In FY23, the Labs at DC Public Library facilitated a school-year long film program at Phelps ACE High School in Ward 5. Youth 13 - 19 years old were able to earn community hours for participating in the afterschool film club. The students learned film techniques including script writing, lighting and directing. At the end of the school year, the Labs hosted a film screening with program participants, teachers and parents.

DCPL and DCPS Arts are also partnering on an exhibition, called "Let this World Be Beautiful," at the MLK Library from February 16 - April 14, 2024. This will be a two-part exhibition celebrating the remarkable Washington, D.C. artist Alma W. Thomas, a true master of abstraction and a beloved teacher in DC Public Schools. One section of the exhibition displays Alma Thomas's influence as an artist and as an educator, using ephemera, photographs, and other archival materials. The second part of the exhibition features the artistic talents of the next generation of Washington artist-educators through a juried show organized in partnership with DCPS Arts.

#### **DC Department of Parks and Recreation (DPR)**

The Outreach and Inclusion Department arranged multiple visits from neighborhood libraries to DPR camps or from DPR camps to neighborhood libraries with 12 community recreation centers throughout the city. The "Library on the Go-Go" truck provided library pop-up services at DPR Play Space at Crummell School May - November 2023.

#### **DC Department of Employment Services (DOES)**

In FY23, the Library hosted six youth for the School Year Internship Program (SYIP) and 40 young people for the Mayor Marion S. Barry Summer Youth Employment Program (MBSYEP). By participating in these programs with DOES for another year, the Library was able to get additional support with summer programming for children and teens. In exchange, youth who worked in libraries gained experience with customer service, organization, using technology, and creating displays. Youth also received training in library resources, information literacy, job and career readiness, writing, art, and music.

#### **DC Department of Aging and Community Living (DACL)**

DCPL once again participated in DAAC's Cupid's Kids program in which library customers created cards for seniors as a library craft which were distributed to seniors by DAAC. Libraries in Wards 2 and 3

worked with Iona Senior Services (a DACL service provider) to host senior-focused programming that included yoga, movement, and arts appreciation.

DACL was a key partner on the DCPL's Devices for Residents program, distributing 160 of the ECF funded Chromebooks to DACL program participants. All devices were distributed by June 30, 2023.

### **DC Department of Human Services (DHS)**

The Library's Outreach and Inclusion Department worked with the Short-Term Family Housing facilities in Wards 4, 5, 6, 7 and 8 to provide programs and services. The Outreach & Inclusion Department formed ongoing partnerships with several DHS service providers related to employment-related training & education, including FedCap, Jobs Have Priority, and Maximus. In the fall of 2022, the Outreach & Inclusion Department began weekly technology training sessions at Adam's Place Day Center.

DHS was a key partner on the DCPL's Devices for Residents program, distributing the majority of the 10,000 ECF funded Chromebooks to DHS service recipients. All devices were distributed by June 30, 2023.

In September 2023 the Anacostia Library partnered with the Department of Human Services during the Second Annual Job Fair. This partnership exemplified the power of collaboration in fostering community engagement and employment opportunities. The job fair served 370 D.C. residents, veterans and non-residents from Maryland and Virginia. Through meticulous planning and seamless coordination, the staff at Anacostia Library worked hand-in-hand to create an inclusive and welcoming environment for job seekers. DHS' expertise in social services complemented the Library's commitment to workforce development, resulting in a synergistic approach that addressed both job placement and support services.

### **Department of Health (DOH)**

In Fall 2023, DCPL and DC Health renewed their effort to distribute free rapid COVID tests to District residents. Free test kits are now available at 21 DCPL locations.

### **Department of Behavioral Health (DBH)**

In support of the District-wide response to the ongoing opioid crisis, and as outlined in Mayor Bowser's plan to end the opioid epidemic, Live.Long.DC, DCPL once again worked with the Department of Behavioral Health, to ensure Narcan kits, available at most branches, were up-to-date. DBH coordinated three virtual Opioid Overdose/Narcan trainings for frontline staff. These trainings include information on current street drugs DBH is aware of, demographic information on the overdose epidemic in the District and, practical training on how to reverse an overdose using Narcan.

In Q3 FY23 and in Q1 FY24 the Library partnered with DBH to host National Drug Take-Back events at DCPL locations. In April, the Benning/Dorothy I. Height and Mt. Pleasant libraries were sites where individuals could dispose of unused medications as part of the DEA's National Drug Take-Back Day. In October 2023, DCPL again partnered with DBH to be drop-off sites. Participating branches included: MLK, Benning/Dorothy I. Height, Southwest, Mt. Pleasant, Shaw/Watha T. Daniel, Anacostia, and Woodridge libraries.

DCPL partnered with the DBH Community Response Team on training for library managers. The Director of the Community Response Team provided training to branch managers on how to utilize the Response Team when they are concerned about the mental health, welfare and safety of a patron. Through the expanded DCPL Peer Specialist Program, there has been increased collaboration and referrals between DCPL and the Community Response Team.

### **Office of the Chief Technology Officer (OCTO)**

DCPL worked closely with OCTO on the Devices for Residents Chromebook distribution program in 2023, working to create and maintain a structure for distribution and data collection for the project. In Summer and Fall 2023, after the main distribution was completed, DCPL and OCTO worked together to provide 10 workshops on the federal Affordable Connectivity Program for program participants and any interested residents to help connect qualified D.C. residents with free or subsidized home internet. These workshops

were presented at DCPL, DHS, and MORCA service locations.

### **University of the District of Columbia and UDC Community College**

The People's Archive hosted two visits for two classes from the University of the District of Columbia in FY23. The archives staff offered both in person and virtual visits to a variety of organizations and educational institutions which resulted in 45 visits totaling more than 800 attendees. One example from UDC included the History of D.C. course led by Professor Dominique Hazzard. Research topics for that course included: Marion Barry's interaction with Congress; Connections between anti-gentrification and Go-Go; and the history of LGBTQ+ bookstore, Lambda Rising. The archive was able to provide primary and secondary sources on these important research topics. Each class visit included an introduction, and follow up visits were required for many of the students to continue their research.

### **Department of Energy and Environment (DOEE)**

In FY23, the Labs at DC Public Library collaborated with the Department of Energy and Environment (DOEE) to facilitate community repair events dedicated to changing the "throw-it-away" mentality. Participants bring their broken items to the event hosted in the Labs at DC Public Library where DOEE coordinated with volunteer Fix-It coaches to provide guidance in troubleshooting how to repair each item.

### **DC Housing Authority (DCHA)**

In FY23 the Library and DC Housing Authority partnered to bring books to children living in public housing through the Book Rich Environment program, an initiative from the United States Department of Housing and Urban Development, Urban Library Council, and the National Book Foundation. The Outreach and Inclusion Department distributed more than 9,000 books to 7,500 households and over 7,000 children and teens in collaboration with DCHA.

### **DC Metropolitan Police Department (MPD)**

The Outreach and Inclusion Department worked with the PSA 702 Community Outreach and the 7th District MPD, to provide books to be read at summer story times at Oxon Run Park in Ward 8, along with the book selection and basic story time training for the officers, sergeants, and captains who served as readers. The Outreach and Inclusion Department distributed 800 children's books through the program series.

### **Mayor's Office on Returning Citizen Affairs (MORCA)**

DCPL's Outreach and Inclusion Department provided free children and teen books for as well as literacy resources to the Mayor's Office on Returning Citizen Affairs for their staff and clients. The Outreach and Inclusion Department is working with MORCA to bring library programs to their office.

MORCA was a key partner on the DCPL's Devices for Residents program, distributing more than 2,000 of the 10,000 ECF funded Chromebooks to MORCA clients. All devices were distributed by June 30, 2023. DCPL and OCTO also provided six workshops to MORCA clients on using the Chromebooks and the federal Affordable Connectivity Program.

### **Mayor's Office on African-American Affairs (MOAAA)**

In February 2023, DCPL hosted the Black Homeownership Strikeforce Conference in collaboration with the Department of Insurance Securities and Banking (DISB). More than 300 potential homeowners gathered at MLK Library and received resources related to buying their first home and participating in D.C.'s HPAP program.

### **Mayor's Office on Asian and Pacific Islander Affairs (MOAPIA)**

DCPL collaborated on multiple cultural and literary programs with MOAPIA including an author talk with novelist Nguyễn Phan Quế Mai for *Dust Child*, a go-go and Korean music concert with the Korean Cultural Center, and a API chef's demonstration Fodelicious on the MLK Library rooftop terrace.

### **DC Department of Small and Local Business Development (DSLBD)**

DCPL continues to partner with DSLBD on a number of projects. DSLBD staff provide weekly technical assistance to new entrepreneurs at MLK Library, serving 5-10 people per week. DCPL also collaborated

on a few larger events including the DC Business Expo at MLK Library, District Connect at MLK Library (with DISB), two branch cohorts of the Build-a-Dream program, and a Battle of the Wards pitch contest.

#### **DC Department of Insurance Securities and Banking (DISB)**

DCPL hosted two large events with DISB at MLK Library: the Black Homeownership Strikeforce Conference with MOAA and District Connect hosted with DSLBD.

#### **DC Workforce Investment Council (WIC)**

DCPL hosted the WIC's Career Coach DC program through August 2023 with two coaches going to five branch libraries twice a week and offering career counseling and advice to D.C. residents looking for jobs and to improve their career.

#### **Office of the State Superintendent of Education (OSSE)**

The Library and OSSE Strong Start continue to partner to offer virtual public workshops about developmental milestones for parents and caregivers, as well as professional development sessions for library staff on both developmental milestones and incorporating inclusive practices into their work. During FY23, the popular in-person Community Playgroups hosted by DCPL and facilitated by Strong Start resumed for the first time since 2020. These monthly sessions were held in January 2023 at the Mt. Pleasant (Spanish/English bilingual playgroup) and Francis Gregory libraries, providing children birth to age three and their caregivers an opportunity to work on important social, cognitive, language, and motor skills through play, as well as connect with Strong Start services. On a monthly basis, both programs regularly reached the target attendance goal of 10-15 family groups. A third monthly playgroup at the Woodridge Library (also bilingual) began in December 2023.

DCPL also collaborated with DC Child Care Connections (OSSE) in FY23. DCPL staff presented STAR workshops for caregivers and educators, hosted by DC CCC, about early literacy principles and practices, as well as summer learning activities for young children. DC Child Care Connections participated in multiple library events, including the Holiday Festival and STAR Festival.

#### **Office of Advisory Neighborhood Commissions**

The Library is partnering with the OANC, allowing the OANC to store hybrid meeting equipment at MLK Library to facilitate hybrid ANC meetings. In addition, the Library now allows ANCs to use meeting rooms past regular operating hours for their monthly meetings.

#### **DC Developmental Disabilities Council (DDC)**

The Center for Accessibility partnered with the Developmental Disabilities Council (DDC), other government agencies and community organizations to assist in organizing the 5th Annual DC Latinx Conference on Disabilities, now called Vamos DC. The event provided Spanish-speaking residents with disabilities and their family members access to information, support, and resources in their native language. The conference included a listening session, presentations from speakers with and without disabilities, and a community resource fair. The conference was entirely in Spanish, with closed captioning and simultaneous interpretation in ASL (American Sign Language) and English.

The Library hosted the annual DDC Employment First Summit on October 31, 2023, which celebrates progress and accomplishments in the employment of people with disabilities and identifies priorities to support D.C.'s disability community in employment in the future. Target audiences included employers, job seekers, employment professionals, service providers, small businesses, advocates, teachers, people with disabilities of all ages, and family members of people with disabilities.

#### **DC Office of Disability Rights (ODR)**

The Library participated in the District's Olmstead Community Integration Working Group, which supports the District's Olmstead Plan, a three-year Plan focusing on housing, health care and wellness, and employment. DCPL conducted 1,127 distinct outreach activities in FY22, as reported to the Olmstead Working Group last fiscal year.

### **Department on Disability Services (DDS)**

In FY23, the Library offered the National Federation of the Blind (NFB), "NFB Newsline", a free audio news service for anyone who is blind, low vision, or print disabled. The Newsline offers more than 500 publications, emergency weather alerts, job listings, and more. The partnership between the Library and DDS included the hiring of a contractor who is blind and works directly with library users in the District to assist them in accessing this service. In FY23, the D.C. Information Channel was accessed 1,977 times by 568 subscribers.

The Library hosted a Smart Home Exhibit in partnership with the DC Assistive Technology Center, which is implemented by DDS and University Legal Services. Library patrons were able to see demonstrations of assistive technology and get hands-on experience using Smart devices for the home at this second annual event.

The Library also serves as an advisor on the Assistive Technology Committee, organized by the DC Assistive Technology Center, which is implemented by DDS and University Legal Services.



## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 51

**Provide an update on DCPL's offering of library services at the D.C. Jail including staffing and the state of the collection.**

DC Public Library (DCPL) continues to offer book service to both the Central Detention Facility and the Central Treatment Facility. All residents receive library services in their housing unit. The walk-in library at the Central Treatment Facility remains closed since the public health emergency and will reopen when the Department of Corrections (DOC) hires an additional law librarian.

Staffing at the jail library includes a full-time librarian and a full-time library associate. The collection has more than 9,000 titles and fluctuates in size as new material comes in, books are checked out, and books are weeded from the collection. The top circulated items for FY23 were: *Concrete Rose* by Angie Thomas, *The Boy in the Black Suit* by Jason Reynolds, and *Punching the Air* by Ibi Aanu Zobi. All three of those titles are Young Adult Fiction. The top circulated nonfiction titles were: Napoleon Hill's *Think and Grow Rich* and Stephen Covey's *The 7 Habits of Highly Effective People*. Over 3,000 books were checked out from the start of FY24 to date.

In FY23, the jail library offered some well-received in-person programming with new partners. The Prison Journalism Project, a national organization that trains incarcerated writers to be journalists and publish their material, offered two writing sessions where they taught participants how to effectively write Op-eds. One of the program participants had a poem published on the Prison Journalism Project website. The jail library also partnered with the Free Minds Book Club and Writing Workshop, a local non-profit organization, to host a book club with local author Morowa Yejide. Two author talks were held after jail residents had read Yejide's novel, *Creatures of Passage*.

The jail library continues to offer a variety of virtual programming through the DOC tablets that were distributed to inmates during the pandemic. Much of this programming comes directly from DCPL, such as author talks with Celeste Ng and George Musgrave, as well as a winter reading challenge.

Library cards are distributed to those exiting the jail at the new DOC Ready Center, which has proven to be a great way to get library cards into the hands of people recently released. This new process started in March 2023; 152 library cards have been issued to-date, with an increase in distribution every month.

## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 52

#### **Describe how the DCPL Foundation supports programming, operations, capital projects, collections, and general library activity.**

DC Public Library Foundation (DCPLF) is a 501(c)3 organization whose mission is to enhance DC Public Library (DCPL) resources and programs, and receives grants and donations in support of that mission. This funding helps to enhance library services rather than replace local funding for core services. For this reason, as well as because of private funders' preferences, the Foundation focuses its efforts on programmatic support, rather than operations, general collections, building improvements or capital projects.

In October 2018, the DC Public Library and DCPLF updated its agreement, which outlines policies and procedures to facilitate DCPLF's work on behalf of the Library. The Library's leadership team works closely with the Foundation's Board of Directors to establish funding priorities based on the Library's greatest needs as well as private funders' preference. In spring 2019, the Foundation hired a new Executive Director to direct the activities of DCPLF, and to prioritize major donor fundraising in preparation for the re-opening of the Martin Luther King Jr. Memorial Library.

The DC Public Library Foundation, in collaboration with DC Public Library, has established the below list of fundraising priorities:

**Early Learning Collective** (Children) DC Public Library acts as a vital partner to parents and schools. The Library continues to expand its focused out-of-school programming to complement existing education structures in the city, and provide vital learning experiences that serve to extend the impact of children's visits to the library. In FY22, DC Public Library launched, with support from DCPLF, the *Beyond the Book* program, a complement to the Library's successful *Books from Birth* program. *Books from Birth* targets children birth to five years old, providing children and their families with free monthly books, literacy programs, and support to transition from pre-K to kindergarten. *Beyond the Book* extends free book distribution to kindergarten through third grade; offers literacy programs for families to encourage continued literacy and a love of reading; and supports the transition to kindergarten from preschool by hosting events and programs for families and caregivers.

**Postsecondary Readiness** (Teens) Whether a teen is headed to college, a career, or other post-secondary pursuits, DC Public Library offers programming to support their transition to adulthood.

**Workforce Support** (Adults) Each day, many D.C. residents visit the library requesting job placement support. Some may lack the skills and/or information needed to apply and interview for employment, to launch a new business, or to change careers. The Library creates a continuum of learning and support—from programming that teaches adults basic literacy, including digital literacy, to courses and tools to support burgeoning entrepreneurs.

**Supporting residents experiencing homelessness** through two key initiatives aimed at engaging and assisting those experiencing homelessness: "Coffee & Conversation" and "Care Kits." The Library's Coffee and Conversation brings together library users from all walks of life in informal conversation over a cup of coffee. With support from DCPLF, the Library also provides Care Kits, available at all libraries, which are bags of necessities that, depending on the season, might include hats, gloves, socks, bottled water, snack bars, deodorant, and more.

**Author events and cultural programs** are an effective way to reach new library users, activate libraries and the neighborhoods around them, and bring high-quality, stimulating content to library users throughout the city. In celebration of the Martin Luther King Jr. Memorial Library's 50th anniversary, the Library launched a new conversation series, "The Public Square," in partnership with DCPLF and Pepco, an Exelon Company, which brings leaders and innovators to the library to engage in conversations designed to move their work or scholarship forward. The series began on January 18, 2023 with Pulitzer-prize-winning author and Dean of Columbia University Journalism School Dr. Jelani Cobb. Other conversations in the series have featured author, advocate and writer Brittany Packett Cunningham and writer and storyteller Gabby Rivera.

**In partnership with the District's Department of Small and Local Business Development (DSLBD)**, DC Public Library has developed a robust series of programs that promote small businesses and provide 360-degree support to these businesses, including classes, mentoring, and other important resources.

**The Branch Enrichment Fund** supports needs and activities at the neighborhood libraries. These funds, also supported by library Friends groups, are intended to purchase supplies, food, and other incidental expenses and are directed by the managers of each library.

Since its launch, **the Art All Night Block Party** has become one of DC Public Library's signature programs. Featuring visual and performing arts, including painting, photography, sculpture, crafts, fashion, music, literary arts, dance, theater, film, and poetry, the event is a true celebration of District culture. In FY23, Art All Night events were held at the MLK Library and four neighborhood libraries.

**Art and Cultural Exhibitions** DCPLF has provided significant support to DCPL's exhibition program, which features a permanent exhibit at the MLK Library and temporary exhibitions at MLK and neighborhood libraries. In FY23, DCPL hosted twelve exhibitions at the MLK Library and neighborhood libraries, including "Emmett Till and Mamie Till Mobley: Let the World See" and "Mothers of the Movement"; "Pass On the Story," a partnership with the Folger Shakespeare Library, which featured one of the Folger's original Shakespeare First Folios; and the groundbreaking "Imagining the Future: Leonardo da Vinci," which brought almost 25,000 visitors to the MLK Library in Summer 2023.

Additionally, DCPLF hosted the Institute for Racial Equity in Literacy at the Martin Luther King Jr. Memorial Library, which brought together more than 100 educators—teachers, librarians, and administrators—to examine the intersection of literacy and social justice.

## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 53

**What existing bequests, trusts, or other gifts does the Library have? Provide details about the creation, status, and use of such monies.**

For FY23, the Library's private donation budget (Appr Fund 4045) was \$17,000 with \$2,598 in expenditures. The private donation budget includes two projects.

1. **Georgetown Peabody Trust Fund** - a bequest budgeted for \$10,000 to support the Georgetown Library and for other purposes as designated by the Library's Executive Director. The \$10,000 was budgeted in Account Group 713100C - Other Services and Charges for \$3,000; in Account Group 711100C - Supplies and Materials for \$4,000; and in Account Group 717100C – Purchase Equipment & Machinery for \$3,000. No funding was spent in FY23 and the budget was decreased down to zero at year end.
2. **Theodore W. Noyes Trust Fund** - a bequest budgeted for \$7,000 to be spent as designated by the Library's Executive Director. The \$7,000 budgeted is in Account Group 713100C - Other Services and Charges. No funding was spent in FY23.

The unexpended private donation amounts are non-lapsing and can be re-budgeted for the following fiscal year. The FY24 private donation is budgeted at \$17,000.00; \$10,000.00 for the Georgetown Peabody Trust Fund and \$7,000.00 for the Theodore W. Noyes Trust Fund, with the same Account Group breakouts as FY23.

Following is a chart listing all DC Public Library's trust funds.

**DC Public Library Trust Funds**

Account Name	Donor	Date of Award	Objective/Use	Investment	Cash/Interest	Balance as of 12/31/23	Available to be Expended
Georgetown Peabody Trust Fund	Organization	1979	Unlimited use of income/interest on Georgetown Peabody Library or other facilities serving the residents of Georgetown and up to \$1,500.00 of the income/ interest may be used for any public library.	406,612.10	1,128,310.82	1,534,922.92	1,128,310.82
Miscellaneous Trust Fund	Individual	Various	Purchase books	0	385,394.48	385,394.48	385,394.48
Albert Atwood Memorial Fund	Individual	1975	At discretion and direction of Board of Library Trustees	2,500.00	4,897.10	7,397.10	7,397.10
Thomas J. Brown Memorial Fund	Individual	1915	Support and maintenance of Science and Technology Division	4,000.00	2,679.71	6,679.71	2,679.71
Kathleen Dillion Frazee Memorial Trust Fund	Individual	Unknown	Purchase of books for the Cleveland Park Branch Library	1,190.00	4,024.76	5,214.76	4,024.76
Frederick McReynolds Trust Fund	Individual	1954	Purchase books	500	368.31	868.31	0
Marion F. Rockefeller Gift	Individual	Unknown	Purchase library materials	263	252.15	515.15	515.15
Miner Trust Fund	Individual	1940	Purchase or reproduce historical material	0	3,485.29	3,485.29	3,485.29
Theodore W. Noyes Trust Fund	Individual	1947	Purchase library materials	15,000.00	7,892.03	22,892.03	7,892.03
Henry Pastor Memorial Trust Fund	Individual	1912	Purchase scientific periodicals	0	199.92	199.92	0

Account Name	Donor	Date of Award	Objective/Use	Investment	Cash/Interest	Balance as of 12/31/23	Available to be Expended
Sophy Carr Stanton Memorial Trust Fund	Individual	1956	Purchase materials on the Near and Far East	0	22,770.49	22,770.49	22,770.49
Hattie M Strong Trust Fund	Individual	1958	Purchase materials for service to handicapped children	1,500.00	2,380.96	3,880.96	2,380.96
Women's Anthropological Society Fund	Individual	1903	Work relating to anthropology	4,089.18	26,568.23	30,657.41	26,568.23
Henrietta Winant Trust Fund	Individual	2003	Purchase library materials	5,000.00	1,810.52	6,810.52	6,810.52
	<b>TOTAL</b>			<b>440,654.28</b>	<b>1,591,034.77</b>	<b>2,031,689.05</b>	<b>1,598,229.54</b>

## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 54**

**Identify all legislative requirements (both local and federal) that the agency lacks sufficient resources to implement properly.**

There are no local or federal legislative requirements that the DC Public Library lacks sufficient resources to implement.

## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 55**

#### **Identify any statutory or regulatory impediments to your agency's operations.**

D.C. Code §39-105(a) currently authorizes the DC Public Library (DCPL) to acquire real property by lease for its use, not to exceed five (5) years. Additionally, the Library may negotiate and execute lease agreements providing for the use of the MLK Library, not to exceed a five (5) year initial term, with no more than two (2) one-year options. DCPL believes that amending the statute to remove the leasing time limit, will align the law with its current posture as an independent agency with independent procurement, personnel, information technology, and capital construction authority and provide for a more seamless process as it manages its capital construction projects.



**H. BOARD OF TRUSTEES  
TABS H56 – H59**

## BOARD OF TRUSTEES

### Question Number 56

Provide a list of the Board of Library Trustees' current members. For each member, provide the following:

- a. The member's name;
- b. When the member's term began;
- c. When the member's term expires; and
- d. Number of Board meetings missed in FY23 and to date in FY24.

Current Members of the Board of Library Trustees and Terms:

Board Member's Name	Term Began	Term Expires	Meetings Missed FY23 and FY24 to date
Shanel Anthony	January 5, 2019	January 5, 2024	9/27/2023
Donella Brockington	January 5, 2021	January 5, 2026	5/24/2023
Leif Dormsjo	January 5, 2021	January 5, 2026	5/24/2023
Maria Peace*	January 5, 2020	January 5, 2025	
Victor A. Reinoso**	January 5, 2014	January 5, 2024	2/8/2023 3/22/2023 5/24/2023 7/26/2023 11/28/2023
Andrew Trueblood	January 5, 2020	January 5, 2025	11/15/2022 3/22/2023
Antonio (Tony) Williams	January 5, 2020	January 5, 2025	11/15/2022 5/24/2023 9/27/2023
C. Brian Williams**	January 5, 2016	January 5, 2026	11/15/2022 2/8/2023 3/22/2023 7/26/2023 9/27/2023

\* Per swearing-in.

\*\*Served one term and re-appointed to a second term.

The Board of Library Trustees holds six regular meetings each fiscal year. During the current reporting period, the board has gathered for seven regular board meetings.

## **BOARD OF TRUSTEES**

### **Question Number 57**

**Are there any vacancies on the Board? If yes, how long has the position or positions been vacant?**

Yes, the Board of Library Trustees has one position vacant. The vacancy occurred on August 27, 2020.

## BOARD OF TRUSTEES

### Question Number 58

Please provide a list of the Board's meeting dates, times and locations for FY23 and FY24 to date. If accessible, provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.

By its bylaws, the Board of Library Trustees meets at least six times per year.

### DISTRICT OF COLUMBIA PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

#### Meeting Schedule FY24 to Date

Month	Meeting	Date	Time	Location
November 2023	Board of Library Trustees Meeting	Wednesday, November 29	6:00 p.m.	Martin Luther King Jr. Memorial Library

#### Meeting Schedule FY23

Month	Meeting	Date	Time	Location
November 2022	Board of Library Trustees Meeting	Wednesday, November 15	6:00 p.m.	Martin Luther King Jr. Memorial Library
February 2023	Board of Library Trustees Meeting	Wednesday, February 8	6:00 p.m.	Martin Luther King Jr. Memorial Library
March 2023	Board of Library Trustees Meeting	Wednesday, March 22	6:00 p.m.	Martin Luther King Jr. Memorial Library
May 2023	Board of Library Trustees Meeting	Thursday, May 24	6:00 p.m.	Martin Luther King Jr. Memorial Library
July 2023	Board of Library Trustees Meeting	Wednesday, July 26	6:00 p.m.	Martin Luther King Jr. Memorial Library
September 2023	Board of Library Trustees Meeting	Wednesday, September 27	6:00 p.m.	Martin Luther King Jr. Memorial Library

Note: Minutes from each Board of Library Trustees meeting in FY23 and to date in FY24 follow.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, September 27, 2023**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, September 27, 2023, with Victor Reinoso, Senior Member of the Board, presiding.

Present: Richard Reyes-Gavilan, Executive Director; Donella Brockington; Leif Dormsjo; Victor Reinoso; and Andrew Trueblood. Not present: Tony Williams, Chair; Shanel Anthony, Vice-Chair; and C. Brian Williams.

The meeting was called to order at 6:05 pm.

**Roll Call**

The roll was called and quorum was met.

**Adoption of the Agenda**

Mr. Victor Reinoso asked if the Trustees had reviewed the agenda, and moved for a vote of approval. Ms. Donella Brockington made a motion to adopt the agenda, seconded by Mr. Andrew Trueblood, and approved by the Board of Library Trustees.

**Public Comments**

There were no public comments.

**Approval of the Meeting Minutes**

Mr. Reinoso asked if the Trustees had reviewed the minutes from the meeting on September 27, 2023, and moved for a vote of approval. Mr. Leif Dormsjo made a motion to adopt the minutes of the which was seconded by Ms. Brockington and approved by the Board of Library Trustees.

**Chair's Report**

Mr. Victor Reinoso presented the Chair's report, beginning with a few highlights from the agenda. He noted that there would be a presentation on trauma-informed approaches to library service by members of DCPL's Public Services leadership team, and encouraged all attendees to participate in upcoming library programs for Art All Night, STARfest, and the Battle of the Banned. He also noted that earlier in the month the Board participated in a focus group on the strategic framework that will help guide DCPL's programs, services and operations in the coming years. He added that the Board looks forward to seeing the focus group and survey results. This concluded the Chair's report.

**Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by introducing the library's new Data Analyst, Jyothis Sreekumar, who provided a few remarks on his background and work experience which will inform his work for the library. Mr. Reyes-Gavilan also discussed some of the

upcoming programs at the library, including Art All Night at locations across the city and STARfest, the library's signature early literacy event. Mr. Reyes-Gavilan also provided a few remarks about the FY24 budget and the expected budget for FY25. He then introduced Ms. Tiffany Alston, Chief of Public Services, who introduced three of her Directors for a presentation about the library's new trauma-informed approach. Mr. Tony Ross, Ms. Regina Harris, and Ms. Maryann James-Daley discussed the meaning of trauma, how it manifests in public libraries, and how DC Public Library is working to support staff and the public by incorporating an understanding of trauma into programs and services. They touched on the library's journey toward incorporating a trauma-informed approach, including the hiring of a full-time social worker, ongoing training opportunities for staff including mental health first aid and a training on recognizing the effects of drug use and how to administer Narcan. The Directors noted that the effects of the pandemic moved library work and workers from human services-adjacent into a more direct role. Staff reported an increase in compassion fatigue and vicarious trauma, previously associated with law enforcement or first responder workers.

To improve supports for staff and the public, the library has invested in a workbook published through the Public Library Association titled *A Trauma-Informed Framework for Supporting Patrons*. The workbook, which provides customer service tools, prompts, exercises and best practices on how trauma affects people and improves library staff's ability to interact with both coworkers and customers. The public services team began with on-the-ground leaders – the library managers and public safety sergeants. Sessions were held twice a month for ten months, enabling the group to work through scenarios and topics introduced in the workbook and real events experienced by DC Public Library staff, including body odor, child abuse, substance abuse, and teens experiencing homelessness among others. The plan moving forward is to introduce the workbook and approach to all public services staff, led by the manager cohort. The Directors concluded by reflecting on the importance of debriefing after events, and how this will feature more prominently in library operations moving forward. In addition, the library plans to refresh its Behavior Guidelines by co-creating these rules with the public to develop guidance that reflects not only the library's new trauma-informed approach but also its core values.

This concluded the Executive Director's report.

### **Finance Committee Report**

Ms. Barbara Jumper provided the finance committee report. Ms. Jumper noted that the library's finances are strong with FY23 spending within the budget with no projected spending pressures. She noted that 39 FTEs are in the hiring process, with 18.5 vacant positions held per the Mayor's FY24 budget reduction. This concluded the finance committee report.

### **Contracts Review Committee Report**

Ms. Donella Brockington presented the contracts review committee report. Ms. Brockington noted that the committee met in early August and voted to approve an Option Year 1 contract with Baker & Taylor, LLC, Brodart Co., and Ingram Library Services to provide books, print and digital content, materials and select services. The second contract was approved in late August, covering Option Year Two with OverDrive, Inc., to provide secure management, downloadable digital content services, digital rights management, and a series of services and digital content materials uniquely available from OverDrive. The services enable DCPL to lend audiobooks, eBooks, and other digital content to library users. This concluded the contracts review committee report.

### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. He began by noting that the committee met on September 13<sup>th</sup>. The Southeast Library expansion and renovation is proceeding, with all permits filed and comments being addressed. The receipt of a permit will dictate the closure announcement with a 6-week notice to the community, and a final community meeting will be held to go over construction phase logistics. Plans for interim services at the Arthur Capper Rec Center are continuing to develop. He continued, noting that the new full-service library in Congress Heights is moving forward, with a survey and site analysis completed and site due diligence boring permits filed. The complex coordination between DMPED, WMATA and DDOT is ongoing. For the Shaw Library project, the reassignment of the original contract to the design partner for design work is being executed, with the design team tasked with finishing the permit site drawings. The library plans to put in a request for additional funding and if approved, the project will be rebid to onboard a new construction firm for work in FY2025. Following ongoing discussions with WMATA, the library has re-issued WMATA a letter of intent to anchor a 25,000 SF standalone library at the Deanwood metro station adjacent to the planned joint development WMATA will be undertaking. In the upcoming months, terms of agreement with WMATA are planned to ultimately pave the way for the library to advertise a Design-Build RFP early in calendar year 2024. Lastly, DMPED is shepherding the RFP for the Chevy Chase Library project to include affordable housing along with the library and community center in a mixed-use development. The library is collaborating with DPR and DMPED to have an operationally-cohesive civic space which the project can develop around. DMPED planned to host community sessions in October to inform the RFP for mixed-use development. This concluded the facilities committee report.

### **P3 Committee Report**

Mr. Victor Reinoso presented the P3 committee report, noting that the P3 committee had not met since the last Board of Library Trustees meeting and so had no report, but is scheduled to meet on October 17<sup>th</sup>. This concluded the P3 committee report.

### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He began by noting upcoming elections for Federation positions on October 18<sup>th</sup> and announcing that the Library and Federation were collaborating on a city-wide membership drive. He provided a summary of recent and upcoming Federation member activities, noting that a number of libraries would be taking part in Art All Night, and Federation members are working with their respective libraries to support those programs. Thanks to donations, the Benning, Capitol View, and Lamond-Riggs libraries participated in backpack give-aways. Parklands-Turner held its annual story time program in partnership with the Metropolitan Police Department. This concluded the Federation report.

### **DCPL Foundation Report**

Mr. Rob Hartman provided a report from the DCPL Foundation. He began by recapping the Know Your Power showcase earlier in the evening, the third award ceremony of this signature DCPLF teen program, and announced that sponsor Pepco will continue supporting this program for years to come. Mr. Hartman thanked DCPL's Teen Coordinator Joanna Harris for continuing her excellent work in running the program. Mr. Hartman also thanked the DCPL management team for revising the budget development process to provide more transparency and better processes, enabling the Foundation and the Library to work together more efficiently in funding various programs and services. Mr. Hartman

then discussed the upcoming Battle of the Banned fundraising event on October 6<sup>th</sup>. The event will feature art pieces created by library staff inspired by their favorite banned books. He noted that the event had raised over \$400,000, and opened doors to raising additional funding in the future. The event will also feature the second annual DCPLF award ceremony for honorees the Washington AIDS Partnership (Igniting the Community Award); Monumental Sports and Entertainment (Transformer Award); and Denise Rolark Barnes, Publisher, the Washington Informer (Spotlight Award). Lastly, Mr. Hartman talked about their participation in Banned Books Week activities, including supporting the annual #Uncensored banned books scavenger hunt. This concluded the Foundation report.

**New Business**

There was no new business.

The meeting was adjourned at 7:15 pm.



**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, July 26, 2023**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, July 26, 2023, with Tony Williams, Chair, presiding.

Present: Tony Williams, Chair; Shanel Anthony, Vice-Chair; Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Donella Brockington; Leif Dormsjo; and Andrew Trueblood. Not present: Victor Reinoso.

The meeting was called to order at 6:10 pm.

**Roll Call**

The roll was called and quorum was met.

**Adoption of the Agenda**

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and moved for a vote of approval. Ms. Donella Brockington made a motion to adopt the agenda, seconded by Mr. Andrew Trueblood and approved by the Board of Library Trustees.

**Public Comments**

Mr. David Sobelsohn, Advisory Neighborhood Commissioner for ANC 6B, provided comments regarding the proposed interim services during the closure of the Southeast Library for renovation and expansion. Mr. Sobelsohn took issue with the lack of a defined interim library space during the Southeast Library closure as well as the library's response to neighborhood requests for more robust interim services. Mr. Sobelsohn noted that the Southeast community needs and deserves a location to pick up books, access computers, printing and copying services. Ms. Susan Sedgewick also provided comments regarding the Southeast Library closure. Ms. Sedgewick is a member of the board at the Capitol Hill Village and a member of the ANC 6B task force formed to advocate for interim library services alongside Mr. Sobelsohn. She requested an expansion and better marketing of the existing DCPL program, "Library by Mail," to reach seniors who cannot make the trip to the Northeast Library or other library locations. This concluded public comments.

**Approval of the Meeting Minutes**

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on May 24, 2023, and moved for a vote of approval. Mr. Shanel Anthony made a motion to adopt the minutes which was seconded by Mr. Leif Dormsjo and approved by the Board of Library Trustees.

**Chair's Report**

Mr. Tony Williams presented the Chair's report. He welcomed the public and staff in attendance, both in person and virtually. He then provided some agenda highlights for the meeting, including the

introduction of the new head of public safety for the library, a presentation on the library's expenditure of American Rescue Plan Act funding, and the ongoing Leonardo da Vinci exhibit at the Martin Luther King Jr. Memorial Library. This concluded the Chair's report.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began with the Leonardo exhibit, which has seen more than 14,000 visits since it opened on June 20<sup>th</sup>, bringing visibility to the library and resulting in a number of local and national press items. He shared a few statistics, noting that over 50% of the visitors had never been to the MLK Library before, and over 90% said they would return. 80% of visitors rated the exhibit 4 out of 5 stars and visited many areas of the building in addition to the exhibit on A level. Mr. Reyes-Gavilan thanked the many staff who helped bring the exhibit to DCPL and whose efforts made it a success. Mr. Reyes-Gavilan also noted a few upcoming exhibits and events, including an exhibition of the AKA sorority, the next rooftop Punk Archive show, and author talks with Elizabeth Acevedo and Burkhard Bilger. He then introduced the new Director of Safety and Security, Ms. Tonya Chapman. Ms. Chapman introduced herself to the Board and provided some highlights from her extensive CV, and expressed her delight in joining the DCPL team.

Mr. Reyes-Gavilan then introduced Ms. Sarah Black, Special Assistant to the Executive Director, to provide an overview for the Board on how the library expended over \$2.15M in federal grant dollars as part of the American Rescue Plan Act (ARPA). Ms. Black provided some background information about the legislation and how the funding came to the library, followed by highlights of the various projects that were initiated under the priorities of the Act, namely efforts to support digital inclusion; pandemic response via public health initiatives; and services that meet the needs of the community. As part of the digital inclusion project, the library provided workforce development initiatives to close the digital divide, hired new Digital Navigators to provide one-on-one technology assistance at library locations, and partnered with other District agencies to distribute over 10,000 internet-enabled devices. The library improved the safety and accessibility of its buildings by purchasing 38 new self-checkout kiosks, installing over 100 air purification units, and by acquiring a new application to allow blind and low-vision customers to safely and accurately navigate the MLK Library. ARPA funds were also used to invest heavily in the library's new, more accessible web site; expand our physical and digital materials collections; and purchase equipment to improve the audio-visual experience in our branch meeting rooms.

Lastly, Mr. Reyes-Gavilan touched on the library's upcoming work to develop a new Strategic Framework to guide upcoming library strategy and initiatives. This concluded the Executive Director's report.

### **Contracts Review Committee Report**

Ms. Donella Brockington presented the contracts review committee report. Ms. Brockington noted that the committee did not meet as there were no contracts to consider. This concluded the contracts review committee report.

### **Finance Committee Report**

Mr. Tony Williams noted there were no budgetary concerns and there would be no finance committee report. This concluded the finance committee report.

### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. He noted that the facilities committee met on June 27<sup>th</sup>. The work on the new Eckington/Edgewood Library and the replacement of the Rosedale library has begun, the contracted firm is working to identify real estate options for both locations. The Southeast Library project is working through a permit phase with required notifications for the adjoining property owners and closure targeted for fall of 2023. The new full-service Congress Heights library project is continuing with Turner Construction and Perkins+Will shepherding the community engagement to ascertain community needs and aspirations. A community input survey has been launched and extended through the end of July. For the Deanwood Library project, WMATA held a formal compact public hearing on July 11<sup>th</sup>, with a letter of intent to anchor a 20,000 SF library at the Deanwood metro station. Community stakeholders at the meeting showing strong support of this plan. Plans for the Chevy Chase Library are also proceeding, with DMPED shepherding the RFP for a mixed-use development to include the library, community center and housing. As mentioned in the previous meeting, the Shaw Library project is delayed following the closure of Broughton Construction as an entity. The contract with Broughton was terminated in July, and the design partner's reassignment to the library (as provisioned by contract for subcontractors) is underway with the goal to have them finish permit-ready drawings within this calendar year. The path to hire a new build partner and begin construction requires additional funding and will be submitted as part of the FY25 enhancement request. Lastly, the Petworth Library design-build selection team RFP is under review with targeted issuance in August of 2023, design work expected to begin in late fall and a brief closure in summer of 2024.

### **P3 Committee Report**

Mr. Shanel Anthony presented the programs, partnership and performance committee report. He noted there was no P3 committee meeting and so had no updates to report from the committee, but commended the library's outstanding summer series of go-go programming. This concluded the P3 committee report.

### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He expressed excitement to meet with the new Director of Safety and Security at an upcoming Federation meeting. He provided an update on Federation policies and procedures. He also discussed Wild Apricot, the Federation's membership management and web site application. Mr. Oliver stressed that the Federation is encouraging the acquisition of new members, especially younger people as many of the Friends groups are weighted toward the older generation. Mr. Oliver then provided a brief list of current Friends group activities, including an expanding chess program at the Cleveland Park Library; the one-year anniversary celebration of the Lamond-Riggs Library with a dedication of their heritage wall; and an author talk with Rochelle Swann at Shepherd Park among other great events. This concluded the Federation report.

### **DCPL Foundation Report**

Mr. Rob Hartman provided a report from the DCPL Foundation. Mr. Hartman reported that the Foundation has provided over \$620,000 to the library for program support in the first half of the calendar year. He noted that the funding has supported initiatives for workforce development and to assist the unhoused, among other programs. He also discussed the recently concluded Institute for Racial Equity and Literacy conference, an annual event where the Foundation hosts around 70 educators

and librarians, this year including 10 librarians from DC, for two three-day trainings focused on Reading for Freedom and Writing for Freedom. The participants are immersed in a professional development program to learn how to live an anti-racist life and bring that to their schools and libraries. Mr. Hartman also reported on a conference he attended in Austin on library fundraising, where they shared best practices and discussed the overall library fundraising climate. He noted that he was happy to discuss the DCPL Foundation's mission at the conference, especially the Foundation's focus on intellectual freedom. He then announced the October fundraising gala "Battle of the Banned" which will feature a contest between the library branches to create banned book library displays. Gala attendees can vote for their favorite displays. The gala already has garnered two major sponsors, and Mr. Hartman encouraged the Board to spread the word to help raise additional funds which will support library programs. Mr. Hartman and the Board discussed other upcoming opportunities for matching funds. This concluded the Foundation report.

### **New Business**

There was no new business.

The meeting was adjourned at 7:51 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, May 24, 2023**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, May 24, 2023, with Shanel Anthony, Vice Chair, presiding.

Present: Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Andrew Trueblood and C. Brian Williams. Not present: Donella Brockington; Leif Dormsjo; Victor Reinoso; and Tony Williams.

The meeting was called to order at 6:03 pm.

**Roll Call**

The roll was called and quorum was not met.

**Public Comments**

Public comments were received via email from Ms. Janna Tanner, expressing concerns regarding the new hours proposed by the library that will go into effect in June, 2023. Ms. Tanner's concerns included the inconsistency of the hours, disruption to staff work-life balance, and staffing levels to support the new hours.

**Vice Chair's Report**

Mr. Shanel Anthony presented the Vice Chair's report. He welcomed the public and staff in attendance, both in person and virtually, and highlighted a few agenda items for the meeting, including an update by the Executive Director on a future change in DCPL hours of service, an update on the FY24 budget, and a presentation on the new DCPL web site. He also congratulated the library on the upcoming Leonardo da Vinci exhibit at the library, featuring 12 original drawings from the Codex Atlanticus, housed at the Biblioteca Ambrosiana in Milan, Italy. Mr. Anthony also thanked all who joined the Board at the first Board-Foundation-Friends breakfast event on April 21<sup>st</sup>. He noted that the event had representatives from 17 Friends groups in addition to leadership from the Foundation, the Library Board of Trustees, and staff. The meeting allowed the Board to update the Friends groups on the many 2023 priorities and answer any questions. This concluded the Vice Chair's report.

**Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by mentioning the great events the library is holding as part of Pride Month, including a visit from Chasten Buttigieg, as well as a Go-Go program on the rooftop. He also detailed the upcoming Leonardo da Vinci exhibit slated for late June into August on the A-level and the accompanying satellite programming outside of the children's wing of the MLK Library. He noted that this is the first time these particular drawings have ever come to the United States, and after the exhibition will be returned to dark storage for several years. Mr. Reyes-Gavilan then gave a brief overview of the FY24 budget, noting that the Council had its first vote on the

Mayor's budget a few weeks prior and had reinstated the revenue generating and general maintenance funds to the library's budget, and added a \$5M line item for the city to acquire land in Brightwood Park for a new library. There will be a second vote by the council on May 30<sup>th</sup>. Lastly, Mr. Reyes-Gavilan noted that the library would be implementing new hours in June as discussed at previous meetings, shifting to open an hour earlier and closing an hour earlier at most locations. Overall service hours will not change.

Mr. Reyes-Gavilan then introduced Ms. Cori Schauer to present to the Board of Trustees regarding the library's newly implemented web site redesign. Ms. Schauer discussed the need for upgrading to Drupal 9, the ability to rebrand the site with the library's 2020 logo and brand elements, and the opportunity to reorganize the site in a way that better serves the library's customers. She also noted that the site's accessibility has improved dramatically. Ms. Schauer thanked the large team of staff who participated in the redesign and creation of the new site, and provided a brief overview of the site's new layout and functionality for the Board. This concluded the Executive Director's report.

### **Contracts Review Committee Report**

Ms. Joi Mecks presented the contracts review committee report. She began by noting that the committee last met on April 13<sup>th</sup> and voted to approve a second option year for the contract with Community Bridge Inc. for janitorial services at 22 neighborhood libraries, from June 1, 2023 – May 31, 2024. This concluded the contracts review committee report.

### **Finance Committee Report**

Ms. Barbara Jumper presented the finance committee report. Ms. Jumper noted that the committee met on April 26<sup>th</sup>, discussing the FY24 budget details and expected impact to the agency. She continued, noting the 1.4% decrease in PS expenditures in FY23 due to the impact of 32 new FTEs added, an increase of 26 more FTE on board than this time last year. She added that HR is working diligently to recruit, interview, and hire. Surplus PS funds will be reprogrammed to NPS. In FY23 the library also implemented the new District Integrated Financial System (DIFS) which is an ongoing learning experience. The library's NPS expenditures have increased, especially in collections and services. Federal expenditures are ahead by 23.0%. The re-budgeted ARPA funding is allowing for the continued expenditures from programs started last fiscal year. In Special Purpose funds, there is a year over year variance of 17.8% due to E-Rate and Revenue Generating Funds being expended earlier in the year. Ms. Jumper reported no projected spending pressures, and all active capital projects are on schedule and on budget. As of April 30, 2023, there were 44.5 FTEs in the HR hiring process, with 20.5 vacant positions and 18.5 FTEs held vacant per the Mayor's FY24 budget reduction. This concluded the finance committee report.

### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. The committee met on April 26<sup>th</sup>. Following that, there was a Design and Construction Industry day hosted at the MLK Library on May 10<sup>th</sup> to encourage interest in upcoming projects that was attended by 45 people from across the industry in addition to virtual attendees. At the event, the pre-RFP overview for the new Eckington/Edgewood Neighborhood Library was presented. For the Southeast Library project, construction permits have been filed with a goal of closing the library during the summer of 2023. For the new full-service library at Congress Heights, the design-build team of Turner Construction and Perkins+Will are beginning community engagement work and are working with WMATA, DMPED and DDOT. Regarding the

Deanwood Library, Mr. Trueblood reported that the library has issued to WMATA a letter of intent to anchor the new 20,000 sf library at the Deanwood metro station as part of the joint development WMATA has planned to undertake. The planned interior renovation at the Shaw Library is being reevaluated in light of business changes at Broughton Construction, however the Petworth Library interior reconfiguration is beginning, with design-build team selection in the near future following completion of the RFP process, design work planned for fall of 2023 and a brief closure for construction in summer of 2024.

### **P3 Committee Report**

Mr. Anthony presented the programs, partnership and performance committee report. He began with some metrics for the recently closed Emmett Till exhibit, which saw an opening event with 400 attendees, 11 pieces of media coverage with over 600K views, 15 volunteer docents, over 30 dedicated tour requests, and 400 student visitors for scheduled tours. The overall gate count while the exhibit was active at the MLK library was 72,708 visits. Mr. Anthony then touched on some other active exhibitions including the partnership with the National Women's History Museum for *We Who Believe in Freedom: Black Feminist DC* which is open through September of 2024; the partnership with the Folger Shakespeare Library: *Searching for Shakespeare* which occurred at the MLK Library and eight neighborhood libraries, ending April 30; and the planned *D.C. Doo Wop* and *Mingering Mike* exhibitions and programming in June. The P3 committee also met to review the change in service hours as was discussed during the Executive Director's report. This concluded the P3 committee report.

### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He thanked the Board and the Library for hosting the Trustees Breakfast with the Friends in April, expressing his appreciation for the opportunity to meet, greet, and share ideas. He also commended the Board and DCPL executive management for hosting a Security Discussion at the March meeting, noting that all wish to keep the DCPL library system open to all and family-friendly environment. The Security Discussion represents the first steps towards this goal. Next, Mr. Oliver noted that Friends' membership has been improving thanks to the efforts of individual Friends Presidents and Robin Diener, the membership coordinator. This past quarter saw over 40 new members join Friends groups with West End, Cleveland Park, and Georgetown leading the way. There has also been consistent growth at Shepherd Park. Mr. Oliver also recapped some recent Friends activities, and announced an upcoming membership drive at Benning Library on June 24.

### **New Business**

There was no new business.

The meeting was adjourned at 7:07 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, March 22, 2023**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, March 22, 2023, with Tony Williams, Chair, presiding.

Present: Tony Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Donella Brockington, and Leif Dormsjo. Not present: Victor Reinoso, Andrew Trueblood and C. Brian Williams.

The meeting was called to order at 6:02 pm.

**Roll Call**

The roll was called and quorum was met.

**Public Comments**

There were no public comments.

**Adoption of the Agenda**

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and moved for a vote of approval. Ms. Donella Brockington made a motion to adopt the agenda, seconded by Mr. Shanel Anthony and approved by the Board of Library Trustees.

**Approval of Minutes**

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on February 8, 2023, and moved for a vote of approval. Mr. Leif Dormsjo made a motion to adopt the minutes of the which was seconded by Mr. Anthony and approved by the Board of Library Trustees.

**Chair's Report**

Mr. Tony Williams presented the Chair's report. He began by noting that Mr. Richard Reyes-Gavilan would be providing a safety presentation as part of his Executive Director's Report, and would be discussing the FY24 budget. Mr. Williams noted that the Mayor had utilized the Martin Luther King Jr. Memorial Library once again to present her budget, an event at which the Board and Council were in attendance. He added that Board members have been meeting with Councilmembers to discuss the library's budget and Facilities Master Plan. Mr. Williams continued, noting that Board members had attended the recent renaming of the Lamond-Riggs Library to the Lillian J. Huff Library alongside many members of the community. He also looked ahead to an upcoming breakfast event with the DCPL Foundation and the Federation of Friends on April 21<sup>st</sup>. Lastly, Mr. Williams offered his sympathy to the victim of the incident at Petworth Library on Thursday, March 3. He thanked the staff at Petworth Library, the community members who were there, and the good Samaritans who provided help. On



behalf of the entire Board Mr. Williams expressed his profound appreciation for all library staff for their dedicated and good work for the residents of the District. This concluded the Chair's report.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by discussing the Mayor's preliminary FY24 budget which was released earlier in the day. Although all of the details of the budget were not yet available, Mr. Reyes-Gavilan noted that the library had received additional funding for the Southeast Library's modernization and expansion which was needed to support the escalating costs of construction for this important project. The library also received additional funding for general improvements, which will support some of the small capital projects at the Shaw and Petworth libraries. He also noted that there will be an overall budget reduction to the non-personal services side and some vacant positions are being taken away from the library, however these changes are not expected to impact public services or public service hours. The library's budget hearing is scheduled for April 13<sup>th</sup> at 12:00 PM.

Mr. Reyes-Gavilan transitioned into discussing other upcoming events, including a visit the following day from the Morehouse College Glee Club for the first time since 2019, marking their 48<sup>th</sup> appearance at DC Public Library. He also announced the kickoff of the DC History Conference the next evening, and recommended that Board members check out the DC History Conference web site to learn more. Mr. Reyes-Gavilan touched on a number of other upcoming events, including an author event with Clint Smith and Elizabeth Acevedo; a partnership with the Folger Shakespeare Library; and the upcoming exhibit in partnership with the National Women's History Museum. He thanked all of the Board members for attending so many of the library's events.

Mr. Reyes-Gavilan then began his presentation on safety in the library, affirming that libraries are safe spaces but also reflect their communities – so if safety is a concern in the community, it will also be a concern in the library and elsewhere in public life. He then provided an overview of safety in the city, a snapshot of current safety practices at DC Public Library, and presented a few ideas for enhancing safety at the library. He thanked Mr. Anthony for joining him at the Mayor's Petworth safety walk. He also thanked Ms. Tiffany Alston, Chief of Public Services, for her work in taking on the interim Director of Public Safety position while a search for a permanent Director is ongoing. Mr. Reyes-Gavilan discussed some ongoing challenges in hiring for key safety positions, and the current slate of human services-centered trainings for staff which support safe library spaces. Lastly, he noted that two members of the library's Executive Management Team would be attending a public library safety summit in Ohio in the coming weeks to discuss the challenges libraries across the country are experiencing. The Board then discussed potential avenues to enhance safety at the library moving forward. Ms. Lauren Graves, Director of Human Resources, also provided remarks regarding the recruitment challenges for the library's Public Safety department. This concluded the Executive Director's report.

### **Committee Reports**

Mr. Williams provided brief reports on behalf of the various committees. For the **Contracts Review Committee**, there were no contracts approved since the last Board of Library Trustees meeting. For the **Finance Committee**, Mr. Williams encouraged everyone to review Document #9B, the FY23 Budget Report, for greater detail. The report shows the Library's operations spending is on track and there are no spending pressures. Also, at this time, all active capital projects are on schedule and on budget. On

behalf of the **Facilities Committee**, Mr. Williams provided three updates regarding ongoing projects. The **Southeast Library** closure for construction is projected to occur during Summer 2023. For the **Deanwood Library**, DCPL has issued WMATA a letter of intent to anchor a 20,000 SF library at the Deanwood metro station as part of the joint development WMATA has planned to undertake. Regarding the **Chevy Chase Library** project, DMPED is shepherding the RFP including affordable housing along with the library and community center in a mixed-use development. Mr. Anthony added that the Go-Go Advisory Board met the previous Wednesday and had a very productive and successful meeting, discussing cataloging and archiving ephemera and other items from the Go-Go community. Mr. Dormsjo asked that at a future meeting the Facilities Committee examine recent federal legislation regarding building efficiency and potential tax credits.

On behalf of the **P3 Committee**, Mr. Williams welcomed all of the attendees to the 49<sup>th</sup> Annual DC History Conference, underway through March 25 here at MLK Library. The conference is co-presented by the DC History Center, DC Public Library, and HumanitiesDC; sponsored by American University; and organized by a volunteer planning committee. He also announced the opening of a new exhibition, *We Who Believe in Freedom: Black Feminist DC*, on Thursday, March 30, here at MLK Library, exploring the stories of black feminists through the 20th century and their impact on their communities in DC and across the country. Lastly, he reiterated the partnership with the Folger Shakespeare Library and resulting exhibit (April 1 – 30). The exhibit celebrates the 400th Anniversary of the Shakespeare Folio, and will explore the common links between how Shakespeare's friends 'archived' his plays with how DC Public Library is archiving the histories of punk and go-go music. There will be a First Folio on exhibit at MLK Library, and satellite exhibits at neighborhood libraries, along with programming throughout the system. This concluded the Committee Reports.

#### **Federation of Friends Report**

There was no report from the Federation.

#### **DCPL Foundation Report**

Mr. Reyes-Gavilan provided a brief report from the DCPL Foundation on behalf of Executive Director Rob Hartman. First, a reminder that April 4<sup>th</sup> is Library Giving Day and he encouraged everyone to support the DC Public Library Foundation. The Foundation has begun a donation campaign via mail and online. He also noted a new internship program for the Teen Council funded by the Foundation, with one intern from Howard University and one from George Washington University. Lastly, he provided a reminder that the Foundation is supporting much of the great programming happening at libraries around the city, including the upcoming first graduation event for the Books from Birth program.

#### **New Business**

There was no new business.

The meeting was adjourned at 7:23 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, February 8, 2023**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, February 8, 2023, with Tony Williams, Chair, presiding.

Present: Tony Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Donella Brockington, Leif Dormsjo and Andrew Trueblood. Not present: Victor Reinoso and C. Brian Williams.

The meeting was called to order at 6:12 pm.

**Roll Call**

The roll was called and quorum was met.

**Public Comments**

Ms. Robin Diener presented on behalf of the MLK Library Friends, the Library Renaissance Project, and as the Membership Chair of the Federation of Friends. She talked about the used book cart revenue which will be added to the Foundation's Branch Enrichment Fund and several MLK departments. She also reminded the Board of the past existence of a gift shop at the MLK library. Next, she asked the Board to consider attending future Oversight hearings in solidarity at the library. She also provided testimony around the contract process for community groups using library spaces and the proposed plans for the Chevy Chase Library plot. This concluded public comments.

**Adoption of the Agenda**

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and moved for a vote of approval. Ms. Donella Brockington made a motion to adopt the agenda, seconded by Mr. Shanel Anthony and approved by the Board of Library Trustees.

**Nominating Committee Report**

Ms. Brockington presented the slate of candidates for nomination. She began by thanking the other committee members, Mr. Victor Reinoso and Mr. Shanel Anthony. She then presented the slate of candidates to serve until January of 2025: Antonio (Tony) Williams, Chair; and Shanel Anthony, Vice-Chair. She reminded the Board of their eligibility for election and asked if there were any nominations from the floor. Hearing none, Ms. Brockington moved to accept the slate of nominees as presented. Mr. Andrew Trueblood seconded the motion, and Mr. Tony Williams asked for a voice vote. The slate was accepted unanimously by the Board of Library Trustees. Mr. Williams reminded all present that elected officers shall serve until the first meeting of 2025, and that the senior Board member is Mr. Victor Reinoso, and in the absence of the Chair and Vice-Chair would preside over meetings. This concluded the role of the Nominating Committee.

### **Approval of Minutes**

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on September 28, 2022, and moved for a vote of approval. Ms. Brockington made a motion to adopt the minutes of the September 28, 2022 meeting which was seconded by Mr. Anthony and approved by the Board of Library Trustees. Mr. Williams then asked if the Trustees had reviewed the minutes from the November 15, 2022 meeting and moved for a vote of approval for that document. Ms. Brockington made a motion to adopt the minutes of the November meeting which was seconded by Mr. Anthony and approved by the Board of Library Trustees.

### **Chair's Report**

Mr. Tony Williams presented the Chair's report. He began by reminding the Board about the Event Rental Policy and Rate Card, due for a vote approval by the Board. He also mentioned the recent Oversight hearing, and some upcoming calendar dates including the release of Mayor Bowser's FY24 budget on March 23<sup>rd</sup>, the library's Budget Hearing on April 13, the FY24 budget mark up with the Committee on Recreation, Libraries and Youth Affairs on April 26, the City Council's first vote on the FY24 budget on May 16<sup>th</sup> and their final vote on May 30<sup>th</sup>. He encouraged the Friends of the Library and others in the community to sign up to provide testimony at the hearing.

Mr. Williams then introduced the discussion on the Event Rental Rate Card, noting that during the Library's P3 Committee meetings on September 15 and October 20 and during the Board meeting on September 28 there were discussions about the new rate sheet for event rentals. A few important changes to the existing document include a new local non-profit rate (to distinguish from national non-profits that often are better resourced) and a simplified "block rate" approach that would minimize fees associated with the additional hour's organizations need for set-up and breakdown. He reminded the Board that they had committed to revisiting the rates once a year to understand better who is using the space and any barriers to access. Ms. Brockington made a motion to approve the rate sheet, seconded by Mr. Anthony and approved by the Board. Mr. Williams then introduced the updated Event Rental Policy. Mr. Leif Dormsjo made a motion to accept the policy, seconded by Ms. Brockington and the Event Rental Policy was approved by the Board. This concluded the Chair's report.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by providing a brief overview of the library's recent performance oversight hearing and then announced a few upcoming library events to the Board and thanked Lisa Warwick, manager of the People's Archive, for hosting the meeting in her space.

Mr. Reyes-Gavilan then transitioned to a presentation on proposed updates to the Facilities Master Plan. He reminded the Board that the 2020 plan's recommendations in broad strokes included managing the library's assets wisely, designing and building responsibly, and growing smartly and equitably. He noted that a large part of the conversation at the Oversight Hearing dealt with the service gaps identified by the plan, where library services could be introduced in the form of new buildings or stronger outreach or engagement. He provided an overview of what the library is seeing in terms of current trends, including continued usage of e-materials; virtual programming and meetings; direct-to-home initiatives for technology and books; the impact of the MLK Library on citywide library usage; lingering pandemic-related concerns and a revision of DC population estimates. He also discussed trends

across the country, showing a reduction in library visits in all major systems, and spoke about the nuances within the library's usage statistics. Mr. Reyes-Gavilan then provided proposed recommendations for the Facilities Master Plan in light of current trends, including a focus on select recommendations from the original plan, analyzing new data, and exploring new ideas since the plan's publication. He requested that the Board reacquaint themselves with the original Facilities Master Plan, and the Board agreed to continue the conversation in upcoming Facilities Committee meetings. This concluded the Executive Director's report.

### **Contracts Review Committee**

Ms. Brockington presented the Contracts Review Committee report, noting that no new contracts were approved since the last meeting of the Board of Library Trustees. This concluded the Contract Review Committee report.

### **Finance Committee**

Ms. Barbara Jumper presented the Finance Committee report. Ms. Jumper noted that FY22 was closed with 98.3% of the local budget expended with a balance of 3.2%. Thus far in FY23, the library has expended 25.2% of the local budget. There are no spending pressures. Ms. Jumper noted that there are currently 40 vacancies, however she pointed out that the week prior the library held a job fair with robust participation and over 600 registrants. Over 240 interviews were conducted and have made contingent offers to 11 individuals with the potential for 15 more. The library plans to hold another hiring fair in the spring. This concluded the Finance Committee Report.

### **Facilities Committee**

Mr. Anthony provided the Facilities Committee report. He began with the Southeast Library project, noting that the design-build team is preparing bid documents to procure sub-contractor pricing and file for construction permits. The library closure for construction is projected to occur during summer of 2023. Updates for the Parklands-Turner library project, slated to become a new full-service library in Congress Heights, include that the design-build team of Turner Construction and Perkins+Will is under contract and is working with WMATA, the library and other district agencies to complete pre-design work including community engagement. The project completion is targeted toward Fall of 2027 at present. Next, Mr. Anthony noted that the Shaw Library will be undergoing an interior renovation with a planned closure of a year beginning in 2023. Similarly, the Petworth Library's interior reconfiguration will begin with design work in Fall of 2023 with a brief closure planned for summer of 2024. Ms. Jaspreet Pahwa provided updates on the Deanwood Library and Chevy Chase Library projects. The first allotment of Deanwood project funding was received in FY23 with the remaining slated for FY24 to replace the existing library with a full-service location. DC Public Library is in conversation with WMATA regarding placement of the new library at the Deanwood metro station. The timeline for the project is a completion of design by spring of 2026 and construction by summer of 2028. Ms. Pahwa then provided an update on the Chevy Chase Library project, where the first allotment of funding was received in FY23 with the remainder planned for FY24 and FY25. The library is collaborating with the Deputy Mayor for Planning and Economic Development, the Department of Parks and Recreation, and the Office of Planning to ensure that the reimagined library embodies design and construction excellence and is delivered to meet the evolving needs of its community. She noted that the library has been actively at the table for the community engagement shepherded by the Office of Planning during the finalization of the Chevy Chase Small Area plan, and will be launching a survey to seek community input to better

understand usage and accordingly design the library services. At present, design is anticipated to be completed by Fall 2025 with targeted construction completion of late 2027. This concluded the Facilities Committee report.

#### **Federation of Friends Report**

Mr. Robert Oliver provided the Federation of Friends report. He began by commending Mr. Reyes-Gavilan for his performance oversight testimony. He continued, noting that the Federation was coordinating with the library on a joint membership campaign, including refreshing membership documentation, introducing dedicated display areas, and assigning Ms. Robin Diener to represent the Federation in this work. He expressed interest in meeting with the new head of Public Safety for the library, once that individual is hired, and offered to consult with the library on how the Federation can be supportive during the upcoming budget hearing. He then provided a roundup of member accomplishments from across the system. This concluded his report.

#### **DCPL Foundation Report**

Mr. Rob Hartman provided the DCPL Foundation report. He noted that the Foundation's goals are to enhance, expand and innovate when supporting the library, and is focused on helping to increase visits to the library. He encouraged the Board to attend more of the incredible library programs, both those funded by the Foundation and others. He noted that while his numbers are not final, he saw around a \$40,000 increase in donations during calendar year 2022 compared to the year prior, with a large increase in the overall number of donors which bodes well for future fundraising. In 2022, the Foundation funded over \$1M in library programs and he looks forward to doing the same in 2023. He mentioned several upcoming projects, bolstering outreach work and cultural programming. He thanked the library staff and provided copies of the annual report of the Beyond the Book program to the Board. This concluded the Foundation report.

#### **New Business**

There was no new business.

The meeting was adjourned at 7:53 pm.

**The Public Library of the District of Columbia**  
**Board of Library Trustees Meeting**  
**Minutes**  
**Administrative Offices**  
**Tuesday, November 15, 2022**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Tuesday, November 15, 2022, with Shanel Anthony, Vice Chair, presiding.

Present: Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Donella Brockington and Victor Reinoso. Not present: Andrew Trueblood; C. Brian Williams; and Tony Williams.

The meeting was called to order at 6:06 pm.

**Roll Call**

The roll was called and quorum was not met.

**Adoption of the Agenda**

Mr. Shanel Anthony noted that the agenda would not be adopted due to lack of quorum.

**Introduction of Attendees**

Attendees stated their names and association.

**Public Comments**

Ms. Robin Diener presented about the activities of the Friends of the Martin Luther King Jr. Memorial Library, noting that they had their annual meeting the week prior where they elected new leadership. She also detailed their plans to regularly open the MLK Library Friends room on the A-Level of the building once a week, for evening events, and for drop-off of used book donations. The Friends will also have a display cart for book sales run via the honor system. Ms. Diener also reiterated her desire for space for a bookstore/giftshop in the central library, and the continued interest of the Friends in the planting and maintenance of the tree boxes around the MLK Library.

**Approval of Minutes**

Mr. Anthony noted that the minutes of the September meeting could not be adopted without quorum.

**Vice Chair's Report**

Mr. Anthony presented the Vice Chair's report. He began with a few announcements about an amended agenda, pushing the approval of an updated Event Rental Policy and Rate Card to a future meeting of

the Board of Library Trustees. Mr. Anthony noted that it was Go-Go Preservation Week and encouraged all attendees to celebrate. He continued, welcoming the library leaders from around the country who were meeting at the MLK Library for the annual Urban Libraries Council forum. He also noted that the previous day marked the first day of the library's new expanded hours, and thanked the Mayor and City Council for the additional funding to support those hours of service. Mr. Anthony concluded, noting that the next Board of Library Trustees meeting would be held on January 25, 2023. This concluded the Vice Chair's report.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by expanding on the purpose of the ULC Forum, this year's theme being Democracy, and explaining the importance of having these librarians from across the country visiting the MLK Library. Mr. Reyes-Gavilan also highlighted several upcoming exhibitions, including one about the life and death of Emmett Till titled *Let the World See*, in partnership with the Indianapolis Children's Museum beginning January 28<sup>th</sup>. After that, a partnership with the Women's History Museum will bring an exhibit in March focused on prominent Black feminists from the District. Lastly, he highlighted an exhibit planned for 2024 in partnership with the Smithsonian on the *Negro Motorist Green Book*. This concluded the Executive Director's report.

### **Contracts Review Committee**

Ms. Brockington presented the Contracts Review Committee report, noting that there were no contracts approved since the last regular Board of Library Trustees meeting. This concluded the Contract Review Committee report.

### **Finance Committee**

Ms. Barbara Jumper presented the Finance Committee report. Overall, we operated within budget, there were no spending pressures, and spending trended as expected. The fiscal year closed on September 30, 2022. The Year-End Close process will continue until December/January when the Annual Comprehensive Financial Report (ACFR) is released. Adjustments as part of the close out process include standard items including PS & NPS Accruals for liabilities that occurred in FY22; move/reprogramming funds to the Mayor's Office to close citywide gap (\$350K); close out of purchase orders and Intra-District MOUs; re-budgeting of non-lapsing funds to FY23; and unexpired federal and private grants. Ms. Jumper noted that all active capital projects are on schedule and on budget; and as of September 30<sup>th</sup>, there were 48 FTEs in the hiring process with 4.25 vacant positions. This concluded the Finance Committee Report.

### **Facilities Committee**

Mr. Anthony provided the Facilities Committee report. Beginning with the Southeast Library, Mr. Anthony reported that the final design for the renovated library was presented to the community at an in-person meeting on September 29, 2022, with the presentation ending with applause from attendees.



The team is preparing documents to procure the sub-contractor pricing and to file for construction permits. Whiting-Turner is hosting a subcontractor procurement event at the Southeast Library on December 1, 2022 in collaboration with DSLBD. The Library has submitted a request for additional construction funding to be added in the FY24 budget as an enhancement. Subject to approval of the requested funding, closure for construction is projected to occur during summer 2023. Moving on to the new full-service library for Congress Heights, Mr. Anthony reported that the design-build team of Turner Construction and Perkins & Will was awarded the contract on October 25, 2022. A pre-design interagency coordination is planned to integrate the team with all entities at the St. Elizabeth's campus, and pre-design, engineering surveys, and community engagement will follow the kick-off meeting. Next, Mr. Anthony discussed two upcoming small capital projects. The Shaw Library interior renovation is in the design stage, with construction projected to begin in summer of 2023. The scope highlights include spatial reconfiguration and related interior work to improve sightlines, entry experience, service delivery for children, adults, teens, and staff. The interior reconfiguration at the Petworth Library will begin in 2023 with a design-build team selection request for proposals. The scope for this project includes interior work and spatial reconfiguration to better meet the needs of the community. This concluded the Facilities Committee report.

#### **Programs, Partnerships, Performance (P3) Committee**

Mr. Reyes-Gavilan provided the P3 Committee report. Mr. Reyes-Gavilan noted that most of the P3 Committee meeting report-out was covered during his Executive Director's report. He added some details about the grant-funded device distribution program in which the library is distributing 10,000 internet-enabled devices to residents around the city. This concluded the P3 Committee report.

#### **Federation of Friends Report**

Mr. Robert Oliver provided the Federation of Friends report. He noted that as of October 19<sup>th</sup> the Federation had new officers, and in the past month had added 35 new members to four Friends groups (Petworth, Northeast, Southeast and Shaw). He provided a roundup of events throughout the system, including book sales and themed programs, and the upcoming 5<sup>th</sup> Anniversary of the new West End Library. He noted that the Friends looked forward to advocating for the Library at the upcoming Performance and Budget Oversight Hearings. This concluded his report.

#### **DCPL Foundation Report**

Mr. Rob Hartman provided the DCPL Foundation report. He began by encouraging the attendees to visit the Francis Gregory library to view the current Beyond the Book installation there, and Mr. Hartman provided positive feedback about the program and recognized the excellent work by the library's team in getting more than 8,000 books out into the community since the program's inception last February. Mr. Hartman also reported that the Foundation received the Library's request for funds for FY23 and was looking forward to supporting many library programs in the coming year. He recognized that this support is made possible by the generous donations from community members and corporations. As we

approach the end of the calendar year, Mr. Hartman noted that there would be an additional push to solicit end of year donations and gifts. This concluded the Foundation report.

### **New Business**

Mr. Anthony provided an update on the Go-Go Advisory Board as new business. The Advisory Board recently met for the first time bringing together stakeholders in the Go-Go community to assist the library in curating, archiving, and celebrating the materials in the library's Go-Go Archive. Mr. Anthony remarked on the power of Go-Go in giving a voice to longtime D.C. residents and the importance of the city council in creating Go-Go Preservation Week to celebrate this cultural heritage. Mr. Anthony added that the library has amazing programming and should ensure they are promoted far and wide. The meeting was adjourned at 6:50 pm.

## BOARD OF TRUSTEES

### Question Number 59

**Describe the Board's practices for soliciting feedback from residents. How has resident feedback assisted or impacted the Board's decision-making process in FY23 or FY24 to date?**

- At every board meeting, there is time set aside for public comments where members of the public can either sign up in advance or at the meeting to speak and ask questions.
- Public comments can also be submitted in writing, shared with library board members and the Executive Director, and added to the board meeting minutes.
- In the months between board meetings, there are regularly scheduled board committee (Finance and Budget, Facilities and Programs, Partnerships, and Performance Oversight) meetings that are posted on the Library's website and are open to the public. Additionally, the Programs, Partnerships, and Performance Oversight committee has, in partnership with library staff, have formed advisory council meetings in the areas of visual arts and go-go on which community stakeholders sit and provide feedback, advice and support.

Library customers can also provide feedback through the board page of the Library's website ([dclibrary.org/about-us/library-board-trustees](https://dclibrary.org/about-us/library-board-trustees)) and via email at [boardoflibrarytrustees@dc.gov](mailto:boardoflibrarytrustees@dc.gov) . Feedback is shared with the appropriate board member, and a response to the resident is usually provided by the Executive Director (or designee).

The Board of Library Trustees most often receives feedback from residents regarding new library buildings, upcoming library building projects, building maintenance, and the Library Facilities Master Plan. This feedback is factored into designs for or improvements to building projects and/or maintenance.

**I. GENERAL QUESTIONS**  
**TABS 160 – 186**

## **GENERAL QUESTIONS**

### **Question Number 60**

**Please provide the number of visitors to DCPL, broken down by quarter and location in FY22, FY23 and to date in FY24.**

See the following page for the Library's visits by quarter.

**Gate Count by Quarter**

<b>Library</b>	<b>FY22 Q1</b>	<b>FY22 Q2</b>	<b>FY22 Q3</b>	<b>FY22 Q4</b>	<b>FY22 Total</b>	<b>FY23 Q1</b>	<b>FY23 Q2</b>	<b>FY23 Q3</b>	<b>FY23 Q4</b>	<b>FY23 Total</b>	<b>FY24 Q1</b>
Martin Luther King Jr. Memorial	72,415	70,886	99,063	113,399	<b>355,763</b>	118,843	149,946	173,527	197,337	<b>639,653</b>	173,033
Anacostia	15,110	18,496	17,045	17,965	<b>68,616</b>	18,220	25,846	26,233	23,739	<b>94,038</b>	16,615
Bellevue/William O. Lockridge	12,147	11,725	11,141	13,395	<b>48,408</b>	9,604	12,980	13,103	17,894	<b>53,581</b>	14,032
Benning/Dorothy I. Height	18,347	19,378	20,869	22,895	<b>81,489</b>	20,354	27,039	25,728	27,994	<b>101,115</b>	25,844
Capitol View	26,522	34,844	16,781	17,954	<b>96,101</b>	15,368	17,950	17,755	19,455	<b>70,528</b>	17,056
Chevy Chase	20,626	21,447	20,156	20,254	<b>82,483</b>	20,280	24,146	23,696	24,687	<b>92,809</b>	22,912
Cleveland Park	43,776	58,563	51,491	45,687	<b>199,517</b>	43,699	45,508	41,529	45,319	<b>176,055</b>	42,063
Deanwood	6,459	6,961	8,270	9,898	<b>31,588</b>	8,957	10,177	11,811	12,363	<b>43,308</b>	9,316
Francis Gregory	11,174	10,171	9,785	10,661	<b>41,791</b>	8,985	11,831	12,532	13,517	<b>46,865</b>	11,157
Georgetown	16,747	17,218	20,836	19,760	<b>74,561</b>	20,396	23,349	25,118	26,792	<b>95,655</b>	24,447
*Lamond-Riggs/Lillian J.Huff	5,168	5,433	8,434	21,219	<b>40,254</b>	20,250	27,159	26,837	31,868	<b>106,114</b>	27,519
Mt. Pleasant	38,904	54,916	44,353	43,473	<b>181,646</b>	41,530	42,099	36,187	39,542	<b>159,358</b>	28,187
Northeast	19,707	20,989	20,599	22,474	<b>83,769</b>	20,719	27,301	26,786	28,726	<b>103,532</b>	23,370
Northwest One	8,533	10,093	9,929	10,435	<b>38,990</b>	9,943	13,525	13,071	11,313	<b>47,852</b>	11,379
Palisades	15,714	17,794	17,690	17,240	<b>68,438</b>	19,328	23,573	21,934	22,629	<b>87,464</b>	23,260
Parklands-Turner	10,230	12,975	12,091	13,566	<b>48,862</b>	13,205	18,335	21,476	25,085	<b>78,101</b>	24,422
Petworth	35,709	49,327	34,812	32,193	<b>152,041</b>	30,461	35,011	30,355	33,755	<b>129,582</b>	33,600
Rosedale	11,824	11,414	12,562	13,809	<b>49,609</b>	10,796	13,551	16,506	21,581	<b>62,434</b>	16,229
Shaw/Watha T. Daniel	27,378	36,897	25,894	26,404	<b>116,573</b>	26,104	32,096	29,344	32,951	<b>120,495</b>	32,959
Shepherd Park/Juanita E. Thornton	13,246	14,018	13,273	14,748	<b>55,285</b>	12,031	13,998	15,772	16,520	<b>58,321</b>	13,713
Southeast	19,739	20,941	19,669	26,269	<b>86,618</b>	25,143	29,448	28,397	29,419	<b>112,407</b>	25,626
Southwest	22,482	39,470	27,016	27,064	<b>116,032</b>	22,663	28,282	29,611	28,370	<b>108,926</b>	25,543
Takoma Park	10,799	11,967	11,812	11,627	<b>46,205</b>	11,096	12,974	13,561	13,864	<b>51,495</b>	13,159
Tenley-Friendship	28,204	29,557	28,981	31,726	<b>118,468</b>	30,598	35,756	34,555	36,205	<b>137,114</b>	34,731
West End	42,447	57,422	22,975	35,828	<b>158,672</b>	37,721	39,497	35,319	35,171	<b>147,708</b>	35,350
Woodridge	22,927	25,400	23,040	23,867	<b>95,234</b>	23,326	26,586	25,514	27,922	<b>103,348</b>	23,130

**Gate Count by Quarter**

Neighborhood Libraries Total	503,919	617,416	509,504	550,411	2,181,250	520,777	618,017	602,730	646,681	2,388,205	575,619
<b>SYSTEM TOTAL</b>	<b>576,334</b>	<b>688,302</b>	<b>608,567</b>	<b>663,810</b>	<b>2,537,013</b>	<b>639,620</b>	<b>767,963</b>	<b>776,257</b>	<b>844,018</b>	<b>3,027,858</b>	<b>748,652</b>

\* Lamond-Riggs/Lillian J. Huff Library reopened late Q3 FY22

## GENERAL QUESTIONS

### Question Number 61

**Provide a current organizational chart for DCPL and the name of the employee responsible for the management of each office/program. If applicable, provide a narrative explanation of any organizational changes made during FY23 or to date in FY24.**

DC Public Library (DCPL) experienced the following staff changes to its organization chart during FY23 and to date in FY24:

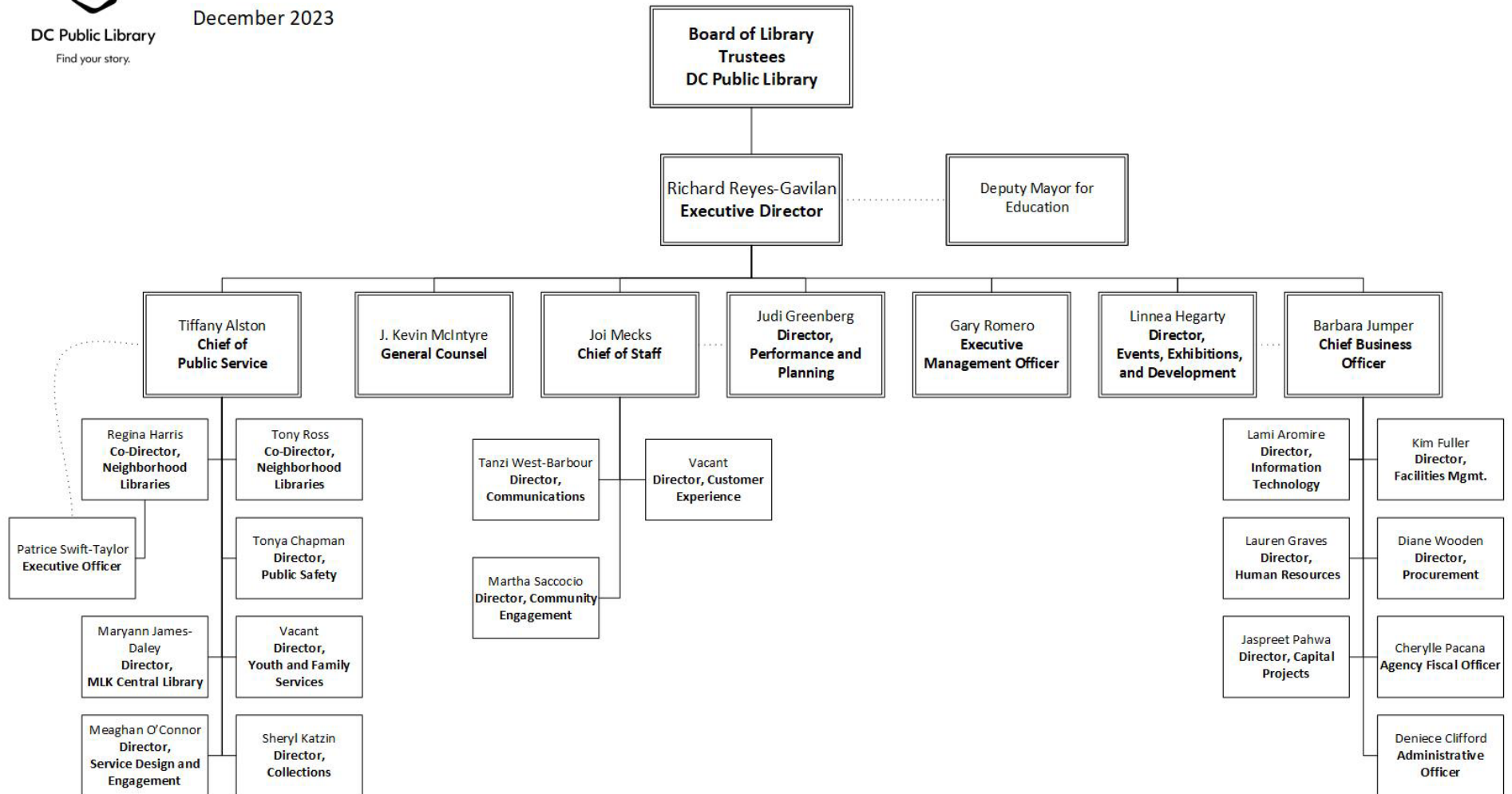
- Dr. Tonya Chapman was hired as the new Director of Public Safety
- Cori Schauer departed as Director of Customer Experience; the hiring process for a new Director is currently underway.
- Ellen Riordan departed as Director of Youth and Family Services; the hiring process for a new Director is currently underway.

The DC Public Library organization chart follows.





DC Public Library  
December 2023



## **GENERAL QUESTIONS**

### **Question Number 62**

**Provide the agency's performance plan for FY23. Did DCPL meet the objectives set forth in the FY23 performance plan? Provide a narrative description of what actions the agency undertook to meet the key performance indicators, including any explanations as to why any indicators were not met.**

See pages that follow for DC Public Library's FY23 Performance Plan and FY23 Performance Accountability Report.

# District of Columbia Public Library FY2023

**Agency** District of Columbia Public Library

**Agency Code** CEO

**Fiscal Year** 2023

**Mission** The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

## Strategic Objectives

Objective Number	Strategic Objective
1	Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.
2	Provide services and programs that build and cultivate literacy and a love of reading.
3	Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.
4	Support digital citizenship through technology and internet access and training.
5	Create and maintain a highly efficient, transparent, and responsive District government.

## Key Performance Indicators (KPIs)

Measure	Directionality	FY 2020 Actual	FY 2021 Actual	FY 2022 Target	FY2022 Actual	FY 2023 Target
<b>1 - Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus. (3 Measure records)</b>						
Number of attendees at Library sponsored outreach sessions	Up is Better	47,395	11,108	57,323	37,001	12,774
Library Visits	Up is Better	1,852,701	901,705	2,437,005	2,537,013	1,127,000
Number of attendees at Library sponsored programs	Up is Better	189,978	68,516	158,221	85,018	79,940
<b>2 - Provide services and programs that build and cultivate literacy and a love of reading. (6 Measure records)</b>						
Circulation of books and other library materials	Up is Better	4,067,352	4,953,224	4,590,945	6,304,703	5,052,000
Circulation per capita	Up is Better	5.8	7.2	6.5	9.4	7.5
Attendance at programs for children in their first five years	Up is Better	123,735	31,677	97,687	35,069	36,428
Number of active library accounts	Up is Better	414,610	324,803	407,565	336,716	337,795
Library accounts as a percent of total population	Up is Better	58.7%	47.1%	57.7%	50.3%	49%
Percent of eligible children enrolled in Books from Birth in targeted communities	Up is Better	94.7%	86.3%	98%	Not Available	92%
<b>3 - Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture. (1 Measure)</b>						
"Dig DC" Visits	Up is Better	21,333	48,278	24,106	63,143	55,520
<b>4 - Support digital citizenship through technology and internet access and training. (3 Measure records)</b>						
Public access computer utilization (as a percent of availability)	Up is Better	Not Available	Not Available	49.9%	Not Available	No Target Set

Measure	Directionality	FY 2020 Actual	FY 2021 Actual	FY 2022 Target	FY2022 Actual	FY 2023 Target
Wi-Fi Connections	Up is Better	353,076	223,140	331,341	419,352	278,900
Number of people receiving technology training	Up is Better	3300	3548	6570	6338	4080

## Operations

Operations Title	Operations Description	Type of Operations
<b>1 - Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus. (3 Activity records)</b>		
Programs and services	The Library offers programs to users of all ages.	Daily Service
Community Outreach	The Library serves the community by providing access to DCPL services and programs outside of our buildings.	Daily Service
Serve as a community hub: meeting and study spaces	The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.	Daily Service
<b>2 - Provide services and programs that build and cultivate literacy and a love of reading. (5 Activity records)</b>		
Adult Literacy Services	DC Public Library offers adult literacy services through the Adult Literacy Resource Center.	Daily Service
Early Literacy Programs	The Library offers a range of services and programs to improve early literacy, such as story time and Sing, Talk and Read programs.	Daily Service
Operate the Center for Accessibility	The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library.	Daily Service
Acquire books and other library materials	Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.	Daily Service
Provide library services to students and educators	Offer programs, services and support for students and educators.	Daily Service
<b>3 - Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture. (1 Activity)</b>		
Provide access to local history and culture.	Provide access to local history and culture through special collections, programs, and services at libraries throughout the District.	Daily Service
<b>4 - Support digital citizenship through technology and internet access and training. (2 Activity records)</b>		
Provide computer and technology training and assistance	Libraries throughout the District provide technology and internet training and assistance.	Daily Service
Provide computer and technology access	DCPL provides technology access through publicly available computers, printers and the internet.	Daily Service
<b>5 - Create and maintain a highly efficient, transparent, and responsive District government. (11 Activity records)</b>		
Southwest Neighborhood Library	Capital Project.	Key Project
Southeast Neighborhood Library	Capital Project.	Key Project
Long-term Operations (Shared Tech) Center	Capital Project: Develop a long term operations/shared tech services center for DCPL.	Key Project

Operations Title	Operations Description	Type of Operations
Renovation and modernization of the Martin Luther King Jr. Memorial Library	Capital Project - full renovation and modernization of the Martin Luther King Jr. Memorial Library.	Key Project
Capital Project: Lamond-Riggs	Capital Project.	Key Project
Maintain library facilities (Capital)	General Improvements in the Capital Budget.	Key Project
Operate neighborhood libraries	Operate neighborhood library locations throughout the District.	Daily Service
Inform residents of library programs, services and projects	communications and outreach in support of DCPL programs, services, projects and operations.	Daily Service
Maintain library facilities	custodial and maintenance of libraries funded through operating funds.	Daily Service
Strategic Planning/Data Analysis	support agency operations through strategic planning and data analysis.	Daily Service
Capital Projects	Capital Projects include various library projects in the Capital Plan.	Key Project

## Workload Measures (WMs)

Measure	FY 2020 Actual	FY 2021 Actual	FY2022 Actual
<b>1 - Community Outreach (1 Measure)</b>			
Number of outreach sessions	1291	363	814
<b>1 - Programs and services (1 Measure)</b>			
Library programs offered	6255	2428	5576
<b>1 - Serve as a community hub:meeting and study spaces (2 Measure records)</b>			
Study room use	21,872	Not Available	35,272
number of community sponsored meetings systemwide	10,057	Not Available	11,047
<b>2 - Acquire books and other library materials (3 Measure records)</b>			
Local Book Budget	5,485,431.8	6,530,432	6,280,432
Digital Library	2,025,903	2,249,239	2,421,476
Database Usage	1,494,107	1,581,890	1,720,317
<b>2 - Early Literacy Programs (1 Measure)</b>			
Number of programs for children in their first five years	2401	426	1208
<b>3 - Provide access to local history and culture. (1 Measure)</b>			
Number of Studio and Fabrication Lab Sessions	324	82	308
<b>4 - Provide computer and technology access (1 Measure)</b>			
number of sessions on public access computers	466,968	129,990	447,996
<b>4 - Provide computer and technology training and assistance (1 Measure)</b>			
Number of computer and technology training programs and sessions systemwide	436	355	878

Measure	FY 2020 Actual	FY 2021 Actual	FY2022 Actual
<b>5 - Inform residents of library programs, services and projects (1 Measure)</b>			
Social media engagement rate	1.7	1.6	2.5
<b>5 - Operate neighborhood libraries (1 Measure)</b>			
Number of hours of unplanned closures at locations systemwide	152	261	809.5

## Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
<b>Capital Projects (1 Strategic Initiative)</b>		
Advance development of a new Congress Heights/Parklands Turner Neighborhood Library	The Library will award a Design-Build Contract, launch community engagement, complete pre-design site surveys and initiate concept design.	09-30-2023
<b>Maintain library facilities (Capital) (1 Strategic Initiative)</b>		
Advance Functional Improvements at Neighborhood Libraries	The Library will solicit design-build services for the Petworth Neighborhood Library and finalize designs for functional improvements and start construction at the Shaw(Watha T. Daniel) Neighborhood Library. These improvements will reconfigure the spatial layout at each location to better meet the needs of the neighborhoods.	09-30-2023
<b>Operate neighborhood libraries (5 Strategic Initiative records)</b>		
Develop new Behavioral Guidelines	DCPL will develop revised Behavior Guidelines and rules in collaboration with District residents. DCPL will co-create our new behavior guidelines and corresponding consequences with the people who must follow them – customers, community leaders, and staff. Using a human-centered design process, DCPL will develop and implement a series of co-creation workshops to facilitate the creation of guidelines that work for all customers and advance racial equity.	09-30-2023
Implement Event Rentals Improvements	DCPL will make substantive changes to the Event Rental program, following a robust evaluation after 1.5 years of operation. To make the program more explicitly mission-oriented and to better serve District residents, DCPL will implement a new Rate Sheet, Event Rental Policy, and guidelines. We will streamline operations, using database tools and other means to automate processes and improve customer service.	09-30-2023
Update Facilities Master Plan	The Library will update its 2020 Facilities Master Plan. This will include a review and evaluation of the plan's service gap recommendations to address possible impacts of updated demographic and population data and changes in library usage following the pandemic.	09-30-2023
Undertake site selection for a neighborhood library to replace Northwest One	The Library will collaborate with District agencies such as the Office of Planning, the Office of the Deputy Mayor for Planning and Economic Development, the Department of Parks and Recreation and the Department of General Services to inventory potential District assets and explore any mixed-use private development opportunities to dovetail with the library, within the desired & defined service area for a neighborhood library to replace Northwest One.	09-30-2023
Expand Library Hours	DCPL will increase DC residents' access to libraries by expanding hours. The expansion of evening hours at the Martin Luther King Jr. Memorial Library and 22 neighborhood libraries supports students during out-of-school time, provides a gathering space for community meetings, and increases computer access and other technology services to residents in need. This initiative will allow full-size neighborhood libraries to implement evening programming for families and residents of all ages. This expansion of hours will be accomplished by hiring additional staff.	09-30-2023
<b>Programs and services (1 Strategic Initiative)</b>		

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Expand the Peer Navigators program	DCPL will expand the Peer Navigator program to enhance the library's service to customers experiencing homelessness. This will include hiring an assistant manager and three new peers, orienting new staff to the library environment and service offerings, and creating shadowing opportunities with existing peers. DCPL will then expand peer service to additional locations and/or add service hours at current locations. DCPL will regularly collect data about customer engagements and will engage in an evaluative process.	09-30-2023
<b>Southeast Neighborhood Library (1 Strategic Initiative)</b>		
Advance development of a renovated Southeast Neighborhood Library	The Library will complete permitting, construction-phase sub-contractor awards, and announce closure for construction.	09-30-2023





# **DISTRICT OF COLUMBIA PUBLIC LIBRARY**

## **FY 2023 PERFORMANCE ACCOUNTABILITY REPORT**

**JANUARY 16, 2024**



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# 1 DISTRICT OF COLUMBIA PUBLIC LIBRARY

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*Mission:* The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

*Services:* The District of Columbia Public Library (DCPL) is a dynamic source of information, programs, books and other library materials and services that improve the quality of life for District residents of all ages that, when combined with expert staff, helps build a thriving city. The Library provides environments that invite reading, community conversation, creative inspiration and exploration, lectures, films, computer access and use, workforce and economic development, story times for children and much more. DC Public Library includes a central library and 25 neighborhood libraries and also provides services in non-traditional settings outside of the library buildings. DCPL enriches and nourishes the lives and minds of all DC residents, provides them with the services and tools needed to transform lives, and builds and supports community throughout the District of Columbia.

## 2 2023 ACCOMPLISHMENTS

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Accomplishment	Impact on Residents
Launch Re-Designed Website	In the Spring, DCPL launched a re-designed website and completed a necessary upgrade of its content management system. The re-design provides an improved customer experience with enhanced accessibility, navigation and search capabilities making it easier for customers to discover DCPL books, resources and services.
Expand Peer Navigators Program	DCPL expanded the Peer Navigator Program resulting in enhanced services to customers experiencing homelessness. The program, which started as a multi-year pilot in partnership with the Department of Behavioral Health, hires residents who have experienced homelessness to provide mentorship and support, make referrals, and assist customers with finding housing, connecting to mental health services and obtaining critical documents. By hiring additional peers, DCPL was able to expand the service hours of this program.
Host Impactful Exhibits	DCPL hosted many successful and enriching exhibits at the Martin Luther King Jr. Memorial Library attracting thousands of visitors and contributing to total visits to the central library of over 3 million. Three of the most popular exhibits had over 39,000 visits combined. The most visited exhibit, "Imagining the Future - Leonardo de Vinci" In the Mind of an Italian Genius", held in partnership with Confindustria and Biblioteca Ambrosiana, brought twelve original Leonardo drawings from the Codex Atlanticus to North America for the first time. The exhibit had more than 24,000 visitors with half of those surveyed visiting the MLK Library for the first time. The ongoing exhibit "We Who Believe in Freedom: Black Feminist DC", held in partnership with the National Women's History Museum, which traces Back feminism in the District from the turn of the 20th century to today, has attracted over 13,000 visitors. And the exhibit "Emmett Till and Mamie Till Mobley: Let the World See" exhibit, in partnership with the Indianapolis Children's Museum and the Till Interpretive Center, which told the story of Emmitt Till and the activism of his mother Mamie Till-Mobely, had over 1,000 visitors.

### 3 2023 OBJECTIVES

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#### Strategic Objective

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Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.

Provide services and programs that build and cultivate literacy and a love of reading.

Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.

Support digital citizenship through technology and internet access and training.

Create and maintain a highly efficient, transparent, and responsive District government.

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## 4 2023 OPERATIONS

Operation Title	Operation Description
<b>Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.</b>	
Programs and services: Daily Service	The Library offers programs to users of all ages.
Community Outreach: Daily Service	The Library serves the community by providing access to DCPL services and programs outside of our buildings.
Serve as a community hub: meeting and study spaces: Daily Service	The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.
<b>Provide services and programs that build and cultivate literacy and a love of reading.</b>	
Adult Literacy Services: Daily Service	DC Public Library offers adult literacy services through the Adult Literacy Resource Center.
Early Literacy Programs: Daily Service	The Library offers a range of services and programs to improve early literacy, such as story time and Sing, Talk and Read programs.
Operate the Center for Accessibility: Daily Service	The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library.
Acquire books and other library materials: Daily Service	Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.
Provide library services to students and educators: Daily Service	Offer programs, services and support for students and educators.
<b>Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.</b>	
Provide access to local history and culture.: Daily Service	Provide access to local history and culture through special collections, programs, and services at libraries throughout the District.
<b>Support digital citizenship through technology and internet access and training.</b>	
Provide computer and technology training and assistance: Daily Service	Libraries throughout the District provide technology and internet training and assistance.
Provide computer and technology access: Daily Service	DCPL provides technology access through publicly available computers, printers and the internet.
<b>Create and maintain a highly efficient, transparent, and responsive District government.</b>	
Southwest Neighborhood Library: Key Project	Capital Project.
Southeast Neighborhood Library: Key Project	Capital Project.
Long-term Operations (Shared Tech) Center: Key Project	Capital Project: Develop a long term operations/shared tech services center for DCPL.
Renovation and modernization of the Martin Luther King Jr. Memorial Library: Key Project	Capital Project - full renovation and modernization of the Martin Luther King Jr. Memorial Library.
Capital Project: Lamond-Riggs: Key Project	Capital Project.

(continued)

Operation Title	Operation Description
Maintain library facilities (Capital): Key Project	General Improvements in the Capital Budget.
Operate neighborhood libraries: Daily Service	Operate neighborhood library locations throughout the District.
Inform residents of library programs, services and projects: Daily Service	communications and outreach in support of DCPL programs, services, projects and operations.
Maintain library facilities: Daily Service	custodial and maintenance of libraries funded through operating funds.
Strategic Planning/Data Analysis: Daily Service	support agency operations through strategic planning and data analysis.
Capital Projects: Key Project	Capital Projects include various library projects in the Capital Plan.

## 5 2023 STRATEGIC INITIATIVES

In FY 2023, District of Columbia Public Library had 9 Strategic Initiatives and completed 55.56%.

Title	Description	Update
Develop new Behavioral Guidelines	DCPL will develop revised Behavior Guidelines and rules in collaboration with District residents. DCPL will co-create our new behavior guidelines and corresponding consequences with the people who must follow them – customers, community leaders, and staff. Using a human-centered design process, DCPL will develop and implement a series of co-creation workshops to facilitate the creation of guidelines that work for all customers and advance racial equity.	Completed to date: 0-24% The initiative will be completed in FY2024 as the lead left the agency. The lead on the initiative left the agency.
Implement Event Rentals Improvements	DCPL will make substantive changes to the Event Rental program, following a robust evaluation after 1.5 years of operation. To make the program more explicitly mission-oriented and to better serve District residents, DCPL will implement a new Rate Sheet, Event Rental Policy, and guidelines. We will streamline operations, using database tools and other means to automate processes and improve customer service.	Completed to date: Complete The updates to the event rental program have been successfully implemented. The Rate Sheet and new Event Rental Policy are both in effect and are working well. The changes have allowed DCPL to prioritize D.C. nonprofits and D.C. Government agency rentals, and as a result, a significant percentage of our event rentals are to D.C.-focused institutions.
Update Facilities Master Plan	The Library will update its 2020 Facilities Master Plan. This will include a review and evaluation of the plan's service gap recommendations to address possible impacts of updated demographic and population data and changes in library usage following the pandemic.	Completed to date: 50-74% Community engagement completed to gauge residents' support for relocating the Shepherd Park Library to the Walter Reed Campus and phase one engagement completed for a new Eckington/Edgewood Library to replace the Northwest One Library. Analysis of impacts of changes in usage and demographic and population data is underway. Analyses and engagement took more time to complete than anticipated.

Advance Functional Improvements at Neighborhood Libraries	The Library will solicit design-build services for the Petworth Neighborhood Library and finalize designs for functional improvements and start construction at the Shaw(Watha T. Daniel) Neighborhood Library. These improvements will reconfigure the spatial layout at each location to better meet the needs of the neighborhoods.	Completed to date: 75-99% Petworth Library Design-Build RFP has been issued. Design for Shaw was delayed as the original contractor went out of business. The design portion of the contract has been reassigned. Next step is for permit drawings to be completed. Construction phase will proceed subject to funding. The company originally hired for Shaw Library was terminated as the firm sold its business to new ownership. Contract for design services is being reassigned.
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Undertake site selection for a neighborhood library to replace Northwest One	The Library will collaborate with District agencies such as the Office of Planning, the Office of the Deputy Mayor for Planning and Economic Development, the Department of Parks and Recreation and the Department of General Services to inventory potential District assets and explore any mixed-use private development opportunities to dovetail with the library, within the desired & defined service area for a neighborhood library to replace Northwest One.	Completed to date: Complete Several potential sites have been identified and next steps to firm up the most conducive site have been mapped out. District agencies were consulted in this process.
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Advance development of a new Congress Heights/Parklands Turner Neighborhood Library	The Library will award a Design-Build Contract, launch community engagement, complete pre-design site surveys and initiate concept design.	Completed to date: Complete Building program informed by community needs identified through engagement activities has been established and concept Design is underway.
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Advance development of a renovated Southeast Neighborhood Library	The Library will complete permitting, construction-phase sub-contractor awards, and announce closure for construction.	Completed to date: 75-99% Completion of permitting is outstanding pending neighbor sign offs. ANC has requested a 6 week advance notice for closure which can only be done after permits are received. Permit issuance delayed due to negotiations between adjoining neighbor and the construction firm. ANC has requested a 6 week advance notice for closure which can only be done after permits are received.
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Expand Library Hours

DCPL will increase DC residents' access to libraries by expanding hours. The expansion of evening hours at the Martin Luther King Jr. Memorial Library and 22 neighborhood libraries supports students during out-of-school time, provides a gathering space for community meetings, and increases computer access and other technology services to residents in need. This initiative will allow full-size neighborhood libraries to implement evening programming for families and residents of all ages. This expansion of hours will be accomplished by hiring additional staff.

Completed to date: Complete  
Hours expanded at 23 locations on November 14, 2022 and new signage was installed by the end of November. Evening programming has expanded as staffing has permitted. Hiring to support this initiative remains incomplete as there are approximately 20-25 positions (compared to 39 at the start of FY23) that remain unfilled across Public Services, as well as absorbing the loss of 8 additional FTE.

Expand the Peer Navigators program

DCPL will expand the Peer Navigator program to enhance the library's service to customers experiencing homelessness. This will include hiring an assistant manager and three new peers, orienting new staff to the library environment and service offerings, and creating shadowing opportunities with existing peers. DCPL will then expand peer service to additional locations and/or add service hours at current locations. DCPL will regularly collect data about customer engagements and will engage in an evaluative process.

Completed to date: Complete  
DCPL filled all vacancies and onboarded the new peer in September 2023. The individual is going through orientation and is shadowing a long-time staff member, and has also begun offering service at multiple DCPL locations. All of the peers, new and continuing, have participated in training and team building activities, and the Assistant Manager also completed a certification course on managing a peer specialist program. Services have expanded and all peers are collecting data about customer interactions. This information will be used to inform service decisions.

## 6 2023 KEY PERFORMANCE INDICATORS AND WORKLOAD MEASURES

### Key Performance Indicators

Measure	Directionality	FY 2021	FY 2022	FY 2023 Q1	FY 2023 Q2	FY 2023 Q3	FY 2023 Q4	FY 2023	FY 2023 Target	Was 2023 KPI Met?
<b>Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.</b>										
Number of attendees at Library sponsored outreach sessions	Up is Better	11,108	37,001	Annual Measure	Annual Measure	Annual Measure	Annual Measure	48,638	12,774	Met
Library Visits	Up is Better	901,705	2,537,013	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3,027,858	1,127,000	Met
Number of attendees at Library sponsored programs	Up is Better	68,516	85,018	Annual Measure	Annual Measure	Annual Measure	Annual Measure	188,258	79,940	Met
<b>Provide services and programs that build and cultivate literacy and a love of reading.</b>										
Circulation of books and other library materials	Up is Better	4,953,224	6,304,703	Annual Measure	Annual Measure	Annual Measure	Annual Measure	7,041,325	5,052,000	Met
Circulation per capita	Up is Better	7.2	9.4	Annual Measure	Annual Measure	Annual Measure	Annual Measure	10.5	7.5	Met
Attendance at programs for children in their first five years	Up is Better	31,677	35,069	Annual Measure	Annual Measure	Annual Measure	Annual Measure	66,730	36,428	Met
Number of active library accounts	Up is Better	324,803	336,716	Annual Measure	Annual Measure	Annual Measure	Annual Measure	361,328	337,795	Met
Library accounts as a percent of total population	Up is Better	47.1%	50.3%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	53.8%	49%	Met
Percent of eligible children enrolled in Books from Birth in targeted communities	Up is Better	86.3%	Not Available	Annual Measure	Annual Measure	Annual Measure	Annual Measure	No data available	92%	
<b>Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.</b>										
"Dig DC" Visits	Up is Better	48,278	63,143	Annual Measure	Annual Measure	Annual Measure	Annual Measure	69,361	55,520	Met
<b>Support digital citizenship through technology and internet access and training.</b>										
Public access computer utilization (as a percent of availability)	Up is Better	Not Available	Not Available	Annual Measure	Annual Measure	Annual Measure	Annual Measure	No data available	-	-
Wi-Fi Connections	Up is Better	223,140	419,352	Annual Measure	Annual Measure	Annual Measure	Annual Measure	572,481	278,900	Met
Number of people receiving technology training	Up is Better	3,548	6,338	Annual Measure	Annual Measure	Annual Measure	Annual Measure	5421	4,080	Met

Workload Measures

Measure	FY 2021	FY 2022	FY 2023 Q1	FY 2023 Q2	FY 2023 Q3	FY 2023 Q4	FY 2023
<b>Community Outreach</b>							
Number of outreach sessions	363	814	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1099
<b>Programs and services</b>							
Library programs offered	2,428	5,576	Annual Measure	Annual Measure	Annual Measure	Annual Measure	7571
<b>Serve as a community hub:meeting and study spaces</b>							
Study room use	Not Available	35,272	Annual Measure	Annual Measure	Annual Measure	Annual Measure	51,440
number of community sponsored meetings systemwide	Not Available	11,047	Annual Measure	Annual Measure	Annual Measure	Annual Measure	18,358
<b>Acquire books and other library materials</b>							
Local Book Budget	6,530,432	6,280,432	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4,780,432
Digital Library	2,249,239	2,421,476	Annual Measure	Annual Measure	Annual Measure	Annual Measure	2,907,094
Database Usage	1,581,890	1,720,317	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1,809,183
<b>Early Literacy Programs</b>							
Number of programs for children in their first five years	426	1,208	Annual Measure	Annual Measure	Annual Measure	Annual Measure	2089
<b>Provide access to local history and culture.</b>							
Number of Studio and Fabrication Lab Sessions	82	308	Annual Measure	Annual Measure	Annual Measure	Annual Measure	243
<b>Provide computer and technology access</b>							
number of sessions on public access computers	129,990	447,996	Annual Measure	Annual Measure	Annual Measure	Annual Measure	600,077
<b>Provide computer and technology training and assistance</b>							
Number of computer and technology training programs and sessions systemwide	355	878	Annual Measure	Annual Measure	Annual Measure	Annual Measure	841
<b>Inform residents of library programs, services and projects</b>							
Social media engagement rate	1.6	2.5	Annual Measure	Annual Measure	Annual Measure	Annual Measure	2.2
<b>Operate neighborhood libraries</b>							
Number of hours of unplanned closures at locations systemwide	261	809.5	Annual Measure	Annual Measure	Annual Measure	Annual Measure	345.5

## **GENERAL QUESTIONS**

### **Question Number 63**

**Provide the agency's performance plan for FY24. What steps has the agency taken to date in FY24 to meet the objectives set forth in the FY24 performance plan?**

The pages that follow are DC Public Library's FY24 Performance Plan. The Library is actively pursuing each objective and initiative submitted in the FY24 Performance Plan.



# **DISTRICT OF COLUMBIA PUBLIC LIBRARY**

## **FY 2024 PERFORMANCE PLAN**

**JANUARY 18, 2024**

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# 1 DISTRICT OF COLUMBIA PUBLIC LIBRARY

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*Mission:* The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

*Services:* The District of Columbia Public Library (DCPL) is a dynamic source of information, programs, books and other library materials and services that improve the quality of life for District residents of all ages that, when combined with expert staff, helps build a thriving city. The Library provides environments that invite reading, community conversation, creative inspiration and exploration, lectures, films, computer access and use, workforce and economic development, story times for children and much more. DC Public Library includes a central library and 25 neighborhood libraries and also provides services in non-traditional settings outside of the library buildings. DCPL enriches and nourishes the lives and minds of all DC residents, provides them with the services and tools needed to transform lives, and builds and supports community throughout the District of Columbia.

## 2 2024 OBJECTIVES

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### Strategic Objective

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Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.

Provide services and programs that build and cultivate literacy and a love of reading.

Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.

Support digital citizenship through technology and internet access and training.

Create and maintain a highly efficient, transparent, and responsive District government.

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### 3 2024 OPERATIONS

Operation Title	Operation Description	Type of Operation
<b>Strengthen communities through services, programs, outreach, and increased utilization of the Library’s physical campus.</b>		
Programs and services	The Library offers programs to users of all ages.	Daily Service
Community Outreach	The Library serves the community by providing access to DCPL services and programs outside of our buildings.	Daily Service
Serve as a community hub:meeting and study spaces	The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.	Daily Service
<b>Provide services and programs that build and cultivate literacy and a love of reading.</b>		
Adult Literacy Services	DC Public Library offers adult literacy services through the Adult Literacy Resource Center.	Daily Service
Early Literacy Programs	The Library offers a range of services and programs to improve earl literacy, such as story time and Sing, Talk and Read programs.	Daily Service
Operate the Center for Accessibility	The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library.	Daily Service
Acquire books and other library materials	Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.	Daily Service
Provide library services to students and educators	Offer programs, services and support for students and educators.	Daily Service
<b>Connect residents to the city’s past and future by providing access to, experiences in, and support for local history and culture.</b>		
Provide access to local history and culture.	Provide access to to local history and culture through special collections, programs, and services at libraries throughout the District.	Daily Service
<b>Support digital citizenship through technology and internet access and training.</b>		
Provide computer and technology training and assistance	Libraries throughout the District provide technology and internet training and assistance.	Daily Service
Provide computer and technology access	DCPL provides technology access through publicly available computers, printers and the internet.	Daily Service
<b>Create and maintain a highly efficient, transparent, and responsive District government.</b>		
Southwest Neighborhood Library	Capital Project.	Key Project
Southeast Neighborhood Library	Capital Project.	Key Project
Long-term Operations (Shared Tech) Center	Capital Project: Develop a long term operations/shared tech services center for DCPL.	Key Project

(continued)

Operation Title	Operation Description	Type of Operation
Renovation and modernization of the Martin Luther King Jr. Memorial Library	Capital Project - full renovation and modernization of the Martin Luther King Jr. Memorial Library.	Key Project
Capital Project: Lamond-Riggs	Capital Project.	Key Project
Maintain library facilities (Capital)	General Improvements in the Capital Budget.	Key Project
Operate neighborhood libraries	Operate neighborhood library locations throughout the District.	Daily Service
Inform residents of library programs, services and projects	communications and outreach in support of DCPL programs, services, projects and operations.	Daily Service
Maintain library facilities	custodial and maintenance of libraries funded through operating funds.	Daily Service
Strategic Planning/Data Analysis	support agency operations through strategic planning and data analysis.	Daily Service
Capital Projects	Capital Projects include various library projects in the Capital Plan.	Key Project

## 4 2024 STRATEGIC INITIATIVES

Title	Description	Proposed Completion Date
Launch Building Stories Programming	DCPL will partner with the National Building Museum on their upcoming exhibition, Building Stories, an immersive exploration of the built environment in children’s literature. DCPL will bring this exhibition to life at neighborhood libraries through programs, activities, book distribution, and exhibits targeting youth and their parents and caregivers.	9/30/2024
Develop new Behavioral Guidelines	DCPL will begin the process of co-creating its revised Behavior Guidelines and rules with District residents. While the co-creation will involve residents across the District emphasis will be placed on involving residents who are unhoused and organizations that serve/support these residents as well as teens, both of whom are key users of libraries and who are mostly people of color.	9/30/2024
Plan for the Library’s Future	The Library will develop a number of plans to inform and guide future services, programs, and facilities. Building on engagement, research and analyses commenced in FY23, the Library will update elements of its 2020 Facilities Master Plan and develop a Strategic Framework Plan. An analysis of Library usage surrounding the U Street corridor will also be completed.	9/30/2024
Advance Functional Improvements at Neighborhood Libraries	The Library will initiate the design-build process for the Petworth Neighborhood Library. These improvements will reconfigure the spatial layout at the library to better meet the needs of the neighborhoods.	9/30/2024
Advance development of a new Congress Heights/Parklands Turner Neighborhood Library	The Library will finalize the community led building program, and advance the design for the new Congress Heights Library. In addition, the Library will continue coordination of utilities infrastructure and access with WMATA & the Office of the Deputy Mayor for Planning and Economic Development at the Congress Heights Metro station.	9/30/2024
Advance development for a renovated Southeast Neighborhood Library	In FY24, DCPL will secure permits and start construction to advance development for a renovated Southeast Neighborhood Library.	9/30/2024
Undertake site selection for a neighborhood library to replace Northwest One	The Library will collaborate with District agencies and community stakeholders to narrow down shortlisted sites inventoried by the site selection consultant in FY 23 within the desired and defined service area for a neighborhood library to replace Northwest-One library.	9/30/2023
Collaborate on development of a new Chevy Chase Library	The Library will continue to participate in the request for proposal process led by the Office of the Deputy Mayor for Planning and Economic Development for selection of developer, design and build team partners for the new Chevy Chase Library.	9/30/2024

Further development of a new Deanwood Library	The Library will continue to collaborate with WMATA on selection of developer, design and build team partners for the development of a new full-service Deanwood library within the WMATA's Joint Development at Deanwood Metro Station to replace the existing undersized library co-located at the Deanwood recreation center.	9/30/2024
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## 5 2024 KEY PERFORMANCE INDICATORS AND WORKLOAD MEASURES

### Key Performance Indicators

Measure	Directionality	FY 2021	FY 2022	FY 2023	FY 2024 Target
<b>Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.</b>					
Number of attendees at Library sponsored outreach sessions	Up is Better	11,108	37,001	48,638	50,486
Library Visits	Up is Better	901,705	2,537,013	3,027,858	3,055,430
Number of attendees at Library sponsored programs	Up is Better	68,516	85,018	188,258	195,412
<b>Provide services and programs that build and cultivate literacy and a love of reading.</b>					
Circulation of books and other library materials	Up is Better	4,953,224	6,304,703	7,041,325	7,252,565
Circulation per capita	Up is Better	7.2	9.4	10.5	10.5
Attendance at programs for children in their first five years	Up is Better	31,677	35,069	66,730	69,279
Number of active library accounts	Up is Better	324,803	336,716	361,328	375,781
Library accounts as a percent of total population	Up is Better	47.1%	50.3%	53.8%	55.9%
<b>Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.</b>					
"Dig DC" Visits	Up is Better	48,278	63,143	69,361	76,261
<b>Support digital citizenship through technology and internet access and training.</b>					
Wi-Fi Connections	Up is Better	223,140	419,352	572,481	580,575
Number of people receiving technology training	Up is Better	3,548	6,338	5,421	5627

Workload Measures

Measure	FY 2021	FY 2022	FY 2023
<b>Community Outreach</b>			
Number of outreach sessions	363	814	1,099
<b>Programs and services</b>			
Library programs offered	2,428	5,576	7,571
<b>Serve as a community hub:meeting and study spaces</b>			
Study room use	Not Available	35,272	51,440
number of community sponsored meetings systemwide	Not Available	11,047	18,358
<b>Acquire books and other library materials</b>			
Local Book Budget	6,530,432	6,280,432	4,780,432
Digital Library	2,249,239	2,421,476	2,907,094
Database Usage	1,581,890	1,720,317	1,809,183
<b>Early Literacy Programs</b>			
Number of programs for children in their first five years	426	1,208	2,089
<b>Provide access to local history and culture.</b>			
Number of Studio and Fabrication Lab Sessions	82	308	243
<b>Provide computer and technology access</b>			
number of sessions on public access computers	129,990	447,996	600,077
<b>Provide computer and technology training and assistance</b>			
Number of computer and technology training programs and sessions systemwide	355	878	841
<b>Inform residents of library programs, services and projects</b>			
Social media engagement rate	1.6	2.5	2.2
<b>Operate neighborhood libraries</b>			
Number of hours of unplanned closures at locations systemwide	261	809.5	345.5

## **GENERAL QUESTIONS**

### **Question Number 64**

**Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY23 and to date in FY24:**

- a. At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;**
- b. At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.**
- c. At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.**

Reports follow.

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY23 and to date in FY24:  
 - At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

FY23 by Agency

Appr - Appr N	Acct PL3 - Acct PL3	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Revised Budget	FY23 Year End Expenditures
1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	42,359,607.32	40,214,434.70	40,131,945.94
		<b>701100C - CONTINUING FULL TIME Total</b>		<b>42,359,607.32</b>	<b>40,214,434.70</b>	<b>40,131,945.94</b>
		701200C - CONTINUING FULL TIME - OTHERS	7012002 - TEMP FULL TIME	99,810.06	99,810.06	-
			7012003 - CONTINUING PART TIME	865,780.67	865,780.67	688,771.73
			7012004 - TEMPORARY PART TIME	725,246.69	725,246.69	46,899.23
			7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	698,292.72
			7012006 - TERM FULL TIME	248,173.56	248,173.56	509,795.49
			7012007 - WORKER'S COMPENSATION INJURY EARNINGS	-	-	(13.78)
		<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>		<b>1,939,010.98</b>	<b>1,939,010.98</b>	<b>1,943,745.39</b>
		701300C - ADDITIONAL GROSS PAY	7013002 - RN ON CALL PAY	-	-	130.84
			7013004 - SHIFT DIFFERENTIAL	228,700.00	228,700.00	276,508.96
			7013005 - ADMINISTRATIVE PREMIUM	-	-	2,657.15
			7013007 - TERMINAL LEAVE	101,965.00	101,965.00	168,031.24
			7013008 - HOLIDAY PAY	218,000.00	218,000.00	127,260.84
			7013009 - SUNDAY PAY	866,205.00	592,087.00	353,195.21
			7013012 - BONUS PAY	-	-	31,968.52
			7013015 - EARLY OUT INCENTIVE PAY	-	-	109,285.00
		<b>701300C - ADDITIONAL GROSS PAY Total</b>		<b>1,414,870.00</b>	<b>1,140,752.00</b>	<b>1,069,037.76</b>
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	23,861.66
			7014003 - HEALTH BENEFITS	-	-	5,106,697.14
			7014008 - MISC FRINGE BENEFITS	11,517,518.90	10,595,915.39	-
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	2,458,822.96
			7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	124,845.23
			7014015 - OPTICAL PLAN	-	-	37,687.92
			7014016 - DENTAL PLAN	-	-	116,374.33
			7014018 - PREPAID LEGAL	-	-	84,642.82
			7014019 - MEDICARE CONTRIBUTION	-	-	590,721.68
			7014020 - RETIREMENT	-	-	1,717,761.12
			7014021 - DC METRO BENEFITS	-	-	202,326.50
			7014022 - DC HEALTH BENEFIT FEES	-	-	212,537.87
		<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>		<b>11,517,518.90</b>	<b>10,595,915.39</b>	<b>10,676,279.23</b>
		701500C - OVERTIME PAY	7015001 - OVERTIME PAY	405,412.00	405,412.00	624,031.85
		<b>701500C - OVERTIME PAY Total</b>		<b>405,412.00</b>	<b>405,412.00</b>	<b>624,031.85</b>
	<b>700000A - PERSONNEL SERVICES Total</b>			<b>57,636,419.20</b>	<b>54,295,525.07</b>	<b>54,445,040.17</b>
710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	7111003 - CUSTODIAL & MAINTENANCE	3,400.00	-	56,248.58
		7111005 - EDUCATIONAL	7111006 - RECREATIONAL	57,000.00	57,000.00	16,383.82
		7111008 - CLOTHING & UNIFORMS	7111010 - FOOD PROVISIONS	-	-	1,006.81
		7111010 - FOOD PROVISIONS	7111011 - GENERAL	30,000.00	30,000.00	28,775.67
		7111011 - GENERAL	7111015 - PHOTO SUPPLIES	8,500.00	8,500.00	2,667.01
		7111015 - PHOTO SUPPLIES	7111020 - IT SUPPLIES	358,290.00	494,570.00	344,044.98
		7111020 - IT SUPPLIES	7111024 - INT PENALTIES QUICK PAY CLS 20	-	-	906.55
		7111024 - INT PENALTIES QUICK PAY CLS 20		-	-	631.80
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>457,190.00</b>	<b>590,070.00</b>	<b>551,943.59</b>
	712100C - ENERGY COMM & BLDG RENTALS	7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC		137,476.00	137,476.00	69,534.69
	<b>712100C - ENERGY COMM &amp; BLDG RENTALS Total</b>			<b>137,476.00</b>	<b>137,476.00</b>	<b>69,534.69</b>
	713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	7131003 - TRAVEL - OUT OF CITY	16,500.00	16,500.00	3,809.00
		7131004 - TRANS CHARGES - MATERIALS	7131005 - MAINTENANCE & REPAIRS - AUTO	16,750.00	26,750.00	27,469.32
		7131005 - MAINTENANCE & REPAIRS - AUTO	7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	-	-	72.00
		7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	7131008 - MAINTENANCE & REPAIRS OTHER	185,725.44	183,225.44	177,490.10
		7131008 - MAINTENANCE & REPAIRS OTHER	7131009 - PROF SERVICE FEES & CONTR	654,110.00	654,110.00	192,885.35
		7131009 - PROF SERVICE FEES & CONTR	7131011 - OFFICE SUPPORT	-	-	872,534.34
		7131011 - OFFICE SUPPORT	7131012 - PRINTING, DUPLICATING, ETC	8,701,129.30	9,606,216.12	7,562,803.10
		7131012 - PRINTING, DUPLICATING, ETC	7131014 - TAXES & LICENSES	-	-	7,405.18
		7131014 - TAXES & LICENSES	7131015 - ADVERTISING	40,000.00	142,000.00	936,628.87
		7131015 - ADVERTISING	7131016 - JUDGEMENTS, INDEMNITIES	203,708.87	333,708.87	178,392.15
		7131016 - JUDGEMENTS, INDEMNITIES	7131017 - POSTAGE	-	10,000.00	32,191.58
		7131017 - POSTAGE	7131020 - TUITION FOR EMPLOYEE TRAINING	-	-	(1,000.00)
		7131020 - TUITION FOR EMPLOYEE TRAINING	7131024 - CONFERENCE FEES	42,125.00	57,125.00	49,764.76
		7131024 - CONFERENCE FEES	7131025 - PAYMENT OF MEMBERSHIP DUES	28,787.00	24,287.00	2,654.00
		7131025 - PAYMENT OF MEMBERSHIP DUES	7131026 - AUDIT COSTS	27,850.00	28,650.00	10,314.56
		7131026 - AUDIT COSTS	7131029 - PROFESSIONAL SERVICES	-	-	2,000.00
		7131029 - PROFESSIONAL SERVICES	7131033 - MARKETING	-	150,000.00	609,747.55
		7131033 - MARKETING	7131036 - IT SOFTWARE MAINTENANCE	-	-	107,212.00
		7131036 - IT SOFTWARE MAINTENANCE	7131038 - TUITION FOR EMPLOYEE TRAINING - IT	91,511.58	92,131.58	166,314.70
		7131038 - TUITION FOR EMPLOYEE TRAINING - IT	7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	86.00
		7131045 - INT PENALTIES QUICK PAY CLS 40	7131048 - INCENTIVES	-	-	11,019.53
		7131048 - INCENTIVES		-	4,300.00	7,281.95
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>10,008,197.19</b>	<b>11,329,004.01</b>	<b>10,957,076.04</b>
	713200C - CONTRACTUAL SERVICES - OTHER	7132001 - CONTRACTUAL SERVICES - OTHER	7132002 - IT CONSULTANT CONTRACTS	21,023.67	21,023.67	28,311.89
		7132002 - IT CONSULTANT CONTRACTS		32,939.71	32,939.71	25,520.62
	<b>713200C - CONTRACTUAL SERVICES - OTHER Total</b>			<b>53,963.38</b>	<b>53,963.38</b>	<b>53,832.51</b>
	715100C - OTHER EXPENSES	7151001 - MISCELLANEOUS EXPENSE		-	-	691.63
	<b>715100C - OTHER EXPENSES Total</b>			<b>-</b>	<b>-</b>	<b>691.63</b>
	715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING	7152001 - P-CARD CLEARING ACCOUNT		-	-	(1,033.50)
	<b>715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total</b>			<b>-</b>	<b>-</b>	<b>(1,033.50)</b>



FY23 by Agency

Appr - Appr Nc	Acct PL3 - Acct PL3	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Revised Budget	FY23 Year End Expenditures
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	129,295.00	104,295.00	35,671.92
			7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	171,344.09
			7171004 - PURCHASES - AUTOMOTIVE EQUIPMENT	48,547.00	198,547.00	186,146.00
			7171005 - PURCHASES - OTHER EQUIPMENT	239,411.73	382,889.73	190,500.10
			7171006 - LIBRARY BOOKS	4,793,431.78	6,868,063.53	6,839,683.83
			7171008 - IT HARDWARE ACQUISITIONS	283,000.00	279,202.00	417,522.40
			7171009 - IT SOFTWARE ACQUISITIONS	325,781.00	291,857.00	194,808.81
			7171010 - INSTALLATION	-	-	693.75
			7171012 - INT PENALTIES QUICK PAY CLS 70	-	-	58.39
		<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>5,819,466.51</b>	<b>8,124,854.26</b>	<b>8,036,429.29</b>
		717200C - RENTALS EQUIPMENT & OTHER	7172002 - RENTALS MACHINERY & EQUIPMENT	392,000.00	597,166.00	597,165.84
		<b>717200C - RENTALS EQUIPMENT &amp; OTHER Total</b>		<b>392,000.00</b>	<b>597,166.00</b>	<b>597,165.84</b>
		<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>16,868,293.08</b>	<b>20,832,533.65</b>	<b>20,265,640.09</b>
<b>1010 - LOCAL FUND Total</b>				<b>74,504,712.28</b>	<b>75,128,058.72</b>	<b>74,710,680.26</b>
1060 - SPECIAL PURPOSE REVENUE	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	13,500.33
			7111011 - GENERAL	-	15,000.00	-
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>-</b>	<b>15,000.00</b>	<b>13,500.33</b>
		713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	1,002,000.00	380,482.47	339,239.31
			7131017 - POSTAGE	-	-	16,000.00
			7131036 - IT SOFTWARE MAINTENANCE	-	-	29,415.18
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>1,002,000.00</b>	<b>380,482.47</b>	<b>384,654.49</b>
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	22,201.02
			7171003 - PURCHASES EQUIPMENT & MACHINERY	-	25,000.00	181,054.04
			7171008 - IT HARDWARE ACQUISITIONS	398,000.00	398,000.00	154,396.66
			7171009 - IT SOFTWARE ACQUISITIONS	-	-	49,002.90
		<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>398,000.00</b>	<b>423,000.00</b>	<b>406,654.62</b>
		<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>1,400,000.00</b>	<b>818,482.47</b>	<b>804,809.44</b>
<b>1060 - SPECIAL PURPOSE REVENUE FUNDS Total</b>				<b>1,400,000.00</b>	<b>818,482.47</b>	<b>804,809.44</b>
4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	-	-	12,554.34
		<b>701100C - CONTINUING FULL TIME Total</b>		<b>-</b>	<b>-</b>	<b>12,554.34</b>
		701200C - CONTINUING FULL TIME - OTHERS	7012002 - TEMP FULL TIME	77,722.00	66,373.00	-
			7012004 - TEMPORARY PART TIME	105,862.50	24,462.50	(318.18)
			7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	15,298.50
			7012006 - TERM FULL TIME	60,859.94	154,584.46	219,398.05
		<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>		<b>244,444.44</b>	<b>245,419.96</b>	<b>234,378.37</b>
		701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	2,000.00	2,000.00	394.96
		<b>701300C - ADDITIONAL GROSS PAY Total</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>394.96</b>
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	129.22
			7014003 - HEALTH BENEFITS	-	-	25,294.54
			7014008 - MISC FRINGE BENEFITS	63,555.56	59,323.93	-
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	13,785.07
			7014015 - OPTICAL PLAN	-	-	220.78
			7014016 - DENTAL PLAN	-	-	736.94
			7014018 - PREPAID LEGAL	-	-	165.64
			7014019 - MEDICARE CONTRIBUTION	-	-	3,223.94
			7014020 - RETIREMENT	-	-	6,555.17
			7014021 - DC METRO BENEFITS	-	-	450.00
			7014022 - DC HEALTH BENEFIT FEES	-	-	766.25
		<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>		<b>63,555.56</b>	<b>59,323.93</b>	<b>51,327.55</b>
		<b>700000A - PERSONNEL SERVICES Total</b>		<b>310,000.00</b>	<b>306,743.89</b>	<b>298,655.22</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	-	9,445.50
			7111011 - GENERAL	13,000.00	19,134.50	9,620.92
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>13,000.00</b>	<b>19,134.50</b>	<b>19,066.42</b>
		713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	43,550.66
			7131009 - PROF SERVICE FEES & CONTR	650,000.00	887,676.50	777,380.43
			7131024 - CONFERENCE FEES	-	-	230.00
			7131026 - AUDIT COSTS	-	2,000.00	-
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>650,000.00</b>	<b>889,676.50</b>	<b>821,161.09</b>
		714100C - GOVERNMENT SUBSIDIES & GRANTS	7141007 - GRANTS & GRATUITIES	-	45,000.00	45,000.00
		<b>714100C - GOVERNMENT SUBSIDIES &amp; GRANTS Total</b>		<b>-</b>	<b>45,000.00</b>	<b>45,000.00</b>
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	130,450.00	520,418.21	416,897.56
			7171006 - LIBRARY BOOKS	-	-	108,672.08
			7171009 - IT SOFTWARE ACQUISITIONS	-	-	14,583.03
		<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>130,450.00</b>	<b>520,418.21</b>	<b>540,152.67</b>
		<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>793,450.00</b>	<b>1,474,229.21</b>	<b>1,425,380.18</b>
<b>4020 - FEDERAL GRANT FUND - FPR Total</b>				<b>1,103,450.00</b>	<b>1,780,973.10</b>	<b>1,724,035.40</b>
4040 - PRIVATE GRANT FUND -FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	-	-	-
			7111011 - GENERAL	-	-	-
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>-</b>	<b>-</b>	<b>-</b>
		713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	-	1,659.00	1,659.00
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>-</b>	<b>1,659.00</b>	<b>1,659.00</b>
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	-	2,598.00	-
		<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>-</b>	<b>2,598.00</b>	<b>-</b>
		<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>-</b>	<b>4,257.00</b>	<b>1,659.00</b>
<b>4040 - PRIVATE GRANT FUND -FPR Total</b>				<b>-</b>	<b>4,257.00</b>	<b>1,659.00</b>
4045 - PRIVATE DONATIONS - FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	1,500.00	-	-
			7111011 - GENERAL	2,500.00	-	-
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>4,000.00</b>	<b>-</b>	<b>-</b>
		713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	7,000.00	2,598.00	-
			7131009 - PROF SERVICE FEES & CONTR	3,000.00	-	-
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>10,000.00</b>	<b>2,598.00</b>	<b>-</b>

**FY23 by Agency**

Appr - Appr N	Acct PL3 - Acct PL3	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Revised Budget	FY23 Year End Expenditures
		717100C - PURCHASES EQUIPMENT & MACHINE	7171005 - PURCHASES - OTHER EQUIPMENT	3,000.00	-	2,598.00
		<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>3,000.00</b>	<b>-</b>	<b>2,598.00</b>
		710000A - NON-PERSONNEL SERVICES Total		17,000.00	2,598.00	2,598.00
		4045 - PRIVATE DONATIONS -FPR Total		17,000.00	2,598.00	2,598.00
		<b>Grand Total</b>		<b>77,025,162.28</b>	<b>77,734,369.29</b>	<b>77,243,782.10</b>

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY23 and to date in FY24:  
 - At the program (Cost Center) level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.

**FY23 by Cost Center**

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures		
0 - NO COST CENTER	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER S	7131009 - PROF SERVICE FEES & CONTR	-	-	-		
			713100C - OTHER SERVICES & CHARGES Total		-	-	-		
			715200C - P-CARD (	7152001 - P-CARD CLEARING ACCOUNT	-	-	(6,296.69)		
			715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total		-	-	(6,296.69)		
		710000A - NON-PERSONNEL SERVICES Total		-	-	(6,296.69)			
1010 - LOCAL FUND Total					-	-	(6,296.69)		
0 - NO COST CENTER Total					-	-	(6,296.69)		
10001 - BUDGET DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	408,377.95	408,377.95	405,255.52		
			701100C - CONTINUING FULL TIME Total		408,377.95	408,377.95	405,255.52		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	233.72		
				7014003 - HEALTH BENEFITS	-	-	66,362.18		
				7014008 - MISC FRINGE BENEFITS	106,178.27	106,178.27	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	22,801.60		
				7014015 - OPTICAL PLAN	-	-	316.57		
				7014016 - DENTAL PLAN	-	-	970.17		
				7014019 - MEDICARE CONTRIBUTION	-	-	5,462.64		
				7014020 - RETIREMENT	-	-	20,262.75		
				7014022 - DC HEALTH BENEFIT FEES	-	-	3,027.23		
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		106,178.27	106,178.27	119,436.86		
			700000A - PERSONNEL SERVICES Total		514,556.22	514,556.22	524,692.38		
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS Total	950.00	950.00	-		
		713100C - OTHER S		7131009 - PROF SERVICE FEES & CONTR	1,199.00	1,199.00	-		
		713100C - OTHER SERVICES & CHARGES Total		1,199.00	1,199.00	-			
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		250.00	250.00	-			
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		250.00	250.00	-			
		710000A - NON-PERSONNEL SERVICES Total		2,399.00	2,399.00	-			
		1010 - LOCAL FUND Total					516,955.22	516,955.22	524,692.38
		10001 - BUDGET DIVISION Total					516,955.22	516,955.22	524,692.38
10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	446,407.25	353,377.54	330,202.98		
			701100C - CONTINUING FULL TIME Total		446,407.25	353,377.54	330,202.98		
			701200C - CONTINUING FULL TIME - OTHERS Total	7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	-		
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	-	-	-		
				7013007 - TERMINAL LEAVE	-	-	18,018.29		
				7013008 - HOLIDAY PAY	-	-	-		
				7013009 - SUNDAY PAY	-	-	-		
			701300C - ADDITIONAL GROSS PAY Total		-	-	18,018.29		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	185.43		
				7014003 - HEALTH BENEFITS	-	-	36,782.39		
				7014008 - MISC FRINGE BENEFITS	116,065.89	78,563.55	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	20,030.62		
				7014015 - OPTICAL PLAN	-	-	230.62		
				7014016 - DENTAL PLAN	-	-	674.02		
			7014018 - PREPAID LEGAL	-	-	-			
			7014019 - MEDICARE CONTRIBUTION	-	-	4,814.33			
			7014020 - RETIREMENT	-	-	14,311.90			
			7014022 - DC HEALTH BENEFIT FEES	-	-	1,534.24			
		701400C - FRINGE BENEFITS - CURR PERSONNEL Total		116,065.89	78,563.55	78,563.55			
		701500C - OVERTIME PAY	7015001 - OVERTIME PAY	1,750.00	1,750.00	1,906.27			
		701500C - OVERTIME PAY Total		1,750.00	1,750.00	1,906.27			
700000A - PERSONNEL SERVICES Total		564,223.14	433,691.09	428,691.09					
710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS Total	1,000.00	1,000.00	-					
	713100C - OTHER S	7131009 - PROF SERVICE FEES & CONTR	6,224.00	6,224.00	-				
	713100C - OTHER SERVICES & CHARGES Total		6,224.00	6,224.00	-				
	717100C - PURCHASES EQUIPMENT & MACHINERY Total	600.00	600.00	307.65					
	717100C - PURCHASES EQUIPMENT & MACHINERY Total		600.00	600.00	307.65				
	710000A - NON-PERSONNEL SERVICES Total		7,824.00	7,824.00	307.65				
	1010 - LOCAL FUND Total					572,047.14	441,515.09	428,998.74	
10002 - ACCOUNTING DIVISION Total					572,047.14	441,515.09	428,998.74		
10050 - BUDGET DIVISION - GOC	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS Total	7111002 - OFFICE SUPPLIES	-	-	1,282.54		
				7111011 - GENERAL	-	-	217.36		
			711100C - SUPPLIES & MATERIALS Total		-	-	1,499.90		
		710000A - NON-PERSONNEL SERVICES Total		-	-	1,499.90			
1010 - LOCAL FUND Total					-	-	1,499.90		
10050 - BUDGET DIVISION - GOC Total					-	-	1,499.90		
10051 - ACCOUNTING DIVISION - GOC	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS Total	7111011 - GENERAL	-	-	919.72		
				7111002 - OFFICE SUPPLIES	-	-	919.72		
				713100C - OTHER S	7131009 - PROF SERVICE FEES & CONTR	-	-	868.98	
			713100C - OTHER SERVICES & CHARGES Total		-	-	868.98		
		710000A - NON-PERSONNEL SERVICES Total		-	-	1,788.70			
1010 - LOCAL FUND Total					-	-	1,788.70		
10051 - ACCOUNTING DIVISION - GOC Total					-	-	1,788.70		
10086 - P-CARD CLEARING	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total	7152001 - P-CARD CLEARING ACCOUNT	-	-	5,263.19		
			715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total		-	-	5,263.19		
710000A - NON-PERSONNEL SERVICES Total		-	-	5,263.19					

FY23 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures		
<b>10086 - P-CARD CLEARING Total</b>					-	-	5,263.19		
<b>50226 - FACILITIES MANAGEMENT OFFICE - CEO</b>									
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	3,572,692.96	3,465,155.85	3,568,972.97		
			<b>701100C - CONTINUING FULL TIME Total</b>		<b>3,572,692.96</b>	<b>3,465,155.85</b>	<b>3,568,972.97</b>		
			701200C - CONTINUING FULL TIME - OTHERS	7012006 - TERM FULL TIME	47,908.85	47,908.85	49,721.56		
				7012007 - WORKER'S COMPENSATION INJURY EARNINGS	-	-	(13.78)		
			<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>		<b>47,908.85</b>	<b>47,908.85</b>	<b>49,707.78</b>		
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	14,750.00	14,750.00	24,136.17		
				7013007 - TERMINAL LEAVE	-	-	23,436.37		
				7013008 - HOLIDAY PAY	24,430.00	24,430.00	24,781.07		
				7013009 - SUNDAY PAY	34,255.00	34,255.00	23,171.72		
				7013015 - EARLY OUT INCENTIVE PAY	-	-	45,000.00		
			<b>701300C - ADDITIONAL GROSS PAY Total</b>		<b>73,435.00</b>	<b>73,435.00</b>	<b>140,525.33</b>		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	2,331.81		
				7014003 - HEALTH BENEFITS	-	-	585,719.82		
				7014008 - MISC FRINGE BENEFITS	941,356.50	920,846.66	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	208,599.89		
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	27,231.41		
				7014015 - OPTICAL PLAN	-	-	3,746.71		
				7014016 - DENTAL PLAN	-	-	11,159.34		
				7014018 - PREPAID LEGAL	-	-	8,408.97		
				7014019 - MEDICARE CONTRIBUTION	-	-	52,231.01		
				7014020 - RETIREMENT	-	-	148,827.81		
				7014021 - DC METRO BENEFITS	-	-	13,800.00		
				7014022 - DC HEALTH BENEFIT FEES	-	-	22,519.79		
			<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>		<b>941,356.50</b>	<b>920,846.66</b>	<b>1,084,576.56</b>		
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	175,150.00	175,150.00	237,218.04		
			<b>701500C - OVERTIME PAY Total</b>		<b>175,150.00</b>	<b>175,150.00</b>	<b>237,218.04</b>		
		<b>700000A - PERSONNEL SERVICES Total</b>			<b>4,810,543.31</b>	<b>4,682,496.36</b>	<b>5,081,000.68</b>		
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	3,731.76		
				7111003 - CUSTODIAL & MAINTENANCE	-	-	101,213.33		
				7111011 - GENERAL	185,331.00	195,331.00	88,241.30		
			<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>185,331.00</b>	<b>195,331.00</b>	<b>193,186.39</b>		
			712100C - ENERGY	7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC	50,000.00	50,000.00	50,000.00		
			<b>712100C - ENERGY COMM &amp; BLDG RENTALS Total</b>		<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>		
			713100C - OTHER SERVICES & CHARGES	7131005 - MAINTENANCE & REPAIRS - AUTO	185,725.44	183,225.44	174,036.53		
				7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	654,110.00	654,110.00	155,832.35		
				7131008 - MAINTENANCE & REPAIRS OTHER	-	-	870,545.70		
				7131009 - PROF SERVICE FEES & CONTR	3,897,756.89	3,900,256.89	3,367,615.10		
				7131011 - OFFICE SUPPORT	-	-	3,805.92		
				7131016 - JUDGEMENTS, INDEMNITIES	-	-	15,521.58		
				7131029 - PROFESSIONAL SERVICES	-	-	38,931.30		
				7131036 - IT SOFTWARE MAINTENANCE	-	-	120.00		
			<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>4,737,592.33</b>	<b>4,737,592.33</b>	<b>4,626,408.48</b>		
			715100C - OTHER EXPENSES	7151001 - MISCELLANEOUS EXPENSE	-	-	-		
			<b>715100C - OTHER EXPENSES Total</b>		<b>-</b>	<b>-</b>	<b>-</b>		
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	10,000.00	-	-		
			<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>10,000.00</b>	<b>-</b>	<b>-</b>		
		<b>710000A - NON-PERSONNEL SERVICES Total</b>			<b>4,982,923.33</b>	<b>4,982,923.33</b>	<b>4,869,594.87</b>		
		<b>1010 - LOCAL FUND Total</b>					<b>9,793,466.64</b>	<b>9,665,419.69</b>	<b>9,950,595.55</b>
<b>50226 - FACILITIES MANAGEMENT OFFICE - CEO Total</b>					<b>9,793,466.64</b>	<b>9,665,419.69</b>	<b>9,950,595.55</b>		
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	1,580,801.69	1,580,801.69	1,637,284.44		
			<b>701100C - CONTINUING FULL TIME Total</b>		<b>1,580,801.69</b>	<b>1,580,801.69</b>	<b>1,637,284.44</b>		
			701200C - CONTINUING FULL TIME - OTHERS	7012004 - TEMPORARY PART TIME	59,354.09	59,354.09	46,899.23		
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	(2,083.54)		
				7012006 - TERM FULL TIME	75,198.96	75,198.96	-		
			<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>		<b>134,553.05</b>	<b>134,553.05</b>	<b>44,815.69</b>		
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	1,935.00	1,935.00	2,096.04		
				7013007 - TERMINAL LEAVE	-	-	899.93		
				7013008 - HOLIDAY PAY	5,540.00	5,540.00	2,279.11		
				7013009 - SUNDAY PAY	2,475.00	2,475.00	752.14		
			<b>701300C - ADDITIONAL GROSS PAY Total</b>		<b>9,950.00</b>	<b>9,950.00</b>	<b>6,027.22</b>		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	872.68		
				7014003 - HEALTH BENEFITS	-	-	200,764.71		
				7014008 - MISC FRINGE BENEFITS	445,992.24	445,992.24	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	100,599.60		
				7014015 - OPTICAL PLAN	-	-	1,251.19		
				7014016 - DENTAL PLAN	-	-	3,985.19		
				7014018 - PREPAID LEGAL	-	-	619.85		
				7014019 - MEDICARE CONTRIBUTION	-	-	23,915.14		
				7014020 - RETIREMENT	-	-	81,305.21		
				7014021 - DC METRO BENEFITS	-	-	1,800.00		
				7014022 - DC HEALTH BENEFIT FEES	-	-	9,309.92		
			<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>		<b>445,992.24</b>	<b>445,992.24</b>	<b>424,423.49</b>		
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	55,000.00	55,000.00	44,074.75		
			<b>701500C - OVERTIME PAY Total</b>		<b>55,000.00</b>	<b>55,000.00</b>	<b>44,074.75</b>		
		<b>700000A - PERSONNEL SERVICES Total</b>			<b>2,226,296.98</b>	<b>2,226,296.98</b>	<b>2,156,625.59</b>		
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	10,000.00	20,000.00	15,549.58		
			<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>10,000.00</b>	<b>20,000.00</b>	<b>15,549.58</b>		
			712100C - ENERGY	7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC	87,476.00	87,476.00	19,534.69		

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
				<b>712100C - ENERGY COMM &amp; BLDG RENTALS Total</b>	<b>87,476.00</b>	<b>87,476.00</b>	<b>19,534.69</b>
			713100C - OTHER SERVICES & CHARGES	7131008 - MAINTENANCE & REPAIRS OTHER	-	-	1,988.64
				7131009 - PROF SERVICE FEES & CONTR	968,211.78	790,767.78	772,837.13
				7131011 - OFFICE SUPPORT	-	-	-
				7131036 - IT SOFTWARE MAINTENANCE	91,511.58	91,511.58	104,776.36
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>1,059,723.36</b>	<b>882,279.36</b>	<b>879,602.13</b>
			713200C - CONTRACTUAL	7132001 - CONTRACTUAL SERVICES - OTHER	7,725.00	7,725.00	15,025.01
				7132002 - IT CONSULTANT CONTRACTS	32,939.71	32,939.71	25,520.62
				<b>713200C - CONTRACTUAL SERVICES - OTHER Total</b>	<b>40,664.71</b>	<b>40,664.71</b>	<b>40,545.63</b>
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	13,526.73	13,526.73	(172.32)
				7171008 - IT HARDWARE ACQUISITIONS	243,000.00	239,202.00	342,324.70
				7171009 - IT SOFTWARE ACQUISITIONS	313,924.00	280,000.00	187,241.83
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>570,450.73</b>	<b>532,728.73</b>	<b>529,394.21</b>
			717200C - RENTALS	7172002 - RENTALS MACHINERY & EQUIPMENT	392,000.00	597,166.00	597,165.84
				<b>717200C - RENTALS EQUIPMENT &amp; OTHER Total</b>	<b>392,000.00</b>	<b>597,166.00</b>	<b>597,165.84</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>2,160,314.80</b>	<b>2,160,314.80</b>	<b>2,081,792.08</b>
				<b>1010 - LOCAL FUND Total</b>	<b>4,386,611.78</b>	<b>4,386,611.78</b>	<b>4,238,417.67</b>
	1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	702,000.00	120,482.47	106,555.73
				7131036 - IT SOFTWARE MAINTENANCE	-	-	29,415.38
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>702,000.00</b>	<b>120,482.47</b>	<b>135,970.91</b>
			717100C - PURCHASES	7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	179,112.00
				7171008 - IT HARDWARE ACQUISITIONS	398,000.00	398,000.00	154,396.66
				7171009 - IT SOFTWARE ACQUISITIONS	-	-	49,002.90
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>398,000.00</b>	<b>398,000.00</b>	<b>382,511.56</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>1,100,000.00</b>	<b>518,482.47</b>	<b>518,482.47</b>
				<b>1060 - SPECIAL PURPOSE REVENUE FUNDS Total</b>	<b>1,100,000.00</b>	<b>518,482.47</b>	<b>518,482.47</b>
				<b>50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total</b>	<b>5,486,611.78</b>	<b>4,905,094.25</b>	<b>4,756,900.14</b>
50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	775,109.27	667,636.04	662,806.01
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>775,109.27</b>	<b>667,636.04</b>	<b>662,806.01</b>
			701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	26,040.00	26,040.00	-
				7012004 - TEMPORARY PART TIME	25,302.50	25,302.50	-
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	19,675.85
				7012006 - TERM FULL TIME	-	-	38,723.38
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>51,342.50</b>	<b>51,342.50</b>	<b>58,399.23</b>
			701300C - ADDITIONAL GROSS PAY	7013015 - EARLY OUT INCENTIVE PAY	-	-	(10,715.00)
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>-</b>	<b>-</b>	<b>(10,715.00)</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	257.78
				7014003 - HEALTH BENEFITS	-	-	79,510.09
				7014008 - MISC FRINGE BENEFITS	214,877.46	170,886.07	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	42,282.94
				7014015 - OPTICAL PLAN	-	-	549.02
				7014016 - DENTAL PLAN	-	-	1,484.84
				7014019 - MEDICARE CONTRIBUTION	-	-	9,821.39
				7014020 - RETIREMENT	-	-	32,473.32
				7014021 - DC METRO BENEFITS	-	-	1,100.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	3,352.29
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>214,877.46</b>	<b>170,886.07</b>	<b>170,831.67</b>
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	500.00	500.00	3,513.52
				<b>701500C - OVERTIME PAY Total</b>	<b>500.00</b>	<b>500.00</b>	<b>3,513.52</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,041,829.23</b>	<b>890,364.61</b>	<b>884,835.43</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	2,000.00	2,000.00	1,851.45
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>1,851.45</b>
			713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	1,500.00	1,500.00	309.00
				7131003 - TRAVEL - OUT OF CITY	14,250.00	14,250.00	17,217.11
				7131009 - PROF SERVICE FEES & CONTR	16,000.00	20,500.00	20,254.98
				7131015 - ADVERTISING	10,533.00	10,533.00	1,495.00
				7131020 - TUITION FOR EMPLOYEE TRAINING	27,125.00	27,125.00	15,993.76
				7131024 - CONFERENCE FEES	28,787.00	24,287.00	1,356.00
				7131025 - PAYMENT OF MEMBERSHIP DUES	1,500.00	1,500.00	-
				7131029 - PROFESSIONAL SERVICES	-	-	54.86
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>99,695.00</b>	<b>99,695.00</b>	<b>56,680.71</b>
			717100C - PURCHASES	7171009 - IT SOFTWARE ACQUISITIONS	1,000.00	1,000.00	-
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>102,695.00</b>	<b>102,695.00</b>	<b>58,532.16</b>
				<b>1010 - LOCAL FUND Total</b>	<b>1,144,524.23</b>	<b>993,059.61</b>	<b>943,367.59</b>
				<b>50228 - HUMAN RESOURCES OFFICE - CEO Total</b>	<b>1,144,524.23</b>	<b>993,059.61</b>	<b>943,367.59</b>
50229 - PROCUREMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	358,634.22	358,634.22	356,094.62
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>358,634.22</b>	<b>358,634.22</b>	<b>356,094.62</b>
			701200C - CONTINUING FULL TIME - OTHERS	7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	36,176.15
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>-</b>	<b>-</b>	<b>36,176.15</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	446.30
				7014003 - HEALTH BENEFITS	-	-	43,546.59
				7014008 - MISC FRINGE BENEFITS	93,244.90	93,244.90	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	13,185.28
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	11,338.55
				7014015 - OPTICAL PLAN	-	-	207.85
				7014016 - DENTAL PLAN	-	-	674.63
				7014019 - MEDICARE CONTRIBUTION	-	-	3,125.67
				7014020 - RETIREMENT	-	-	6,777.10
				7014021 - DC METRO BENEFITS	-	-	25.00

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
				7014022 - DC HEALTH BENEFIT FEES	-	-	1,714.31
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>93,244.90</b>	<b>93,244.90</b>	<b>81,041.28</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>451,879.12</b>	<b>451,879.12</b>	<b>473,312.05</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & SERVICES	7111002 - OFFICE SUPPLIES	-	-	510.50
				7111011 - GENERAL	7,098.00	7,098.00	5,588.00
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>7,098.00</b>	<b>7,098.00</b>	<b>6,098.50</b>
			713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	15,000.00	15,000.00	-
				7131009 - PROF SERVICE FEES & CONTR	13,554.00	13,554.00	27,000.00
				7131015 - ADVERTISING	-	-	1,082.15
				7131025 - PAYMENT OF MEMBERSHIP DUES	-	-	385.00
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>28,554.00</b>	<b>28,554.00</b>	<b>28,467.15</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>35,652.00</b>	<b>35,652.00</b>	<b>34,565.65</b>
				<b>1010 - LOCAL FUND Total</b>	<b>487,531.12</b>	<b>487,531.12</b>	<b>507,877.70</b>
50229 - PROCUREMENT OFFICE				<b>Total</b>	<b>487,531.12</b>	<b>487,531.12</b>	<b>507,877.70</b>
50230 - CAPITAL PROJECTS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	240,084.30	230,280.98	220,230.96
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>240,084.30</b>	<b>230,280.98</b>	<b>220,230.96</b>
			701300C - ADDITIONAL	7013012 - BONUS PAY	-	-	10,050.02
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>-</b>	<b>-</b>	<b>10,050.02</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	122.58
				7014003 - HEALTH BENEFITS	-	-	17,561.00
				7014008 - MISC FRINGE BENEFITS	62,421.91	43,995.43	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	12,545.18
				7014015 - OPTICAL PLAN	-	-	139.56
				7014016 - DENTAL PLAN	-	-	436.73
				7014019 - MEDICARE CONTRIBUTION	-	-	3,108.01
				7014020 - RETIREMENT	-	-	9,701.95
				7014022 - DC HEALTH BENEFIT FEES	-	-	380.42
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>62,421.91</b>	<b>43,995.43</b>	<b>43,995.43</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>302,506.21</b>	<b>274,276.41</b>	<b>274,276.41</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & SERVICES	7111011 - GENERAL	12,500.00	12,500.00	11,952.29
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>11,952.29</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	671.33
				7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	-	-	37,053.00
				7131008 - MAINTENANCE & REPAIRS OTHER	-	-	-
				7131009 - PROF SERVICE FEES & CONTR	768,568.00	688,568.00	526,898.18
				7131011 - OFFICE SUPPORT	-	-	65.00
				7131020 - TUITION FOR EMPLOYEE TRAINING	-	-	2,527.00
				7131024 - CONFERENCE FEES	-	-	1,298.00
				7131029 - PROFESSIONAL SERVICES	-	-	95,178.60
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>768,568.00</b>	<b>688,568.00</b>	<b>663,691.11</b>
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	-	80,000.00	19,961.48
				7171008 - IT HARDWARE ACQUISITIONS	-	-	60,000.00
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>-</b>	<b>80,000.00</b>	<b>79,961.48</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>781,068.00</b>	<b>781,068.00</b>	<b>755,604.88</b>
				<b>1010 - LOCAL FUND Total</b>	<b>1,083,574.21</b>	<b>1,055,344.41</b>	<b>1,029,881.29</b>
50230 - CAPITAL PROJECTS OFFICE				<b>Total</b>	<b>1,083,574.21</b>	<b>1,055,344.41</b>	<b>1,029,881.29</b>
50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	818,622.66	779,440.23	754,572.27
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>818,622.66</b>	<b>779,440.23</b>	<b>754,572.27</b>
			701200C - CONTINUING PART TIME	7012003 - CONTINUING PART TIME	-	-	33,580.98
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>-</b>	<b>-</b>	<b>33,580.98</b>
			701300C - ADDITIONAL	7013004 - SHIFT DIFFERENTIAL	-	-	812.13
				7013008 - HOLIDAY PAY	1,330.00	1,330.00	-
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>1,330.00</b>	<b>1,330.00</b>	<b>812.13</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	337.33
				7014003 - HEALTH BENEFITS	-	-	40,903.99
				7014008 - MISC FRINGE BENEFITS	212,841.89	135,335.21	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	40,643.08
				7014015 - OPTICAL PLAN	-	-	400.24
				7014016 - DENTAL PLAN	-	-	1,319.72
				7014018 - PREPAID LEGAL	-	-	8.08
				7014019 - MEDICARE CONTRIBUTION	-	-	11,188.37
				7014020 - RETIREMENT	-	-	29,769.99
				7014021 - DC METRO BENEFITS	-	-	600.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	2,269.26
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>212,841.89</b>	<b>135,335.21</b>	<b>127,440.06</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,032,794.55</b>	<b>916,105.44</b>	<b>916,405.44</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & SERVICES	7111010 - FOOD PROVISIONS	8,500.00	8,500.00	2,667.01
				7111011 - GENERAL	2,169.00	2,169.00	2,156.22
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>10,669.00</b>	<b>10,669.00</b>	<b>4,823.23</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	2,500.00	2,500.00	1,153.13
				7131009 - PROF SERVICE FEES & CONTR	57,192.00	91,192.00	116,926.72
				7131025 - PAYMENT OF MEMBERSHIP DUES	26,350.00	26,350.00	900.00
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>86,042.00</b>	<b>120,042.00</b>	<b>118,979.85</b>
			717100C - PURCHASES	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	(12.06)
				7171005 - PURCHASES - OTHER EQUIPMENT	21,000.00	2,000.00	2,956.74
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>21,000.00</b>	<b>2,000.00</b>	<b>2,944.68</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>117,711.00</b>	<b>132,711.00</b>	<b>126,747.76</b>
				<b>1010 - LOCAL FUND Total</b>	<b>1,150,505.55</b>	<b>1,048,816.44</b>	<b>1,043,153.20</b>
50231 - EXECUTIVE MANAGEMENT OFFICE				<b>Total</b>	<b>1,150,505.55</b>	<b>1,048,816.44</b>	<b>1,043,153.20</b>

**FY23 by Cost Center**

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures		
50232 - STATIGIC PLANNING OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	220,445.12	185,919.45	185,919.45		
			<b>701100C - CONTINUING FULL TIME Total</b>				<b>220,445.12</b>	<b>185,919.45</b>	<b>185,919.45</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	-	9.03	
				7014003 - HEALTH BENEFITS	-	-	-	11,273.37	
				7014008 - MISC FRINGE BENEFITS	57,315.73	34,053.34	-	-	
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	-	10,099.15	
				7014015 - OPTICAL PLAN	-	-	-	68.00	
				7014016 - DENTAL PLAN	-	-	-	215.92	
				7014019 - MEDICARE CONTRIBUTION	-	-	-	2,579.32	
				7014020 - RETIREMENT	-	-	-	9,295.92	
				7014022 - DC HEALTH BENEFIT FEES	-	-	-	512.63	
			<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>				<b>57,315.73</b>	<b>34,053.34</b>	<b>34,053.34</b>
			700000A - PERSONNEL SERVICES Total				277,760.85	219,972.79	219,972.79
			1010 - LOCAL FUND Total				277,760.85	219,972.79	219,972.79
			50232 - STATIGIC PLANNING OFFICE Total				277,760.85	219,972.79	219,972.79
50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	582,433.56	442,689.37	402,618.20		
			<b>701100C - CONTINUING FULL TIME Total</b>				<b>582,433.56</b>	<b>442,689.37</b>	<b>402,618.20</b>
			701200C - CONTINUING FULL TIME - OTHERS Total	7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	-	35,692.58	
			701300C - ADDITIONAL	7013008 - HOLIDAY PAY	-	-	-	269.17	
				7013009 - SUNDAY PAY	-	-	-	(26.89)	
			<b>701300C - ADDITIONAL GROSS PAY Total</b>				<b>-</b>	<b>-</b>	<b>242.28</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	-	232.94	
				7014003 - HEALTH BENEFITS	-	-	-	38,766.22	
				7014008 - MISC FRINGE BENEFITS	151,432.72	90,405.82	-	-	
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	-	24,062.64	
				7014015 - OPTICAL PLAN	-	-	-	238.25	
				7014016 - DENTAL PLAN	-	-	-	738.60	
				7014019 - MEDICARE CONTRIBUTION	-	-	-	6,245.79	
				7014020 - RETIREMENT	-	-	-	18,068.18	
				7014021 - DC METRO BENEFITS	-	-	-	650.00	
				7014022 - DC HEALTH BENEFIT FEES	-	-	-	1,653.20	
			<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>				<b>151,432.72</b>	<b>90,405.82</b>	<b>90,655.82</b>
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	-	4,136.31	
			<b>701500C - OVERTIME PAY Total</b>				<b>-</b>	<b>-</b>	<b>4,136.31</b>
			700000A - PERSONNEL SERVICES Total				733,866.28	533,095.19	533,345.19
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	7111011 - GENERAL	-	-	6,949.04
					7111015 - PHOTO SUPPLIES		-	20,000.00	10,799.14
			<b>711100C - SUPPLIES &amp; MATERIALS Total</b>				<b>-</b>	<b>20,000.00</b>	<b>17,748.18</b>
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	7131012 - PRINTING, DUPLICATING, ETC	7131015 - ADVERTISING	116,000.00	96,000.00	74,612.94
					7131017 - POSTAGE		-	-	5,000.00
		7131029 - PROFESSIONAL SERVICES		-	-	6,520.00			
				-	-	(1,000.00)			
<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>				<b>116,000.00</b>	<b>96,000.00</b>	<b>85,132.94</b>			
710000A - NON-PERSONNEL SERVICES Total				116,000.00	116,000.00	102,881.12			
1010 - LOCAL FUND Total				849,866.28	649,095.19	636,226.31			
50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total				849,866.28	649,095.19	636,226.31			
50234 - GENERAL COUNSEL OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	407,681.85	407,681.85	413,638.54		
			<b>701100C - CONTINUING FULL TIME Total</b>				<b>407,681.85</b>	<b>407,681.85</b>	<b>413,638.54</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	-	121.14	
				7014003 - HEALTH BENEFITS	-	-	-	45,908.06	
				7014008 - MISC FRINGE BENEFITS	105,997.28	105,997.28	-	-	
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	-	22,630.14	
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	-	(14.23)	
				7014015 - OPTICAL PLAN	-	-	-	255.99	
				7014016 - DENTAL PLAN	-	-	-	770.05	
				7014019 - MEDICARE CONTRIBUTION	-	-	-	5,694.15	
				7014020 - RETIREMENT	-	-	-	20,691.96	
				7014021 - DC METRO BENEFITS	-	-	-	550.00	
				7014022 - DC HEALTH BENEFIT FEES	-	-	-	2,120.52	
			<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>				<b>105,997.28</b>	<b>105,997.28</b>	<b>98,727.78</b>
			700000A - PERSONNEL SERVICES Total				513,679.13	513,679.13	512,366.32
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	7111011 - GENERAL	3,400.00	-	-
					7111015 - PHOTO SUPPLIES		-	3,400.00	3,399.02
			<b>711100C - SUPPLIES &amp; MATERIALS Total</b>				<b>3,400.00</b>	<b>3,400.00</b>	<b>3,399.02</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	7131009 - PROF SERVICE FEES & CONTR	7131012 - PRINTING, DUPLICATING, ETC	-	-	6,239.13
					7131015 - ADVERTISING		128,453.00	109,768.00	26,381.53
					7131016 - JUDGEMENTS, INDEMNITIES		-	2,000.00	-
					7131020 - TUITION FOR EMPLOYEE TRAINING		-	-	500.00
					7131025 - PAYMENT OF MEMBERSHIP DUES		-	15,000.00	5,500.00
					7131029 - PROFESSIONAL SERVICES		-	800.00	678.56
					7131045 - INT PENALTIES QUICK PAY CLS 40		-	-	54,900.00
				-	-	1,812.76			
<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>				<b>128,453.00</b>	<b>127,568.00</b>	<b>96,011.98</b>			



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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures			
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	4,115.00	5,000.00	4,250.82			
				7171012 - INT PENALTIES QUICK PAY CLS 70	-	-	58.39			
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>4,115.00</b>	<b>5,000.00</b>	<b>4,309.21</b>			
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>135,968.00</b>	<b>135,968.00</b>	<b>103,720.21</b>			
		<b>1010 - LOCAL FUND Total</b>		<b>649,647.13</b>	<b>649,647.13</b>	<b>616,086.53</b>				
<b>50234 - GENERAL COUNSEL OFFICE - CEO Total</b>					<b>649,647.13</b>	<b>649,647.13</b>	<b>616,086.53</b>			
50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	214,575.82	214,575.82	244,061.79			
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>214,575.82</b>	<b>214,575.82</b>	<b>244,061.79</b>			
				701300C - ADDITIONAL GROSS PAY	7013009 - SUNDAY PAY	-	-	38.45		
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>-</b>	<b>-</b>	<b>38.45</b>			
				701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	141.36		
					7014003 - HEALTH BENEFITS	-	-	35,210.04		
					7014008 - MISC FRINGE BENEFITS	55,789.71	55,789.71	-		
					7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	14,239.13		
					7014015 - OPTICAL PLAN	-	-	171.48		
					7014016 - DENTAL PLAN	-	-	571.46		
					7014018 - PREPAID LEGAL	-	-	8.08		
					7014019 - MEDICARE CONTRIBUTION	-	-	3,330.13		
					7014020 - RETIREMENT	-	-	12,203.21		
					7014021 - DC METRO BENEFITS	-	-	100.00		
					7014022 - DC HEALTH BENEFIT FEES	-	-	1,525.67		
					<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>55,789.71</b>	<b>55,789.71</b>	<b>67,500.56</b>		
					<b>700000A - PERSONNEL SERVICES Total</b>	<b>270,365.53</b>	<b>270,365.53</b>	<b>311,600.80</b>		
					710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	620.00	-	-
						<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>620.00</b>	<b>-</b>	<b>-</b>	
						713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	2,436.00	2,436.00	2,456.00
							7131036 - IT SOFTWARE MAINTENANCE	-	620.00	-
						<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>2,436.00</b>	<b>3,056.00</b>	<b>2,456.00</b>	
					<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>3,056.00</b>	<b>3,056.00</b>	<b>2,456.00</b>	
		<b>1010 - LOCAL FUND Total</b>		<b>273,421.53</b>	<b>273,421.53</b>	<b>314,056.80</b>				
<b>50235 - COMMUNITY RELATIONS OFFICE - CEO Total</b>					<b>273,421.53</b>	<b>273,421.53</b>	<b>314,056.80</b>			
50236 - CUSTOMER EXPERIENCE OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	355,416.46	355,416.46	353,623.73			
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>355,416.46</b>	<b>355,416.46</b>	<b>353,623.73</b>			
				701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	-	-	(0.24)		
					7013007 - TERMINAL LEAVE	-	-	442.67		
					7013009 - SUNDAY PAY	-	-	(1.01)		
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>-</b>	<b>-</b>	<b>441.42</b>			
				701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	204.82		
					7014003 - HEALTH BENEFITS	-	-	33,492.99		
					7014008 - MISC FRINGE BENEFITS	92,408.28	92,408.28	-		
					7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	20,749.94		
					7014015 - OPTICAL PLAN	-	-	198.55		
					7014016 - DENTAL PLAN	-	-	491.97		
					7014019 - MEDICARE CONTRIBUTION	-	-	4,955.56		
					7014020 - RETIREMENT	-	-	17,681.44		
					7014022 - DC HEALTH BENEFIT FEES	-	-	1,527.53		
					<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>92,408.28</b>	<b>92,408.28</b>	<b>79,302.80</b>		
					<b>700000A - PERSONNEL SERVICES Total</b>	<b>447,824.74</b>	<b>447,824.74</b>	<b>433,367.95</b>		
					710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	282.61
							7111011 - GENERAL	-	500.00	-
							7111024 - INT PENALTIES QUICK PAY CLS 20	-	-	65.04
						<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>-</b>	<b>500.00</b>	<b>347.65</b>	
						713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	30,000.00	25,200.00	8,688.00
							7131029 - PROFESSIONAL SERVICES	-	-	4,400.00
				7131036 - IT SOFTWARE MAINTENANCE	-	-	11,228.95			
				7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	9,206.77			
				7131048 - INCENTIVES	-	4,300.00	7,281.95			
			<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>30,000.00</b>	<b>29,500.00</b>	<b>40,805.67</b>				
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	-	-	-			
			<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>-</b>	<b>-</b>	<b>-</b>				
		<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>41,153.32</b>				
		<b>1010 - LOCAL FUND Total</b>		<b>477,824.74</b>	<b>477,824.74</b>	<b>474,521.27</b>				
<b>50236 - CUSTOMER EXPERIENCE OFFICE Total</b>					<b>477,824.74</b>	<b>477,824.74</b>	<b>474,521.27</b>			
50237 - COMMUNICATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME - OTHERS	7011001 - CONTINUING FULL TIME	1,048,604.16	1,048,604.16	1,181,805.97			
				<b>701100C - CONTINUING FULL TIME - OTHERS Total</b>	<b>1,048,604.16</b>	<b>1,048,604.16</b>	<b>1,181,805.97</b>			
				701200C - CONTINUING FULL TIME - OTHERS	7012004 - TEMPORARY PART TIME	305,985.00	305,985.00	-		
					7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	55,964.68		
					7012006 - TERM FULL TIME	125,065.75	125,065.75	255,787.97		
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>431,050.75</b>	<b>431,050.75</b>	<b>311,752.65</b>			
				701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	1,350.00	1,350.00	-		
					7013008 - HOLIDAY PAY	620.00	620.00	1,506.81		
					7013009 - SUNDAY PAY	2,050.00	2,050.00	563.41		
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>4,020.00</b>	<b>4,020.00</b>	<b>2,070.22</b>			
				701400C - FRINGE BENEFITS - CURR	7014002 - GROUP LIFE INSURANCE	-	-	691.98		
					7014003 - HEALTH BENEFITS	-	-	133,283.13		
					7014008 - MISC FRINGE BENEFITS	384,710.29	384,710.29	-		



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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
			PERSONNEL	7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	90,415.19
				7014015 - OPTICAL PLAN	-	-	1,004.00
				7014016 - DENTAL PLAN	-	-	3,028.68
				7014018 - PREPAID LEGAL	-	-	915.35
				7014019 - MEDICARE CONTRIBUTION	-	-	21,838.68
				7014020 - RETIREMENT	-	-	59,046.83
				7014021 - DC METRO BENEFITS	-	-	1,250.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	5,109.65
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>384,710.29</b>	<b>384,710.29</b>	<b>316,583.49</b>
				701500C - OVERTIN 7015001 - OVERTIME PAY	7,150.00	7,150.00	65,244.64
				<b>701500C - OVERTIME PAY Total</b>	<b>7,150.00</b>	<b>7,150.00</b>	<b>65,244.64</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,875,535.20</b>	<b>1,875,535.20</b>	<b>1,877,456.97</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES &	7111002 - OFFICE SUPPLIES	-	-	11,298.48
				7111011 - GENERAL	19,600.00	24,600.00	12,197.90
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>19,600.00</b>	<b>24,600.00</b>	<b>23,496.38</b>
			713100C - OTHER SERVICES & CHARGES	7131004 - TRANS CHARGES - MATERIALS	-	-	72.00
				7131009 - PROF SERVICE FEES & CONTR	146,711.00	920,279.00	498,519.45
				7131012 - PRINTING, DUPLICATING, ETC	30,000.00	30,000.00	6,592.73
				7131014 - TAXES & LICENSES	-	-	-
				7131015 - ADVERTISING	193,175.87	193,175.87	103,325.00
				7131029 - PROFESSIONAL SERVICES	-	-	303,916.54
				7131033 - MARKETING	-	-	105,212.00
				7131036 - IT SOFTWARE MAINTENANCE	-	-	50,189.39
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>369,886.87</b>	<b>1,143,454.87</b>	<b>1,067,827.11</b>
				715100C - OTHER E 7151001 - MISCELLANEOUS EXPENSE	-	-	859.63
				<b>715100C - OTHER EXPENSES Total</b>	<b>-</b>	<b>-</b>	<b>859.63</b>
				717100C - PURCHASES	15,175.00	55,968.00	41,507.17
				7171009 - IT SOFTWARE ACQUISITIONS	882.00	882.00	6,192.17
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>16,057.00</b>	<b>56,850.00</b>	<b>47,699.34</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>405,543.87</b>	<b>1,224,904.87</b>	<b>1,139,882.46</b>
				<b>1010 - LOCAL FUND Total</b>	<b>2,281,079.07</b>	<b>3,100,440.07</b>	<b>3,017,339.43</b>
50237 - COMMUNICATIONS OFFICE - CEO				<b>50237 - COMMUNICATIONS OFFICE - CEO Total</b>	<b>2,281,079.07</b>	<b>3,100,440.07</b>	<b>3,017,339.43</b>
50238 - NEIGHBORHOOD LIBRARIES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	16,870,766.99	16,180,141.99	16,120,232.72
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>16,870,766.99</b>	<b>16,180,141.99</b>	<b>16,120,232.72</b>
			701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	611,813.69	611,813.69	358,959.12
				7012004 - TEMPORARY PART TIME	89,612.10	89,612.10	-
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	217,043.28
				7012006 - TERM FULL TIME	-	-	103,143.03
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>701,425.79</b>	<b>701,425.79</b>	<b>679,145.43</b>
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	134,075.00	134,075.00	157,035.14
				7013005 - ADMINISTRATIVE PREMIUM	-	-	233.45
				7013007 - TERMINAL LEAVE	85,180.00	85,180.00	75,640.93
				7013008 - HOLIDAY PAY	121,660.00	121,660.00	48,149.10
				7013009 - SUNDAY PAY	751,100.00	476,982.00	211,862.99
				7013015 - EARLY OUT INCENTIVE PAY	-	-	-
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>1,092,015.00</b>	<b>817,897.00</b>	<b>492,921.61</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	9,349.07
				7014003 - HEALTH BENEFITS	-	-	2,152,924.74
				7014008 - MISC FRINGE BENEFITS	4,568,766.02	4,284,148.02	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	998,195.68
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	32,201.88
				7014015 - OPTICAL PLAN	-	-	17,022.86
				7014016 - DENTAL PLAN	-	-	53,364.79
				7014018 - PREPAID LEGAL	-	-	45,949.22
				7014019 - MEDICARE CONTRIBUTION	-	-	235,358.98
				7014020 - RETIREMENT	-	-	660,965.61
				7014021 - DC METRO BENEFITS	-	-	105,551.50
				7014022 - DC HEALTH BENEFIT FEES	-	-	93,827.24
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>4,568,766.02</b>	<b>4,284,148.02</b>	<b>4,404,711.57</b>
				701500C - OVERTIN 7015001 - OVERTIME PAY	17,000.00	17,000.00	27,873.07
				<b>701500C - OVERTIME PAY Total</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>27,873.07</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>23,249,973.80</b>	<b>22,000,612.80</b>	<b>21,724,884.40</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES &	7111002 - OFFICE SUPPLIES	-	-	8,119.82
				7111011 - GENERAL	35,500.00	35,500.00	26,198.04
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>35,500.00</b>	<b>35,500.00</b>	<b>34,317.86</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	10,000.00	1,077.86
				7131005 - MAINTENANCE & REPAIRS - AUTO	-	-	3,078.57
				7131009 - PROF SERVICE FEES & CONTR	73,910.00	78,910.00	36,156.39
				7131011 - OFFICE SUPPORT	-	-	(50.98)
				7131012 - PRINTING, DUPLICATING, ETC	10,000.00	10,000.00	16,876.14
				7131029 - PROFESSIONAL SERVICES	-	-	21,325.00
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>83,910.00</b>	<b>98,910.00</b>	<b>78,462.98</b>
				717100C - PURCHASES EQUIPMENT & MACHINERY	119,295.00	104,295.00	24,803.98
				7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	127,026.36
				7171004 - PURCHASES - AUTOMOTIVE EQUIPMENT	-	-	-
				7171005 - PURCHASES - OTHER EQUIPMENT	78,505.00	78,505.00	49,507.29

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
				7171008 - IT HARDWARE ACQUISITIONS	40,000.00	40,000.00	5,222.10
				7171009 - IT SOFTWARE ACQUISITIONS	-	-	906.81
				7171010 - INSTALLATION	-	-	693.75
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>237,800.00</b>	<b>222,800.00</b>	<b>208,160.29</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>357,210.00</b>	<b>357,210.00</b>	<b>320,941.13</b>
				<b>1010 - LOCAL FUND Total</b>	<b>23,607,183.80</b>	<b>22,357,822.80</b>	<b>22,045,825.53</b>
				1060 - SPECIAL PURPOSE REVENUE FUNDS			
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	13,500.33
				7111011 - GENERAL	-	15,000.00	-
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>-</b>	<b>15,000.00</b>	<b>13,500.33</b>
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	300,000.00	260,000.00	232,683.58
				7131017 - POSTAGE	-	-	16,000.00
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>300,000.00</b>	<b>260,000.00</b>	<b>248,683.58</b>
			717100C - PURCHASES	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	22,201.02
				7171003 - PURCHASES EQUIPMENT & MACHINERY	-	25,000.00	1,942.04
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>-</b>	<b>25,000.00</b>	<b>24,143.06</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>286,326.97</b>
				<b>1060 - SPECIAL PURPOSE REVENUE FUNDS Total</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>286,326.97</b>
				4045 - PRIVATE DONATIONS - FPR			
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	1,500.00	-	-
				7111011 - GENERAL	2,500.00	-	-
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>4,000.00</b>	<b>-</b>	<b>-</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	7,000.00	2,598.00	-
				7131009 - PROF SERVICE FEES & CONTR	3,000.00	-	-
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>10,000.00</b>	<b>2,598.00</b>	<b>-</b>
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	3,000.00	-	-
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>3,000.00</b>	<b>-</b>	<b>-</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>17,000.00</b>	<b>2,598.00</b>	<b>-</b>
				<b>4045 - PRIVATE DONATIONS - FPR Total</b>	<b>17,000.00</b>	<b>2,598.00</b>	<b>-</b>
				<b>50238 - NEIGHBORHOOD LIBRARIES OFFICE Total</b>	<b>23,924,183.80</b>	<b>22,660,420.80</b>	<b>22,332,152.50</b>
				50239 - MLK CENTRAL LIBRARY OFFICE			
		700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	6,747,545.68	6,484,537.32	6,468,879.18
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>6,747,545.68</b>	<b>6,484,537.32</b>	<b>6,468,879.18</b>
			701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	59,959.74	59,959.74	75,435.73
				7012004 - TEMPORARY PART TIME	95,813.00	95,813.00	-
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	129,083.64
				7012006 - TERM FULL TIME	-	-	-
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>155,772.74</b>	<b>155,772.74</b>	<b>204,519.37</b>
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	18,975.00	18,975.00	39,359.70
				7013007 - TERMINAL LEAVE	10,485.00	10,485.00	25,403.36
				7013008 - HOLIDAY PAY	11,295.00	11,295.00	11,519.43
				7013009 - SUNDAY PAY	15,825.00	15,825.00	44,623.19
				7013012 - BONUS PAY	-	-	19,455.03
				7013015 - EARLY OUT INCENTIVE PAY	-	-	25,000.00
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>56,580.00</b>	<b>56,580.00</b>	<b>165,360.71</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	3,906.63
				7014003 - HEALTH BENEFITS	-	-	751,285.98
				7014008 - MISC FRINGE BENEFITS	1,794,862.43	1,716,710.98	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	389,181.93
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	18,729.55
				7014015 - OPTICAL PLAN	-	-	5,505.67
				7014016 - DENTAL PLAN	-	-	17,102.69
				7014018 - PREPAID LEGAL	-	-	12,996.73
				7014019 - MEDICARE CONTRIBUTION	-	-	92,713.25
				7014020 - RETIREMENT	-	-	281,632.98
				7014021 - DC METRO BENEFITS	-	-	35,550.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	30,603.23
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>1,794,862.43</b>	<b>1,716,710.98</b>	<b>1,639,208.64</b>
			701500C - OVERTIME	7015001 - OVERTIME PAY	4,400.00	4,400.00	7,085.38
				<b>701500C - OVERTIME PAY Total</b>	<b>4,400.00</b>	<b>4,400.00</b>	<b>7,085.38</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>8,759,160.85</b>	<b>8,418,001.04</b>	<b>8,485,053.28</b>
				710000A - NON-PERSONNEL SERVICES			
		711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	7111002 - OFFICE SUPPLIES	-	-	4,853.81
				7111011 - GENERAL	14,090.00	21,590.00	13,616.94
				7111015 - PHOTO SUPPLIES	-	-	906.55
				7111020 - IT SUPPLIES	-	-	631.80
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>14,090.00</b>	<b>21,590.00</b>	<b>20,009.10</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	-
				7131009 - PROF SERVICE FEES & CONTR	319,939.00	637,876.00	554,492.42
				7131011 - OFFICE SUPPORT	-	-	1,690.00
				7131015 - ADVERTISING	-	-	7,000.00
				7131020 - TUITION FOR EMPLOYEE TRAINING	-	-	570.00
				7131025 - PAYMENT OF MEMBERSHIP DUES	-	-	8,099.00
				7131026 - AUDIT COSTS	-	-	2,000.00
				7131029 - PROFESSIONAL SERVICES	-	-	56,799.50
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>319,939.00</b>	<b>637,876.00</b>	<b>630,650.92</b>
			715100C - OTHER EXPENSES	7151001 - MISCELLANEOUS EXPENSE	-	-	-
				<b>715100C - OTHER EXPENSES Total</b>	<b>-</b>	<b>-</b>	<b>-</b>
			717100C - PURCHASES	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	10,880.00
				7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	-



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				7014018 - PREPAID LEGAL	-	-	8,666.55
				7014019 - MEDICARE CONTRIBUTION	-	-	45,935.60
				7014020 - RETIREMENT	-	-	141,537.54
				7014021 - DC METRO BENEFITS	-	-	24,350.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	15,310.73
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>982,384.77</b>	<b>788,776.33</b>	<b>799,303.88</b>
				701500C - OVERTIN 7015001 - OVERTIME PAY	2,500.00	2,500.00	5,620.73
				<b>701500C - OVERTIME PAY Total</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>5,620.73</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>4,848,359.44</b>	<b>4,216,153.34</b>	<b>4,071,663.97</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	2,954.11
				7111005 - EDUCATIONAL	57,000.00	57,000.00	16,383.82
				7111011 - GENERAL	3,000.00	32,500.00	56,151.69
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>60,000.00</b>	<b>89,500.00</b>	<b>75,489.62</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	-
				7131009 - PROF SERVICE FEES & CONTR	1,336,868.30	1,341,379.12	610,703.78
				7131012 - PRINTING, DUPLICATING, ETC	-	100,000.00	908,160.00
				7131015 - ADVERTISING	-	130,000.00	58,970.00
				7131017 - POSTAGE	-	10,000.00	-
				7131029 - PROFESSIONAL SERVICES	-	-	13,824.73
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>1,336,868.30</b>	<b>1,581,379.12</b>	<b>1,591,658.51</b>
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	-
				7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	38,792.36
				7171004 - PURCHASES - AUTOMOTIVE EQUIPMENT	-	-	-
				7171005 - PURCHASES - OTHER EQUIPMENT	70,000.00	107,000.00	56,532.78
				7171008 - IT HARDWARE ACQUISITIONS	-	-	6,517.47
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>70,000.00</b>	<b>107,000.00</b>	<b>101,842.61</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>1,466,868.30</b>	<b>1,777,879.12</b>	<b>1,768,990.74</b>
				<b>1010 - LOCAL FUND Total</b>	<b>6,315,227.74</b>	<b>5,994,032.46</b>	<b>5,840,654.71</b>
				<b>50240 - YOUTH AND FAMILY SERVICES OFFICE Total</b>	<b>6,315,227.74</b>	<b>5,994,032.46</b>	<b>5,840,654.71</b>
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	434,416.75	434,416.75	500,481.92
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>434,416.75</b>	<b>434,416.75</b>	<b>500,481.92</b>
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	120.00	120.00	774.01
				7013008 - HOLIDAY PAY	300.00	300.00	1,067.72
				7013009 - SUNDAY PAY	50.00	50.00	911.59
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>470.00</b>	<b>470.00</b>	<b>2,753.32</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	295.49
				7014003 - HEALTH BENEFITS	-	-	69,610.34
				7014008 - MISC FRINGE BENEFITS	112,948.36	112,948.36	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	29,706.59
				7014015 - OPTICAL PLAN	-	-	406.85
				7014016 - DENTAL PLAN	-	-	1,314.56
				7014018 - PREPAID LEGAL	-	-	631.97
				7014019 - MEDICARE CONTRIBUTION	-	-	6,947.52
				7014020 - RETIREMENT	-	-	24,302.50
				7014021 - DC METRO BENEFITS	-	-	600.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	2,790.89
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>112,948.36</b>	<b>112,948.36</b>	<b>136,606.71</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>547,835.11</b>	<b>547,835.11</b>	<b>639,841.95</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	5,514.11
				7111006 - RECREATIONAL	-	-	1,006.81
				7111011 - GENERAL	2,000.00	13,000.00	4,497.36
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>2,000.00</b>	<b>13,000.00</b>	<b>11,018.28</b>
			713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	-	-	3,500.00
				7131003 - TRAVEL - OUT OF CITY	-	-	1,110.76
				7131009 - PROF SERVICE FEES & CONTR	221,509.00	210,509.00	155,761.80
				7131011 - OFFICE SUPPORT	-	-	1,690.50
				7131020 - TUITION FOR EMPLOYEE TRAINING	-	-	12,095.00
				7131029 - PROFESSIONAL SERVICES	-	-	15,823.02
				7131033 - MARKETING	-	-	2,000.00
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>221,509.00</b>	<b>210,509.00</b>	<b>191,981.08</b>
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171006 - LIBRARY BOOKS	13,000.00	13,000.00	7,293.09
				7171008 - IT HARDWARE ACQUISITIONS	-	-	-
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>7,293.09</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>236,509.00</b>	<b>236,509.00</b>	<b>210,292.45</b>
				<b>1010 - LOCAL FUND Total</b>	<b>784,344.11</b>	<b>784,344.11</b>	<b>850,134.40</b>
				<b>50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total</b>	<b>784,344.11</b>	<b>784,344.11</b>	<b>850,134.40</b>
50242 - COLLECTIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	1,450,808.91	1,450,808.91	1,490,354.16
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>1,450,808.91</b>	<b>1,450,808.91</b>	<b>1,490,354.16</b>
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	20.00	20.00	-
				7013008 - HOLIDAY PAY	390.00	390.00	464.69
				7013012 - BONUS PAY	-	-	500.00
				7013015 - EARLY OUT INCENTIVE PAY	-	-	25,000.00
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>410.00</b>	<b>410.00</b>	<b>25,964.69</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	1,620.84
				7014003 - HEALTH BENEFITS	-	-	162,855.81
				7014008 - MISC FRINGE BENEFITS	377,210.32	377,210.32	-

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	58,061.91
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	35,358.07
				7014015 - OPTICAL PLAN	-	-	1,306.98
				7014016 - DENTAL PLAN	-	-	3,913.27
				7014018 - PREPAID LEGAL	-	-	2,527.88
				7014019 - MEDICARE CONTRIBUTION	-	-	17,600.91
				7014020 - RETIREMENT	-	-	47,071.39
				7014021 - DC METRO BENEFITS	-	-	8,050.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	3,623.23
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>377,210.32</b>	<b>377,210.32</b>	<b>341,990.29</b>
				701500C - OVERTIME PAY	1,800.00	1,800.00	1,258.60
				<b>701500C - OVERTIME PAY Total</b>	<b>1,800.00</b>	<b>1,800.00</b>	<b>1,258.60</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,830,229.23</b>	<b>1,830,229.23</b>	<b>1,859,567.74</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	8,418.88
				7111011 - GENERAL	19,932.00	19,932.00	11,482.00
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>19,932.00</b>	<b>19,932.00</b>	<b>19,900.88</b>
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	178,659.00	178,659.00	160,832.58
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>178,659.00</b>	<b>178,659.00</b>	<b>160,832.58</b>
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171006 - LIBRARY BOOKS	4,780,431.78	6,831,825.41	6,828,630.74
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>4,780,431.78</b>	<b>6,831,825.41</b>	<b>6,828,630.74</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>4,979,022.78</b>	<b>7,030,416.41</b>	<b>7,009,364.20</b>
				<b>1010 - LOCAL FUND Total</b>	<b>6,809,252.01</b>	<b>8,860,645.64</b>	<b>8,868,931.94</b>
50242 - COLLECTIONS OFFICE				<b>50242 - COLLECTIONS OFFICE Total</b>	<b>6,809,252.01</b>	<b>8,860,645.64</b>	<b>8,868,931.94</b>
50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	1,780,731.42	1,655,688.90	1,531,810.74
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>1,780,731.42</b>	<b>1,655,688.90</b>	<b>1,531,810.74</b>
			701200C - CONTINUING FULL TIME - OTHERS	7012002 - TEMP FULL TIME	99,810.06	99,810.06	-
				7012003 - CONTINUING PART TIME	103,601.37	103,601.37	151,094.76
				7012004 - TEMPORARY PART TIME	149,180.00	149,180.00	-
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	206,740.08
				7012006 - TERM FULL TIME	-	-	2,076.99
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>352,591.43</b>	<b>352,591.43</b>	<b>359,911.83</b>
			701300C - ADDITIONAL GROSS PAY	7013002 - RN ON CALL PAY	-	-	130.84
				7013004 - SHIFT DIFFERENTIAL	30,450.00	30,450.00	25,888.81
				7013005 - ADMINISTRATIVE PREMIUM	-	-	2,423.70
				7013007 - TERMINAL LEAVE	-	-	10,322.71
				7013008 - HOLIDAY PAY	37,515.00	37,515.00	27,476.12
				7013009 - SUNDAY PAY	24,075.00	24,075.00	29,453.57
				7013012 - BONUS PAY	-	-	1,963.47
				7013015 - EARLY OUT INCENTIVE PAY	-	-	25,000.00
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>92,040.00</b>	<b>92,040.00</b>	<b>122,659.22</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	887.45
				7014003 - HEALTH BENEFITS	-	-	213,258.74
				7014008 - MISC FRINGE BENEFITS	554,663.94	471,664.34	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	129,346.99
				7014015 - OPTICAL PLAN	-	-	1,782.35
				7014016 - DENTAL PLAN	-	-	5,536.15
				7014018 - PREPAID LEGAL	-	-	3,910.14
				7014019 - MEDICARE CONTRIBUTION	-	-	30,297.86
				7014020 - RETIREMENT	-	-	73,481.80
				7014021 - DC METRO BENEFITS	-	-	8,350.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	8,337.86
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>554,663.94</b>	<b>471,664.34</b>	<b>475,189.34</b>
				701500C - OVERTIME PAY	140,162.00	140,162.00	226,100.54
				<b>701500C - OVERTIME PAY Total</b>	<b>140,162.00</b>	<b>140,162.00</b>	<b>226,100.54</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>2,920,188.79</b>	<b>2,712,146.67</b>	<b>2,715,671.67</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	532.92
				7111008 - CLOTHING & UNIFORMS	30,000.00	30,000.00	28,775.67
				7111011 - GENERAL	2,500.00	2,500.00	1,231.54
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>32,500.00</b>	<b>32,500.00</b>	<b>30,540.13</b>
			713100C - OTHER SERVICES & CHARGES	7131005 - MAINTENANCE & REPAIRS - AUTO	-	-	375.00
				7131009 - PROF SERVICE FEES & CONTR	417,938.33	437,938.33	551,824.92
				7131011 - OFFICE SUPPORT	-	-	204.74
				7131016 - JUDGEMENTS, INDEMNITIES	-	-	16,170.00
				7131020 - TUITION FOR EMPLOYEE TRAINING	15,000.00	15,000.00	9,834.00
				7131025 - PAYMENT OF MEMBERSHIP DUES	-	-	252.00
				7131029 - PROFESSIONAL SERVICES	-	150,000.00	4,594.00
				7131038 - TUITION FOR EMPLOYEE TRAINING - IT	-	-	86.00
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>432,938.33</b>	<b>602,938.33</b>	<b>583,340.66</b>
			713200C - CONTRACTUAL SERVICES - OTHER	7132001 - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	13,286.88
				<b>713200C - CONTRACTUAL SERVICES - OTHER Total</b>	<b>13,298.67</b>	<b>13,298.67</b>	<b>13,286.88</b>
			715100C - OTHER EXPENSES	7151001 - MISCELLANEOUS EXPENSE	-	-	(168.00)
				<b>715100C - OTHER EXPENSES Total</b>	<b>-</b>	<b>-</b>	<b>(168.00)</b>
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	5,525.37
				7171004 - PURCHASES - AUTOMOTIVE EQUIPMENT	48,547.00	198,547.00	186,146.00
				7171005 - PURCHASES - OTHER EQUIPMENT	23,000.00	23,000.00	4,836.66
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>71,547.00</b>	<b>221,547.00</b>	<b>196,508.03</b>

**FY23 by Cost Center**

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3	Acct Group - Acct G	Acct - Acct Name (OBJ)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
		710000A - NON-PERSONNEL SERVICES Total			550,284.00	870,284.00	823,507.70
	1010 - LOCAL FUND Total				3,470,472.79	3,582,430.67	3,539,179.37
50243 - PUBLIC SAFETY OFFICE Total					3,470,472.79	3,582,430.67	3,539,179.37
50362 - ADMINISTRATIVE OPERATIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	330,961.50	234,358.08	198,839.16
			701100C - CONTINUING FULL TIME Total		330,961.50	234,358.08	198,839.16
			701200C - CONTINUING FULL TIME - OTHERS	7012006 - TERM FULL TIME	-	-	59,432.80
			701200C - CONTINUING FULL TIME - OTHERS Total		-	-	59,432.80
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	148.93
				7014003 - HEALTH BENEFITS	-	-	32,629.71
				7014008 - MISC FRINGE BENEFITS	86,049.99	86,049.99	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	15,210.78
				7014015 - OPTICAL PLAN	-	-	169.17
				7014016 - DENTAL PLAN	-	-	580.39
				7014019 - MEDICARE CONTRIBUTION	-	-	3,557.37
				7014020 - RETIREMENT	-	-	8,351.73
				7014022 - DC HEALTH BENEFIT FEES	-	-	1,488.03
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		86,049.99	86,049.99	62,136.11
		700000A - PERSONNEL SERVICES Total			417,011.49	320,408.07	320,408.07
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	1,800.00
				7111011 - GENERAL	40,000.00	80,000.00	77,995.43
			711100C - SUPPLIES & MATERIALS Total		40,000.00	80,000.00	79,795.43
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	-	55,000.00	49,972.20
				7131020 - TUITION FOR EMPLOYEE TRAINING	-	-	3,245.00
				7131036 - IT SOFTWARE MAINTENANCE	-	-	-
			713100C - OTHER SERVICES & CHARGES Total		-	55,000.00	53,217.20
		710000A - NON-PERSONNEL SERVICES Total			40,000.00	135,000.00	133,012.63
	1010 - LOCAL FUND Total				457,011.49	455,408.07	453,420.70
50362 - ADMINISTRATIVE OPERATIONS OFFICE Total					457,011.49	455,408.07	453,420.70
Grand Total					77,025,162.28	77,734,369.29	77,243,782.10

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY23 and to date in FY24:  
 - At the activity (Program) level, provide the information broken out by source of funds and by Comptroller Source Group.

**FY23 by Program**

Program - Proj	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
0 - NO PROGRAM	0 - NO COST CENTER	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	-	-	-
			710000A - NON-PERSONNEL SERVICES Total	715200C - P-CARD CLEARING ACCOUNT BUDGET TR	-	-	(6,296.69)
					-	-	(6,296.69)
			1010 - LOCAL FUND Total		-	-	(6,296.69)
			0 - NO COST CENTER Total		-	-	(6,296.69)
<b>0 - NO PROGRAM Total</b>					<b>-</b>	<b>-</b>	<b>(6,296.69)</b>
100003 - COMMUNICATIONS - GENERAL	50237 - COMMUNICATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,048,604.16	1,048,604.16	1,181,805.97
				701200C - CONTINUING FULL TIME - OTHERS	431,050.75	431,050.75	311,752.65
				701300C - ADDITIONAL GROSS PAY	4,020.00	4,020.00	2,070.22
				701400C - FRINGE BENEFITS - CURR PERSONNEL	384,710.29	384,710.29	316,583.49
				701500C - OVERTIME PAY	7,150.00	7,150.00	65,244.64
			700000A - PERSONNEL SERVICES Total		1,875,535.20	1,875,535.20	1,877,456.97
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	19,600.00	24,600.00	23,496.38
				713100C - OTHER SERVICES & CHARGES	369,886.87	1,143,454.87	1,067,827.11
				715100C - OTHER EXPENSES	-	-	859.63
				717100C - PURCHASES EQUIPMENT & MACHINERY	16,057.00	56,850.00	47,699.34
			710000A - NON-PERSONNEL SERVICES Total		405,543.87	1,224,904.87	1,139,882.46
			1010 - LOCAL FUND Total		2,281,079.07	3,100,440.07	3,017,339.43
			50237 - COMMUNICATIONS OFFICE - CEO Total		2,281,079.07	3,100,440.07	3,017,339.43
<b>100003 - COMMUNICATIONS - GENERAL Total</b>					<b>2,281,079.07</b>	<b>3,100,440.07</b>	<b>3,017,339.43</b>
100007 - LANGUAGE ACCESS	50231 - EXECUTIVE MANAGEMENT	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	14,250.00	29,250.00	28,887.34
			710000A - NON-PERSONNEL SERVICES Total		14,250.00	29,250.00	28,887.34
			1010 - LOCAL FUND Total		14,250.00	29,250.00	28,887.34
			50231 - EXECUTIVE MANAGEMENT OFFICE Total		14,250.00	29,250.00	28,887.34
<b>100007 - LANGUAGE ACCESS Total</b>					<b>14,250.00</b>	<b>29,250.00</b>	<b>28,887.34</b>
100022 - CONTRACTING AND PROCUREMENT - GENERAL	50229 - PROCUREMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	358,634.22	358,634.22	356,094.62
				701200C - CONTINUING FULL TIME - OTHERS	-	-	36,176.15
				701400C - FRINGE BENEFITS - CURR PERSONNEL	93,244.90	93,244.90	81,041.28
			700000A - PERSONNEL SERVICES Total		451,879.12	451,879.12	473,312.05
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7,098.00	7,098.00	6,098.50
				713100C - OTHER SERVICES & CHARGES	28,554.00	28,554.00	28,467.15
			710000A - NON-PERSONNEL SERVICES Total		35,652.00	35,652.00	34,565.65
			1010 - LOCAL FUND Total		487,531.12	487,531.12	507,877.70
			50229 - PROCUREMENT OFFICE Total		487,531.12	487,531.12	507,877.70
<b>100022 - CONTRACTING AND PROCUREMENT - GENERAL Total</b>					<b>487,531.12</b>	<b>487,531.12</b>	<b>507,877.70</b>
100042 - FLEET MANAGEMENT - GENERAL	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	410,964.08	410,964.08	474,621.27
				701200C - CONTINUING FULL TIME - OTHERS	-	-	(13.78)
				701300C - ADDITIONAL GROSS PAY	55.00	55.00	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	106,850.66	106,850.66	148,897.90
				701500C - OVERTIME PAY	50.00	50.00	-
			700000A - PERSONNEL SERVICES Total		517,919.74	517,919.74	623,505.39
			710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	185,725.44	185,725.44	181,262.83
			710000A - NON-PERSONNEL SERVICES Total		185,725.44	185,725.44	181,262.83
			1010 - LOCAL FUND Total		703,645.18	703,645.18	804,768.22
			50226 - FACILITIES MANAGEMENT OFFICE - CEO Total		703,645.18	703,645.18	804,768.22
<b>100042 - FLEET MANAGEMENT - GENERAL Total</b>					<b>703,645.18</b>	<b>703,645.18</b>	<b>804,768.22</b>
100054 - EMPLOYEE INQUIRY RESPONSES	50231 - EXECUTIVE MANAGEMENT	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	-	-	-
			710000A - NON-PERSONNEL SERVICES Total		-	-	-
			1010 - LOCAL FUND Total		-	-	-
			50231 - EXECUTIVE MANAGEMENT OFFICE Total		-	-	-
<b>100054 - EMPLOYEE INQUIRY RESPONSES Total</b>					<b>-</b>	<b>-</b>	<b>-</b>
100058 - HUMAN RESOURCE SERVICES - GENERAL	50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	775,109.27	667,636.04	662,806.01
				701200C - CONTINUING FULL TIME - OTHERS	26,040.00	26,040.00	38,723.38
				701300C - ADDITIONAL GROSS PAY	-	-	(10,715.00)
				701400C - FRINGE BENEFITS - CURR PERSONNEL	208,298.81	164,307.42	164,707.42
				701500C - OVERTIME PAY	500.00	500.00	3,361.65
			700000A - PERSONNEL SERVICES Total		1,009,948.08	858,483.46	858,883.46
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	2,000.00	2,000.00	1,851.45
				713100C - OTHER SERVICES & CHARGES	26,533.00	26,533.00	3,796.99
			710000A - NON-PERSONNEL SERVICES Total		28,533.00	28,533.00	5,648.44
			1010 - LOCAL FUND Total		1,038,481.08	887,016.46	864,531.90
			50228 - HUMAN RESOURCES OFFICE - CEO Total		1,038,481.08	887,016.46	864,531.90
<b>100058 - HUMAN RESOURCE SERVICES - GENERAL Total</b>					<b>1,038,481.08</b>	<b>887,016.46</b>	<b>864,531.90</b>
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL	50227 - INFORMATION TECHNOLOGY OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	581,612.00	581,612.00	600,841.25
				701300C - ADDITIONAL GROSS PAY	1,610.00	1,610.00	1,349.37
				701400C - FRINGE BENEFITS - CURR PERSONNEL	151,219.12	151,219.12	138,217.04
				701500C - OVERTIME PAY	10,000.00	10,000.00	19,524.69
			700000A - PERSONNEL SERVICES Total		744,441.12	744,441.12	759,932.35
			710000A - NON-PERSONNEL SERVICES	712100C - ENERGY COMM & BLDG RENTALS	87,476.00	87,476.00	19,534.69
				713100C - OTHER SERVICES & CHARGES	239,779.36	239,779.36	238,545.03
				713200C - CONTRACTUAL SERVICES - OTHER	40,664.71	40,664.71	40,545.63
				717100C - PURCHASES EQUIPMENT & MACHINERY	348,526.73	348,526.73	346,958.87
			710000A - NON-PERSONNEL SERVICES Total		716,446.80	716,446.80	645,584.22
			1010 - LOCAL FUND Total		1,460,887.92	1,460,887.92	1,405,516.57
			50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total		1,460,887.92	1,460,887.92	1,405,516.57
<b>100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total</b>					<b>1,460,887.92</b>	<b>1,460,887.92</b>	<b>1,405,516.57</b>
100092 - LEGAL	50234 - GENERAL COUNSEL OFFICE -	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	407,681.85	407,681.85	413,638.54
				701400C - FRINGE BENEFITS - CURR PERSONNEL	105,997.28	105,997.28	98,727.78



**FY23 by Program**

Program - Pro	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
GENERAL SERVICES - GENERAL	CEO		700000A - PERSONNEL SERVICES Total		513,679.13	513,679.13	512,366.32
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	3,400.00	3,400.00	3,399.02
				713100C - OTHER SERVICES & CHARGES	128,453.00	127,568.00	96,011.98
				717100C - PURCHASES EQUIPMENT & MACHINERY	4,115.00	5,000.00	4,309.21
			710000A - NON-PERSONNEL SERVICES Total		135,968.00	135,968.00	103,720.21
	1010 - LOCAL FUND Total			649,647.13	649,647.13	616,086.53	
	50234 - GENERAL COUNSEL OFFICE - CEO Total			649,647.13	649,647.13	616,086.53	
<b>100092 - LEGAL SERVICES - GENERAL Total</b>					<b>649,647.13</b>	<b>649,647.13</b>	<b>616,086.53</b>
FACILITIES OPERATIONS, MAINTENANCE	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	-	-	6,282.36
			710000A - NON-PERSONNEL SERVICES Total		-	-	6,282.36
			1010 - LOCAL FUND Total		-	-	6,282.36
			50226 - FACILITIES MANAGEMENT OFFICE - CEO Total		-	-	6,282.36
<b>100109 - FACILITIES OPERATIONS, MAINTENANCE, AND REPAIR Total</b>					<b>-</b>	<b>-</b>	<b>6,282.36</b>
PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	382,998.34	354,345.23	350,516.48
				701300C - ADDITIONAL GROSS PAY	-	-	1,684.76
				701400C - FRINGE BENEFITS - CURR PERSONNEL	99,579.57	99,579.57	101,825.22
				701500C - OVERTIME PAY	100.00	100.00	(1.66)
			700000A - PERSONNEL SERVICES Total		482,677.91	454,024.80	454,024.80
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	42,500.00	42,500.00	41,841.85
				712100C - ENERGY COMM & BLDG RENTALS	50,000.00	50,000.00	50,000.00
				713100C - OTHER SERVICES & CHARGES	469,312.00	469,312.00	452,673.25
				717100C - PURCHASES EQUIPMENT & MACHINERY	10,000.00	-	-
			710000A - NON-PERSONNEL SERVICES Total		571,812.00	561,812.00	544,515.10
1010 - LOCAL FUND Total		1,054,489.91	1,015,836.80	998,539.90			
50226 - FACILITIES MANAGEMENT OFFICE - CEO Total		1,054,489.91	1,015,836.80	998,539.90			
<b>100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL Total</b>					<b>1,054,489.91</b>	<b>1,015,836.80</b>	<b>998,539.90</b>
TRAINING AND DEVELOPMENT - GENERAL	50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701200C - CONTINUING FULL TIME - OTHERS	25,302.50	25,302.50	19,675.85
				701400C - FRINGE BENEFITS - CURR PERSONNEL	6,578.65	6,578.65	6,124.25
				701500C - OVERTIME PAY	-	-	151.87
			700000A - PERSONNEL SERVICES Total		31,881.15	31,881.15	25,951.97
			710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	73,162.00	73,162.00	52,883.72
				717100C - PURCHASES EQUIPMENT & MACHINERY	1,000.00	1,000.00	-
710000A - NON-PERSONNEL SERVICES Total		74,162.00	74,162.00	52,883.72			
1010 - LOCAL FUND Total		106,043.15	106,043.15	78,835.69			
50228 - HUMAN RESOURCES OFFICE - CEO Total		106,043.15	106,043.15	78,835.69			
<b>100148 - TRAINING AND DEVELOPMENT - GENERAL Total</b>					<b>106,043.15</b>	<b>106,043.15</b>	<b>78,835.69</b>
EXECUTIVE ADMINISTRATION	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	164,720.00	164,720.00	168,830.76
				701300C - ADDITIONAL GROSS PAY	1,330.00	1,330.00	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	42,827.20	35,757.22	33,276.46
			700000A - PERSONNEL SERVICES Total		208,877.20	201,807.22	202,107.22
1010 - LOCAL FUND Total		208,877.20	201,807.22	202,107.22			
50231 - EXECUTIVE MANAGEMENT OFFICE Total		208,877.20	201,807.22	202,107.22			
<b>100151 - EXECUTIVE ADMINISTRATION Total</b>					<b>208,877.20</b>	<b>201,807.22</b>	<b>202,107.22</b>
PERFORMANCE AND STRATEGIC MANAGEMENT	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	510,394.29	471,211.86	436,818.75
				701200C - CONTINUING FULL TIME - OTHERS	-	-	33,580.98
				701300C - ADDITIONAL GROSS PAY	-	-	812.13
				701400C - FRINGE BENEFITS - CURR PERSONNEL	132,702.51	67,114.22	67,114.22
			700000A - PERSONNEL SERVICES Total		643,096.80	538,326.08	538,326.08
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	8,500.00	8,500.00	2,667.01
				713100C - OTHER SERVICES & CHARGES	9,495.00	9,495.00	8,795.91
710000A - NON-PERSONNEL SERVICES Total		17,995.00	17,995.00	11,462.92			
1010 - LOCAL FUND Total		661,091.80	556,321.08	549,789.00			
50231 - EXECUTIVE MANAGEMENT OFFICE Total		661,091.80	556,321.08	549,789.00			
<b>100154 - PERFORMANCE AND STRATEGIC MANAGEMENT Total</b>					<b>661,091.80</b>	<b>556,321.08</b>	<b>549,789.00</b>
AGENCY ACCOUNTING SERVICES	10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	446,407.25	353,377.54	330,202.98
				701300C - ADDITIONAL GROSS PAY	-	-	18,018.29
				701400C - FRINGE BENEFITS - CURR PERSONNEL	116,065.89	78,563.55	78,563.55
				701500C - OVERTIME PAY	1,750.00	1,750.00	1,906.27
			700000A - PERSONNEL SERVICES Total		564,223.14	433,691.09	428,691.09
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,000.00	1,000.00	-
				713100C - OTHER SERVICES & CHARGES	6,224.00	6,224.00	-
				717100C - PURCHASES EQUIPMENT & MACHINERY	600.00	600.00	307.65
			710000A - NON-PERSONNEL SERVICES Total		7,824.00	7,824.00	307.65
			1010 - LOCAL FUND Total		572,047.14	441,515.09	428,998.74
10002 - ACCOUNTING DIVISION Total		572,047.14	441,515.09	428,998.74			
ACCOUNTING DIVISION - GOC	10051 - ACCOUNTING DIVISION - GOC	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	-	919.72
				713100C - OTHER SERVICES & CHARGES	-	-	868.98
			710000A - NON-PERSONNEL SERVICES Total		-	-	1,788.70
1010 - LOCAL FUND Total		-	-	1,788.70			
10051 - ACCOUNTING DIVISION - GOC Total		-	-	1,788.70			
<b>150002 - AGENCY ACCOUNTING SERVICES Total</b>					<b>572,047.14</b>	<b>441,515.09</b>	<b>430,787.44</b>
AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	10001 - BUDGET DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	408,377.95	408,377.95	405,255.52
				701400C - FRINGE BENEFITS - CURR PERSONNEL	106,178.27	106,178.27	119,436.86
			700000A - PERSONNEL SERVICES Total		514,556.22	514,556.22	524,692.38
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	950.00	950.00	-
				713100C - OTHER SERVICES & CHARGES	1,199.00	1,199.00	-
				717100C - PURCHASES EQUIPMENT & MACHINERY	250.00	250.00	-
			710000A - NON-PERSONNEL SERVICES Total		2,399.00	2,399.00	-
1010 - LOCAL FUND Total		516,955.22	516,955.22	524,692.38			
10001 - BUDGET DIVISION Total		516,955.22	516,955.22	524,692.38			
10050 - BUDGET	1010 - LOCAL	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	-	1,499.90	



**FY23 by Program**

Program - Proj	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures		
	DIVISION - GOC	FUND	710000A - NON-PERSONNEL SERVICES Total		-	-	1,499.90		
		1010 - LOCAL FUND Total			-	-	1,499.90		
		10050 - BUDGET DIVISION - GOC Total			-	-	1,499.90		
<b>150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total</b>					<b>516,955.22</b>	<b>516,955.22</b>	<b>526,192.28</b>		
150012 - P-CARD CLEARING	10086 - P-CARD CLEARING	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES Total	715200C - P-CARD CLEARING ACCOUNT BUDGET TR	-	-	5,263.19		
		1010 - LOCAL FUND Total			-	-	5,263.19		
		10086 - P-CARD CLEARING Total			-	-	5,263.19		
<b>150012 - P-CARD CLEARING Total</b>					<b>-</b>	<b>-</b>	<b>5,263.19</b>		
500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES	50230 - CAPITAL PROJECTS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	240,084.30	230,280.98	220,230.96		
				701300C - ADDITIONAL GROSS PAY	-	-	10,050.02		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	62,421.91	43,995.43	43,995.43		
				700000A - PERSONNEL SERVICES Total	302,506.21	274,276.41	274,276.41		
				710000A - NON-PERSONNEL SERVICES	12,500.00	12,500.00	11,952.29		
				713100C - OTHER SERVICES & CHARGES	768,568.00	688,568.00	663,691.11		
				717100C - PURCHASES EQUIPMENT & MACHINERY	-	80,000.00	79,961.48		
	710000A - NON-PERSONNEL SERVICES Total	781,068.00	781,068.00	755,604.88					
	1010 - LOCAL FUND Total			1,083,574.21	1,055,344.41	1,029,881.29			
<b>50230 - CAPITAL PROJECTS OFFICE Total</b>					<b>1,083,574.21</b>	<b>1,055,344.41</b>	<b>1,029,881.29</b>		
<b>500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES Total</b>					<b>1,083,574.21</b>	<b>1,055,344.41</b>	<b>1,029,881.29</b>		
500142 - ASSET MANAGEMENT SERVICES	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	78,884.00	-	-		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	20,509.84	-	-		
				700000A - PERSONNEL SERVICES Total	99,393.84	-	-		
				710000A - NON-PERSONNEL SERVICES	29,105.00	29,105.00	24,819.00		
				713100C - OTHER SERVICES & CHARGES	29,105.00	29,105.00	24,819.00		
	710000A - NON-PERSONNEL SERVICES Total	128,498.84	29,105.00	24,819.00					
	1010 - LOCAL FUND Total			128,498.84	29,105.00	24,819.00			
<b>50226 - FACILITIES MANAGEMENT OFFICE - CEO Total</b>					<b>128,498.84</b>	<b>29,105.00</b>	<b>24,819.00</b>		
<b>500142 - ASSET MANAGEMENT SERVICES Total</b>					<b>128,498.84</b>	<b>29,105.00</b>	<b>24,819.00</b>		
500143 - CUSTODIAL AND MAINTENANCE SERVICES	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	2,699,846.54	2,699,846.54	2,743,835.22		
				701200C - CONTINUING FULL TIME - OTHERS	47,908.85	47,908.85	49,721.56		
				701300C - ADDITIONAL GROSS PAY	73,380.00	73,380.00	138,840.57		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	714,416.43	714,416.43	833,853.44		
				701500C - OVERTIME PAY	175,000.00	175,000.00	237,219.70		
				700000A - PERSONNEL SERVICES Total	3,710,551.82	3,710,551.82	4,003,470.49		
				710000A - NON-PERSONNEL SERVICES	142,831.00	152,831.00	151,344.54		
	713100C - OTHER SERVICES & CHARGES	4,053,449.89	4,053,449.89	3,961,371.04					
	715100C - OTHER EXPENSES	-	-	-					
	710000A - NON-PERSONNEL SERVICES Total	4,196,280.89	4,206,280.89	4,112,715.58					
	1010 - LOCAL FUND Total			7,906,832.71	7,916,832.71	8,116,186.07			
<b>50226 - FACILITIES MANAGEMENT OFFICE - CEO Total</b>					<b>7,906,832.71</b>	<b>7,916,832.71</b>	<b>8,116,186.07</b>		
<b>500143 - CUSTODIAL AND MAINTENANCE SERVICES Total</b>					<b>7,906,832.71</b>	<b>7,916,832.71</b>	<b>8,116,186.07</b>		
500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES	50227 - INFORMATION TECHNOLOGY OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	999,189.69	999,189.69	1,036,443.19		
				701200C - CONTINUING FULL TIME - OTHERS	134,553.05	134,553.05	44,815.69		
				701300C - ADDITIONAL GROSS PAY	8,340.00	8,340.00	4,677.85		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	294,773.12	294,773.12	286,206.45		
				701500C - OVERTIME PAY	45,000.00	45,000.00	24,550.06		
				700000A - PERSONNEL SERVICES Total	1,481,855.86	1,481,855.86	1,396,693.24		
				710000A - NON-PERSONNEL SERVICES	10,000.00	20,000.00	15,549.58		
				711100C - SUPPLIES & MATERIALS	819,944.00	642,500.00	641,057.10		
				717100C - PURCHASES EQUIPMENT & MACHINERY	221,924.00	184,202.00	182,435.34		
				717200C - RENTALS EQUIPMENT & OTHER	392,000.00	597,166.00	597,165.84		
				710000A - NON-PERSONNEL SERVICES Total	1,443,868.00	1,443,868.00	1,436,207.86		
				1010 - LOCAL FUND Total			2,925,723.86	2,925,723.86	2,832,901.10
				1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	702,000.00	120,482.47	135,970.91
	710000A - NON-PERSONNEL SERVICES Total	398,000.00	717100C - PURCHASES EQUIPMENT & MACHINERY	398,000.00	398,000.00	382,511.56			
	1060 - SPECIAL PURPOSE REVENUE FUNDS Total	1,100,000.00		1,100,000.00	518,482.47	518,482.47			
	1060 - SPECIAL PURPOSE REVENUE FUNDS Total	1,100,000.00		1,100,000.00	518,482.47	518,482.47			
<b>50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total</b>					<b>4,025,723.86</b>	<b>3,444,206.33</b>	<b>3,351,383.57</b>		
50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	-	-	204.74			
		710000A - NON-PERSONNEL SERVICES Total		-	-	204.74			
		1010 - LOCAL FUND Total		-	-	204.74			
<b>50243 - PUBLIC SAFETY OFFICE Total</b>					<b>-</b>	<b>-</b>	<b>204.74</b>		
<b>500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total</b>					<b>4,025,723.86</b>	<b>3,444,206.33</b>	<b>3,351,588.31</b>		
500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES	50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	582,433.56	442,689.37	402,618.20		
				701200C - CONTINUING FULL TIME - OTHERS	-	-	35,692.58		
				701300C - ADDITIONAL GROSS PAY	-	-	242.28		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	151,432.72	90,405.82	90,655.82		
				701500C - OVERTIME PAY	-	-	4,136.31		
				700000A - PERSONNEL SERVICES Total	733,866.28	533,095.19	533,345.19		
				710000A - NON-PERSONNEL SERVICES	-	20,000.00	17,748.18		
	713100C - OTHER SERVICES & CHARGES	116,000.00	96,000.00	85,132.94					
	710000A - NON-PERSONNEL SERVICES Total	116,000.00	116,000.00	102,881.12					
	1010 - LOCAL FUND Total			849,866.28	649,095.19	636,226.31			
<b>50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total</b>					<b>849,866.28</b>	<b>649,095.19</b>	<b>636,226.31</b>		
<b>500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total</b>					<b>849,866.28</b>	<b>649,095.19</b>	<b>636,226.31</b>		
500146 - EXECUTIVE MANAGEMENT SERVICES	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	143,508.37	143,508.37	148,922.76		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	37,312.18	32,463.77	27,049.38		
				700000A - PERSONNEL SERVICES Total	180,820.55	175,972.14	175,972.14		
				710000A - NON-PERSONNEL SERVICES	2,169.00	2,169.00	2,156.22		
				713100C - OTHER SERVICES & CHARGES	62,297.00	81,297.00	81,296.60		
	717100C - PURCHASES EQUIPMENT & MACHINERY	21,000.00	2,000.00	2,944.68					

**FY23 by Program**

Program - Proj	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
			710000A - NON-PERSONNEL SERVICES Total		85,466.00	85,466.00	86,397.50
			1010 - LOCAL FUND Total		266,286.55	261,438.14	262,369.64
			50231 - EXECUTIVE MANAGEMENT OFFICE Total		266,286.55	261,438.14	262,369.64
<b>500146 - EXECUTIVE MANAGEMENT SERVICES Total</b>					<b>266,286.55</b>	<b>261,438.14</b>	<b>262,369.64</b>
500147 - INTERGOVERNMENTAL AFFAIRS	50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	143,332.44	143,332.44	170,128.32
				701300C - ADDITIONAL GROSS PAY	-	-	38.45
				701400C - FRINGE BENEFITS - CURR PERSONNEL	37,266.43	37,266.43	51,245.31
			700000A - PERSONNEL SERVICES Total		180,598.87	180,598.87	221,412.08
			1010 - LOCAL FUND Total		180,598.87	180,598.87	221,412.08
			50235 - COMMUNITY RELATIONS OFFICE - CEO Total		180,598.87	180,598.87	221,412.08
<b>500147 - INTERGOVERNMENTAL AFFAIRS Total</b>					<b>180,598.87</b>	<b>180,598.87</b>	<b>221,412.08</b>
500148 - STRATEGIC PLANNING SERVICES	50232 - STRATEGIC PLANNING OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	220,445.12	185,919.45	185,919.45
				701400C - FRINGE BENEFITS - CURR PERSONNEL	57,315.73	34,053.34	34,053.34
			700000A - PERSONNEL SERVICES Total		277,760.85	219,972.79	219,972.79
			1010 - LOCAL FUND Total		277,760.85	219,972.79	219,972.79
			50232 - STRATEGIC PLANNING OFFICE Total		277,760.85	219,972.79	219,972.79
<b>500148 - STRATEGIC PLANNING SERVICES Total</b>					<b>277,760.85</b>	<b>219,972.79</b>	<b>219,972.79</b>
500149 - ADAPTIVE SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	384,402.80	384,402.80	433,081.82
				701300C - ADDITIONAL GROSS PAY	2,375.00	2,375.00	3,579.44
				701400C - FRINGE BENEFITS - CURR PERSONNEL	99,944.73	99,944.73	117,845.47
				701500C - OVERTIME PAY	700.00	700.00	22.27
			700000A - PERSONNEL SERVICES Total		487,422.53	487,422.53	554,529.00
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	7,500.00	6,534.72
				713100C - OTHER SERVICES & CHARGES	22,621.00	9,321.00	5,840.28
				717100C - PURCHASES EQUIPMENT & MACHINERY	9,975.00	15,775.00	11,973.27
			710000A - NON-PERSONNEL SERVICES Total		32,596.00	32,596.00	24,348.27
			1010 - LOCAL FUND Total		520,018.53	520,018.53	578,877.27
			50239 - MLK CENTRAL LIBRARY OFFICE Total		520,018.53	520,018.53	578,877.27
<b>500149 - ADAPTIVE SERVICES Total</b>					<b>520,018.53</b>	<b>520,018.53</b>	<b>578,877.27</b>
500150 - ADULT SERVICES	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	434,416.75	434,416.75	500,481.92
				701300C - ADDITIONAL GROSS PAY	470.00	470.00	2,753.32
				701400C - FRINGE BENEFITS - CURR PERSONNEL	112,948.36	112,948.36	136,606.71
			700000A - PERSONNEL SERVICES Total		547,835.11	547,835.11	639,841.95
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	2,000.00	12,000.00	10,018.28
				713100C - OTHER SERVICES & CHARGES	164,645.00	154,645.00	148,936.97
				717100C - PURCHASES EQUIPMENT & MACHINERY	13,000.00	13,000.00	7,293.09
			710000A - NON-PERSONNEL SERVICES Total		179,645.00	179,645.00	166,248.34
			1010 - LOCAL FUND Total		727,480.11	727,480.11	806,090.29
			50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total		727,480.11	727,480.11	806,090.29
<b>500150 - ADULT SERVICES Total</b>					<b>727,480.11</b>	<b>727,480.11</b>	<b>806,090.29</b>
500151 - CHILDREN AND YOUNG ADULT SERVICES	50240 - YOUTH AND FAMILY SERVICES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	3,714,488.80	3,275,891.14	3,104,260.61
				701200C - CONTINUING FULL TIME - OTHERS	64,365.87	64,365.87	70,610.90
				701300C - ADDITIONAL GROSS PAY	84,620.00	84,620.00	91,867.85
				701400C - FRINGE BENEFITS - CURR PERSONNEL	982,384.77	788,776.33	799,303.88
				701500C - OVERTIME PAY	2,500.00	2,500.00	5,620.73
			700000A - PERSONNEL SERVICES Total		4,848,359.44	4,216,153.34	4,071,663.97
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	60,000.00	89,500.00	75,489.62
				713100C - OTHER SERVICES & CHARGES	1,336,868.30	1,581,379.12	1,591,658.51
				717100C - PURCHASES EQUIPMENT & MACHINERY	70,000.00	107,000.00	101,842.61
			710000A - NON-PERSONNEL SERVICES Total		1,466,868.30	1,777,879.12	1,768,990.74
			1010 - LOCAL FUND Total		6,315,227.74	5,994,032.46	5,840,654.71
			50240 - YOUTH AND FAMILY SERVICES OFFICE Total		6,315,227.74	5,994,032.46	5,840,654.71
<b>500151 - CHILDREN AND YOUNG ADULT SERVICES Total</b>					<b>6,315,227.74</b>	<b>5,994,032.46</b>	<b>5,840,654.71</b>
500152 - COLLECTIONS SERVICES	50242 - COLLECTIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,450,808.91	1,450,808.91	1,490,354.16
				701300C - ADDITIONAL GROSS PAY	410.00	410.00	25,964.69
				701400C - FRINGE BENEFITS - CURR PERSONNEL	377,210.32	377,210.32	341,990.29
				701500C - OVERTIME PAY	1,800.00	1,800.00	1,258.60
			700000A - PERSONNEL SERVICES Total		1,830,229.23	1,830,229.23	1,859,567.74
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	19,932.00	19,932.00	19,900.88
				713100C - OTHER SERVICES & CHARGES	178,659.00	178,659.00	160,832.58
				717100C - PURCHASES EQUIPMENT & MACHINERY	4,780,431.78	6,831,825.41	6,828,630.74
			710000A - NON-PERSONNEL SERVICES Total		4,979,022.78	7,030,416.41	7,009,364.20
			1010 - LOCAL FUND Total		6,809,252.01	8,860,645.64	8,868,931.94
			50242 - COLLECTIONS OFFICE Total		6,809,252.01	8,860,645.64	8,868,931.94
<b>500152 - COLLECTIONS SERVICES Total</b>					<b>6,809,252.01</b>	<b>8,860,645.64</b>	<b>8,868,931.94</b>
500153 - LIBRARY PROGRAM INFORMATION SERVICES	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	1,000.00	1,000.00
				713100C - OTHER SERVICES & CHARGES	56,864.00	55,864.00	42,004.11
			710000A - NON-PERSONNEL SERVICES Total		56,864.00	56,864.00	43,004.11
			1010 - LOCAL FUND Total		56,864.00	56,864.00	43,004.11
			50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total		56,864.00	56,864.00	43,004.11
	50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	-	(10.74)
				710000A - NON-PERSONNEL SERVICES Total	-	-	(10.74)
			1010 - LOCAL FUND Total		-	-	(10.74)
			50243 - PUBLIC SAFETY OFFICE Total		-	-	(10.74)
<b>500153 - LIBRARY PROGRAM INFORMATION SERVICES Total</b>					<b>56,864.00</b>	<b>56,864.00</b>	<b>42,993.37</b>
500154 - LITERACY RESOURCES SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	511,731.45	511,731.45	532,170.27
				701300C - ADDITIONAL GROSS PAY	5,075.00	5,075.00	17,570.72
				701400C - FRINGE BENEFITS - CURR PERSONNEL	133,050.18	133,050.18	136,573.56
				701500C - OVERTIME PAY	1,200.00	1,200.00	263.12
			700000A - PERSONNEL SERVICES Total		651,056.63	651,056.63	686,577.67
			710000A - NON-PERSONNEL	711100C - SUPPLIES & MATERIALS	2,000.00	2,000.00	2,000.00

FY23 by Program

Program - Proj	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY23 Approved	FY23 Year End	FY23 Year End		
					Budget	Expenditures	Expenditures		
			SERVICES	713100C - OTHER SERVICES & CHARGES	20,700.00	22,700.00	21,664.00		
				717100C - PURCHASES EQUIPMENT & MACHINERY	2,000.00	-	-		
				710000A - NON-PERSONNEL SERVICES Total	24,700.00	24,700.00	23,664.00		
			1010 - LOCAL FUND	Total	675,756.63	675,756.63	710,241.67		
			4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701200C - CONTINUING FULL TIME - OTHERS	244,444.44	151,695.44	138,965.26	
					701300C - ADDITIONAL GROSS PAY	2,000.00	2,000.00	379.10	
					701400C - FRINGE BENEFITS - CURR PERSONNEL	63,555.56	34,955.56	27,969.86	
					700000A - PERSONNEL SERVICES Total	310,000.00	188,651.00	167,314.22	
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	13,000.00	19,134.50	19,066.42	
					713100C - OTHER SERVICES & CHARGES	650,000.00	513,865.50	450,999.19	
					717100C - PURCHASES EQUIPMENT & MACHINERY	130,450.00	324,700.62	368,971.79	
					710000A - NON-PERSONNEL SERVICES Total	793,450.00	857,700.62	839,037.40	
					4020 - FEDERAL GRANT FUND - FPR Total	1,103,450.00	1,046,351.62	1,006,351.62	
					4040 - PRIVATE GRANT FUND -FPR	710000A - NON-PERSONNEL SERVICES	-	-	-
						713100C - OTHER SERVICES & CHARGES	-	1,659.00	1,659.00
			717100C - PURCHASES EQUIPMENT & MACHINERY	-	2,598.00	-			
			710000A - NON-PERSONNEL SERVICES Total	-	4,257.00	1,659.00			
		4040 - PRIVATE GRANT FUND -FPR Total		-	4,257.00	1,659.00			
		50239 - MLK CENTRAL LIBRARY OFFICE Total		1,779,206.63	1,726,365.25	1,718,252.29			
		<b>500154 - LITERACY RESOURCES SERVICES Total</b>		<b>1,779,206.63</b>	<b>1,726,365.25</b>	<b>1,718,252.29</b>			
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	5,851,411.43	5,588,403.07	5,503,627.09		
					701200C - CONTINUING FULL TIME - OTHERS	86,085.74	86,085.74	155,207.04	
					701300C - ADDITIONAL GROSS PAY	49,130.00	49,130.00	144,210.55	
					701400C - FRINGE BENEFITS - CURR PERSONNEL	1,543,748.88	1,465,597.43	1,381,017.23	
					701500C - OVERTIME PAY	2,500.00	2,500.00	6,799.99	
					700000A - PERSONNEL SERVICES Total	7,532,876.05	7,191,716.24	7,190,861.90	
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	12,090.00	12,090.00	11,474.38	
					713100C - OTHER SERVICES & CHARGES	276,618.00	605,855.00	603,146.64	
					715100C - OTHER EXPENSES	-	-	-	
					717100C - PURCHASES EQUIPMENT & MACHINERY	11,240.00	34,478.12	17,404.69	
					710000A - NON-PERSONNEL SERVICES Total	299,948.00	652,423.12	632,025.71	
					1010 - LOCAL FUND Total	7,832,824.05	7,844,139.36	7,822,887.61	
				4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	-	-	12,554.34
						701200C - CONTINUING FULL TIME - OTHERS	-	93,724.52	95,413.11
						701300C - ADDITIONAL GROSS PAY	-	-	15.86
			701400C - FRINGE BENEFITS - CURR PERSONNEL	-	24,368.37	23,357.69			
			700000A - PERSONNEL SERVICES Total	-	118,092.89	131,341.00			
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	-	-			
			713100C - OTHER SERVICES & CHARGES	-	375,811.00	370,161.90			
			714100C - GOVERNMENT SUBSIDIES & GRANTS	-	45,000.00	45,000.00			
			717100C - PURCHASES EQUIPMENT & MACHINERY	-	195,717.59	171,180.88			
			710000A - NON-PERSONNEL SERVICES Total	-	616,528.59	586,342.78			
		4020 - FEDERAL GRANT FUND - FPR Total		-	734,621.48	717,683.78			
		4045 - PRIVATE DONATIONS -FPR	710000A - NON-PERSONNEL SERVICES	-	-	2,598.00			
			710000A - NON-PERSONNEL SERVICES Total	-	-	2,598.00			
		4045 - PRIVATE DONATIONS -FPR Total		-	-	2,598.00			
		50239 - MLK CENTRAL LIBRARY OFFICE Total		7,832,824.05	8,578,760.84	8,543,169.39			
	50241 - SERVICE DESIGN AND ENGAGEMENT	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	-	-	1,040.00		
			710000A - NON-PERSONNEL SERVICES Total		-	-	1,040.00		
		1010 - LOCAL FUND Total			-	-	1,040.00		
		50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total			-	-	1,040.00		
		<b>500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total</b>			<b>7,832,824.05</b>	<b>8,578,760.84</b>	<b>8,544,209.39</b>		
500156 - NEIGHBORHOOD LIBRARY SERVICES	50238 - NEIGHBORHOOD LIBRARIES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	16,870,766.99	16,180,141.99	16,120,232.72		
					701200C - CONTINUING FULL TIME - OTHERS	701,425.79	701,425.79	679,145.43	
					701300C - ADDITIONAL GROSS PAY	1,092,015.00	817,897.00	492,921.61	
					701400C - FRINGE BENEFITS - CURR PERSONNEL	4,568,766.02	4,284,148.02	4,404,711.57	
					701500C - OVERTIME PAY	17,000.00	17,000.00	27,873.07	
					700000A - PERSONNEL SERVICES Total	23,249,973.80	22,000,612.80	21,724,884.40	
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	35,500.00	35,500.00	34,317.86	
					713100C - OTHER SERVICES & CHARGES	83,910.00	98,910.00	78,462.98	
					717100C - PURCHASES EQUIPMENT & MACHINERY	237,800.00	222,800.00	208,160.29	
					710000A - NON-PERSONNEL SERVICES Total	357,210.00	357,210.00	320,941.13	
					1010 - LOCAL FUND Total	23,607,183.80	22,357,822.80	22,045,825.53	
				1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	15,000.00	13,500.33
						713100C - OTHER SERVICES & CHARGES	300,000.00	260,000.00	248,683.58
						717100C - PURCHASES EQUIPMENT & MACHINERY	-	25,000.00	24,143.06
						710000A - NON-PERSONNEL SERVICES Total	300,000.00	300,000.00	286,326.97
		1060 - SPECIAL PURPOSE REVENUE FUNDS Total		300,000.00	300,000.00	286,326.97			
	4045 - PRIVATE DONATIONS -FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	4,000.00	-	-			
			713100C - OTHER SERVICES & CHARGES	10,000.00	2,598.00	-			
			717100C - PURCHASES EQUIPMENT & MACHINERY	3,000.00	-	-			
			710000A - NON-PERSONNEL SERVICES Total	17,000.00	2,598.00	-			
		4045 - PRIVATE DONATIONS -FPR Total		17,000.00	2,598.00	-			
		50238 - NEIGHBORHOOD LIBRARIES OFFICE Total		23,924,183.80	22,660,420.80	22,332,152.50			
		<b>500156 - NEIGHBORHOOD LIBRARY SERVICES Total</b>		<b>23,924,183.80</b>	<b>22,660,420.80</b>	<b>22,332,152.50</b>			
500157 - PUBLIC SAFETY SERVICES	50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,780,731.42	1,655,688.90	1,531,810.74		
					701200C - CONTINUING FULL TIME - OTHERS	352,591.43	352,591.43	359,911.83	
					701300C - ADDITIONAL GROSS PAY	92,040.00	92,040.00	122,659.22	
					701400C - FRINGE BENEFITS - CURR PERSONNEL	554,663.94	471,664.34	475,189.34	
					701500C - OVERTIME PAY	140,162.00	140,162.00	226,100.54	
					700000A - PERSONNEL SERVICES Total	2,920,188.79	2,712,146.67	2,715,671.67	

**FY23 by Program**

Program - Proj	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY23 Approved Budget	FY23 Year End Expenditures	FY23 Year End Expenditures
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	32,500.00	32,500.00	30,550.87
				713100C - OTHER SERVICES & CHARGES	432,938.33	602,938.33	583,135.92
				713200C - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	13,286.88
				715100C - OTHER EXPENSES	-	-	(168.00)
				717100C - PURCHASES EQUIPMENT & MACHINERY	71,547.00	221,547.00	196,508.03
			710000A - NON-PERSONNEL SERVICES Total		550,284.00	870,284.00	823,313.70
		1010 - LOCAL FUND Total			3,470,472.79	3,582,430.67	3,538,985.37
		50243 - PUBLIC SAFETY OFFICE Total			3,470,472.79	3,582,430.67	3,538,985.37
<b>500157 - PUBLIC SAFETY SERVICES Total</b>					<b>3,470,472.79</b>	<b>3,582,430.67</b>	<b>3,538,985.37</b>
500158 - TEENS OF DISTRICTION PROGRAM	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701200C - CONTINUING FULL TIME - OTHERS	69,687.00	69,687.00	49,312.33
				701400C - FRINGE BENEFITS - CURR PERSONNEL	18,118.64	18,118.64	3,772.38
			700000A - PERSONNEL SERVICES Total		87,805.64	87,805.64	53,084.71
		1010 - LOCAL FUND Total			87,805.64	87,805.64	53,084.71
		50239 - MLK CENTRAL LIBRARY OFFICE Total			87,805.64	87,805.64	53,084.71
<b>500158 - TEENS OF DISTRICTION PROGRAM Total</b>					<b>87,805.64</b>	<b>87,805.64</b>	<b>53,084.71</b>
500159 - VOLUNTEERS SERVICES	50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	71,243.38	71,243.38	73,933.47
				701400C - FRINGE BENEFITS - CURR PERSONNEL	18,523.28	18,523.28	16,255.25
			700000A - PERSONNEL SERVICES Total		89,766.66	89,766.66	90,188.72
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	620.00	-	-
				713100C - OTHER SERVICES & CHARGES	2,436.00	3,056.00	2,456.00
			710000A - NON-PERSONNEL SERVICES Total		3,056.00	3,056.00	2,456.00
		1010 - LOCAL FUND Total			92,822.66	92,822.66	92,644.72
		50235 - COMMUNITY RELATIONS OFFICE - CEO Total			92,822.66	92,822.66	92,644.72
<b>500159 - VOLUNTEERS SERVICES Total</b>					<b>92,822.66</b>	<b>92,822.66</b>	<b>92,644.72</b>
500272 - ADMINISTRATIVE OPERATIONS SERVICES	50362 - ADMINISTRATIVE OPERATIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	330,961.50	234,358.08	198,839.16
				701200C - CONTINUING FULL TIME - OTHERS	-	-	59,432.80
				701400C - FRINGE BENEFITS - CURR PERSONNEL	86,049.99	86,049.99	62,136.11
			700000A - PERSONNEL SERVICES Total		417,011.49	320,408.07	320,408.07
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	40,000.00	80,000.00	79,795.43
				713100C - OTHER SERVICES & CHARGES	-	55,000.00	53,217.20
			710000A - NON-PERSONNEL SERVICES Total		40,000.00	135,000.00	133,012.63
		1010 - LOCAL FUND Total			457,011.49	455,408.07	453,420.70
		50362 - ADMINISTRATIVE OPERATIONS OFFICE Total			457,011.49	455,408.07	453,420.70
<b>500272 - ADMINISTRATIVE OPERATIONS SERVICES Total</b>					<b>457,011.49</b>	<b>455,408.07</b>	<b>453,420.70</b>
500274 - CUSTOMER EXPERIENCE SERVICES	50236 - CUSTOMER EXPERIENCE OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	355,416.46	355,416.46	353,623.73
				701300C - ADDITIONAL GROSS PAY	-	-	441.42
				701400C - FRINGE BENEFITS - CURR PERSONNEL	92,408.28	92,408.28	79,302.80
			700000A - PERSONNEL SERVICES Total		447,824.74	447,824.74	433,367.95
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	500.00	347.65
				713100C - OTHER SERVICES & CHARGES	30,000.00	29,500.00	40,805.67
				717100C - PURCHASES EQUIPMENT & MACHINERY	-	-	-
			710000A - NON-PERSONNEL SERVICES Total		30,000.00	30,000.00	41,153.32
		1010 - LOCAL FUND Total			477,824.74	477,824.74	474,521.27
		50236 - CUSTOMER EXPERIENCE OFFICE Total			477,824.74	477,824.74	474,521.27
<b>500274 - CUSTOMER EXPERIENCE SERVICES Total</b>					<b>477,824.74</b>	<b>477,824.74</b>	<b>474,521.27</b>
<b>Grand Total</b>					<b>77,025,162.28</b>	<b>77,734,369.29</b>	<b>77,243,782.10</b>

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY23 and to date in FY24:  
 - At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

**FY24 Q1 by Agency (Dec Not Closed)**

Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures			
1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	42,556,372.12	42,556,372.12	10,704,949.24			
		<b>701100C - CONTINUING FULL TIME Total</b>			<b>42,556,372.12</b>	<b>42,556,372.12</b>	<b>10,704,949.24</b>		
		701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	636,163.86	636,163.86	183,001.41			
			7012004 - TEMPORARY PART TIME	557,396.22	557,396.22	13,271.92			
			7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	160,272.87			
			7012006 - TERM FULL TIME	516,317.02	516,317.02	117,890.99			
		<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>			<b>1,709,877.10</b>	<b>1,709,877.10</b>	<b>474,437.19</b>		
		701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	228,700.00	228,700.00	63,126.06			
			7013005 - ADMINISTRATIVE PREMIUM	-	-	183.54			
			7013007 - TERMINAL LEAVE	186,000.00	186,000.00	68,960.11			
			7013008 - HOLIDAY PAY	218,000.00	218,000.00	50,917.30			
			7013009 - SUNDAY PAY	782,170.00	782,170.00	101,727.03			
			7013015 - EARLY OUT INCENTIVE PAY	-	-	100,000.00			
			7013020 - PAYROLL - PAY-BACK SETTLEMENTS	-	-	59,744.00			
		<b>701300C - ADDITIONAL GROSS PAY Total</b>			<b>1,414,870.00</b>	<b>1,414,870.00</b>	<b>444,658.04</b>		
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	6,396.73			
			7014003 - HEALTH BENEFITS	-	-	1,307,499.15			
			7014008 - MISC FRINGE BENEFITS	11,509,122.89	11,509,122.89	-			
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	648,988.75			
			7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	28,566.45			
			7014015 - OPTICAL PLAN	-	-	9,753.05			
			7014016 - DENTAL PLAN	-	-	30,066.31			
			7014018 - PREPAID LEGAL	-	-	20,917.20			
			7014019 - MEDICARE CONTRIBUTION	-	-	158,687.83			
			7014020 - RETIREMENT	-	-	465,896.09			
			7014022 - DC HEALTH BENEFIT FEES	-	-	55,046.31			
		<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>			<b>11,509,122.89</b>	<b>11,509,122.89</b>	<b>2,731,817.87</b>		
		701500C - OVERTIME PAY	7015001 - OVERTIME PAY	405,412.00	405,412.00	171,150.30			
		<b>701500C - OVERTIME PAY Total</b>			<b>405,412.00</b>	<b>405,412.00</b>	<b>171,150.30</b>		
		<b>700000A - PERSONNEL SERVICES Total</b>				<b>57,595,654.11</b>	<b>57,595,654.11</b>	<b>14,527,012.64</b>	
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	7111002 - OFFICE SUPPLIES	3,390.00	3,390.00	60.24	
				7111003 - CUSTODIAL & MAINTENANCE	7111003 - CUSTODIAL & MAINTENANCE	21,425.00	21,425.00	13,717.20	
				7111005 - EDUCATIONAL	7111005 - EDUCATIONAL	68,450.00	68,450.00	(4,964.18)	
				7111008 - CLOTHING & UNIFORMS	7111008 - CLOTHING & UNIFORMS	25,500.00	25,500.00	(1,049.61)	
				7111010 - FOOD PROVISIONS	7111010 - FOOD PROVISIONS	7,225.00	7,225.00	-	
				7111011 - GENERAL	7111011 - GENERAL	442,362.00	442,362.00	11,447.13	
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>			<b>568,352.00</b>	<b>568,352.00</b>	<b>19,210.78</b>
				712100C - ENERGY COMM & BLDG RENTALS	7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC	137,476.00	137,476.00	-	
				<b>712100C - ENERGY COMM &amp; BLDG RENTALS Total</b>			<b>137,476.00</b>	<b>137,476.00</b>	<b>-</b>
				713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	14,250.00	14,250.00	-	
					7131003 - TRAVEL - OUT OF CITY	16,375.00	16,375.00	6,369.02	
					7131004 - TRANS CHARGES - MATERIALS	-	-	112.50	
					7131005 - MAINTENANCE & REPAIRS - AUTO	206,017.64	206,017.64	11,834.03	
					7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	555,994.00	555,994.00	73,598.86	
					7131008 - MAINTENANCE & REPAIRS OTHER	-	-	(1,520.22)	
	7131009 - PROF SERVICE FEES & CONTR			8,532,846.07	8,532,846.07	809,773.00			
	7131012 - PRINTING, DUPLICATING, ETC			37,000.00	37,000.00	(43,894.12)			
	7131015 - ADVERTISING			194,752.87	194,752.87	2,797.24			
	7131020 - TUITION FOR EMPLOYEE TRAINING			34,875.00	34,875.00	2,195.00			
	7131024 - CONFERENCE FEES			42,813.00	42,813.00	1,971.00			
	7131025 - PAYMENT OF MEMBERSHIP DUES			27,850.00	27,850.00	9,986.28			
	7131029 - PROFESSIONAL SERVICES			-	-	(7,016.05)			
	7131036 - IT SOFTWARE MAINTENANCE			143,232.33	143,232.33	10,802.01			
<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>				<b>9,806,005.91</b>	<b>9,806,005.91</b>	<b>877,008.55</b>			
713200C - CONTRACTUAL SERVICES - OTHER	7132001 - CONTRACTUAL SERVICES - OTHER			13,298.67	13,298.67	(138.25)			
	7132002 - IT CONSULTANT CONTRACTS			6,090.00	6,090.00	4,999.28			
<b>713200C - CONTRACTUAL SERVICES - OTHER Total</b>				<b>19,388.67</b>	<b>19,388.67</b>	<b>4,861.03</b>			
715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING	7152001 - P-CARD CLEARING ACCOUNT			-	-	(4.22)			
<b>715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total</b>				<b>-</b>	<b>-</b>	<b>(4.22)</b>			
717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES			109,901.00	109,901.00	(1,526.50)			
	7171003 - PURCHASES EQUIPMENT & MACHINERY			56,997.00	56,997.00	1,222.63			
	7171005 - PURCHASES - OTHER EQUIPMENT			368,537.73	368,537.73	1,817.24			
	7171006 - LIBRARY BOOKS			4,791,481.78	4,791,481.78	782,442.05			
	7171008 - IT HARDWARE ACQUISITIONS			135,022.16	135,022.16	-			
	7171009 - IT SOFTWARE ACQUISITIONS			116,513.00	116,513.00	44,084.12			
	7171010 - INSTALLATION	-	-	(333.75)					
<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>			<b>5,578,452.67</b>	<b>5,578,452.67</b>	<b>827,705.79</b>				
717200C - RENTALS EQUIPMENT & OTHER	7172002 - RENTALS MACHINERY & EQUIPMENT	776,277.84	776,277.84	78,491.12					
<b>717200C - RENTALS EQUIPMENT &amp; OTHER Total</b>			<b>776,277.84</b>	<b>776,277.84</b>	<b>78,491.12</b>				
<b>710000A - NON-PERSONNEL SERVICES Total</b>				<b>16,885,953.09</b>	<b>16,885,953.09</b>	<b>1,807,273.05</b>			
<b>1010 - LOCAL FUND Total</b>				<b>74,481,607.20</b>	<b>74,481,607.20</b>	<b>16,334,285.69</b>			
1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	100,000.00	100,000.00	-			
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>			<b>100,000.00</b>	<b>100,000.00</b>	<b>-</b>		
		713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	550,000.00	550,000.00	12,178.86			
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>			<b>550,000.00</b>	<b>550,000.00</b>	<b>12,178.86</b>		
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	-			
	7171005 - PURCHASES - OTHER EQUIPMENT	100,000.00	100,000.00	-					
	7171008 - IT HARDWARE ACQUISITIONS	250,000.00	250,000.00	-					

**FY24 Q1 by Agency (Dec Not Closed)**

Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures		
		<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>350,000.00</b>	<b>350,000.00</b>	<b>-</b>		
		<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>12,178.86</b>		
<b>1060 - SPECIAL PURPOSE REVENUE FUNDS Total</b>				<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>12,178.86</b>		
4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	5,784.00	5,784.00	-		
		<b>701100C - CONTINUING FULL TIME Total</b>		<b>5,784.00</b>	<b>5,784.00</b>	<b>-</b>		
		701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	21,886.00	21,886.00	-		
			7012004 - TEMPORARY PART TIME	79,665.00	79,665.00	-		
			7012006 - TERM FULL TIME	144,555.52	144,555.52	72,029.60		
		<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>		<b>246,106.52</b>	<b>246,106.52</b>	<b>72,029.60</b>		
		701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	2,000.00	2,000.00	137.01		
		<b>701300C - ADDITIONAL GROSS PAY Total</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>137.01</b>		
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	38.87		
			7014003 - HEALTH BENEFITS	-	-	6,890.11		
			7014008 - MISC FRINGE BENEFITS	65,491.54	65,491.54	-		
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	4,240.65		
			7014015 - OPTICAL PLAN	-	-	60.77		
			7014016 - DENTAL PLAN	-	-	204.35		
			7014018 - PREPAID LEGAL	-	-	36.36		
			7014019 - MEDICARE CONTRIBUTION	-	-	991.75		
			7014020 - RETIREMENT	-	-	2,923.89		
			7014022 - DC HEALTH BENEFIT FEES	-	-	257.85		
		<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>		<b>65,491.54</b>	<b>65,491.54</b>	<b>15,644.60</b>		
		701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	294.76		
		<b>701500C - OVERTIME PAY Total</b>		<b>-</b>	<b>-</b>	<b>294.76</b>		
		<b>700000A - PERSONNEL SERVICES Total</b>				<b>319,382.06</b>	<b>319,382.06</b>	<b>88,105.97</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	7111011 - GENERAL	-	-	(9,445.50)
				20,000.00	20,000.00	-		
<b>711100C - SUPPLIES &amp; MATERIALS Total</b>				<b>20,000.00</b>	<b>20,000.00</b>	<b>(9,445.50)</b>		
713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY			-	-	3,394.83		
	7131009 - PROF SERVICE FEES & CONTR			640,617.94	640,617.94	50,845.90		
	7131024 - CONFERENCE FEES			-	-	-		
<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>				<b>640,617.94</b>	<b>640,617.94</b>	<b>54,240.73</b>		
717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT			112,101.00	112,101.00	(4,650.43)		
	7171006 - LIBRARY BOOKS			-	-	3,955.00		
<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>				<b>112,101.00</b>	<b>112,101.00</b>	<b>(695.43)</b>		
<b>710000A - NON-PERSONNEL SERVICES Total</b>				<b>772,718.94</b>	<b>772,718.94</b>	<b>44,099.80</b>		
<b>4020 - FEDERAL GRANT FUND - FPR Total</b>				<b>1,092,101.00</b>	<b>1,092,101.00</b>	<b>132,205.77</b>		
4045 - PRIVATE DONATIONS - FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	1,500.00	1,500.00	-		
			7111011 - GENERAL	2,500.00	2,500.00	-		
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>-</b>		
		713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	7,000.00	7,000.00	-		
			7131009 - PROF SERVICE FEES & CONTR	3,000.00	3,000.00	-		
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>-</b>		
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	3,000.00	3,000.00	-		
<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>-</b>				
<b>710000A - NON-PERSONNEL SERVICES Total</b>				<b>17,000.00</b>	<b>17,000.00</b>	<b>-</b>		
<b>4045 - PRIVATE DONATIONS - FPR Total</b>				<b>17,000.00</b>	<b>17,000.00</b>	<b>-</b>		
<b>Grand Total</b>				<b>76,590,708.20</b>	<b>76,590,708.20</b>	<b>16,478,670.32</b>		



Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY23 and to date in FY24:  
 - At the program (Cost Center) level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.

**FY24 Q1 by Cost Center (Dec Not Closed)**

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
0 - NO COST CENTER	1010 - LOCAL FUND	710000A - NON-PERSONNEL	715200C - P-CARD	7152001 - P-CARD CLEARING ACCOUNT	-	-	2,932.55
			<b>715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total</b>		-	-	<b>2,932.55</b>
		710000A - NON-PERSONNEL SERVICES Total		-	-	2,932.55	
		1010 - LOCAL FUND Total		-	-	2,932.55	
<b>0 - NO COST CENTER Total</b>					-	-	<b>2,932.55</b>
10001 - BUDGET DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	409,625.78	409,625.78	104,831.60
			<b>701100C - CONTINUING FULL TIME Total</b>		<b>409,625.78</b>	<b>409,625.78</b>	<b>104,831.60</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	60.30
				7014003 - HEALTH BENEFITS	-	-	16,935.90
				7014008 - MISC FRINGE BENEFITS	106,502.70	106,502.70	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	6,033.37
				7014015 - OPTICAL PLAN	-	-	79.73
				7014016 - DENTAL PLAN	-	-	244.43
				7014019 - MEDICARE CONTRIBUTION	-	-	1,410.94
				7014020 - RETIREMENT	-	-	5,241.54
				7014022 - DC HEALTH BENEFIT FEES	-	-	762.91
		<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>		<b>106,502.70</b>	<b>106,502.70</b>	<b>30,769.12</b>	
		700000A - PERSONNEL SERVICES Total		516,128.48	516,128.48	135,600.72	
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	950.00	950.00	-
			<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>950.00</b>	<b>950.00</b>	<b>-</b>
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	1,089.00	1,089.00	-
			<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>1,089.00</b>	<b>1,089.00</b>	<b>-</b>
710000A - NON-PERSONNEL SERVICES Total		2,039.00	2,039.00	-			
1010 - LOCAL FUND Total		518,167.48	518,167.48	135,600.72			
<b>10001 - BUDGET DIVISION Total</b>					<b>518,167.48</b>	<b>518,167.48</b>	<b>135,600.72</b>
10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	462,250.81	462,250.81	105,498.97
			<b>701100C - CONTINUING FULL TIME Total</b>		<b>462,250.81</b>	<b>462,250.81</b>	<b>105,498.97</b>
			701300C - ADDITIONAL GROSS PAY	7013008 - HOLIDAY PAY	500.00	500.00	-
			<b>701300C - ADDITIONAL GROSS PAY Total</b>		<b>500.00</b>	<b>500.00</b>	<b>-</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	61.13
				7014003 - HEALTH BENEFITS	-	-	9,332.54
				7014008 - MISC FRINGE BENEFITS	120,185.21	120,185.21	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	6,538.87
				7014015 - OPTICAL PLAN	-	-	76.08
				7014016 - DENTAL PLAN	-	-	189.48
				7014019 - MEDICARE CONTRIBUTION	-	-	1,529.29
			7014020 - RETIREMENT	-	-	3,676.42	
			7014022 - DC HEALTH BENEFIT FEES	-	-	405.08	
		<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>		<b>120,185.21</b>	<b>120,185.21</b>	<b>21,808.89</b>	
		701500C - OVERTIME PAY	7015001 - OVERTIME PAY	1,500.00	1,500.00	4,945.36	
		<b>701500C - OVERTIME PAY Total</b>		<b>1,500.00</b>	<b>1,500.00</b>	<b>4,945.36</b>	
		700000A - PERSONNEL SERVICES Total		584,436.02	584,436.02	132,253.22	
710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	1,000.00	1,000.00	-		
	<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>		
	713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	5,150.00	5,150.00	-		
	<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>5,150.00</b>	<b>5,150.00</b>	<b>-</b>		
717100C - PURCHASES - OTHER EQUIPMENT	7171005 - PURCHASES - OTHER EQUIPMENT	500.00	500.00	-			
	<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>500.00</b>	<b>500.00</b>	<b>-</b>		
710000A - NON-PERSONNEL SERVICES Total		6,650.00	6,650.00	-			
1010 - LOCAL FUND Total		591,086.02	591,086.02	132,253.22			
<b>10002 - ACCOUNTING DIVISION Total</b>					<b>591,086.02</b>	<b>591,086.02</b>	<b>132,253.22</b>
10086 - P-CARD CLEARING	1010 - LOCAL FUND	710000A - NON-PERSONNEL	715200C - P-CARD	7152001 - P-CARD CLEARING ACCOUNT	-	-	(2,936.77)
			<b>715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total</b>		-	-	<b>(2,936.77)</b>
		710000A - NON-PERSONNEL SERVICES Total		-	-	(2,936.77)	
1010 - LOCAL FUND Total		-	-	(2,936.77)			
<b>10086 - P-CARD CLEARING Total</b>					-	-	<b>(2,936.77)</b>
50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	3,764,409.56	3,764,409.56	902,994.10
			<b>701100C - CONTINUING FULL TIME Total</b>		<b>3,764,409.56</b>	<b>3,764,409.56</b>	<b>902,994.10</b>
			701200C - CONTINUING FULL TIME - OTHERS	7012006 - TERM FULL TIME	50,362.00	50,362.00	13,774.23
			<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>		<b>50,362.00</b>	<b>50,362.00</b>	<b>13,774.23</b>
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	19,150.00	19,150.00	5,786.56
				7013007 - TERMINAL LEAVE	60,000.00	60,000.00	8,206.49
				7013008 - HOLIDAY PAY	25,500.00	25,500.00	5,565.48
				7013009 - SUNDAY PAY	34,500.00	34,500.00	6,339.15
				7013015 - EARLY OUT INCENTIVE PAY	-	-	25,000.00
			<b>701300C - ADDITIONAL GROSS PAY Total</b>		<b>139,150.00</b>	<b>139,150.00</b>	<b>50,897.68</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	592.23
		7014003 - HEALTH BENEFITS		-	-	138,453.25	
		7014008 - MISC FRINGE BENEFITS		991,840.61	991,840.61	-	
		7014009 - RETIREMENT CONTRIBUTION - FICA		-	-	52,029.64	
		7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE		-	-	5,891.43	
		7014015 - OPTICAL PLAN		-	-	895.19	
		7014016 - DENTAL PLAN		-	-	2,657.76	
7014018 - PREPAID LEGAL	-	-		2,066.74			
7014019 - MEDICARE CONTRIBUTION	-	-		13,088.91			
7014020 - RETIREMENT	-	-		39,550.29			
7014022 - DC HEALTH BENEFIT FEES	-	-		5,531.40			

FY24 Q1 by Cost Center (Dec Not Closed)

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures			
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		991,840.61	991,840.61	260,756.84			
			701500C - OVERTIN 7015001 - OVERTIME PAY		142,012.00	142,012.00	52,242.67			
			701500C - OVERTIME PAY Total		142,012.00	142,012.00	52,242.67			
			700000A - PERSONNEL SERVICES Total		5,087,774.17	5,087,774.17	1,280,665.52			
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES &	7111003 - CUSTODIAL & MAINTENANCE	21,425.00	21,425.00	13,717.20		
					7111011 - GENERAL	194,531.00	194,531.00	4,613.64		
				711100C - SUPPLIES & MATERIALS Total		215,956.00	215,956.00	18,330.84		
				713100C - OTHER SERVICES & CHARGES	7131005 - MAINTENANCE & REPAIRS - AUTO	206,017.64	206,017.64	11,834.03		
					7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	555,994.00	555,994.00	73,598.86		
					7131008 - MAINTENANCE & REPAIRS OTHER	-	-	(4,581.05)		
					7131009 - PROF SERVICE FEES & CONTR	3,963,609.89	3,963,609.89	416,810.17		
				713100C - OTHER SERVICES & CHARGES Total		4,725,621.53	4,725,621.53	497,662.01		
				717100C - PURCHASES	7171002 - PURCHASES FURNITURE & FIXTURES	8,500.00	8,500.00	-		
					7171005 - PURCHASES - OTHER EQUIPMENT	61,000.00	61,000.00	-		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		69,500.00	69,500.00	-			
			710000A - NON-PERSONNEL SERVICES Total		5,011,077.53	5,011,077.53	515,992.85			
			1010 - LOCAL FUND Total		10,098,851.70	10,098,851.70	1,796,658.37			
			50226 - FACILITIES MANAGEMENT OFFICE - CEO Total		10,098,851.70	10,098,851.70	1,796,658.37			
			50227 - INFORMATION TECHNOLOGY OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME		1,606,329.85	1,606,329.85	426,254.13
						701200C - CONTINUING FULL TIME - OTHERS Total		62,860.92	62,860.92	13,271.92
						701300C - ADDITIONAL GROSS PAY		4,300.00	4,300.00	88.78
						701300C - ADDITIONAL GROSS PAY Total		10,300.00	10,300.00	1,281.81
						701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	226.31	-	-
							7014003 - HEALTH BENEFITS	-	-	50,905.21
							7014008 - MISC FRINGE BENEFITS	433,989.60	433,989.60	-
7014009 - RETIREMENT CONTRIBUTION - FICA	-	-					25,824.23			
7014015 - OPTICAL PLAN	-	-					324.69			
7014016 - DENTAL PLAN	-	-					1,030.46			
7014018 - PREPAID LEGAL	-	-					106.19			
7014019 - MEDICARE CONTRIBUTION	-	-					6,295.07			
7014020 - RETIREMENT	-	-					21,045.40			
7014022 - DC HEALTH BENEFIT FEES	-	-					2,451.20			
701400C - FRINGE BENEFITS - CURR PERSONNEL Total		433,989.60				433,989.60	108,208.76			
701500C - OVERTIN 7015001 - OVERTIME PAY		30,200.00				30,200.00	14,968.82			
701500C - OVERTIME PAY Total		30,200.00				30,200.00	14,968.82			
700000A - PERSONNEL SERVICES Total		2,143,680.37				2,143,680.37	563,985.44			
710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES &	7111011 - GENERAL				10,000.00	10,000.00	-		
	711100C - SUPPLIES & MATERIALS Total					10,000.00	10,000.00	-		
	712100C - ENERGY	7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC				137,476.00	137,476.00	-		
	712100C - ENERGY COMM & BLDG RENTALS Total					137,476.00	137,476.00	-		
	713100C - OTHER SERVICES &	7131009 - PROF SERVICE FEES & CONTR				974,155.78	974,155.78	88,690.40		
		7131036 - IT SOFTWARE MAINTENANCE				137,818.33	137,818.33	10,642.01		
	713100C - OTHER SERVICES & CHARGES Total					1,111,974.11	1,111,974.11	99,332.41		
	713200C - CONTRACTUAL	7132001 - CONTRACTUAL SERVICES - OTHER				-	-	-		
		7132002 - IT CONSULTANT CONTRACTS				6,090.00	6,090.00	4,999.28		
	713200C - CONTRACTUAL SERVICES - OTHER Total					6,090.00	6,090.00	4,999.28		
717100C - PURCHASES EQUIPMENT &	7171005 - PURCHASES - OTHER EQUIPMENT	13,526.73				13,526.73	-			
	7171008 - IT HARDWARE ACQUISITIONS	73,516.16				73,516.16	-			
	7171009 - IT SOFTWARE ACQUISITIONS	106,302.00				106,302.00	44,084.12			
717100C - PURCHASES EQUIPMENT & MACHINERY Total		193,344.89				193,344.89	44,084.12			
717200C - RENTALS	7172002 - RENTALS MACHINERY & EQUIPMENT	776,277.84				776,277.84	78,491.12			
717200C - RENTALS EQUIPMENT & OTHER Total		776,277.84				776,277.84	78,491.12			
710000A - NON-PERSONNEL SERVICES Total		2,235,162.84				2,235,162.84	226,906.93			
1010 - LOCAL FUND Total		4,378,843.21	4,378,843.21	790,892.37						
1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	713100C - OTHER S	7131009 - PROF SERVICE FEES & CONTR	250,000.00	250,000.00	-				
		713100C - OTHER SERVICES & CHARGES Total		250,000.00	250,000.00	-				
		717100C - PURCHA	7171008 - IT HARDWARE ACQUISITIONS	250,000.00	250,000.00	-				
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		250,000.00	250,000.00	-				
		710000A - NON-PERSONNEL SERVICES Total		500,000.00	500,000.00	-				
1060 - SPECIAL PURPOSE REVENUE FUNDS Total		500,000.00	500,000.00	-						
50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total		4,878,843.21	4,878,843.21	790,892.37						
50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME		793,220.16	793,220.16	212,303.00			
			701200C - CONTINUING FULL TIME - OTHERS Total		26,324.00	26,324.00	-			
			701200C - CONTINUING FULL TIME - OTHERS Total		83,920.51	83,920.51	-			
			701200C - CONTINUING FULL TIME - OTHERS Total		110,244.51	110,244.51	-			
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	78.55	-	-			
				7014003 - HEALTH BENEFITS	-	-	18,506.75			
				7014008 - MISC FRINGE BENEFITS	234,900.73	234,900.73	-			
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	12,638.78			
				7014015 - OPTICAL PLAN	-	-	163.40			
			7014016 - DENTAL PLAN	-	-	367.30				
			7014019 - MEDICARE CONTRIBUTION	-	-	2,955.82				
			7014020 - RETIREMENT	-	-	8,978.83				
			7014022 - DC HEALTH BENEFIT FEES	-	-	982.16				
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		234,900.73	234,900.73	44,671.59			



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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
				701500C - OVERTIN 7015001 - OVERTIME PAY	-	-	1,059.25
				<b>701500C - OVERTIME PAY Total</b>	<b>-</b>	<b>-</b>	<b>1,059.25</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,138,365.40</b>	<b>1,138,365.40</b>	<b>258,033.84</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES	7111011 - GENERAL	3,400.00	3,400.00	446.28
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>3,400.00</b>	<b>3,400.00</b>	<b>446.28</b>
			713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	1,500.00	1,500.00	-
				7131003 - TRAVEL - OUT OF CITY	14,250.00	14,250.00	2,185.56
				7131009 - PROF SERVICE FEES & CONTR	23,000.00	23,000.00	17.39
				7131015 - ADVERTISING	6,553.00	6,553.00	-
				7131020 - TUITION FOR EMPLOYEE TRAINING	22,125.00	22,125.00	2,195.00
				7131024 - CONFERENCE FEES	42,813.00	42,813.00	1,971.00
				7131025 - PAYMENT OF MEMBERSHIP DUES	1,500.00	1,500.00	-
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>111,741.00</b>	<b>111,741.00</b>	<b>6,368.95</b>
			717100C - PURCHA	7171009 - IT SOFTWARE ACQUISITIONS	850.00	850.00	-
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>850.00</b>	<b>850.00</b>	<b>-</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>115,991.00</b>	<b>115,991.00</b>	<b>6,815.23</b>
				<b>1010 - LOCAL FUND Total</b>	<b>1,254,356.40</b>	<b>1,254,356.40</b>	<b>264,849.07</b>
				<b>50228 - HUMAN RESOURCES OFFICE - CEO Total</b>	<b>1,254,356.40</b>	<b>1,254,356.40</b>	<b>264,849.07</b>
50229 - PROCUREMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	480,496.81	480,496.81	89,083.94
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>480,496.81</b>	<b>480,496.81</b>	<b>89,083.94</b>
			701300C - ADDITIO	7013008 - HOLIDAY PAY	50.00	50.00	-
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>50.00</b>	<b>50.00</b>	<b>-</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	114.32
				7014003 - HEALTH BENEFITS	-	-	10,927.36
				7014008 - MISC FRINGE BENEFITS	124,929.17	124,929.17	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	2,634.97
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	2,873.08
				7014015 - OPTICAL PLAN	-	-	49.85
				7014016 - DENTAL PLAN	-	-	166.81
				7014019 - MEDICARE CONTRIBUTION	-	-	616.25
				7014020 - RETIREMENT	-	-	611.20
				7014022 - DC HEALTH BENEFIT FEES	-	-	473.38
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>124,929.17</b>	<b>124,929.17</b>	<b>18,467.22</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>605,475.98</b>	<b>605,475.98</b>	<b>107,551.16</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES	7111011 - GENERAL	8,033.00	8,033.00	-
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>8,033.00</b>	<b>8,033.00</b>	<b>-</b>
			713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	12,750.00	12,750.00	-
				7131009 - PROF SERVICE FEES & CONTR	13,521.00	13,521.00	-
				7131015 - ADVERTISING	-	-	597.24
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>26,271.00</b>	<b>26,271.00</b>	<b>597.24</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>34,304.00</b>	<b>34,304.00</b>	<b>597.24</b>
				<b>1010 - LOCAL FUND Total</b>	<b>639,779.98</b>	<b>639,779.98</b>	<b>108,148.40</b>
				<b>50229 - PROCUREMENT OFFICE Total</b>	<b>639,779.98</b>	<b>639,779.98</b>	<b>108,148.40</b>
50230 - CAPITAL PROJECTS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	220,739.71	220,739.71	67,825.82
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>220,739.71</b>	<b>220,739.71</b>	<b>67,825.82</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	38.90
				7014003 - HEALTH BENEFITS	-	-	6,511.99
				7014008 - MISC FRINGE BENEFITS	57,392.32	57,392.32	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	2,946.37
				7014015 - OPTICAL PLAN	-	-	45.74
				7014016 - DENTAL PLAN	-	-	142.34
				7014019 - MEDICARE CONTRIBUTION	-	-	910.78
				7014020 - RETIREMENT	-	-	2,243.74
				7014022 - DC HEALTH BENEFIT FEES	-	-	217.38
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>57,392.32</b>	<b>57,392.32</b>	<b>13,057.24</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>278,132.03</b>	<b>278,132.03</b>	<b>80,883.06</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES	7111011 - GENERAL	12,625.00	12,625.00	-
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>12,625.00</b>	<b>12,625.00</b>	<b>-</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	1,399.43
				7131008 - MAINTENANCE & REPAIRS OTHER	-	-	3,060.83
				7131009 - PROF SERVICE FEES & CONTR	597,716.00	597,716.00	55,023.66
				7131025 - PAYMENT OF MEMBERSHIP DUES	-	-	270.00
				7131029 - PROFESSIONAL SERVICES	-	-	9,195.17
				7131036 - IT SOFTWARE MAINTENANCE	-	-	-
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>597,716.00</b>	<b>597,716.00</b>	<b>68,949.09</b>
			717100C - PURCHA	7171005 - PURCHASES - OTHER EQUIPMENT	71,777.00	71,777.00	590.99
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>71,777.00</b>	<b>71,777.00</b>	<b>590.99</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>682,118.00</b>	<b>682,118.00</b>	<b>69,540.08</b>
				<b>1010 - LOCAL FUND Total</b>	<b>960,250.03</b>	<b>960,250.03</b>	<b>150,423.14</b>
				<b>50230 - CAPITAL PROJECTS OFFICE Total</b>	<b>960,250.03</b>	<b>960,250.03</b>	<b>150,423.14</b>
50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	821,877.03	821,877.03	190,859.23
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>821,877.03</b>	<b>821,877.03</b>	<b>190,859.23</b>
			701200C - CONTINUING PART TIME	7012003 - CONTINUING PART TIME	24,474.50	24,474.50	9,564.59
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>24,474.50</b>	<b>24,474.50</b>	<b>9,564.59</b>
			701300C - ADDITIO	7013004 - SHIFT DIFFERENTIAL	250.00	250.00	251.53
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>250.00</b>	<b>250.00</b>	<b>251.53</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	85.65
				7014003 - HEALTH BENEFITS	-	-	10,580.00
				7014008 - MISC FRINGE BENEFITS	220,051.40	220,051.40	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	6,068.01

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
				7014015 - OPTICAL PLAN	-	-	101.71
				7014016 - DENTAL PLAN	-	-	335.27
				7014019 - MEDICARE CONTRIBUTION	-	-	2,844.26
				7014020 - RETIREMENT	-	-	7,579.08
				7014022 - DC HEALTH BENEFIT FEES	-	-	583.14
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>220,051.40</b>	<b>220,051.40</b>	<b>28,177.12</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,066,652.93</b>	<b>1,066,652.93</b>	<b>228,852.47</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	60.24
				7111010 - FOOD PROVISIONS	7,225.00	7,225.00	-
				7111011 - GENERAL	2,844.00	2,844.00	-
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>10,069.00</b>	<b>10,069.00</b>	<b>60.24</b>
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	2,125.00	2,125.00	-
				7131009 - PROF SERVICE FEES & CONTR	115,810.00	115,810.00	-
				7131012 - PRINTING, DUPLICATING, ETC	-	-	609.50
				7131025 - PAYMENT OF MEMBERSHIP DUES	26,350.00	26,350.00	-
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>144,285.00</b>	<b>144,285.00</b>	<b>609.50</b>
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	1,700.00	1,700.00	-
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>1,700.00</b>	<b>1,700.00</b>	<b>-</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>156,054.00</b>	<b>156,054.00</b>	<b>669.74</b>
				<b>1010 - LOCAL FUND Total</b>	<b>1,222,706.93</b>	<b>1,222,706.93</b>	<b>229,522.21</b>
				<b>50231 - EXECUTIVE MANAGEMENT OFFICE Total</b>	<b>1,222,706.93</b>	<b>1,222,706.93</b>	<b>229,522.21</b>
				<b>50232 - STRATEGIC PLANNING OFFICE</b>			
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	251,134.15	251,134.15	72,669.54
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>251,134.15</b>	<b>251,134.15</b>	<b>72,669.54</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	16.95
				7014003 - HEALTH BENEFITS	-	-	8,108.45
				7014008 - MISC FRINGE BENEFITS	65,294.87	65,294.87	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	3,751.67
				7014015 - OPTICAL PLAN	-	-	37.39
				7014016 - DENTAL PLAN	-	-	124.00
				7014019 - MEDICARE CONTRIBUTION	-	-	996.19
				7014020 - RETIREMENT	-	-	3,633.46
				7014022 - DC HEALTH BENEFIT FEES	-	-	299.26
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>65,294.87</b>	<b>65,294.87</b>	<b>16,967.37</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>316,429.02</b>	<b>316,429.02</b>	<b>89,636.91</b>
				<b>1010 - LOCAL FUND Total</b>	<b>316,429.02</b>	<b>316,429.02</b>	<b>89,636.91</b>
				<b>50232 - STRATEGIC PLANNING OFFICE Total</b>	<b>316,429.02</b>	<b>316,429.02</b>	<b>89,636.91</b>
				<b>50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE</b>			
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	394,104.02	394,104.02	114,428.85
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>394,104.02</b>	<b>394,104.02</b>	<b>114,428.85</b>
			701200C - CONTINUING FULL TIME - OTHERS	7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	18,398.26
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>-</b>	<b>-</b>	<b>18,398.26</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	65.98
				7014003 - HEALTH BENEFITS	-	-	12,100.24
				7014008 - MISC FRINGE BENEFITS	102,467.05	102,467.05	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	6,138.58
				7014015 - OPTICAL PLAN	-	-	73.73
				7014016 - DENTAL PLAN	-	-	211.27
				7014019 - MEDICARE CONTRIBUTION	-	-	1,918.88
				7014020 - RETIREMENT	-	-	5,721.38
				7014022 - DC HEALTH BENEFIT FEES	-	-	605.09
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>102,467.05</b>	<b>102,467.05</b>	<b>26,835.15</b>
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	3,865.81
				<b>701500C - OVERTIME PAY Total</b>	<b>-</b>	<b>-</b>	<b>3,865.81</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>496,571.07</b>	<b>496,571.07</b>	<b>163,528.07</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	17,000.00	17,000.00	-
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>-</b>
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	62,475.00	62,475.00	6,256.62
				7131012 - PRINTING, DUPLICATING, ETC	-	-	-
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>62,475.00</b>	<b>62,475.00</b>	<b>6,256.62</b>
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	19,125.00	19,125.00	-
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>19,125.00</b>	<b>19,125.00</b>	<b>-</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>98,600.00</b>	<b>98,600.00</b>	<b>6,256.62</b>
				<b>1010 - LOCAL FUND Total</b>	<b>595,171.07</b>	<b>595,171.07</b>	<b>169,784.69</b>
				<b>50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total</b>	<b>595,171.07</b>	<b>595,171.07</b>	<b>169,784.69</b>
				<b>50234 - GENERAL COUNSEL OFFICE - CEO</b>			
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	432,125.53	432,125.53	85,013.13
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>432,125.53</b>	<b>432,125.53</b>	<b>85,013.13</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	21.03
				7014003 - HEALTH BENEFITS	-	-	9,108.62
				7014008 - MISC FRINGE BENEFITS	112,352.63	112,352.63	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	3,076.55
				7014015 - OPTICAL PLAN	-	-	45.74
				7014016 - DENTAL PLAN	-	-	142.34
				7014019 - MEDICARE CONTRIBUTION	-	-	1,175.39
				7014020 - RETIREMENT	-	-	4,250.64
				7014022 - DC HEALTH BENEFIT FEES	-	-	406.51
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>112,352.63</b>	<b>112,352.63</b>	<b>18,226.82</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>544,478.16</b>	<b>544,478.16</b>	<b>103,239.95</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	3,390.00	3,390.00	-
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>3,390.00</b>	<b>3,390.00</b>	<b>-</b>

**FY24 Q1 by Cost Center (Dec Not Closed)**

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS) SERVICES	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures		
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	2,284.03		
				7131009 - PROF SERVICE FEES & CONTR	136,502.00	136,502.00	-		
				7131025 - PAYMENT OF MEMBERSHIP DUES	-	-	9,716.28		
				7131029 - PROFESSIONAL SERVICES	-	-	(22,700.00)		
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>136,502.00</b>	<b>136,502.00</b>	<b>(10,699.69)</b>		
				717100C - PURCHASES EQUIPMENT & MACHINERY	4,250.00	4,250.00	-		
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>4,250.00</b>	<b>4,250.00</b>	<b>-</b>		
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>144,142.00</b>	<b>144,142.00</b>	<b>(10,699.69)</b>		
				<b>1010 - LOCAL FUND Total</b>	<b>688,620.16</b>	<b>688,620.16</b>	<b>92,540.26</b>		
			<b>50234 - GENERAL COUNSEL OFFICE - CEO Total</b>					<b>688,620.16</b>	<b>688,620.16</b>
50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	224,894.49	224,894.49	80,822.44		
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>224,894.49</b>	<b>224,894.49</b>	<b>80,822.44</b>		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	46.59	
					7014003 - HEALTH BENEFITS	-	-	12,466.66	
					7014008 - MISC FRINGE BENEFITS	58,472.57	58,472.57	-	
					7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	4,699.64	
					7014015 - OPTICAL PLAN	-	-	60.78	
					7014016 - DENTAL PLAN	-	-	204.37	
					7014019 - MEDICARE CONTRIBUTION	-	-	1,099.08	
					7014020 - RETIREMENT	-	-	4,041.14	
					7014022 - DC HEALTH BENEFIT FEES	-	-	558.42	
					<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>58,472.57</b>	<b>58,472.57</b>	<b>23,176.68</b>	
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>283,367.06</b>	<b>283,367.06</b>	<b>103,999.12</b>		
				710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	1,977.00	1,977.00	-
						7131036 - IT SOFTWARE MAINTENANCE	620.00	620.00	-
					<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>2,597.00</b>	<b>2,597.00</b>	<b>-</b>	
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>2,597.00</b>	<b>2,597.00</b>	<b>-</b>		
				<b>1010 - LOCAL FUND Total</b>	<b>285,964.06</b>	<b>285,964.06</b>	<b>103,999.12</b>		
			<b>50235 - COMMUNITY RELATIONS OFFICE - CEO Total</b>					<b>285,964.06</b>	<b>285,964.06</b>
50236 - CUSTOMER EXPERIENCE OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	369,766.23	369,766.23	56,978.41		
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>369,766.23</b>	<b>369,766.23</b>	<b>56,978.41</b>		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	32.64	
					7014003 - HEALTH BENEFITS	-	-	8,434.85	
					7014008 - MISC FRINGE BENEFITS	96,139.22	96,139.22	-	
					7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	3,338.31	
					7014015 - OPTICAL PLAN	-	-	37.39	
					7014016 - DENTAL PLAN	-	-	124.00	
					7014019 - MEDICARE CONTRIBUTION	-	-	780.75	
					7014020 - RETIREMENT	-	-	2,848.95	
					7014022 - DC HEALTH BENEFIT FEES	-	-	385.01	
					<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>96,139.22</b>	<b>96,139.22</b>	<b>15,981.90</b>	
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>465,905.45</b>	<b>465,905.45</b>	<b>72,960.31</b>		
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	2,200.00	2,200.00	-
					<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>2,200.00</b>	<b>2,200.00</b>	<b>-</b>	
					713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	22,420.00	22,420.00	-
						7131029 - PROFESSIONAL SERVICES	-	-	(2,200.00)
					<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>22,420.00</b>	<b>22,420.00</b>	<b>(2,200.00)</b>	
					717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	2,380.00	2,380.00	-
		<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>2,380.00</b>	<b>2,380.00</b>	<b>-</b>				
	<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>27,000.00</b>	<b>27,000.00</b>	<b>(2,200.00)</b>					
	<b>1010 - LOCAL FUND Total</b>	<b>492,905.45</b>	<b>492,905.45</b>	<b>70,760.31</b>					
<b>50236 - CUSTOMER EXPERIENCE OFFICE Total</b>					<b>492,905.45</b>	<b>492,905.45</b>	<b>70,760.31</b>		
50237 - COMMUNICATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	1,201,579.76	1,201,579.76	301,304.88		
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>1,201,579.76</b>	<b>1,201,579.76</b>	<b>301,304.88</b>		
				701200C - CONTINUING FULL TIME - OTHERS	7012004 - TEMPORARY PART TIME	55,915.00	55,915.00	-	
					7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	14,132.32	
					7012006 - TERM FULL TIME	259,814.51	259,814.51	66,923.44	
					<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>315,729.51</b>	<b>315,729.51</b>	<b>81,055.76</b>	
				701300C - ADDITIONAL GROSS PAY	7013008 - HOLIDAY PAY	1,200.00	1,200.00	57.65	
					7013009 - SUNDAY PAY	2,200.00	2,200.00	244.43	
					<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>3,400.00</b>	<b>3,400.00</b>	<b>302.08</b>	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	189.74	
					7014003 - HEALTH BENEFITS	-	-	32,790.43	
					7014008 - MISC FRINGE BENEFITS	394,500.40	394,500.40	-	
					7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	21,228.38	
					7014015 - OPTICAL PLAN	-	-	254.84	
					7014016 - DENTAL PLAN	-	-	757.74	
					7014018 - PREPAID LEGAL	-	-	212.39	
					7014019 - MEDICARE CONTRIBUTION	-	-	5,637.17	
					7014020 - RETIREMENT	-	-	18,411.42	
					7014022 - DC HEALTH BENEFIT FEES	-	-	1,271.83	
		<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>394,500.40</b>	<b>394,500.40</b>	<b>80,753.94</b>				
	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	1,000.00	1,000.00	20,637.03				
		<b>701500C - OVERTIME PAY Total</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>20,637.03</b>				
	<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,916,209.67</b>	<b>1,916,209.67</b>	<b>484,053.69</b>					
	710000A - NON-PERSONNEL SERVICES	711100C - OFFICE SUPPLIES	-	-	-				

FY24 Q1 by Cost Center (Dec Not Closed)

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures		
		PERSONNEL SERVICES	SUPPLIES &	7111011 - GENERAL	23,660.00	23,660.00	-		
			<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>23,660.00</b>	<b>23,660.00</b>	<b>-</b>		
			713100C - OTHER SERVICES & CHARGES	7131004 - TRANS CHARGES - MATERIALS	-	-	112.50		
				7131009 - PROF SERVICE FEES & CONTR	151,704.00	151,704.00	8,485.00		
				7131012 - PRINTING, DUPLICATING, ETC	28,500.00	28,500.00	6,450.00		
				7131015 - ADVERTISING	188,199.87	188,199.87	2,200.00		
				7131029 - PROFESSIONAL SERVICES	-	-	8,990.78		
			<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>368,403.87</b>	<b>368,403.87</b>	<b>26,238.28</b>		
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	12,766.00	12,766.00	-		
				7171009 - IT SOFTWARE ACQUISITIONS	882.00	882.00	-		
			<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>13,648.00</b>	<b>13,648.00</b>	<b>-</b>		
			<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>405,711.87</b>	<b>405,711.87</b>	<b>26,238.28</b>		
			<b>1010 - LOCAL FUND Total</b>		<b>2,321,921.54</b>	<b>2,321,921.54</b>	<b>510,291.97</b>		
			<b>50237 - COMMUNICATIONS OFFICE - CEO Total</b>					<b>2,321,921.54</b>	<b>2,321,921.54</b>
50238 - NEIGHBORHOOD LIBRARIES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	16,393,618.32	16,393,618.32	4,351,847.62		
			<b>701100C - CONTINUING FULL TIME Total</b>		<b>16,393,618.32</b>	<b>16,393,618.32</b>	<b>4,351,847.62</b>		
			701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	398,114.97	398,114.97	93,980.93		
				7012004 - TEMPORARY PART TIME	106,927.70	106,927.70	-		
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	47,944.50		
				7012006 - TERM FULL TIME	122,220.00	122,220.00	13,189.42		
			<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>		<b>627,262.67</b>	<b>627,262.67</b>	<b>155,114.85</b>		
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	133,280.00	133,280.00	34,254.44		
				7013005 - ADMINISTRATIVE PREMIUM	-	-	89.21		
				7013007 - TERMINAL LEAVE	63,000.00	63,000.00	4,092.47		
				7013008 - HOLIDAY PAY	103,950.00	103,950.00	25,838.32		
				7013009 - SUNDAY PAY	621,970.00	621,970.00	63,722.02		
			<b>701300C - ADDITIONAL GROSS PAY Total</b>		<b>922,200.00</b>	<b>922,200.00</b>	<b>127,996.46</b>		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	2,569.65		
				7014003 - HEALTH BENEFITS	-	-	527,869.56		
				7014008 - MISC FRINGE BENEFITS	4,425,434.97	4,425,434.97	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	268,120.95		
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	8,323.12		
				7014015 - OPTICAL PLAN	-	-	4,326.83		
				7014016 - DENTAL PLAN	-	-	13,336.19		
				7014018 - PREPAID LEGAL	-	-	11,305.66		
				7014019 - MEDICARE CONTRIBUTION	-	-	63,188.19		
				7014020 - RETIREMENT	-	-	184,337.49		
				7014022 - DC HEALTH BENEFIT FEES	-	-	23,718.45		
			<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>		<b>4,425,434.97</b>	<b>4,425,434.97</b>	<b>1,107,096.09</b>		
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	25,600.00	25,600.00	9,625.16		
			<b>701500C - OVERTIME PAY Total</b>		<b>25,600.00</b>	<b>25,600.00</b>	<b>9,625.16</b>		
			<b>700000A - PERSONNEL SERVICES Total</b>		<b>22,394,115.96</b>	<b>22,394,115.96</b>	<b>5,751,680.18</b>		
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	7111011 - GENERAL	40,175.00	40,175.00	4,492.85
					<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>40,175.00</b>	<b>40,175.00</b>	<b>4,492.85</b>
					713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	72,823.00	72,823.00	2,387.50
						7131012 - PRINTING, DUPLICATING, ETC	8,500.00	8,500.00	-
						7131036 - IT SOFTWARE MAINTENANCE	4,794.00	4,794.00	-
<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>86,117.00</b>			<b>86,117.00</b>	<b>2,387.50</b>			
717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	101,401.00			101,401.00	(1,526.50)			
	7171003 - PURCHASES EQUIPMENT & MACHINERY	-			-	1,222.63			
	7171005 - PURCHASES - OTHER EQUIPMENT	76,729.00			76,729.00	1,226.25			
	7171008 - IT HARDWARE ACQUISITIONS	61,506.00			61,506.00	-			
	7171009 - IT SOFTWARE ACQUISITIONS	-			-	-			
	7171010 - INSTALLATION	-	-	(333.75)					
<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>239,636.00</b>	<b>239,636.00</b>	<b>588.63</b>					
<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>365,928.00</b>	<b>365,928.00</b>	<b>7,468.98</b>					
<b>1010 - LOCAL FUND Total</b>					<b>22,760,043.96</b>	<b>22,760,043.96</b>	<b>5,759,149.16</b>		
1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	100,000.00	100,000.00	-			
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>100,000.00</b>	<b>100,000.00</b>	<b>-</b>			
		713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	300,000.00	300,000.00	12,178.86			
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>300,000.00</b>	<b>300,000.00</b>	<b>12,178.86</b>			
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	-			
			7171005 - PURCHASES - OTHER EQUIPMENT	100,000.00	100,000.00	-			
		<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>100,000.00</b>	<b>100,000.00</b>	<b>-</b>			
<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>500,000.00</b>	<b>500,000.00</b>	<b>12,178.86</b>					
<b>1060 - SPECIAL PURPOSE REVENUE FUNDS Total</b>					<b>500,000.00</b>	<b>500,000.00</b>	<b>12,178.86</b>		
4045 - PRIVATE DONATIONS - FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	1,500.00	1,500.00	-			
			7111011 - GENERAL	2,500.00	2,500.00	-			
		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>-</b>			
		713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	7,000.00	7,000.00	-			
			7131009 - PROF SERVICE FEES & CONTR	3,000.00	3,000.00	-			
		<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>-</b>			
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	3,000.00	3,000.00	-			
<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>-</b>					
<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>17,000.00</b>	<b>17,000.00</b>	<b>-</b>					
<b>4045 - PRIVATE DONATIONS - FPR Total</b>					<b>17,000.00</b>	<b>17,000.00</b>	<b>-</b>		

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures		
<b>50238 - NEIGHBORHOOD LIBRARIES OFFICE Total</b>					<b>23,277,043.96</b>	<b>23,277,043.96</b>	<b>5,771,328.02</b>		
50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	6,820,383.67	6,820,383.67	1,742,276.45		
			<b>701100C - CONTINUING FULL TIME Total</b>				<b>6,820,383.67</b>	<b>6,820,383.67</b>	<b>1,742,276.45</b>
			701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	62,599.00	62,599.00	18,281.13		
				7012004 - TEMPORARY PART TIME	156,911.10	156,911.10	-		
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	27,788.88		
			<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>				<b>219,510.10</b>	<b>219,510.10</b>	<b>46,070.01</b>
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	28,700.00	28,700.00	9,938.91		
				7013007 - TERMINAL LEAVE	35,000.00	35,000.00	39,555.53		
				7013008 - HOLIDAY PAY	19,500.00	19,500.00	6,311.28		
				7013009 - SUNDAY PAY	39,300.00	39,300.00	13,645.12		
				7013015 - EARLY OUT INCENTIVE PAY	-	-	25,000.00		
			<b>701300C - ADDITIONAL GROSS PAY Total</b>				<b>122,500.00</b>	<b>122,500.00</b>	<b>94,450.84</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	1,020.30		
				7014003 - HEALTH BENEFITS	-	-	206,077.56		
				7014008 - MISC FRINGE BENEFITS	1,830,372.41	1,830,372.41	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	104,403.25		
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	3,377.41		
				7014015 - OPTICAL PLAN	-	-	1,473.67		
				7014016 - DENTAL PLAN	-	-	4,586.01		
				7014018 - PREPAID LEGAL	-	-	3,292.01		
				7014019 - MEDICARE CONTRIBUTION	-	-	25,235.56		
				7014020 - RETIREMENT	-	-	74,543.27		
				7014022 - DC HEALTH BENEFIT FEES	-	-	8,542.01		
			<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>				<b>1,830,372.41</b>	<b>1,830,372.41</b>	<b>432,551.05</b>
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	31,100.00	31,100.00	4,260.36		
<b>701500C - OVERTIME PAY Total</b>				<b>31,100.00</b>	<b>31,100.00</b>	<b>4,260.36</b>			
<b>700000A - PERSONNEL SERVICES Total</b>					<b>9,023,866.18</b>	<b>9,023,866.18</b>	<b>2,319,608.71</b>		
710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	23,002.00	23,002.00	26.33				
	<b>711100C - SUPPLIES &amp; MATERIALS Total</b>				<b>23,002.00</b>	<b>23,002.00</b>	<b>26.33</b>		
	713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	304,843.00	304,843.00	15,196.00				
		7131029 - PROFESSIONAL SERVICES	-	-	(83.00)				
		7131036 - IT SOFTWARE MAINTENANCE	-	-	160.00				
	<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>				<b>304,843.00</b>	<b>304,843.00</b>	<b>15,273.00</b>		
	717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	-				
	7171005 - PURCHASES - OTHER EQUIPMENT	16,484.00	16,484.00	-					
	7171009 - IT SOFTWARE ACQUISITIONS	8,479.00	8,479.00	-					
<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>				<b>24,963.00</b>	<b>24,963.00</b>	<b>-</b>			
<b>710000A - NON-PERSONNEL SERVICES Total</b>					<b>352,808.00</b>	<b>352,808.00</b>	<b>15,299.33</b>		
<b>1010 - LOCAL FUND Total</b>					<b>9,376,674.18</b>	<b>9,376,674.18</b>	<b>2,334,908.04</b>		
4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	5,784.00	5,784.00	-			
		<b>701100C - CONTINUING FULL TIME Total</b>				<b>5,784.00</b>	<b>5,784.00</b>	<b>-</b>	
		701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	21,886.00	21,886.00	-			
			7012004 - TEMPORARY PART TIME	79,665.00	79,665.00	-			
			7012006 - TERM FULL TIME	144,555.52	144,555.52	72,029.60			
		<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>				<b>246,106.52</b>	<b>246,106.52</b>	<b>72,029.60</b>	
		701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	2,000.00	2,000.00	137.01			
		<b>701300C - ADDITIONAL GROSS PAY Total</b>				<b>2,000.00</b>	<b>2,000.00</b>	<b>137.01</b>	
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	38.87			
			7014003 - HEALTH BENEFITS	-	-	6,890.11			
			7014008 - MISC FRINGE BENEFITS	65,491.54	65,491.54	-			
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	4,240.65			
			7014015 - OPTICAL PLAN	-	-	60.77			
			7014016 - DENTAL PLAN	-	-	204.35			
			7014018 - PREPAID LEGAL	-	-	36.36			
			7014019 - MEDICARE CONTRIBUTION	-	-	991.75			
			7014020 - RETIREMENT	-	-	2,923.89			
			7014022 - DC HEALTH BENEFIT FEES	-	-	257.85			
		<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>				<b>65,491.54</b>	<b>65,491.54</b>	<b>15,644.60</b>	
		701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	294.76			
		<b>701500C - OVERTIME PAY Total</b>				<b>-</b>	<b>-</b>	<b>294.76</b>	
		<b>700000A - PERSONNEL SERVICES Total</b>					<b>319,382.06</b>	<b>319,382.06</b>	<b>88,105.97</b>
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	(9,445.50)		
				7111011 - GENERAL	20,000.00	20,000.00	-		
			<b>711100C - SUPPLIES &amp; MATERIALS Total</b>				<b>20,000.00</b>	<b>20,000.00</b>	<b>(9,445.50)</b>
713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY		-	-	3,394.83				
	7131009 - PROF SERVICE FEES & CONTR		640,617.94	640,617.94	50,845.90				
	7131024 - CONFERENCE FEES		-	-	-				
<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>				<b>640,617.94</b>	<b>640,617.94</b>	<b>54,240.73</b>			
717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	112,101.00	112,101.00	(4,650.43)					
	7171006 - LIBRARY BOOKS	-	-	3,955.00					
<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>				<b>112,101.00</b>	<b>112,101.00</b>	<b>(695.43)</b>			
<b>710000A - NON-PERSONNEL SERVICES Total</b>					<b>772,718.94</b>	<b>772,718.94</b>	<b>44,099.80</b>		
<b>4020 - FEDERAL GRANT FUND - FPR Total</b>					<b>1,092,101.00</b>	<b>1,092,101.00</b>	<b>132,205.77</b>		
<b>50239 - MLK CENTRAL LIBRARY OFFICE Total</b>					<b>10,468,775.18</b>	<b>10,468,775.18</b>	<b>2,467,113.81</b>		
50240 - YOUTH	1010 - LOCAL	700000A -	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	3,734,880.94	3,734,880.94	777,433.23		

**FY24 Q1 by Cost Center (Dec Not Closed)**

CC - CC Name AND FAMILY SERVICES OFFICE	Appr - Appr Name FUND	Acct PL3 - Acct PL3 Name (PS/NPS) PERSONNEL SERVICES	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>3,734,880.94</b>	<b>3,734,880.94</b>	<b>777,433.23</b>
			701200C -	7012003 - CONTINUING PART TIME	66,893.66	66,893.66	18,159.90
			CONTINUING FULL	7012006 - TERM FULL TIME	-	-	1,686.35
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>66,893.66</b>	<b>66,893.66</b>	<b>19,846.25</b>
			701300C -	7013004 - SHIFT DIFFERENTIAL	21,600.00	21,600.00	5,582.94
			ADDITIONAL	7013007 - TERMINAL LEAVE	28,000.00	28,000.00	(1,565.25)
			GROSS PAY	7013008 - HOLIDAY PAY	16,800.00	16,800.00	2,950.51
				7013009 - SUNDAY PAY	42,300.00	42,300.00	10,494.64
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>108,700.00</b>	<b>108,700.00</b>	<b>17,462.84</b>
			701400C - FRINGE	7014002 - GROUP LIFE INSURANCE	-	-	362.25
			BENEFITS - CURR	7014003 - HEALTH BENEFITS	-	-	88,615.89
			PERSONNEL	7014008 - MISC FRINGE BENEFITS	988,353.67	988,353.67	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	48,653.03
				7014015 - OPTICAL PLAN	-	-	671.90
				7014016 - DENTAL PLAN	-	-	1,980.39
				7014018 - PREPAID LEGAL	-	-	2,079.85
				7014019 - MEDICARE CONTRIBUTION	-	-	11,378.61
				7014020 - RETIREMENT	-	-	34,004.93
				7014022 - DC HEALTH BENEFIT FEES	-	-	3,976.59
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>988,353.67</b>	<b>988,353.67</b>	<b>191,723.44</b>
			701500C - OVERTIME	7015001 - OVERTIME PAY	7,000.00	7,000.00	3,188.55
				<b>701500C - OVERTIME PAY Total</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>3,188.55</b>
			<b>700000A - PERSONNEL SERVICES Total</b>		<b>4,905,828.27</b>	<b>4,905,828.27</b>	<b>1,009,654.31</b>
		710000A - NON-	711100C -	7111005 - EDUCATIONAL	68,450.00	68,450.00	(4,964.18)
		PERSONNEL	SUPPLIES &	7111011 - GENERAL	2,550.00	2,550.00	-
		SERVICES		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>71,000.00</b>	<b>71,000.00</b>	<b>(4,964.18)</b>
			713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	1,317,720.07	1,317,720.07	208,345.46
			SERVICES &	7131012 - PRINTING, DUPLICATING, ETC	-	-	(50,953.62)
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>1,317,720.07</b>	<b>1,317,720.07</b>	<b>157,391.84</b>
			717100C - PURCHA	7171005 - PURCHASES - OTHER EQUIPMENT	64,500.00	64,500.00	-
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>64,500.00</b>	<b>64,500.00</b>	<b>-</b>
			<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>1,453,220.07</b>	<b>1,453,220.07</b>	<b>152,427.66</b>
			<b>1010 - LOCAL FUND Total</b>		<b>6,359,048.34</b>	<b>6,359,048.34</b>	<b>1,162,081.97</b>
<b>50240 - YOUTH AND FAMILY SERVICES OFFICE Total</b>					<b>6,359,048.34</b>	<b>6,359,048.34</b>	<b>1,162,081.97</b>
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	504,995.27	504,995.27	131,561.57
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>504,995.27</b>	<b>504,995.27</b>	<b>131,561.57</b>
			701300C -	7013004 - SHIFT DIFFERENTIAL	700.00	700.00	198.76
			ADDITIONAL	7013008 - HOLIDAY PAY	9,000.00	9,000.00	236.35
			GROSS PAY	7013009 - SUNDAY PAY	800.00	800.00	222.33
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>10,500.00</b>	<b>10,500.00</b>	<b>657.44</b>
			701400C - FRINGE	7014002 - GROUP LIFE INSURANCE	-	-	76.15
			BENEFITS - CURR	7014003 - HEALTH BENEFITS	-	-	15,826.30
			PERSONNEL	7014008 - MISC FRINGE BENEFITS	131,298.77	131,298.77	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	7,863.10
				7014015 - OPTICAL PLAN	-	-	102.78
				7014016 - DENTAL PLAN	-	-	335.27
				7014018 - PREPAID LEGAL	-	-	159.29
				7014019 - MEDICARE CONTRIBUTION	-	-	1,838.95
				7014020 - RETIREMENT	-	-	6,574.36
				7014022 - DC HEALTH BENEFIT FEES	-	-	613.64
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>131,298.77</b>	<b>131,298.77</b>	<b>33,389.84</b>
			701500C - OVERTIME	7015001 - OVERTIME PAY	-	-	259.84
				<b>701500C - OVERTIME PAY Total</b>	<b>-</b>	<b>-</b>	<b>259.84</b>
			<b>700000A - PERSONNEL SERVICES Total</b>		<b>646,794.04</b>	<b>646,794.04</b>	<b>165,868.69</b>
		710000A - NON-	711100C - SUPPLIES	7111011 - GENERAL	17,450.00	17,450.00	-
		PERSONNEL		<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>17,450.00</b>	<b>17,450.00</b>	<b>-</b>
		SERVICES	713100C - OTHER	7131003 - TRAVEL - OUT OF CITY	-	-	500.00
			SERVICES &	7131009 - PROF SERVICE FEES & CONTR	191,282.00	191,282.00	4,150.00
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>191,282.00</b>	<b>191,282.00</b>	<b>4,650.00</b>
			717100C -	7171005 - PURCHASES - OTHER EQUIPMENT	4,250.00	4,250.00	-
			PURCHASES	7171006 - LIBRARY BOOKS	11,050.00	11,050.00	2,594.33
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>15,300.00</b>	<b>15,300.00</b>	<b>2,594.33</b>
			<b>710000A - NON-PERSONNEL SERVICES Total</b>		<b>224,032.00</b>	<b>224,032.00</b>	<b>7,244.33</b>
			<b>1010 - LOCAL FUND Total</b>		<b>870,826.04</b>	<b>870,826.04</b>	<b>173,113.02</b>
<b>50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total</b>					<b>870,826.04</b>	<b>870,826.04</b>	<b>173,113.02</b>
50242 - COLLECTIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	1,533,356.21	1,533,356.21	359,490.24
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>1,533,356.21</b>	<b>1,533,356.21</b>	<b>359,490.24</b>
			701300C -	7013004 - SHIFT DIFFERENTIAL	20.00	20.00	-
			ADDITIONAL	7013007 - TERMINAL LEAVE	-	-	19,836.55
			GROSS PAY	7013008 - HOLIDAY PAY	750.00	750.00	152.89
				7013015 - EARLY OUT INCENTIVE PAY	-	-	25,000.00
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>770.00</b>	<b>770.00</b>	<b>44,989.44</b>
			701400C - FRINGE	7014002 - GROUP LIFE INSURANCE	-	-	374.60
			BENEFITS - CURR	7014003 - HEALTH BENEFITS	-	-	33,060.57
			PERSONNEL	7014008 - MISC FRINGE BENEFITS	398,672.61	398,672.61	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	14,630.64



FY24 Q1 by Cost Center (Dec Not Closed)

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	8,101.41
				7014015 - OPTICAL PLAN	-	-	297.00
				7014016 - DENTAL PLAN	-	-	880.41
				7014018 - PREPAID LEGAL	-	-	580.03
				7014019 - MEDICARE CONTRIBUTION	-	-	4,475.21
				7014020 - RETIREMENT	-	-	11,880.60
				7014022 - DC HEALTH BENEFIT FEES	-	-	777.74
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>398,672.61</b>	<b>398,672.61</b>	<b>75,058.21</b>
				701500C - OVERTIME	-	-	757.75
				<b>701500C - OVERTIME PAY Total</b>	<b>-</b>	<b>-</b>	<b>757.75</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,932,798.82</b>	<b>1,932,798.82</b>	<b>480,295.64</b>
				710000A - NON-PERSONNEL SERVICES			
				711100C - SUPPLIES	26,942.00	26,942.00	1,999.97
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>26,942.00</b>	<b>26,942.00</b>	<b>1,999.97</b>
				713100C - OTHER SERVICES	151,860.00	151,860.00	(8,695.00)
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>151,860.00</b>	<b>151,860.00</b>	<b>(8,695.00)</b>
				717100C - PURCHASES	4,780,431.78	4,780,431.78	779,847.72
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>4,780,431.78</b>	<b>4,780,431.78</b>	<b>779,847.72</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>4,959,233.78</b>	<b>4,959,233.78</b>	<b>773,152.69</b>
				<b>1010 - LOCAL FUND Total</b>	<b>6,892,032.60</b>	<b>6,892,032.60</b>	<b>1,253,448.33</b>
50242 - COLLECTIONS OFFICE					6,892,032.60	6,892,032.60	1,253,448.33
50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	1,912,205.16	1,912,205.16	470,514.86
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>1,912,205.16</b>	<b>1,912,205.16</b>	<b>470,514.86</b>
			701200C - CONTINUING PART TIME	7012003 - CONTINUING PART TIME	84,081.73	84,081.73	43,014.86
			CONTINUING FULL TIME - OTHERS	7012004 - TEMPORARY PART TIME	148,457.50	148,457.50	-
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	52,008.91
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>232,539.23</b>	<b>232,539.23</b>	<b>95,023.77</b>
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	24,700.00	24,700.00	6,528.55
				7013005 - ADMINISTRATIVE PREMIUM	-	-	94.33
				7013007 - TERMINAL LEAVE	-	-	(1,950.43)
				7013008 - HOLIDAY PAY	35,050.00	35,050.00	9,196.16
				7013009 - SUNDAY PAY	36,800.00	36,800.00	6,970.56
				7013015 - EARLY OUT INCENTIVE PAY	-	-	25,000.00
				7013020 - PAYROLL - PAY-BACK SETTLEMENTS	-	-	59,744.00
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>96,550.00</b>	<b>96,550.00</b>	<b>105,583.17</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	322.29
				7014003 - HEALTH BENEFITS	-	-	83,534.35
				7014008 - MISC FRINGE BENEFITS	557,633.53	557,633.53	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	43,350.34
				7014015 - OPTICAL PLAN	-	-	594.32
				7014016 - DENTAL PLAN	-	-	2,105.95
				7014018 - PREPAID LEGAL	-	-	1,115.04
				7014019 - MEDICARE CONTRIBUTION	-	-	10,138.48
				7014020 - RETIREMENT	-	-	23,576.02
				7014022 - DC HEALTH BENEFIT FEES	-	-	2,126.64
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>557,633.53</b>	<b>557,633.53</b>	<b>166,863.43</b>
				701500C - OVERTIME	167,000.00	167,000.00	55,339.70
				<b>701500C - OVERTIME PAY Total</b>	<b>167,000.00</b>	<b>167,000.00</b>	<b>55,339.70</b>
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>2,965,927.92</b>	<b>2,965,927.92</b>	<b>893,324.93</b>
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES &	25,500.00	25,500.00	(1,049.61)
				7111011 - GENERAL	12,000.00	12,000.00	-
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>37,500.00</b>	<b>37,500.00</b>	<b>(1,049.61)</b>
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	425,188.33	425,188.33	13,105.80
				7131020 - TUITION FOR EMPLOYEE TRAINING	12,750.00	12,750.00	-
				7131029 - PROFESSIONAL SERVICES	-	-	(219.00)
				<b>713100C - OTHER SERVICES &amp; CHARGES Total</b>	<b>437,938.33</b>	<b>437,938.33</b>	<b>12,886.80</b>
			713200C - CONTRACTUAL SERVICES - OTHER	7132001 - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	(138.25)
				<b>713200C - CONTRACTUAL SERVICES - OTHER Total</b>	<b>13,298.67</b>	<b>13,298.67</b>	<b>(138.25)</b>
			717100C - PURCHASES	7171003 - PURCHASES EQUIPMENT & MACHINERY	56,997.00	56,997.00	-
				7171005 - PURCHASES - OTHER EQUIPMENT	19,550.00	19,550.00	-
				<b>717100C - PURCHASES EQUIPMENT &amp; MACHINERY Total</b>	<b>76,547.00</b>	<b>76,547.00</b>	<b>-</b>
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>565,284.00</b>	<b>565,284.00</b>	<b>11,698.94</b>
				<b>1010 - LOCAL FUND Total</b>	<b>3,531,211.92</b>	<b>3,531,211.92</b>	<b>905,023.87</b>
50243 - PUBLIC SAFETY OFFICE					3,531,211.92	3,531,211.92	905,023.87
50362 - ADMINISTRATIVE OPERATIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	224,378.66	224,378.66	60,957.23
				<b>701100C - CONTINUING FULL TIME Total</b>	<b>224,378.66</b>	<b>224,378.66</b>	<b>60,957.23</b>
			701200C - CONTINUING PART TIME	7012006 - TERM FULL TIME	-	-	22,317.55
				<b>701200C - CONTINUING FULL TIME - OTHERS Total</b>	<b>-</b>	<b>-</b>	<b>22,317.55</b>
			701300C - ADDITIONAL GROSS PAY	7013007 - TERMINAL LEAVE	-	-	784.75
				<b>701300C - ADDITIONAL GROSS PAY Total</b>	<b>-</b>	<b>-</b>	<b>784.75</b>
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	41.17
				7014003 - HEALTH BENEFITS	-	-	7,352.67
				7014008 - MISC FRINGE BENEFITS	58,338.45	58,338.45	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	5,020.07
				7014015 - OPTICAL PLAN	-	-	40.29
				7014016 - DENTAL PLAN	-	-	144.52
				7014019 - MEDICARE CONTRIBUTION	-	-	1,174.05

**FY24 Q1 by Cost Center (Dec Not Closed)**

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
				7014020 - RETIREMENT	-	-	3,145.93
				7014022 - DC HEALTH BENEFIT FEES	-	-	358.47
				<b>701400C - FRINGE BENEFITS - CURR PERSONNEL Total</b>	<b>58,338.45</b>	<b>58,338.45</b>	<b>17,277.17</b>
				700000A - PERSONNEL SERVICES Total	282,717.11	282,717.11	101,336.70
				710000A - NON-PERSONNEL SERVICES	44,000.00	44,000.00	(131.94)
				711100C - SUPPLIES & MATERIALS	44,000.00	44,000.00	(131.94)
				<b>711100C - SUPPLIES &amp; MATERIALS Total</b>	<b>44,000.00</b>	<b>44,000.00</b>	<b>(131.94)</b>
				710000A - NON-PERSONNEL SERVICES Total	44,000.00	44,000.00	(131.94)
				1010 - LOCAL FUND Total	326,717.11	326,717.11	101,204.76
				50362 - ADMINISTRATIVE OPERATIONS OFFICE Total	326,717.11	326,717.11	101,204.76
				<b>Grand Total</b>	<b>76,590,708.20</b>	<b>76,590,708.20</b>	<b>16,478,670.32</b>



Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY23 and to date in FY24:  
 - At the activity (Program) level, provide the information broken out by source of funds and by Comptroller Source Group.

**FY24 Q1 by Program (Dec Not Closed)**

Program - Program	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
0 - NO PROGRAM	0 - NO COST CENTER	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	715200C - P-CARD CLEARING ACCOUNT BUDGET TR	-	-	2,932.55
			710000A - NON-PERSONNEL SERVICES Total		-	-	2,932.55
			1010 - LOCAL FUND Total		-	-	2,932.55
			0 - NO COST CENTER Total		-	-	2,932.55
<b>0 - NO PROGRAM Total</b>					<b>-</b>	<b>-</b>	<b>2,932.55</b>
100003 - COMMUNICATIONS - GENERAL	50237 - COMMUNICATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,201,579.76	1,201,579.76	301,304.88
				701200C - CONTINUING FULL TIME - OTHERS	315,729.51	315,729.51	81,055.76
				701300C - ADDITIONAL GROSS PAY	3,400.00	3,400.00	302.08
				701400C - FRINGE BENEFITS - CURR PERSONNEL	394,500.40	394,500.40	80,753.94
				701500C - OVERTIME PAY	1,000.00	1,000.00	20,637.03
			700000A - PERSONNEL SERVICES Total		1,916,209.67	1,916,209.67	484,053.69
				710000A - NON-PERSONNEL SERVICES	23,660.00	23,660.00	-
				713100C - OTHER SERVICES & CHARGES	368,403.87	368,403.87	26,238.28
				717100C - PURCHASES EQUIPMENT & MACHINERY	13,648.00	13,648.00	-
			710000A - NON-PERSONNEL SERVICES Total		405,711.87	405,711.87	26,238.28
1010 - LOCAL FUND Total		2,321,921.54	2,321,921.54	510,291.97			
50237 - COMMUNICATIONS OFFICE - CEO Total		2,321,921.54	2,321,921.54	510,291.97			
<b>100003 - COMMUNICATIONS - GENERAL Total</b>					<b>2,321,921.54</b>	<b>2,321,921.54</b>	<b>510,291.97</b>
100007 - LANGUAGE ACCESS	50231 - EXECUTIVE MANAGEMENT	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	12,112.00	12,112.00	-
			710000A - NON-PERSONNEL SERVICES Total		12,112.00	12,112.00	-
			1010 - LOCAL FUND Total		12,112.00	12,112.00	-
			50231 - EXECUTIVE MANAGEMENT OFFICE Total		12,112.00	12,112.00	-
<b>100007 - LANGUAGE ACCESS Total</b>					<b>12,112.00</b>	<b>12,112.00</b>	<b>-</b>
100022 - CONTRACTING AND PROCUREMENT - GENERAL	50229 - PROCUREMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	480,496.81	480,496.81	89,083.94
				701300C - ADDITIONAL GROSS PAY	50.00	50.00	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	124,929.17	124,929.17	18,467.22
			700000A - PERSONNEL SERVICES Total		605,475.98	605,475.98	107,551.16
				710000A - NON-PERSONNEL SERVICES	8,033.00	8,033.00	-
				713100C - OTHER SERVICES & CHARGES	26,271.00	26,271.00	597.24
			710000A - NON-PERSONNEL SERVICES Total		34,304.00	34,304.00	597.24
1010 - LOCAL FUND Total		639,779.98	639,779.98	108,148.40			
50229 - PROCUREMENT OFFICE Total		639,779.98	639,779.98	108,148.40			
<b>100022 - CONTRACTING AND PROCUREMENT - GENERAL Total</b>					<b>639,779.98</b>	<b>639,779.98</b>	<b>108,148.40</b>
100042 - FLEET MANAGEMENT - GENERAL	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	479,354.11	479,354.11	128,990.31
				701400C - FRINGE BENEFITS - CURR PERSONNEL	124,632.07	124,632.07	40,157.09
			700000A - PERSONNEL SERVICES Total		603,986.18	603,986.18	169,147.40
				710000A - NON-PERSONNEL SERVICES	206,017.64	206,017.64	11,834.03
				713100C - OTHER SERVICES & CHARGES	206,017.64	206,017.64	11,834.03
			710000A - NON-PERSONNEL SERVICES Total		412,035.28	412,035.28	23,668.06
1010 - LOCAL FUND Total		810,003.82	810,003.82	180,981.43			
50226 - FACILITIES MANAGEMENT OFFICE - CEO Total		810,003.82	810,003.82	180,981.43			
<b>100042 - FLEET MANAGEMENT - GENERAL Total</b>					<b>810,003.82</b>	<b>810,003.82</b>	<b>180,981.43</b>
100058 - HUMAN RESOURCES SERVICES - GENERAL	50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	793,220.16	793,220.16	212,303.00
				701200C - CONTINUING FULL TIME - OTHERS	83,920.51	83,920.51	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	228,056.49	228,056.49	44,671.59
				701500C - OVERTIME PAY	-	-	1,059.25
			700000A - PERSONNEL SERVICES Total		1,105,197.16	1,105,197.16	258,033.84
				710000A - NON-PERSONNEL SERVICES	3,400.00	3,400.00	446.28
				713100C - OTHER SERVICES & CHARGES	29,553.00	29,553.00	17.39
710000A - NON-PERSONNEL SERVICES Total		32,953.00	32,953.00	463.67			
1010 - LOCAL FUND Total		1,138,150.16	1,138,150.16	258,497.51			
50228 - HUMAN RESOURCES OFFICE - CEO Total		1,138,150.16	1,138,150.16	258,497.51			
<b>100058 - HUMAN RESOURCES SERVICES - GENERAL Total</b>					<b>1,138,150.16</b>	<b>1,138,150.16</b>	<b>258,497.51</b>
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL	50227 - INFORMATION TECHNOLOGY OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	601,753.49	601,753.49	154,513.86
				701300C - ADDITIONAL GROSS PAY	1,600.00	1,600.00	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	156,455.91	156,455.91	34,074.63
				701500C - OVERTIME PAY	17,400.00	17,400.00	6,073.41
			700000A - PERSONNEL SERVICES Total		777,209.40	777,209.40	194,661.90
				712100C - ENERGY COMM & BLDG RENTALS	137,476.00	137,476.00	-
				713100C - OTHER SERVICES & CHARGES	286,086.11	286,086.11	9,657.38
				713200C - CONTRACTUAL SERVICES - OTHER	6,090.00	6,090.00	4,999.28
				717100C - PURCHASES EQUIPMENT & MACHINERY	174,828.73	174,828.73	29,084.12
			710000A - NON-PERSONNEL SERVICES Total		604,480.84	604,480.84	43,740.78
1010 - LOCAL FUND Total		1,381,690.24	1,381,690.24	238,402.68			
50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total		1,381,690.24	1,381,690.24	238,402.68			
<b>100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total</b>					<b>1,381,690.24</b>	<b>1,381,690.24</b>	<b>238,402.68</b>
100092 - LEGAL SERVICES - GENERAL	50234 - GENERAL COUNSEL OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	432,125.53	432,125.53	85,013.13
				701400C - FRINGE BENEFITS - CURR PERSONNEL	112,352.63	112,352.63	18,226.82
			700000A - PERSONNEL SERVICES Total		544,478.16	544,478.16	103,239.95
				711100C - SUPPLIES & MATERIALS	3,390.00	3,390.00	-
				713100C - OTHER SERVICES & CHARGES	136,502.00	136,502.00	(11,980.48)
				717100C - PURCHASES EQUIPMENT & MACHINERY	4,250.00	4,250.00	-
710000A - NON-PERSONNEL SERVICES Total		144,142.00	144,142.00	(11,980.48)			
1010 - LOCAL FUND Total		688,620.16	688,620.16	91,259.47			
50234 - GENERAL COUNSEL OFFICE - CEO Total		688,620.16	688,620.16	91,259.47			
<b>100092 - LEGAL SERVICES - GENERAL Total</b>					<b>688,620.16</b>	<b>688,620.16</b>	<b>91,259.47</b>
100113 - PROPERTY, ASSET, AND	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	397,227.28	397,227.28	82,342.07
				701300C - ADDITIONAL GROSS PAY	30,000.00	30,000.00	(561.59)
				701400C - FRINGE BENEFITS - CURR PERSONNEL	103,279.09	103,279.09	19,794.61
			700000A - PERSONNEL SERVICES Total		530,506.37	530,506.37	91,575.09

FY24 Q1 by Program (Dec Not Closed)

Program - Program	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
LOGISTICS MANAGEMENT - GENERAL			700000A - PERSONNEL SERVICES Total		530,506.37	530,506.37	101,575.09
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	43,125.00	43,125.00	7,326.77
				713100C - OTHER SERVICES & CHARGES	398,915.00	398,915.00	57,529.46
				717100C - PURCHASES EQUIPMENT & MACHINERY	8,500.00	8,500.00	-
			710000A - NON-PERSONNEL SERVICES Total		450,540.00	450,540.00	64,856.23
	1010 - LOCAL FUND Total			981,046.37	981,046.37	166,431.32	
	50226 - FACILITIES MANAGEMENT OFFICE - CEO Total			981,046.37	981,046.37	166,431.32	
<b>100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL Total</b>					<b>981,046.37</b>	<b>981,046.37</b>	<b>166,431.32</b>
100148 - TRAINING AND DEVELOPMENT - GENERAL	50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701200C - CONTINUING FULL TIME - OTHERS	26,324.00	26,324.00	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	6,844.24	6,844.24	-
			700000A - PERSONNEL SERVICES Total		33,168.24	33,168.24	-
			710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	82,188.00	82,188.00	6,351.56
			710000A - NON-PERSONNEL SERVICES Total	717100C - PURCHASES EQUIPMENT & MACHINERY	850.00	850.00	-
	1010 - LOCAL FUND Total			116,206.24	116,206.24	6,351.56	
	50228 - HUMAN RESOURCES OFFICE - CEO Total			116,206.24	116,206.24	6,351.56	
<b>100148 - TRAINING AND DEVELOPMENT - GENERAL Total</b>					<b>116,206.24</b>	<b>116,206.24</b>	<b>6,351.56</b>
100151 - EXECUTIVE ADMINISTRATION	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	167,944.93	167,944.93	42,437.86
				701400C - FRINGE BENEFITS - CURR PERSONNEL	43,665.68	43,665.68	8,161.68
			700000A - PERSONNEL SERVICES Total		211,610.61	211,610.61	50,599.54
			1010 - LOCAL FUND Total		211,610.61	211,610.61	50,599.54
			50231 - EXECUTIVE MANAGEMENT OFFICE Total		211,610.61	211,610.61	50,599.54
<b>100151 - EXECUTIVE ADMINISTRATION Total</b>					<b>211,610.61</b>	<b>211,610.61</b>	<b>50,599.54</b>
100154 - PERFORMANCE AND STRATEGIC MANAGEMENT	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	504,629.57	504,629.57	110,685.76
				701200C - CONTINUING FULL TIME - OTHERS	24,474.50	24,474.50	9,564.59
				701300C - ADDITIONAL GROSS PAY	250.00	250.00	251.53
				701400C - FRINGE BENEFITS - CURR PERSONNEL	137,567.06	137,567.06	13,093.83
			700000A - PERSONNEL SERVICES Total		666,921.13	666,921.13	133,595.71
710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7,225.00	7,225.00	-			
	713100C - OTHER SERVICES & CHARGES	13,071.00	13,071.00	609.50			
710000A - NON-PERSONNEL SERVICES Total		20,296.00	20,296.00	609.50			
	1010 - LOCAL FUND Total			687,217.13	687,217.13	134,205.21	
	50231 - EXECUTIVE MANAGEMENT OFFICE Total			687,217.13	687,217.13	134,205.21	
<b>100154 - PERFORMANCE AND STRATEGIC MANAGEMENT Total</b>					<b>687,217.13</b>	<b>687,217.13</b>	<b>134,205.21</b>
150002 - AGENCY ACCOUNTING SERVICES	10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	462,250.81	462,250.81	105,498.97
				701300C - ADDITIONAL GROSS PAY	500.00	500.00	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	120,185.21	120,185.21	21,808.89
				701500C - OVERTIME PAY	1,500.00	1,500.00	4,945.36
			700000A - PERSONNEL SERVICES Total		584,436.02	584,436.02	132,253.22
710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,000.00	1,000.00	-			
	713100C - OTHER SERVICES & CHARGES	5,150.00	5,150.00	-			
710000A - NON-PERSONNEL SERVICES Total	717100C - PURCHASES EQUIPMENT & MACHINERY	500.00	500.00	-			
	1010 - LOCAL FUND Total			6,650.00	6,650.00	-	
	10002 - ACCOUNTING DIVISION Total			591,086.02	591,086.02	132,253.22	
<b>150002 - AGENCY ACCOUNTING SERVICES Total</b>					<b>591,086.02</b>	<b>591,086.02</b>	<b>132,253.22</b>
150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	10001 - BUDGET DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	409,625.78	409,625.78	104,831.60
				701400C - FRINGE BENEFITS - CURR PERSONNEL	106,502.70	106,502.70	30,769.12
			700000A - PERSONNEL SERVICES Total		516,128.48	516,128.48	135,600.72
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	950.00	950.00	-
				713100C - OTHER SERVICES & CHARGES	1,089.00	1,089.00	-
710000A - NON-PERSONNEL SERVICES Total		2,039.00	2,039.00	-			
	1010 - LOCAL FUND Total			518,167.48	518,167.48	135,600.72	
	10001 - BUDGET DIVISION Total			518,167.48	518,167.48	135,600.72	
<b>150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total</b>					<b>518,167.48</b>	<b>518,167.48</b>	<b>135,600.72</b>
150012 - P-CARD CLEARING	10086 - P-CARD CLEARING	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	715200C - P-CARD CLEARING ACCOUNT BUDGET TR	-	-	(2,936.77)
			710000A - NON-PERSONNEL SERVICES Total		-	-	(2,936.77)
			1010 - LOCAL FUND Total		-	-	(2,936.77)
	10086 - P-CARD CLEARING Total			-	-	(2,936.77)	
<b>150012 - P-CARD CLEARING Total</b>					<b>-</b>	<b>-</b>	<b>(2,936.77)</b>
500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES	50230 - CAPITAL PROJECTS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	220,739.71	220,739.71	67,825.82
				701400C - FRINGE BENEFITS - CURR PERSONNEL	57,392.32	57,392.32	13,057.24
			700000A - PERSONNEL SERVICES Total		278,132.03	278,132.03	80,883.06
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	12,625.00	12,625.00	-
				713100C - OTHER SERVICES & CHARGES	597,716.00	597,716.00	68,949.09
710000A - NON-PERSONNEL SERVICES Total	717100C - PURCHASES EQUIPMENT & MACHINERY	71,777.00	71,777.00	590.99			
	1010 - LOCAL FUND Total			682,118.00	682,118.00	69,540.08	
	50230 - CAPITAL PROJECTS OFFICE Total			960,250.03	960,250.03	150,423.14	
<b>500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES Total</b>					<b>960,250.03</b>	<b>960,250.03</b>	<b>150,423.14</b>
500142 - ASSET MANAGEMENT SERVICES	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	24,739.00	24,739.00	12,926.00
			710000A - NON-PERSONNEL SERVICES Total		24,739.00	24,739.00	12,926.00
			1010 - LOCAL FUND Total		24,739.00	24,739.00	12,926.00
	50226 - FACILITIES MANAGEMENT OFFICE - CEO Total			24,739.00	24,739.00	12,926.00	
<b>500142 - ASSET MANAGEMENT SERVICES Total</b>					<b>24,739.00</b>	<b>24,739.00</b>	<b>12,926.00</b>
500143 - CUSTODIAL AND MAINTENANCE SERVICES	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	2,887,828.17	2,887,828.17	691,661.72
				701200C - CONTINUING FULL TIME - OTHERS	50,362.00	50,362.00	13,774.23
				701300C - ADDITIONAL GROSS PAY	109,150.00	109,150.00	51,459.27
				701400C - FRINGE BENEFITS - CURR PERSONNEL	763,929.45	763,929.45	200,805.14
				701500C - OVERTIME PAY	142,012.00	142,012.00	52,242.67
700000A - PERSONNEL SERVICES Total		3,953,281.62	3,953,281.62	1,009,943.03			

**FY24 Q1 by Program (Dec Not Closed)**

Program - Program	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures		
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	172,831.00	172,831.00	11,004.07		
				713100C - OTHER SERVICES & CHARGES	4,095,949.89	4,095,949.89	415,372.52		
				717100C - PURCHASES EQUIPMENT & MACHINERY	61,000.00	61,000.00	-		
				710000A - NON-PERSONNEL SERVICES Total	4,329,780.89	4,329,780.89	426,376.59		
				1010 - LOCAL FUND Total	8,283,062.51	8,283,062.51	1,436,319.62		
50226 - FACILITIES MANAGEMENT OFFICE - CEO Total					8,283,062.51	8,283,062.51	1,436,319.62		
<b>500143 - CUSTODIAL AND MAINTENANCE SERVICES Total</b>					<b>8,283,062.51</b>	<b>8,283,062.51</b>	<b>1,436,319.62</b>		
500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES	50227 - INFORMATION TECHNOLOGY OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,004,576.36	1,004,576.36	271,740.27		
				701200C - CONTINUING FULL TIME - OTHERS	62,860.92	62,860.92	13,271.92		
				701300C - ADDITIONAL GROSS PAY	8,700.00	8,700.00	1,281.81		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	277,533.69	277,533.69	74,134.13		
				701500C - OVERTIME PAY	12,800.00	12,800.00	8,895.41		
				700000A - PERSONNEL SERVICES Total	1,366,470.97	1,366,470.97	369,323.54		
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	10,000.00	10,000.00	-		
				713100C - OTHER SERVICES & CHARGES	825,888.00	825,888.00	89,675.03		
				717100C - PURCHASES EQUIPMENT & MACHINERY	18,516.16	18,516.16	15,000.00		
				717200C - RENTALS EQUIPMENT & OTHER	776,277.84	776,277.84	78,491.12		
				710000A - NON-PERSONNEL SERVICES Total	1,630,682.00	1,630,682.00	183,166.15		
				1010 - LOCAL FUND Total	2,997,152.97	2,997,152.97	552,489.69		
				1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	250,000.00	250,000.00	-
					717100C - PURCHASES EQUIPMENT & MACHINERY	710000A - NON-PERSONNEL SERVICES Total	250,000.00	250,000.00	-
					1060 - SPECIAL PURPOSE REVENUE FUNDS Total		500,000.00	500,000.00	-
50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total					3,497,152.97	3,497,152.97	552,489.69		
<b>500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total</b>					<b>3,497,152.97</b>	<b>3,497,152.97</b>	<b>552,489.69</b>		
500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES	50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	394,104.02	394,104.02	114,428.85		
				701200C - CONTINUING FULL TIME - OTHERS	-	-	18,398.26		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	102,467.05	102,467.05	26,835.15		
				701500C - OVERTIME PAY	-	-	3,865.81		
				700000A - PERSONNEL SERVICES Total	496,571.07	496,571.07	163,528.07		
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	17,000.00	17,000.00	-		
				713100C - OTHER SERVICES & CHARGES	62,475.00	62,475.00	6,256.62		
				717100C - PURCHASES EQUIPMENT & MACHINERY	19,125.00	19,125.00	-		
				710000A - NON-PERSONNEL SERVICES Total	98,600.00	98,600.00	6,256.62		
				1010 - LOCAL FUND Total	595,171.07	595,171.07	169,784.69		
50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total					595,171.07	595,171.07	169,784.69		
<b>500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total</b>					<b>595,171.07</b>	<b>595,171.07</b>	<b>169,784.69</b>		
500146 - EXECUTIVE MANAGEMENT SERVICES	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	149,302.53	149,302.53	37,735.61		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	38,818.66	38,818.66	6,921.61		
				700000A - PERSONNEL SERVICES Total	188,121.19	188,121.19	44,657.22		
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	2,844.00	2,844.00	60.24		
				713100C - OTHER SERVICES & CHARGES	119,102.00	119,102.00	-		
				717100C - PURCHASES EQUIPMENT & MACHINERY	1,700.00	1,700.00	-		
				710000A - NON-PERSONNEL SERVICES Total	123,646.00	123,646.00	60.24		
	1010 - LOCAL FUND Total	311,767.19	311,767.19	44,717.46					
50231 - EXECUTIVE MANAGEMENT OFFICE Total					311,767.19	311,767.19	44,717.46		
<b>500146 - EXECUTIVE MANAGEMENT SERVICES Total</b>					<b>311,767.19</b>	<b>311,767.19</b>	<b>44,717.46</b>		
500147 - INTERGOVERNMENTAL AFFAIRS	50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	149,119.49	149,119.49	61,670.62		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	38,771.07	38,771.07	19,010.38		
				700000A - PERSONNEL SERVICES Total	187,890.56	187,890.56	80,681.00		
				1010 - LOCAL FUND Total	187,890.56	187,890.56	80,681.00		
50235 - COMMUNITY RELATIONS OFFICE - CEO Total					187,890.56	187,890.56	80,681.00		
<b>500147 - INTERGOVERNMENTAL AFFAIRS Total</b>					<b>187,890.56</b>	<b>187,890.56</b>	<b>80,681.00</b>		
500148 - STATEGIC PLANNING SERVICES	50232 - STATEGIC PLANNING OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	251,134.15	251,134.15	72,669.54		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	65,294.87	65,294.87	16,967.37		
				700000A - PERSONNEL SERVICES Total	316,429.02	316,429.02	89,636.91		
				1010 - LOCAL FUND Total	316,429.02	316,429.02	89,636.91		
50232 - STATEGIC PLANNING OFFICE Total					316,429.02	316,429.02	89,636.91		
<b>500148 - STATEGIC PLANNING SERVICES Total</b>					<b>316,429.02</b>	<b>316,429.02</b>	<b>89,636.91</b>		
500149 - ADAPTIVE SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	397,737.13	397,737.13	115,289.67		
				701300C - ADDITIONAL GROSS PAY	3,200.00	3,200.00	760.61		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	103,411.65	103,411.65	30,290.75		
				700000A - PERSONNEL SERVICES Total	504,348.78	504,348.78	146,341.03		
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	6,725.00	6,725.00	-		
				713100C - OTHER SERVICES & CHARGES	10,923.00	10,923.00	160.00		
				717100C - PURCHASES EQUIPMENT & MACHINERY	13,409.00	13,409.00	-		
				710000A - NON-PERSONNEL SERVICES Total	31,057.00	31,057.00	160.00		
	1010 - LOCAL FUND Total	535,405.78	535,405.78	146,501.03					
50239 - MLK CENTRAL LIBRARY OFFICE Total					535,405.78	535,405.78	146,501.03		
<b>500149 - ADAPTIVE SERVICES Total</b>					<b>535,405.78</b>	<b>535,405.78</b>	<b>146,501.03</b>		
500150 - ADULT SERVICES	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	504,995.27	504,995.27	131,561.57		
				701300C - ADDITIONAL GROSS PAY	10,500.00	10,500.00	657.44		
				701400C - FRINGE BENEFITS - CURR PERSONNEL	131,298.77	131,298.77	33,389.84		
				701500C - OVERTIME PAY	-	-	259.84		
				700000A - PERSONNEL SERVICES Total	646,794.04	646,794.04	165,868.69		
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	13,200.00	13,200.00	-		
				713100C - OTHER SERVICES & CHARGES	151,448.00	151,448.00	4,650.00		
				717100C - PURCHASES EQUIPMENT & MACHINERY	11,050.00	11,050.00	2,594.33		
	710000A - NON-PERSONNEL SERVICES Total	175,698.00	175,698.00	7,244.33					
	1010 - LOCAL FUND Total	822,492.04	822,492.04	173,113.02					
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total					822,492.04	822,492.04	173,113.02		

**FY24 Q1 by Program (Dec Not Closed)**

Program - Program	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures	
<b>500150 - ADULT SERVICES Total</b>					<b>822,492.04</b>	<b>822,492.04</b>	<b>173,113.02</b>	
500151 - CHILDREN AND YOUNG ADULT SERVICES	50240 - YOUTH AND FAMILY SERVICES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	3,734,880.94	3,734,880.94	777,433.23	
				701200C - CONTINUING FULL TIME - OTHERS	66,893.66	66,893.66	19,846.25	
				701300C - ADDITIONAL GROSS PAY	108,700.00	108,700.00	17,462.84	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	988,353.67	988,353.67	191,723.44	
				701500C - OVERTIME PAY	7,000.00	7,000.00	3,188.55	
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>4,905,828.27</b>	<b>4,905,828.27</b>	<b>1,009,654.31</b>	
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	71,000.00	71,000.00	(4,964.18)
					713100C - OTHER SERVICES & CHARGES	1,317,720.07	1,317,720.07	157,391.84
					717100C - PURCHASES EQUIPMENT & MACHINERY	64,500.00	64,500.00	-
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>1,453,220.07</b>	<b>1,453,220.07</b>	<b>152,427.66</b>	
	<b>1010 - LOCAL FUND Total</b>	<b>6,359,048.34</b>	<b>6,359,048.34</b>	<b>1,162,081.97</b>				
	<b>50240 - YOUTH AND FAMILY SERVICES OFFICE Total</b>	<b>6,359,048.34</b>	<b>6,359,048.34</b>	<b>1,162,081.97</b>				
<b>500151 - CHILDREN AND YOUNG ADULT SERVICES Total</b>					<b>6,359,048.34</b>	<b>6,359,048.34</b>	<b>1,162,081.97</b>	
500152 - COLLECTIONS SERVICES	50242 - COLLECTIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,533,356.21	1,533,356.21	359,490.24	
				701300C - ADDITIONAL GROSS PAY	770.00	770.00	44,989.44	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	398,672.61	398,672.61	75,058.21	
				701500C - OVERTIME PAY	-	-	757.75	
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>1,932,798.82</b>	<b>1,932,798.82</b>	<b>480,295.64</b>	
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	26,942.00	26,942.00	1,999.97
					713100C - OTHER SERVICES & CHARGES	151,860.00	151,860.00	(8,695.00)
					717100C - PURCHASES EQUIPMENT & MACHINERY	4,780,431.78	4,780,431.78	779,847.72
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>4,959,233.78</b>	<b>4,959,233.78</b>	<b>773,152.69</b>	
				<b>1010 - LOCAL FUND Total</b>	<b>6,892,032.60</b>	<b>6,892,032.60</b>	<b>1,253,448.33</b>	
	<b>50242 - COLLECTIONS OFFICE Total</b>	<b>6,892,032.60</b>	<b>6,892,032.60</b>	<b>1,253,448.33</b>				
<b>500152 - COLLECTIONS SERVICES Total</b>					<b>6,892,032.60</b>	<b>6,892,032.60</b>	<b>1,253,448.33</b>	
500153 - LIBRARY PROGRAM INFORMATION SERVICES	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	4,250.00	4,250.00	-	
				713100C - OTHER SERVICES & CHARGES	39,834.00	39,834.00	-	
				717100C - PURCHASES EQUIPMENT & MACHINERY	4,250.00	4,250.00	-	
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>48,334.00</b>	<b>48,334.00</b>	<b>-</b>	
				<b>1010 - LOCAL FUND Total</b>	<b>48,334.00</b>	<b>48,334.00</b>	<b>-</b>	
	<b>50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total</b>	<b>48,334.00</b>	<b>48,334.00</b>	<b>-</b>				
<b>500153 - LIBRARY PROGRAM INFORMATION SERVICES Total</b>					<b>48,334.00</b>	<b>48,334.00</b>	<b>-</b>	
500154 - LITERACY RESOURCES SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	461,145.56	461,145.56	143,540.92	
				701300C - ADDITIONAL GROSS PAY	3,500.00	3,500.00	(2,085.63)	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	119,897.84	119,897.84	32,440.11	
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>584,543.40</b>	<b>584,543.40</b>	<b>173,895.40</b>	
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	3,000.00	3,000.00	-
					713100C - OTHER SERVICES & CHARGES	19,295.00	19,295.00	752.00
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>22,295.00</b>	<b>22,295.00</b>	<b>752.00</b>	
				<b>1010 - LOCAL FUND Total</b>	<b>606,838.40</b>	<b>606,838.40</b>	<b>174,647.40</b>	
			4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	5,784.00	5,784.00	-
					701200C - CONTINUING FULL TIME - OTHERS	246,106.52	246,106.52	72,029.60
		701300C - ADDITIONAL GROSS PAY			2,000.00	2,000.00	137.01	
		701400C - FRINGE BENEFITS - CURR PERSONNEL			65,491.54	65,491.54	15,644.60	
		701500C - OVERTIME PAY			-	-	294.76	
		<b>700000A - PERSONNEL SERVICES Total</b>			<b>319,382.06</b>	<b>319,382.06</b>	<b>88,105.97</b>	
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	20,000.00	20,000.00	(9,445.50)		
713100C - OTHER SERVICES & CHARGES	640,617.94		640,617.94	54,240.73				
717100C - PURCHASES EQUIPMENT & MACHINERY	112,101.00		112,101.00	(695.43)				
	<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>772,718.94</b>	<b>772,718.94</b>	<b>44,099.80</b>				
	<b>4020 - FEDERAL GRANT FUND - FPR Total</b>	<b>1,092,101.00</b>	<b>1,092,101.00</b>	<b>132,205.77</b>				
	<b>50239 - MLK CENTRAL LIBRARY OFFICE Total</b>	<b>1,698,939.40</b>	<b>1,698,939.40</b>	<b>306,853.17</b>				
<b>500154 - LITERACY RESOURCES SERVICES Total</b>					<b>1,698,939.40</b>	<b>1,698,939.40</b>	<b>306,853.17</b>	
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	5,961,500.98	5,961,500.98	1,483,445.86	
				701200C - CONTINUING FULL TIME - OTHERS	148,393.00	148,393.00	38,226.99	
				701300C - ADDITIONAL GROSS PAY	115,800.00	115,800.00	95,775.86	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	1,588,572.45	1,588,572.45	369,220.18	
				701500C - OVERTIME PAY	31,100.00	31,100.00	4,260.36	
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>7,845,366.43</b>	<b>7,845,366.43</b>	<b>1,990,929.25</b>	
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	13,277.00	13,277.00	26.33
					713100C - OTHER SERVICES & CHARGES	274,625.00	274,625.00	14,361.00
					717100C - PURCHASES EQUIPMENT & MACHINERY	11,554.00	11,554.00	-
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>299,456.00</b>	<b>299,456.00</b>	<b>14,387.33</b>	
	<b>1010 - LOCAL FUND Total</b>	<b>8,144,822.43</b>	<b>8,144,822.43</b>	<b>2,005,316.58</b>				
	<b>50239 - MLK CENTRAL LIBRARY OFFICE Total</b>	<b>8,144,822.43</b>	<b>8,144,822.43</b>	<b>2,005,316.58</b>				
<b>500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total</b>					<b>8,144,822.43</b>	<b>8,144,822.43</b>	<b>2,005,316.58</b>	
500156 - NEIGHBORHOOD LIBRARY SERVICES	50238 - NEIGHBORHOOD LIBRARIES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	16,393,618.32	16,393,618.32	4,351,847.62	
				701200C - CONTINUING FULL TIME - OTHERS	627,262.67	627,262.67	155,114.85	
				701300C - ADDITIONAL GROSS PAY	922,200.00	922,200.00	127,996.46	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	4,425,434.97	4,425,434.97	1,107,096.09	
				701500C - OVERTIME PAY	25,600.00	25,600.00	9,625.16	
				<b>700000A - PERSONNEL SERVICES Total</b>	<b>22,394,115.96</b>	<b>22,394,115.96</b>	<b>5,751,680.18</b>	
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	40,175.00	40,175.00	4,492.85
					713100C - OTHER SERVICES & CHARGES	86,117.00	86,117.00	2,387.50
					717100C - PURCHASES EQUIPMENT & MACHINERY	239,636.00	239,636.00	588.63
				<b>710000A - NON-PERSONNEL SERVICES Total</b>	<b>365,928.00</b>	<b>365,928.00</b>	<b>7,468.98</b>	
	<b>1010 - LOCAL FUND Total</b>	<b>22,760,043.96</b>	<b>22,760,043.96</b>	<b>5,759,149.16</b>				
1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	100,000.00	100,000.00	-			
		713100C - OTHER SERVICES & CHARGES	300,000.00	300,000.00	12,178.86			
		717100C - PURCHASES EQUIPMENT & MACHINERY	100,000.00	100,000.00	-			

**FY24 Q1 by Program (Dec Not Closed)**

Program - Program	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Revised Budget	FY24 1st Quarter Expenditures
			710000A - NON-PERSONNEL SERVICES Total		500,000.00	500,000.00	12,178.86
			1060 - SPECIAL PURPOSE REVENUE FUNDS Total		500,000.00	500,000.00	12,178.86
		4045 - PRIVATE DONATIONS - FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	4,000.00	4,000.00	-
				713100C - OTHER SERVICES & CHARGES	10,000.00	10,000.00	-
				717100C - PURCHASES EQUIPMENT & MACHINERY	3,000.00	3,000.00	-
			710000A - NON-PERSONNEL SERVICES Total		17,000.00	17,000.00	-
		4045 - PRIVATE DONATIONS - FPR Total			17,000.00	17,000.00	-
		50238 - NEIGHBORHOOD LIBRARIES OFFICE Total			23,277,043.96	23,277,043.96	5,771,328.02
		<b>500156 - NEIGHBORHOOD LIBRARY SERVICES Total</b>			<b>23,277,043.96</b>	<b>23,277,043.96</b>	<b>5,771,328.02</b>
500157 - PUBLIC SAFETY SERVICES	50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,912,205.16	1,912,205.16	470,514.86
				701200C - CONTINUING FULL TIME - OTHERS	232,539.23	232,539.23	95,023.77
				701300C - ADDITIONAL GROSS PAY	96,550.00	96,550.00	105,583.17
				701400C - FRINGE BENEFITS - CURR PERSONNEL	557,633.53	557,633.53	166,863.43
				701500C - OVERTIME PAY	167,000.00	167,000.00	55,339.70
			700000A - PERSONNEL SERVICES Total		2,965,927.92	2,965,927.92	893,324.93
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	37,500.00	37,500.00	(1,049.61)
				713100C - OTHER SERVICES & CHARGES	437,938.33	437,938.33	12,886.80
				713200C - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	(138.25)
				717100C - PURCHASES EQUIPMENT & MACHINERY	76,547.00	76,547.00	-
			710000A - NON-PERSONNEL SERVICES Total		565,284.00	565,284.00	11,698.94
		1010 - LOCAL FUND Total			3,531,211.92	3,531,211.92	905,023.87
		50243 - PUBLIC SAFETY OFFICE Total			3,531,211.92	3,531,211.92	905,023.87
		<b>500157 - PUBLIC SAFETY SERVICES Total</b>			<b>3,531,211.92</b>	<b>3,531,211.92</b>	<b>905,023.87</b>
500158 - TEENS OF DISTRICTION PROGRAM	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701200C - CONTINUING FULL TIME - OTHERS	71,117.10	71,117.10	7,843.02
				701400C - FRINGE BENEFITS - CURR PERSONNEL	18,490.47	18,490.47	600.01
			700000A - PERSONNEL SERVICES Total		89,607.57	89,607.57	8,443.03
		1010 - LOCAL FUND Total			89,607.57	89,607.57	8,443.03
		50239 - MLK CENTRAL LIBRARY OFFICE Total			89,607.57	89,607.57	8,443.03
		<b>500158 - TEENS OF DISTRICTION PROGRAM Total</b>			<b>89,607.57</b>	<b>89,607.57</b>	<b>8,443.03</b>
500159 - VOLUNTEERS SERVICES	50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	75,775.00	75,775.00	19,151.82
				701400C - FRINGE BENEFITS - CURR PERSONNEL	19,701.50	19,701.50	4,166.30
			700000A - PERSONNEL SERVICES Total		95,476.50	95,476.50	23,318.12
			710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	2,597.00	2,597.00	-
			710000A - NON-PERSONNEL SERVICES Total		2,597.00	2,597.00	-
		1010 - LOCAL FUND Total			98,073.50	98,073.50	23,318.12
		50235 - COMMUNITY RELATIONS OFFICE - CEO Total			98,073.50	98,073.50	23,318.12
		<b>500159 - VOLUNTEERS SERVICES Total</b>			<b>98,073.50</b>	<b>98,073.50</b>	<b>23,318.12</b>
500272 - ADMINISTRATIVE OPERATIONS SERVICES	50362 - ADMINISTRATIVE OPERATIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	224,378.66	224,378.66	60,957.23
				701200C - CONTINUING FULL TIME - OTHERS	-	-	22,317.55
				701300C - ADDITIONAL GROSS PAY	-	-	784.75
				701400C - FRINGE BENEFITS - CURR PERSONNEL	58,338.45	58,338.45	17,277.17
			700000A - PERSONNEL SERVICES Total		282,717.11	282,717.11	101,336.70
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	44,000.00	44,000.00	(131.94)
			710000A - NON-PERSONNEL SERVICES Total		44,000.00	44,000.00	(131.94)
		1010 - LOCAL FUND Total			326,717.11	326,717.11	101,204.76
		50362 - ADMINISTRATIVE OPERATIONS OFFICE Total			326,717.11	326,717.11	101,204.76
		<b>500272 - ADMINISTRATIVE OPERATIONS SERVICES Total</b>			<b>326,717.11</b>	<b>326,717.11</b>	<b>101,204.76</b>
500274 - CUSTOMER EXPERIENCE SERVICES	50236 - CUSTOMER EXPERIENCE OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	369,766.23	369,766.23	56,978.41
				701400C - FRINGE BENEFITS - CURR PERSONNEL	96,139.22	96,139.22	15,981.90
			700000A - PERSONNEL SERVICES Total		465,905.45	465,905.45	72,960.31
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	2,200.00	2,200.00	-
				713100C - OTHER SERVICES & CHARGES	22,420.00	22,420.00	(2,200.00)
				717100C - PURCHASES EQUIPMENT & MACHINERY	2,380.00	2,380.00	-
			710000A - NON-PERSONNEL SERVICES Total		27,000.00	27,000.00	(2,200.00)
		1010 - LOCAL FUND Total			492,905.45	492,905.45	70,760.31
		50236 - CUSTOMER EXPERIENCE OFFICE Total			492,905.45	492,905.45	70,760.31
		<b>500274 - CUSTOMER EXPERIENCE SERVICES Total</b>			<b>492,905.45</b>	<b>492,905.45</b>	<b>70,760.31</b>
100091 - FOIA AND PRIVACY SERVICES	50234 - GENERAL COUNSEL OFFICE - CEO	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	-	-	1,280.79
			710000A - NON-PERSONNEL SERVICES Total		-	-	1,280.79
		1010 - LOCAL FUND Total			-	-	1,280.79
		50234 - GENERAL COUNSEL OFFICE - CEO Total			-	-	1,280.79
		<b>100091 - FOIA AND PRIVACY SERVICES Total</b>			<b>-</b>	<b>-</b>	<b>1,280.79</b>
Grand Total					76,590,708.20	76,590,708.20	16,478,670.32

**GENERAL QUESTIONS**

**Question Number 65**

Provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY23 and to date in FY24. For each, provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

**FY 2023 Intra-Districts - DCPL as Seller**

BUYER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY23 Year End Expenditure	Purpose
	Capital Sub-total			\$ -	No FY23 Capital IntraAgency Projects
AM0	1011014	400030 / 5000000	500057 / 50098	87,420.00	DGS - WEST END FUND (AM0)
GA0	1010001	401340 / 1000418	400210 / 40086	843,952.84	DCPS TECH SERVICES
GD0	4015918	401280 / 2000281	100151 / 40223	339,486.67	OSSE BRAINFUSE
JM0	4020002	401348 / 2000797	700223 / 70366	7,350.00	DDS/RSA NEWSLINE SERVICES
KG0	1010190	401550 / 1000159	600078 / 60078	117,606.24	DOEE STORMWATER
TO0	1010190	401831 / 2001293	500233 / 50323	51,000.00	OCTO DATA INCLUSION INITIATIVE
	Operating Sub-Total			\$ 1,446,815.75	

**FY 2023 Intra-Districts - DCPL as Buyer**

SELLER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY23 Year End Expenditure	Purpose
	Capital Sub-total			\$ -	
TO0	1010001	400091 / 1000031	100071 / 50227	10,160.76	400091-CE0.500228.IT ASSESSMENT
TO0	1010001	400092 / 1000031	100071 / 50227	11,550.00	400092-CE0.500238.IT ASSESSMENT
TO0	1010001	400093 / 1000031	100071 / 50227	79,961.19	400093 - CE0.500245.T ASSESSMENT
UC0	1010001	400094 / 1000031	500157 / 50243	13,286.88	400094 - CE0.DCPL.UC - DCPL RADIO SERVICES
TO0	1010001	400095 / 1000031	100071 / 50227	7,725.00	400095 - CE0.500230.IT ASSESSMENT
TO0	1010001	400096 / 1000031	100071 / 50227	225.35	400096 - CE0.500240.IT ASSESSMENT
TO0	1010001	400097 / 1000031	100071 / 50227	10,622.01	400097 - CE0.500235.IT ASSESSMENT
KT0	1010001	400098 / 1000031	100042 / 50226	174,036.53	400098 - CE0.KTCEFM.FLEET MGMT DC PUBLIC LIBRARY
HA0	1010109	400099 / 1000032	100032 / 500151	1,200.45	400099 - CE0.VRPBL.DC PUBLIC LIBRARIES VITAL RECORDS
TO0	1010001	400100 / 1000031	100071 / 50227	11,812.51	400100 - CE0.500237.IT ASSESSMENT
BE0	1010001	401063 / 1000320	100092 / 50234	17,127.85	401063 - CE0.BECESS - DCHR for Employee Suitability
TO0	1010001	401065 / 1000318	100071 / 50227	69,534.69	401065 - CE0.TOCENT - OCTO.DCPL RTS DC-NET
JZ0	1010001	401420 / 1000468	500156 / 50238	0.00	401420-CE0.FY23DYRS CREDIBLE MESSENGER
JZ0	4020002	401420 / 2001359	500154 / 50239	0.00	401420-CE0.FY23DYRS CREDIBLE MESSENGER
BE0	1010001	401489 / 1000491	100148 / 50228	13,500.00	401489-CE0BECEEL.DCHR.DCPL.EXECUTIVE LEADERSHIP PROGRAM
TO0	1010001	401516 / 1000515	500144 / 50227	99,960.00	401516-CE0T0CEIW.OCTO.DCPL.INTERNET & WAN SERVICES
AT0	4020002	401747 / 2000094	500154 / 50239	0.00	401747 - CE0.ATCESA.OCFO.DCPL.SINGLE AUDIT SERVICES
KT0	1010001	401748 / 1000622	100042 / 50226	0.00	401748-CE0KTCEDD.DPW.DCPL.DEFENSIVE DRIVING SERVICES
	Operating Sub-Total			\$ 520,703.22	

**FY 2024 1ST QTR Intra-Districts - DCPL as Sellers**

BUYER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY24 1st QTR Budget Available	Purpose
	Capital Sub-total			\$ -	FY24 Capital IntraAgency Projects
AM0	1011014	400030 / 5000000	500057 / 50098	120,000.00	400030 - AM0.CEAMWE.DCPL - DGS - WEST END MAINTENANCE FUND
JM0	4020002	401348 / 2000806	700223 / 70366	17,300.00	401348 - NEWSLINE SERVICES DDS-DCPL
JR0	4020002	401610 / 2000821	100158 / 70371	1,260.00	401610 - JR0 - DCPL FACILITY USAGE
TO0	1010190	401831 / 2001293	500233 / 50323	0.00	PROGRAM(ACP)
	Operating Sub-Total			\$ 138,560.00	



**FY 2024 1ST QTR Intra-Districts - DCPL as Buyer**

SELLER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY24 1st QTR Budget Available	Purpose
				0.00	No FY23 Capital Collections
Capital Sub-total				\$ -	
TO0	1010001	400091 / 1000031	100071 / 50227	6,990.00	400091-CE0.500228.IT ASSESSMENT
TO0	1010001	400092 / 1000031	100071 / 50227	30,469.35	400092-CE0.500238.IT ASSESSMENT
TO0	1010001	400093 / 1000031	100071 / 50227	80,862.48	400093 - CE0.500245.T ASSESSMENT
UC0	1010001	400094 / 1000031	500157 / 50243	6,648.67	400094 - CE0.DCPL.UC - DCPL RADIO SERVICES
TO0	1010001	400095 / 1000031	100071 / 50227	10,825.00	400095 - CE0.500230.IT ASSESSMENT
TO0	1010001	400096 / 1000031	100071 / 50227	688.74	400096 - CE0.500240.IT ASSESSMENT
TO0	1010001	400097 / 1000031	100071 / 50227	11,497.76	400097 - CE0.500235.IT ASSESSMENT
KT0	1010001	400098 / 1000031	100042 / 50226	159,647.87	400098 - CE0.KTCEFM.FLEET MGMT DC PUBLIC LIBRARY
TO0	1010001	400100 / 1000031	100071 / 50227	2,575.00	400100 - CE0.500237.IT ASSESSMENT
TO0	1010001	401065 / 1000318	100071 / 50227	120,000.00	401065 - CE0.TOCENT - OCTO.DCPL RTS DC-NET
HA0	1010109	400099 / 1000032	500151 / 50240	3,558.93	400099 - CE0.VRPBL.DC PUBLIC LIBRARIES VITAL RECORDS
Operating Sub-Total				\$ 433,763.80	

## GENERAL QUESTIONS

### Question Number 66

Provide a complete accounting of all reprogrammings received by or transferred from DCPL during FY23 and to date in FY24. For each, provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected. In addition, provide an accounting of all reprogrammings made within the agency that exceeded \$100,000 and provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected.

#### FY23 Reprogrammings

Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected
Local	\$ 377,771.00	To re-align NPS funding within various programs to support management priorities	Various programs and activities were affected
Local	\$ 130,283.69	To offset a spending pressure caused by higher than projected cost for steam at MLK Library	MLK Central Library Office (50239) / from DCPL to DGS
Federal Grant	\$ 246,134.50	To re-align NPS funding within the Library Services and Technology Act grant to support grant project operations.	Within MLK Central Library Office (50239) / Literary Resources Services (500154)
Local	\$ 274,744.00	To re-align NPS funding within various programs to support management priorities.	Various programs and activities were affected
Local	\$ 40,000.00	To re-align NPS account groups within Neighborhood Libraries Program	Within 'Neighborhood Libraries Office (50238) / Neighborhood Library Services (500156)
Local	\$ 1,249,361.00	To re-align PS and NPS funding within various programs to support management priorities in Language Access, Public Safety, Admin Operations, and Communications.	Various programs and activities were affected
Local	\$ 1,961,249.44	FY23 Year End Reprogramming (Mayoral Reprogramming)	All programs and activities were impacted

#### FY24 Reprogrammings (to date)

Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected
Federal	108,146.00	To re-align PS and NPS funding within the Library Services and Technology Act grant to support grant project operations.	Within MLK Central Library Office (50239) Literary Resources Services (500154)



## **GENERAL QUESTIONS**

### **Question Number 67**

**Provide a list of all DCPL's fixed costs budget and actual dollars spent for FY23 and to date in FY24. Include the source of funding and the percentage of these costs assigned to each DCPL program. Provide the percentage.**

Fix costs forecasts are developed by the Department of General Services (DGS) at least two years in advance. Most of the major fluctuation between estimates and actuals in FY23 are attributable to the Martin Luther King Jr. Memorial Library, which at more than 420,000 square feet makes up about half of the Library's footprint throughout the city. The variance in utility costs, between the forecasted and actual in FY24, can be attributed to MLK Library being budgeted while under construction with limited consumption information. DCPL has not yet received expenditure data for the Sustainable DC budgets. Thus, expenditures were not reported in this category.

**DC Public Library Fixed Costs - Budget vs Actuals**

	FY23 DGS Revised Forecast	FY23 Actuals	Variance	% Change
Electricity	1,824,339.57	2,739,252.53	(914,912.96)	-50.2%
Sustainable DC	140,585.22		140,585.22	100.0%
Water	519,411.64	472,190.31	47,221.33	9.1%
Steam	431,401.55	682,494.80	(251,093.25)	-58.2%
Gas	136,940.49	150,925.56	(13,985.07)	-10.2%
Waste Mgmt	6,925.24	0.00	6,925.24	100.0%
Security	0.00	0.00	0.00	0.0%
Telecomm -	524,656.21	Data Still Pending	TBD	TBD
Lease/Rent	279,186.56	Data Still Pending	TBD	TBD
<b>Subtotal - DGS/OCTO</b>	<b>3,863,446.48</b>	<b>4,044,863.20</b>	<b>(985,259.49)</b>	<b>-25.5%</b>

FY24 DGS Forecast	FY 24 Actuals OCT to DEC	Available Balance
2,213,589.60		2,213,589.60
190,295.67		190,295.67
607,030.58		607,030.58
753,725.00		753,725.00
137,399.89		137,399.89
9,818.39		9,818.39
50,434.13		50,434.13
567,488.40		567,488.40
289,427.18		289,427.18
<b>4,819,208.85</b>	<b>0.00</b>	<b>4,819,208.85</b>

	FY23 DCPL Revised Budget	FY23 Actuals	Variance	% Change
RTS* (budget within CE0)	137,476.00	69,534.69	67,941.31	49.4%
Security	0.00	0.00	0.00	0.0%
<b>Subtotal - DCPL</b>	<b>137,476.00</b>	<b>69,534.69</b>	<b>67,941.31</b>	<b>49.4%</b>

FY24 DCPL Budget	FY24 Actuals - To Date	Available Balance
137,476.00		137,476.00
0.00	0.00	0.00
<b>137,476.00</b>	<b>0.00</b>	<b>137,476.00</b>

**Year Over Year Budget Compare**

	FY23 DGS Revised Forecast	FY24 DGS Forecast	Variance	% Change
Electricity	1,824,339.57	2,213,589.60	389,250.03	21.3%
Water	519,411.64	607,030.58	87,618.94	16.9%
Steam	431,401.55	753,725.00	322,323.45	74.7%
Sustainable DC	140,585.22	190,295.67	49,710.45	35.4%
Gas	136,940.49	137,399.89	459.40	0.3%
Waste Mgmt	6,925.24	9,818.39	2,893.15	41.8%
Security	0.00	50,434.13	50,434.13	0.0%
Telecomm-	524,656.21	524,656.21	0.00	32.5%
Lease/Rent	279,186.56	289,427.18	10,240.62	3.7%
<b>Subtotal - DGS/OCTO</b>	<b>3,863,446.48</b>	<b>4,776,376.66</b>	<b>912,930.18</b>	<b>23.6%</b>

	FY23 DCPL Revised Budget	FY24 DCPL Budget	Variance	% Change
Telecom/RTS	137,476.00	137,476.00	0.00	0.0%
Security	0.00	0.00	0.00	0.0%
<b>Subtotal - DCPL</b>	<b>137,476.00</b>	<b>137,476.00</b>	<b>0.00</b>	<b>0.0%</b>

\* RTS - Request for Telephone Service

\*\* MLK Jr Memorial Library is the only facility that uses Steam.

Telecom Data from OCTO, All Other Data Furnished by DGS.

DEPARTMENT OF GENERAL SERVICES  
 FY23 BUDGET FORMULATION (FIXED COSTS ONLY)  
 DRAFT 4 (MAYOR'S LOCAL BUDGET)

March 14, 2022

Fund Local

Values										
Agency Code	Sum of Total Gas	Sum of Total Electricity	Sum of Total Steam	Sum of Total Water	Sum of Total Sustain DC	Sum of Total Waste Mgmt	Sum of Total Energy	Sum of Total Rent	Sum of Grand Total	
CE	136,940.49	1,824,339.57	431,401.55	519,411.64	140,585.22	6,925.24	3,059,603.70	279,186.56	3,338,790.26	
<b>Grand Total</b>	<b>136,940.49</b>	<b>1,824,339.57</b>	<b>431,401.55</b>	<b>519,411.64</b>	<b>140,585.22</b>	<b>6,925.24</b>	<b>3,059,603.70</b>	<b>279,186.56</b>	<b>3,338,790.26</b>	

see email from Jones 11-9-22

DEPARTMENT OF GENERAL SERVICES  
 FY2024 BUDGET FORMULATION (FIXED COSTS ONLY)  
 806

October 13, 2022

Total Fixed Cost Estimates

Fund	Agency Code	Responsible Agency	Values										Sum of Grand Total
			Sum of Total Occupancy	Sum of Total Gas	Sum of Total Electricity	Sum of Total Steam	Sum of Total Water	Sum of Total Sustain DC	Sum of Total Waste Mgmt	Sum of Total Energy	Sum of Total Security	Sum of Total Rent	
Ded Taxes	CE	DC Public Library	-	-	59,258.00	-	-	3,175.77	2,849.63	65,283.40	-	-	65,283.40
<b>Ded Taxes Total</b>			-	-	<b>59,258.00</b>	-	-	<b>3,175.77</b>	<b>2,849.63</b>	<b>65,283.40</b>	-	-	<b>65,283.40</b>
Local	CE	DC Public Library	-	137,399.89	2,154,331.60	753,725.00	607,030.58	187,119.91	6,968.76	3,846,575.74	50,434.13	289,427.18	4,186,437.05
<b>Local Total</b>			-	<b>137,399.89</b>	<b>2,154,331.60</b>	<b>753,725.00</b>	<b>607,030.58</b>	<b>187,119.91</b>	<b>6,968.76</b>	<b>3,846,575.74</b>	<b>50,434.13</b>	<b>289,427.18</b>	<b>4,186,437.05</b>
<b>Grand Total</b>			-	<b>137,399.89</b>	<b>2,213,589.60</b>	<b>753,725.00</b>	<b>607,030.58</b>	<b>190,295.67</b>	<b>9,818.39</b>	<b>3,911,859.14</b>	<b>50,434.13</b>	<b>289,427.18</b>	<b>4,251,720.45</b>

## DC Public Library - FY2023 Electric Data

Agency Code	Building Name	Account #	Service Address	EXPENDITURE TOTAL
CE	Anacostia Library	55015393295	1800 Good Hope Rd SE	83,415.67
CE	Bellevue Library	55016536181	115 Atlantic St SW	104,198.72
CE	Benning Neighborhood Library	55014571818	3935 Benning Rd NE	235,174.78
CE	Capital View Branch	55021127059	5001 Central Ave SE	57,385.76
CE	Chevy Chase Library	55019799976	5625 Conn Ave NW	70,401.76
CE	Cleveland Park Library	50013364901	3310 Conn Ave NW	81,056.48
CE	Deanwood Rec Ctr	55015203007	1350 49th St NE	39,152.12
CE	Francis A Gregory Neighborhood Library	55016463766	3660 Alabama Ave SE	85,680.17
CE	Georgetown Library	55020095760	3260 R St NW	79,410.83
CE	Lamond-Riggs Library	55030276327	5401 South Dakota Ave NE	58,959.13
CE	M.L. King Jr. Library	55021489756	901 G St NW Loc Lib	791,308.96
CE	Mt. Pleasant Library	55019767759	3160 16th St NW	76,368.21
CE	Northeast Library	55021171479	100 7th & MD Av NE	75,981.83
CE	Palisades Library	55020169250	4901 V St NW	67,467.27
CE	Parkland Turner Library	55012470534	1547 Alabama AveSe	5,078.77
CE	Parkland Turner Library	55012471391	1549 Alabama AveSe	5,777.18
CE	Penn Center	55020215400	1709 3rd St NE	328.50
CE	Penn Center	55021489541	1709 3rd St NE	19,486.27
CE	Petworth Library	55013921758	4200 Kansas Ave NW	95,136.83
CE	Shepherd Park Library	55017360987	7420 Georgia Ave NW	45,219.87
CE	Southeast Branch	55021245760	403 7th St SE	31,844.63
CE	Southwest Neighborhood Library	50025795993	900 Wesley Pl SW	61,556.24
CE	Takoma Park Library	55019819709	100 5th and Cedar St NW	34,392.41
CE	Tenley Library	55021314988	4450 Wisconsin Ave NW	93,711.83
CE	Walker Jones ES/Library	55020139816	1125 New Jersey Ave NW	25,546.23
CE	Watha T Daniels Library	55016472965	1630 7th St NW	258,745.75
CE	West End Library	50013708032	2301 L St NW	73,112.00
CE	Woodridge Library	50005552711	1801 Hamlin St NE	83,354.33
				2,739,252.53

# DC PUBLIC LIBRARY - WASHINGTON GAS

FY2023

Code	Building Name	Service Address	New Acct #	FY23 TOTAL EXPENDITURES
CE	Anacostia Library	1800 Good Hope Rd SE	120000113445	\$ 9,819.40
CE	Bellevue Library	115 Atlantic St SW	120001528369	\$ 4,577.22
CE	Capital View Branch	5001 Central Ave SE	120000186342	\$ 9,011.57
CE	Cleveland Park Library	3310 Conn Ave NW	110000449691	\$ 2,049.80
<b>CE</b>	<b>Deanwood Rec Ctr</b>	<b>1350 49th St NE</b>	<b>120000348850</b>	\$ 5,380.60
CE	Francis Gregory Library	3660 Ala Ave SE	120000235826	\$ 29,957.78
CE	Georgetown Library	3260 R St NW	120000101168	\$ 10,233.23
CE	Lamond -Riggs Library	5401 S Dakota Ave NE	110001670907	\$ 2,789.73
CE	Mt Pleasant Library	3160 16th St NW	120000388344	\$ 8,169.51
CE	Palisades Library	4901 V St NW	120001623962	\$ 921.71
CE	Parklands-Turner Library	1547 Alabama Ave SE	120000214904	\$ 3,394.07
<b>CE</b>	<b>Penn Center</b>	<b>1709 3rd St NE</b>	<b>120000661336</b>	\$ 2,304.19
CE	Petworth Library	4200 Kansas Ave NW	120001377221	\$ 3,978.63
CE	Rosedale Comm Ctr & Library	1701 Gales St NE	120001301585	\$ 22,651.56
CE	Shepherd Park Library	7420 Georgia Ave NW	120000599502	\$ 3,706.50
CE	Southeast Branch	403 7th St SE	120000398558	\$ 1,981.98
CE	Southwest Branch Library	900 Wesley Pl SW	110001430377	\$ 5,809.86
CE	Takoma Park Library	500 Cedar St NW	120001420294	\$ 6,898.44
CE	Tenley Library	4450 Wisc Ave NW	120001180153	\$ 6,309.91
<b>CE</b>	<b>Walker-Jones Elem</b>	<b>1125 N J Ave NW</b>	<b>120001632039</b>	\$ 5,103.26
<b>CE</b>	<b>Watha T. Daniel (Shaw) Library</b>	<b>1630 7th St NW</b>	<b>120001193669</b>	\$ 1,509.27
CE	Woodridge Library	1801 R I Ave NE	120001212055	\$ 4,367.34
		<b>SUB-TOTAL</b>		\$ 150,925.56

## DC Public Library - FY2023 Water Data

BUILDING NAME	SERVICE ADDRESS	New Acct #	AG Codes	FY23 TOTAL EXPENDITURES
Anacostia Interim Library	1800 Good Hope Rd SE	2004528	CE	\$ 15,389.57
Bellevue Library (formerly Wash Highland)	115 Atlantic St SW	2004533	CE	\$ 3,864.56
Bellevue Library (formerly Wash Highland)	115 Atlantic St SW	2004538	CE	\$ 3,267.94
Benning Branch Library	3935 Benning Rd NE	2004536	CE	\$ 13,824.26
Capital View Branch	5001 Central Ave SE	2004527	CE	\$ 8,630.87
Cleveland Park Library	3310 Conn Ave NW	2006715	CE	\$ 5,439.02
Deanwood Rec Ctr & Library	1350 49th St NE	2005109	CE	\$ 12,472.53
Francis A Gregory Library	3660 Alabama Ave SE	2004530	CE	\$ 3,214.23
Georgetown Library	3260 R St NW	2004715	CE	\$ 11,878.87
Lamond-Riggs Interim Library	5401 South Dakota Ave NE	2032220	CE	\$ 10,968.99
M.L. King Jr. Library	901 G St NW	2037718	CE	\$ 263,415.72
Mt. Pleasant Library	1600 Lamont St NW	2004714	CE	\$ 11,528.91
Northeast Library	330 7th St NE	2004535	CE	\$ 7,559.48
Palisades Library	4901 V St NW	2004712	CE	\$ 6,002.55
Penn Central Parking Lot	1709 3rd St NE	2004680	CE	\$ 16,243.16
Penn Central Parking Lot	309 Randolph Pl NE	2004681	CE	\$ 4,153.05
Petworth Library	4200 Kansas Ave NW	2004711	CE	\$ 8,021.29
Shepherd Park Library (Juanita E. Thornton)	7420 Georgia Ave NW	2004526	CE	\$ 8,609.37
Southeast Branch	647 7th St SE	2004529	CE	\$ 1,373.52
Southeast Branch	403 7TH ST SE	2004532	CE	\$ 3,455.39
Southwest Branch Library	900 Wesley Pl SW	2023692	CE	\$ 10,538.60
Takoma Park Library	416 Cedar St NW	2004713	CE	\$ 3,482.74
Tenley Library	4450 Wisconsin Ave NW	2004716	CE	\$ 14,328.41
Walker-Jones Elem & Library	1125 New Jersey Ave NW	2004938	CE	\$ 2,078.55
Watha T Daniel/ Shaw Library	1630 7th St NW	2004537	CE	\$ 10,972.46
Woodridge Library	1801 Hamlin St NE	2004539	CE	\$ 11,476.27
	<b>SUB-TOTAL</b>			<b>472,190.31</b>

**FY2023 - STEAM (DCPL)**

<b>Pay From</b>	<b>Code</b>	<b>Service Address</b>	<b>File #</b>	<b>Bldg #</b>	<b>New RWA #</b>	<b>FY2023 Total Expenditures</b>
AM	CE	901 G St NW	114	DC1278ZZ	C2424749	\$ 682,494.80
<b>TOTALS</b>						\$ 682,494.80

**FY2022 - Rental (DCPL)**

Sum of PAYMENT AMOUNT		
AGENCY CODE	LEASE ADDRESS	Total
CE	1523-1571 Alabama Avenue, SE	258,053.60
<b>CE Total</b>		<b>258,053.60</b>

258,053.60

Data Not Yet Received for FY23



**FY 2023 - DCPL Telecom**

CEO	F23 Budget	FY23 Expenditures	FY24 Budget	FY24 YTD Exp
Non -DCNet	205,987.81		174,836.36	
DCNet	318,668.40		392,652.04	
<b>Total</b>	<b>524,656.21</b>	<b>0.00</b>	<b>567,488.40</b>	<b>0.00</b>

**Expenditure Data Not Yet Received for FY23**

The FY23 telecom budget for CEO:

AGENCY TYPE	AGENCY CODE	FY23 NON-DCNET	FY23 DC-NET	Total
Local	CE	205,987.81	318,668.40	524,656.21

**FY 2024 TELECOM ESTIMATES [NON-DCNET & DCNET]**

AGENCY TYPE	AGENCY CODE	FY24 NON-DCNET	FY24 DC-NET	Total
Local	CE	174,836.36	\$ 392,652.04	567,488.40

In-House CEO	Budget	Actual Exp	
FY23	137,476.00	69,534.69	see DIFS Acct: 7121009
FY24	137,476.00	0	

## **GENERAL QUESTIONS**

### **Question Number 68**

**Describe any spending pressures that existed in FY23. In your response provide a narrative description of the spending pressure, how the spending pressure was identified, and how the spending pressure was remedied.**

In FY23, DC Public Library did not have any spending pressures.

## GENERAL QUESTIONS

### Question Number 69

**Identify potential areas where spending pressures may exist in FY24. Provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY24 budget.**

The DC Public Library (DCPL) is currently projecting a spending pressure of approximately \$863,000 due to the FY24 three percent Union COLA package, effective pay period beginning October 8, 2023.

Approximately 70 percent of DC Public Library staff are union employees. This COLA was not budgeted as part of the FY24 Formulation Budget and DCPL hopes to receive funding from the Workforce Investment Account (UP0) to close this projected gap.

**GENERAL QUESTIONS**

**Question Number 70**

Provide a list of all FY23 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, indicate the source of funds for each FTE (local, federal, special purpose, etc.).

data as of 12-21-23

Program (Level 0)	Program	Posn Nbr	Title	Name	Source	FTE Count	
AFO000 - Agency Financial Operations	150002 - AGENCY ACCOUNTING SERVICES	00005070	Accounts-Payable-Technician	Henderson,Bianca Chermese	Local	1	
		00006790	Agency-Fiscal-Officer	Pacana,Rosemarie	Local	0.5	
		00008475	Financial-Manager	Chisolm,Anieka	Local	1	
		00013935	Accounts-Payable-Supervisor	Morgan,Carlisha Andrea	Local	1	
		00026619	ACCOUNTS-PAYABLE-TECH	Dargan,Cherie N	Local	1	
	150002 - AGENCY ACCOUNTING SERVICES Total						4.5
	150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	00006790	00006790	Agency-Fiscal-Officer	Pacana,Rosemarie	Local	0.5
			00035867	BUDGET-OFFICER	Moore,Orsheka P	Local	1
			00036344	BUDGET-ANALYST	Bartholomew,Raphael	Local	1
			00039210	BUDGET-ANALYST	Powell,Daniel	Local	1
150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total						3.5	
AFO000 - Agency Financial Operations Total						8	
AMP000 - Agency Management Program	100003 - COMMUNICATIONS - GENERAL	00000454	Chief-of-Staff	Mecks,Joilette Michelle	Local	1	
		00003382	Producer	Williams,Ryan L	Local	1	
		00016029	Audiovisual-Mechanic	Marshall Jr.,Robert C	Local	1	
		00018226	Audiovisual-Mechanic	Wimbush,Paul A	Local	1	
		00020537	Social-Media-Specialist	Garces,Diego	Local	1	
		00023940	Audiovisual-Mechanic	Moore II,Maurice	Local	1	
		00035114	Senior-Graphic-Designer	Greaves,George F	Local	1	
		00042687	Print-Production-Manager	Cooper,Jon A	Local	1	
		00044646	Public-Affairs-Spec--Media-	Williams,George A	Local	1	
		00046105	Supervisory-Public-Affairs-Spe	Thomas,Katherine A	Local	1	
		00047810	Office-Manager	Ward,Deborah A	Local	1	
		00082176	Visual-Information-Specialist	Mouledoux,Danielle C	Local	1	
		00082190	Administrative-Support-Assista	Loud,Jordan H	Local	1	
		00082300	Events-Program-Specialist	Toms,Chanel C	Local	1	
	00082318	Digital-Content-Writer-Editor	Connolly,Maggie K	Local	1		
	00082387	Dir-Mkting - Communications	West Barbour,Tanzi	Local	1		
	100003 - COMMUNICATIONS - GENERAL Total						16
	100022 - CONTRACTING AND PROCUREMENT - GENERAL	00016135	00016135	Contract-Specialist	VACANT	Local	1
			00044648	Supv-Contract-Specialist	Bryant Wooden,Diane	Local	1
			00045601	Lead-Contract-Specialist	Payne,Eric W	Local	1
			00045602	Lead-Contract-Specialist	VACANT	Local	1
	100022 - CONTRACTING AND PROCUREMENT - GENERAL Total						4
	100042 - FLEET MANAGEMENT - GENERAL	00009867	00009867	Motor-Vehicle-Operator	Wilhoit,Carlos F	Local	1
			00017338	Motor-Vehicle-Operator	Edwards,Jesse D	Local	1
			00019576	Motor-Vehicle-Operator	Wills,James H	Local	1
			00046474	Supervisor-Motor-Vehicle-Opr	Thomas,Jamarle K	Local	1
			00047774	Distribution-Services-Manager	Gunter,Shalonda D	Local	1
			00082377	Motor-Vehicle-Operator	Harrison,Shenell I	Local	1
			00082378	Motor-Vehicle-Operator	Holmes Sr.,Kevin D	Local	1
100042 - FLEET MANAGEMENT - GENERAL Total						7	
100058 - HUMAN RESOURCE SERVICES - GENERAL	00001505	00001505	Director-of-Human-Resources	Graves,Lauren A	Local	1	
		00011935	Human-Resources-Specialist	Scott,Marlene Delores James	Local	1	
		00015536	Human-Resources-Specialist	Samuel,Breona W	Local	1	
		00021344	Human-Resources-Assistant	Downing,Astarte Z	Local	1	
		00023322	Human-Resource-Specialist--Emp	McNeal,Alicia M.	Local	1	
		00025441	Human-Resources-Specialist	Hopkins,Tahlita Lynn	Local	1	
		00034943	Human-Resources-Specialist	Miller,Melody	Local	1	
		00041080	Deputy-Dir-Human-Resources	Chavarria,Hector W	Local	1	
00046475	Human-Resources-Specialist	Holodnak,Tiffany	Local	1			
100058 - HUMAN RESOURCE SERVICES - GENERAL Total						9	
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL	00013149	00013149	IT-Specialist--Customer-Supp-	Jackson,Elizabeth Anne	Local	1	
		00018325	IT-Specialist--Network-	Busby,Michael B	Local	1	
		00022786	Information-Technology-Special	Sydnor,Barry Cosanga	Local	1	
		00025042	IT-Specialist--Customer-Supp-	Akinola,Akinwole O	Local	1	
		00045365	IT-Specialist--Internet-	Cruz,Ian	Local	1	
		00076984	IT-Specialist	Martin,Wesley C	Local	1	
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total						6	
100092 - LEGAL SERVICES - GENERAL	00012475	00012475	General-Counsel	Mcintyre,James K.	Local	1	
		00046051	Deputy-General-Counsel	VACANT	Local	1	
		00082155	Attorney-Advisor	Hall,Chanel G.	Local	1	
100092 - LEGAL SERVICES - GENERAL Total						3	
100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	00025832	00025832	Administrative-Support-Assista	VACANT	Local	1	
		00044645	Facilities-Management-Officer	Fuller,Kim Sebrena	Local	1	

	00082380	Facilities-Coordinator	Barnett,Gilbert A	Local	1
	00082386	Facilities-Coordinator	Fantroy,Sierra K	Local	1
100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	Total				4
100148 - TRAINING AND DEVELOPMENT - GENE	00082138	Training-Specialist	VACANT	Local	1
100148 - TRAINING AND DEVELOPMENT - GENERAL	Total				1
100151 - EXECUTIVE ADMINISTRATION	00001074	Compliance-Analyst	Johnson,Michelle	Local	1
	00043325	Administrative-Support-Asst	Lyles,Rashard D	Local	1
100151 - EXECUTIVE ADMINISTRATION	Total				2
100154 - PERFORMANCE AND STRATEGIC MANAGEMENT	00002711	Executive-Director	Reyes-Gavilan,Richard	Local	1
	00043831	Director-of-Business-Operation	Jumper,Barbara DeLaine	Local	1
	00082391	Passport-Acceptance-Agent	Diop,Ahmadou B	Local	0.5
100154 - PERFORMANCE AND STRATEGIC MANAGEMENT	Total				2.5
AMP000 - Agency Management Program	Total				54.5
GO0044 - Business Oper	500141	21ST CENTURY CAPITAL PROJECTS SERVICES			
	00013427	Director-Capital-Construction	Pahwa,Jaspreet G	Local	1
	00034022	Project-Manager--Capital-	Wallace,Marshella M	Capital	1
	00043111	Executive-Assistant	Tabron,Moneick A	Local	1
	00046403	Project-Manager--Capital-	VACANT	Capital	1
	00047900	Project-Manager--Capital-Proje	Dure,Samantha R	Capital	1
500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES	Total				5
500142 - ASSET MANAGEMENT SERVICES	(blank)	(blank)	(blank)	Local	0
500142 - ASSET MANAGEMENT SERVICES	Total				0
500143 - CUSTODIAL AND MAINTENANCE SERVICES	00006412	Facilities-Operations-Manager	VACANT	Local	1
	00007268	Facility-Manager	VACANT	Local	1
	00008691	Custodial-Worker-Laborer	Galvez,Daysi Corina	Local	1
	00010717	Custodial-Worker-Laborer	Burr,Anthony Jesse	Local	1
	00010778	Custodial-Worker-Laborer	Wells,Paul Lawrence	Local	1
	00014114	A-C-Equipment-Mechanic	Hazell,Anthony	Local	1
	00014563	Custodial-Worker-Supervisor	Segovia,Wendy Yamileth	Local	1
	00015273	Deputy-Director-Facilities-Mg	Banks,Jonathan Richard	Local	1
	00015554	A-C-Equipment-Mechanic	Regester,Stephen J	Local	1
	00015609	Plumber	Davis,Sylvester R	Local	1
	00017465	A-C-Equipment-Mechanic	Young,Juan M	Local	1
	00017796	Maintenance-Worker--Engineerin	Brown,Andre P	Local	1
	00018158	Custodial-Worker-Laborer	Gross,Lamont	Local	1
	00018504	Custodial-Worker-Laborer	Whitfield,Richard	Local	1
	00019909	Painter	Thorne,John R	Local	1
	00020291	Painter	Robb,Michael	Local	1
	00021918	Custodial-Worker-Laborer	Smith,Edgar Arlester	Local	1
	00021982	Custodial-Worker-Laborer	Hodge,Anthony R	Local	1
	00021991	Custodial-Worker-Laborer	Williams Jr.,Robert Lee	Local	1
	00022137	Maintenance-Worker	VACANT	Local	1
	00022190	A-C-Equipment-Mechanic	Johnson,Michael J	Local	1
	00024725	Electrician	Makle,Kevin A	Local	1
	00025109	Custodial-Worker-Laborer	Bacon,Franklin L	Local	1
	00025306	A-C-Equipment-Mechanic	Blakeney,Luke	Local	1
	00025462	Custodial-Worker-Laborer	Davis,Brian C	Local	1
	00025486	Maintenance-Worker	Barnes,Michael H	Local	1
	00026015	Custodial-Worker-Laborer	Flood,Calvin H	Local	1
	00026254	Custodial-Worker-Laborer	Gray,Deborah S	Local	1
	00026730	Materials-Handler	Wayns Jr.,Carroll Stricklin	Local	1
	00027221	Receptionist	Lyons Jr.,Darrin C	Local	1
	00027442	Carpenter	Roach,Darrin C	Local	1
	00033594	Custodial-Worker-Laborer	McElrath,Tamara C	Local	1
	00038920	Boiler-Plant-Operator-Supvsr	Walker Sr.,Michael	Local	1
	00047426	A-C-Equipment-Mechanic	Thompson,Jeffrey K	Local	1
	00047427	A-C-Equipment-Mechanic	Pimble,Edward F	Local	1
	00070160	A-C-Equipment-Mechanic	Abouelmagd,Mostafa A	Local	1
	00082352	Custodial-Worker-Supervisor	Lloyd,Izetta L	Local	1
	00082379	A-C-Equipment-Mechanic	Simmons,Winfred Delonta	Local	1
	00082381	A-C-Equipment--Mechanic	Wyatt,Sean Christopher	Local	1
	00082382	Electrician	Irving Jr.,Phillip K	Local	1
	00082383	Boiler-Plant-Operator-Supvsr	Gilbert,Keith	Local	1
	00082384	Carpenter	Larin Portillo,Herson G	Local	1
	00082388	Plumber	Gibson,Tony M	Local	1
500143 - CUSTODIAL AND MAINTENANCE SERVICES	Total				43
500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES	00000001	Information-Technology-Special	VACANT	Local	1
	00017910	Supervisory-Information-Techno	Blahnik,Andrew G	Local	1
	00044481	Director-Information-Tech	Aromire,Oduhlami O	Local	1
	00045913	IT-Specialist	Oulahyane,Youssef	Local	1
	00047429	IT-Specialist--Telecom-	VACANT	Local	0.75
	00047772	IT-Specialist--Telecom-	Carney,Kelvin J	Local	0.25
	00076982	Supervisory-IT-Specialist	Givens,Cedric C	Local	1
	00077006	IT-Specialist--Customer-Supp-	Allen-Carlisle,Arlene L	Local	1
	00082371	IT-Specialist--Customer-Supp-	Blackmon,Keith R	Local	1

	00082372	IT-Specialist--Customer-Supp-	Toure,Oumar	Local	1	
	00082373	IT-Specialist--Network-	King,Kevin	Local	1	
	00082374	IT-Specialist--Customer-Supp-	Abana,Haruna	Local	1	
	00082375	IT-Specialist--Telecom-	Buchanan,Steven J	Local	0.75	
	00082376	IT-Project-Manager	Hill,Ian M	Local	1	
	500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total				12.75	
	500272 - ADMINISTRATIVE OPERATIONS SERVICES	00007620	Administrative-Support-Asst	Polk,Jasmine	Local	1
		00023652	Program-Coordinator	Jenkins,Precious	Local	1
		00024832	Administrative-Officer	Clifford,Deniece S.	Local	1
		00047431	Risk-Manager	VACANT	Local	1
		00109113	Real-Estate-Property-Portfolio	VACANT	Local	1
	500272 - ADMINISTRATIVE OPERATIONS SERVICES Total				5	
GO0044 - Business Operations Services Total					65.75	
GO0045 - Chief Librarian	500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES	00026701	Executive-Assistant	Johnson,Aleia S	Local	1
		00034027	Events-Manager	VACANT	Local	1
		00040923	Dir-Strategic-Partners - Dev	Hegarty,Emily Linnea Dyer	Local	1
		00082150	Exhibits-Coordinator	Miller,Monica	Local	1
		00100162	Events-Program-Coordinator	Henry,Rasheedah R	Local	1
		00100238	Events-Program-Coordinator	Hunter,Ayahna N	Local	1
	500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total				6	
	500146 - EXECUTIVE MANAGEMENT SERVICES	00025135	Executive-Management-Officer	Romero,Gary A	Local	1
	500146 - EXECUTIVE MANAGEMENT SERVICES Total				1	
	500147 - INTERGOVERNMENTAL AFFAIRS	00013224	Community-Engagement-Specialis	Waters,Monisa Loretta	Local	1
		00044130	Director-of-Community-Relation	Saccocio,Martha N	Local	1
	500147 - INTERGOVERNMENTAL AFFAIRS Total				2	
	500148 - STATEGIC PLANNING SERVICES	00082385	Data-Analyst	Sreekumar,Jyothis	Local	1
		00082389	Director-Strategic-Planning	Greenberg,Judith C	Local	1
	500148 - STATEGIC PLANNING SERVICES Total				2	
	500274 - CUSTOMER EXPERIENCE SERVICES	00009168	Customer-Experience-Manager	Akiti,Andrea P	Local	1
		00010737	Dir-of-Customer-Experience	VACANT	Local	1
		00019020	Library-Design - Appearance-Co	McCoy,Ryan C	Local	1
	500274 - CUSTOMER EXPERIENCE SERVICES Total				3	
GO0045 - Chief Librarian Services Total					14	
GO0046 - Library Services	500149 - ADAPTIVE SERVICES	00009775	Librarian	Rosen,Janice Faye	Local	1
		00015132	Librarian	McKinney,Deborah B	Local	1
		00015662	Library-Technician	Harrison,Bernard Jr	Local	1
		00033391	Librarian-Adaptive-Technology-	Timony,James Patrick	Local	1
		00075608	Library-Associate	Jackson,Paisley N	Local	1
		00109096	Library-Associate	Newsome,Keri A	Local	1
	500149 - ADAPTIVE SERVICES Total				6	
	500150 - ADULT SERVICES	00025401	Library-Associate	Billings,Alexandra M	Local	1
		00073153	Supervisory-Librarian	Kerelchuk,Nicholas Thomas	Local	1
		00076985	Adult-Services-Coordinator	Quick,David B	Local	1
		00085425	Librarian	Goodhue,Danielle	Local	1
		00097165	Civic-Engagement-Coordinator	Veiga,Diana E	Local	1
		00100237	Library-Associate	Cedres Ortiz,Aimee C	Local	1
	500150 - ADULT SERVICES Total				6	
	500151 - CHILDREN AND YOUNG ADULT SERVICES	00001316	Supervisory-Librarian	Farquhar,Erin	Local	1
		00001338	Children-s-Librarian	Fogarty,Claire A	Local	1
		00001708	Librarian	Digwood,Brandon E	Local	1
		00002262	Librarian	McIntush,Dorothy L	Local	1
		00006856	Children-s-Librarian	Beham,Sarah E	Local	1
		00006908	Children-s-Librarian	Daud,Tasneem	Local	1
		00007632	Children-s-Librarian	Snow,Margarette L	Local	1
		00011094	Librarian	Kulikowski,Julie A	Local	1
		00012329	Children-s-Librarian	VACANT	Local	1
		00012608	Children-s-Librarian	Genia,Alexandra M	Local	1
		00012673	Librarian	Allen,Cheryl O	Local	1
		00014487	Library-Associate	Sims,Jasmine A	Local	1
		00015269	Children-s-Librarian	Ballentine,Patricia M.	Local	1
		00015570	Children-s-Librarian	Ginsburg,Shoshana G	Local	1
		00015622	Supervisory-Librarian	VACANT	Local	1
		00016063	Children-Prog-Partnership-Coor	Boston,Carmen Lynette	Local	1
		00016474	Library-Associate	Barber,Blake A	Local	1
		00017719	Library-Associate	Pierce,Allison M	Local	1
		00020185	Library-Associate	Brenowitz,Kathleen S	Local	1
		00022428	Children-s-Librarian	VACANT	Local	1
		00025885	Children-s-Librarian	Hames,Katherin M	Local	1
		00028368	Children-s-Librarian	Melvin,Annaliese	Local	1
		00033014	Children-s-Librarian	Lichtle-Mullenix,Kaitlyn E	Local	1
		00033340	Children-s-Librarian	Kotchka,Karen L	Local	1
		00034933	Library-Associate	Mendez,Manuel J	Local	1
		00039285	Children-s-Librarian	Hall,Lindsay	Local	1
		00039288	Children-s-Librarian	Meehan,Mary Catherine H	Local	1

	00047444	Early-Literacy-Services-Coord	Woody,Lauren Melissa	Local	1
	00050764	Children-s-Librarian	Williams,Stephanie W	Local	1
	00070165	Children-s-Librarian	Fields,Audrey	Local	1
	00073144	Children-s-Librarian	VACANT	Local	1
	00073145	Children-s-Librarian	Dyer,Katherine E	Local	1
	00073149	Children-s-Librarian	VACANT	Local	1
	00075026	Librarian	Arnold,Claire O'Leary	Local	1
	00075027	Children-s-Librarian	VACANT	Local	1
	00075610	Children-s-Librarian	VACANT	Local	1
	00076970	Children-s-Librarian	Wagner,Catherine Gayle	Local	1
	00082144	Children-s-Librarian	Damron,Aryssa F	Local	1
	00082152	Library-Associate	Colgan,James C	Local	1
	00082168	Library-Associate	Whaley,Victoria Toliver	Local	1
	00082200	Library-Associate	White,Rachel	Local	0.5
	00082201	Library-Associate	Prince,Louise L	Local	0.5
	00082320	Children-s-Librarian	Borysiewicz,Shelley LeAnn	Local	1
	00082321	Children-s-Librarian	Zaino,Mark	Local	1
	00082324	Children-s-Librarian	VACANT	Local	1
	00082327	Children-s-Librarian	Bateman,Marisa H	Local	1
	00082330	Children-s-Librarian	Livoti,Annclaire	Local	1
	00094561	Children-s-Librarian	Wackerbarth,Susan A	Local	1
	00094566	Children-s-Librarian	Harris,Yvonne	Local	1
	00102318	Records-Management-Assistant	VACANT	Local	0.02
	00106022	Children-s-Librarian	Williamson,Jesse L	Local	1
<b>500151 - CHILDREN AND YOUNG ADULT SERVICES Total</b>					<b>49.02</b>
<b>500152 - COLLECTIONS SERVICES</b>					
	00003014	Coor-Juvenile - Special-Pop	Lukehart,Wendy B	Local	1
	00005172	Librarian	Gibson,William A	Local	1
	00007317	Library-Technician	Thornton,Ricardo	Local	1
	00007676	Library-Technician	White,Montay Broderick	Local	1
	00013454	Librarian	Mohr,Diane L	Local	1
	00016485	Asst-Chief-Acquisitions	Davis,Dennis L	Local	1
	00018355	Library-Technician	Sorrell,Tyrone V	Local	1
	00018655	Library-Technician	Day,Pamela Islar	Local	1
	00020212	Library-Technician	Proctor,Marvin L	Local	1
	00020648	Library-Technician	VACANT	Local	1
	00021861	Catalog-Support-Technician	Aycox,Janice E	Local	1
	00025456	Library-Technician	Nesbit,Ricardo	Local	1
	00035115	Library-Technician	Folarin,Adebayo Adedeji	Local	1
	00039805	Library-Program-Coordinator	VACANT	Local	1
	00043475	Assoc-Director-Collections	Katzin,Sheryl L	Local	1
	00044274	Assistant-Manager	McDanold,Shana L	Local	1
	00070162	Library-Associate	Curington,Demetrius T	Local	1
	00076979	Supervisory-Librarian	Holzman,Melody L	Local	1
	00082339	Electronic-Resources-Librarian	DeRome,April E	Local	1
<b>500152 - COLLECTIONS SERVICES Total</b>					<b>19</b>
<b>500154 - LITERACY RESOURCES SERVICES</b>					
	00000235	Library-Program-Coordinator	Singleton,Shelby R	Federal	1
	00002726	Supvy-Education-Specialist	Patrick,Chenniah M	Federal	1
	00003221	Audio-Specialist	Maher,Ryan J	Federal	1
	00017596	Educational-Specialist	White Richardson,Anntoinett	Local	1
	00021577	Library-Technician	VACANT	Federal	0.5
	00024724	Assistant-Manager	Grogan,Desire P	Local	1
	00032535	Education-Specialist	Williams,Paula Johnson	Local	1
	00082133	Educational-Specialist	Merrion,Benjamin Thomas	Local	1
	00082221	Library-Associate	Gaines,Joshua Robert	Local	1
	00105976	Outreach-Specialist	Williams,Michael C	Federal	1
	00106968	Library-Program-Coordinator	Kirkland,Chelsea C	Federal	1
<b>500154 - LITERACY RESOURCES SERVICES Total</b>					<b>10.5</b>
<b>500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES</b>					
	00001948	Supervisory-Librarian	Gillespie,Lunden A	Local	1
	00002663	Assistant-Manager	VACANT	Local	1
	00002694	Director-Public-Services	Alston,Tiffany	Local	1
	00003049	Librarian	VACANT	Local	1
	00004883	Library-Technician	Randall,Elaine Williams	Local	1
	00005669	Library-Associate	Goepfert,Christine E	Local	1
	00005760	Librarian	Smith,Brandy M	Local	1
	00006347	Library-Support-Coordinator	Bess,Caleb J	Local	1
	00006461	Supervisory-Librarian	Oliver,Portia Camille	Local	1
	00008380	Librarian	Casto,Susan Michele	Local	1
	00008499	Supervisory-Librarian	Porter,Blanchita P.	Local	1
	00008899	Library-Technician	Bankins,JaNey	Local	1
	00009821	Library-Associate	Staley Jr.,Jervy L	Local	1
	00009848	Library-Technician	Elliott,Nikki I	Local	1
	00009907	Children-s-Librarian	Percell,Johnna M	Local	1
	00010129	Program-Support-Assistant	Laws,Ryan D	Local	1
	00010540	Supvy-Library-Technician	Sampson,Eliza M	Local	1

00011537	Assistant-Manager	Greek,Mark	Local	1
00011604	Library-Support-Coordinator	Epperson,Amanda M	Local	1
00011621	Librarian	Mccoy,Jerry A	Local	1
00012411	Operations-Manager	VACANT	Local	1
00012950	Supervisory-Librarian	Cavallero,Jennifer S	Local	1
00013813	Executive-Officer	Swift-Taylor,Patrice A	Local	1
00015349	Librarian	Shepard,Ryan M	Local	1
00015507	Associate-Director-MLK-Library	James-Daley,Maryann V.	Local	1
00015726	Administrative-Support-Asst	Frederick,Amber	Local	1
00015802	Library-Technician	Bryant,Rebecca B	Local	1
00016383	Library-Associate	Gyamfi,Angel Mary	Local	1
00017511	Library-Technician	Hunter,Antonia	Local	1
00020073	Assistant-Manager	Farley,Laura M	Local	1
00022235	Executive-Assistant	Middleton,Audrey R	Local	1
00022392	Associate-Director-Neighborhood	Ross,Anthony G	Local	1
00024712	Library-Associate	Costolanski,Peter S	Local	1
00025015	Library-Associate	Cosby,Jasmine A.	Local	1
00025766	Library-Program-Coordinator	Campbell,Natalie B	Local	1
00028308	Library-Associate	Campbell,Dubian A	Local	1
00028314	Librarian	Peyton,Alicea	Local	1
00039284	Library-Associate	Stratton,Molly Lynn	Local	1
00039290	Librarian	Foster,Jennifer E	Local	1
00042230	Library-Technician	West,Dolores Lachay	Local	1
00043327	Librarian	McCool,Karen Iva Berry	Local	1
00043344	Library-Technician	Gray,Stephon	Local	1
00046907	Library-Technician	Andrews,Gloria A	Local	1
00047773	Library-Associate	Bakare,Olubunmi Viola	Local	1
00048058	Special-Collections-Manager	Warwick,Lisa L	Local	1
00048070	Library-Technician	De Arman,Joanna C	Local	1
00048085	Library-Associate	Deadwyler,Stephen David	Local	1
00073157	Library-Technician	Ziyadah,Magdy M	Local	1
00075022	Library-Technician	Lucas,Tracy A	Local	1
00076973	Librarian	Bond,Phillip J	Local	1
00076974	Library-Associate	Reid,William B	Local	0.5
00076978	Librarian	Davis,Amanda H	Local	1
00076980	Associate-Director-Service-Des	O'Connor,Meaghan K	Local	1
00076983	Library-Program-Coordinator	Goodwin,Joshua A	Local	1
00076994	Administrative-Support-Assista	Graves,Shakira M	Local	1
00082139	Library-Associate	Upshur-Williams,Miya N	Local	1
00082145	Archivist	Barker,Ray T	Local	1
00082147	Archivist	Gray,Derek Mitchell	Local	1
00082149	Librarian	Brady,Sarah A	Local	1
00082151	Library-Program-Coordinator	VACANT	Local	1
00082160	Library-Associate	Gees,Catherine S	Local	1
00082170	Library-Associate	Pila,Nathaniel Allen T	Local	1
00082175	Library-Associate	Lipscomb,Derrell M	Local	1
00082182	Library-Associate	Davis,Lauren H	Local	1
00082308	Library-Technician	Holliday,Bridget	Local	1
00082309	Library-Associate	New,Mathew C	Local	0.5
00082326	Library-Program-Coordinator	Burns,Tora	Local	1
00082332	Special-Assistant	Black,Sarah Jane	Local	1
00093528	Program-Manager-Memory-Labs	VACANT (FY23 Position Inactivated in	Federal	0
00094573	Librarian	Addison,Natalia C	Local	1
00100156	Supervisory-Librarian	Brennan,Esti	Local	1
00100160	Supervisory-Librarian	VACANT	Local	1
00100239	Adult-Digital-Literacy-Coord	McNeal,Natalya S	Local	1
00100240	Events-Program-Coordinator	Greene,Tenikka M	Local	1
00100247	Librarian	LaRose,Robert A	Local	1
00102573	Library-Technician	Baker,Khailynn A	Local	1
00102574	Library-Technician	Williams,Hosea Lee	Local	1
00102577	Library-Associate	Ovens,April C	Local	1
00102578	Support-Services-Assistant	Barnard,Moshi S.	Local	1
00102579	Library-Technician	Allen,Donald	Local	1
00102583	Library-Technician	Williams,Rhea R	Local	1
00109100	Assistant-Manager	Dubois,Joseette L E	Local	1
00109108	Assistant-Manager	Schanfield,Abigail E	Local	1
00109109	Assistant-Manager	Davis,Kari J	Local	1
00109119	Education-Services-Specialist	Peterson,Janice A	Local	1
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total				83
500156 - NEIGHBORHOOD LIBRARY SERVICES				
00000010	Librarian	Mcdermott,Shawn J	Local	1
00000183	Librarian	Mckinney,Tamara Marea	Local	1
00000190	Library-Associate	Cammack,Elizabeth A	Local	1
00000216	Library-Technician	Jones,Michael D	Local	1
00000279	Supervisory-Librarian	Johnson,Tawanda Deshawn	Local	1



00000423	Library-Associate	Anderson,M'Bwende N	Local	1
00000471	Library-Associate	Gardunia,Baillie M	Local	1
00000940	Library-Technician	Conry,Hanife O	Local	1
00001559	Assistant-Manager	Mitchell,Kari R	Local	1
00002058	Library-Associate	Bailey,Neil K	Local	1
00002293	Library-Associate	Washington,Robert	Local	1
00002708	Supervisory-Librarian	King,April S	Local	1
00002879	Librarian	Fritz,Rebecca B	Local	1
00003263	Library-Associate	Gluckman,Jeffrey N	Local	1
00004212	Library-Associate	Johnson 5th,J Edwards	Local	1
00004605	Library-Associate	Pondexter,Kirstin	Local	1
00004609	Supervisory-Librarian	Imperial,Robin Marie	Local	1
00005339	Supervisory-Librarian	Henry-Smith,Carmel	Local	1
00005755	Library-Associate	Dickson,Michael S	Local	0.25
00006377	Supervisory-Librarian	Jordan,Kendra P	Local	1
00006608	Library-Technician	Davis,Tonya R	Local	1
00007182	Library-Associate	Walker Hirsch,Nicholas	Local	1
00007200	Library-Associate	Gillette,David Patrick	Local	1
00007250	Assistant-Manager	VACANT	Local	1
00007258	Library-Associate	Welsh,Dakota Parrish	Local	1
00007445	Librarian	Haeder,Valerie	Local	1
00007674	Librarian	Fontem,Oliver	Local	1
00008226	Librarian	Jones,Caitlin A	Local	1
00008890	Librarian	Ross,Iris G	Local	1
00009563	Library-Associate	Alemu,Mary T	Local	1
00009855	Library-Associate	Carroll,Zawadi	Local	1
00009896	Associate-Director-Youth - Fam	VACANT	Local	1
00010266	Library-Technician	Baker,Francia M	Local	1
00010665	Librarian	Campos,Leslie C	Local	1
00010817	Library-Technician	Jacobs,Nikko	Local	1
00010940	Librarian	Armstrong,Virgil	Local	1
00010974	Supvy-Library-Technician	Akins,Renee	Local	1
00011090	Children-s-Librarian	Sturm,Verity	Local	1
00011100	Program-Support-Assistant	Hines,Renee P	Local	1
00011697	Supervisory-Librarian	Neher,Jeffrey E	Local	1
00011851	Librarian	Desperrt Jr.,Kenneth R	Local	1
00011965	Supervisory-Librarian	Jones,Linda W	Local	1
00012243	Program-Support-Assistant	Green,Kanisha R	Local	1
00012694	Library-Technician	Fisher,Helen L	Local	1
00013096	Library-Associate	Kellar,Wendell	Local	1
00013157	Library-Associate	Krafcik,Caroline	Local	1
00013410	Supervisory-Librarian	Benitez,Victor M	Local	1
00014015	Librarian	Morris,Meredith Anne	Local	1
00014338	Library-Associate	Knott,Christopher J	Local	1
00014525	Library-Technician	Smith,Domonique L	Local	1
00014574	Library-Technician	Guerrier,Andre Reynolds	Local	1
00014689	Library-Associate	Wheelwright,Amanda Jo	Local	1
00014789	Library-Technician	Boone,Graemme Denyce	Local	1
00014814	Library-Technician	Carter,Clarence L	Local	1
00014879	Library-Technician	Lemus Pena,Maria Isabel	Local	1
00014938	Library-Technician	Zaubrecher,Malarie A	Local	1
00015073	Supervisory-Librarian	Hirsch,Deborah J	Local	1
00015515	Library-Technician	Wayne,Michael Anthony	Local	1
00015744	Library-Associate	Dada,Olabajo O	Local	1
00016040	Library-Technician	Bargeman,Roy Lemonds	Local	1
00016129	Library-Associate	Henderson,Loyal	Local	1
00016152	Librarian	Babel,Elisa A	Local	1
00016437	Library-Technician	Jones,Samantha E	Local	1
00016544	Library-Associate	Grimaila,Zoe M	Local	1
00016697	Library-Technician	Minson,Brandon A	Local	1
00016720	Library-Associate	Katz,Myra E	Local	0.3
00016895	Library-Technician	Rafael,Angelina T	Local	1
00017183	Librarian	Simpkins,Cheryl Diane	Local	1
00017649	Library-Support-Coordinator	VACANT	Local	1
00017966	Library-Technician	Gravitt,Towanda A	Local	1
00018008	Library-Technician	Jones,Pauline P	Local	1
00018165	Library-Technician	Nelson,Brittney	Local	1
00018649	Library-Technician	VACANT	Local	1
00018822	Librarian	Jones,Wanda Elaine	Local	1
00020116	Library-Technician	Wilson,Taylor Nicole	Local	1
00020119	Library-Technician	Woolfolk,Trevor	Local	1
00020190	Supervisory-Librarian	Sterling,Elizabeth L	Local	1
00020345	Librarian	Menchal,Emily Nicole	Local	1
00020535	Supervisory-Librarian	Strusienski,Julia Marie	Local	1

00020743	Library-Technician	Carrigan,Ahmari A	Local	1
00021158	Library-Associate	Stone,Isaac K	Local	1
00021259	Library-Technician	Mayo,Stacey Denice	Local	1
00021737	Supervisory-Librarian	Graham,Janette	Local	1
00021973	Librarian	Tanner,Janna C	Local	1
00021989	Supvy-Library-Technician	Greenwood,Monica R	Local	1
00022232	Library-Technician	Barnes,Denise F	Local	1
00023236	Library-Associate	Chappell,Orlanzo F	Local	1
00023899	Library-Technician	Akyeampomah,Qualitress	Local	1
00024036	Supervisory-Librarian	Davis,Yvette F	Local	1
00024286	Library-Technician	Green,Elizabeth M	Local	1
00024502	Library-Associate	Johnson,William Samuel	Local	1
00024606	Supervisory-Librarian	Myers,Tracy D	Local	1
00025027	Library-Technician	Henry,Marc Anthony	Local	0.5
00025387	Supervisory-Librarian	Gaston,David N	Local	1
00025937	Library-Technician	Dohawk,Cheyenne L	Local	1
00026193	Library-Technician	Perry,Darnelle D	Local	1
00027224	Library-Technician	Hook Jr.,Anthony David	Local	1
00027491	Library-Associate	Guest,Cameron C	Local	1
00027833	Supervisory-Librarian	Mitchell,Ashley T	Local	1
00028305	Librarian	Brown,Dunnell O	Local	1
00028316	Library-Associate	Nixon,Gina	Local	1
00028341	Librarian	White,Eric H	Local	1
00028358	Library-Technician	Fonseca,Marina Isabel	Local	1
00032323	Library-Support-Coordinator	Hook,Lisa L	Local	1
00032397	Librarian	Sambasivan,Jayanthi	Local	1
00032670	Library-Technician	Ferrell,Carmelia Yvette	Local	1
00032983	Library-Technician	Thompson,Lashon R	Local	1
00033090	Librarian	Cheney,Andrea B	Local	1
00034020	Library-Associate	Reed,Nicola M	Local	1
00034024	Library-Technician	Miller-Key,Anita M	Local	1
00034820	Library-Associate	Fox,Dawn N.	Local	1
00034898	Library-Associate	Allen,Junae M	Local	1
00034938	Library-Technician	Little,Jestine S	Local	0.5
00034948	Library-Associate	Tsui,Kingta	Local	1
00034987	Library-Associate	Williams,Mathew James	Local	1
00035105	Library-Associate	Bush,Erin L	Local	1
00035126	Library-Associate	Dixon,E'Qwette M	Local	1
00036289	Library-Technician	Belsky,David	Local	1
00039212	Library-Associate	Massey,Sada M	Local	0.25
00039213	Teen-Services-Coordinator	Harris,Joanna Margaret	Local	1
00039281	Library-Associate	Rosser,Vanette S	Local	1
00039282	Library-Associate	Auerbach,Carol	Local	1
00039286	Library-Technician	Wilson,Tasheka	Local	1
00039292	Library-Associate	Timus Jr.,Ronald J.	Local	1
00039294	Library-Associate	Jones,Kelly A	Local	0.25
00039296	Library-Associate	Kehshen,Hanna T	Local	1
00039298	Library-Technician	Conway,Rochelle	Local	1
00039300	Library-Associate	Phillips,Vanessa J	Local	1
00039803	Operations-Manager	Freeman,Stefanie A	Local	1
00039804	Library-Associate	Blanks,Jonathan P	Local	0.25
00042685	Librarian	Wilson,Monica	Local	1
00043326	Library-Associate	Carcamo,Julio Alejandro	Local	1
00043343	Library-Technician	Harris,Victor	Local	1
00044132	Library-Associate	Chambers,Portia R	Local	1
00044150	Library-Associate	Childs,Solangel T	Local	1
00044151	Library-Associate	Coyle,Adrienne V	Local	1
00044153	Library-Technician	Brock,Shilaina C	Local	1
00044381	Library-Technician	Wheeler,Justin L	Local	1
00044568	Library-Associate	JEROME,AMORYL S	Local	0.25
00044656	Library-Associate	Konno,Kathleen M	Local	1
00044660	Library-Technician	Brown,Fayeth P	Local	1
00046406	Supervisory-Librarian	Badalamenti,Jean M	Local	1
00047428	Supervisory-Librarian	Oxley,Rebecca G	Local	1
00070145	Associate-Director-Neighborhood	Harris,Regina L	Local	1
00070159	Supervisory-Librarian	Escher,Maria T	Local	1
00070161	Supervisory-Librarian	Sumler,Tracy Reid	Local	1
00070164	Supervisory-Librarian	Schneider,Robert J	Local	1
00073140	Assistant-Manager	Bautista,Fatima	Local	1
00073142	Library-Technician	Gross,Jennifer E	Local	1
00073151	Library-Associate	Garcia Gongora,Liliana	Local	1
00073155	Library-Associate	Shaw,Ryan A.	Local	1
00073156	Library-Technician	Butler,Dominique Nicole	Local	1
00073158	Library-Associate	Gyamfi,Hanna K	Local	1

00073159	Library-Technician	Fields,Tenethia D	Local	1
00075023	Library-Technician	Blount,Miltonette Denise	Local	1
00075025	Library-Associate	Wilson,Blake	Local	0.5
00075028	Library-Support-Coordinator	Damtoft,Anne C	Local	1
00075605	Library-Associate	Newsome,Venita M	Local	0.5
00075606	Supervisory-Librarian	Dougherty,Barbara F	Local	1
00076971	Library-Associate	Lindsey,Ieshia	Local	1
00076972	Librarian	VACANT	Local	1
00076992	Library-Technician	Myrie,Alesha A	Local	1
00076993	Library-Associate	Thompson,Maya Lin	Local	1
00076996	Library-Associate	Noble,Bryan T.	Local	1
00076997	Library-Associate	Johnson,Jordan C	Local	1
00076999	Library-Associate	Conn,Michelle	Local	1
00077000	Librarian	Stevenson,Christopher B	Local	1
00077009	Library-Associate	Danielson,Casey S	Local	1
00077011	Library-Technician	Ferrufino,Nancy	Local	1
00082134	Librarian	Seigel,Julie B	Local	1
00082135	Librarian	McNitt,Megan E	Local	1
00082142	Librarian	VACANT	Local	1
00082143	Assistant-Manager	Nguyen,My Thuy	Local	1
00082148	Assistant-Manager	Conner,Tiffany M	Local	1
00082154	Library-Associate	Britton,Kandace K	Local	1
00082156	Library-Associate	Rivera,Michael Alexander	Local	1
00082157	Library-Associate	Abedi,Mohammad Hassan	Local	1
00082159	Library-Associate	Curtis,Jasmine J	Local	1
00082162	Library-Associate	Burke,Grace E	Local	1
00082163	Library-Associate	Clare,Zachary A	Local	1
00082164	Library-Associate	Arrendell,Donna	Local	1
00082166	Library-Associate	Watkins,Wendy D	Local	1
00082167	Library-Associate	Willis,Robert B	Local	1
00082169	Library-Associate	Lewis,Detric	Local	1
00082172	Library-Associate	Sims,Christian T	Local	1
00082173	Library-Associate	Washington,Jonee S	Local	0.5
00082174	Library-Associate	Garcia,Carolina	Local	1
00082177	Library-Associate	Jefferson,Alexis	Local	1
00082180	Library-Associate	Hudgins,Danielle A	Local	1
00082181	Library-Associate	Brown,Kyle W	Local	1
00082184	Library-Associate	Heard,Zataunia	Local	1
00082185	Library-Associate	Sealey,Pauline	Local	1
00082186	Library-Associate	Shelton-Epps,Braxton M	Local	1
00082187	Library-Technician	Coles,Kierra Denise	Local	1
00082188	Library-Associate	Evans,Larry J	Local	1
00082189	Library-Associate	Thomas,Brenda A	Local	1
00082191	Library-Technician	VACANT	Local	1
00082194	Library-Technician	Dyer,Tiffany C	Local	1
00082195	Library-Technician	Tinsley,Diann	Local	1
00082205	Library-Associate	Charity,Guy D	Local	0.25
00082206	Library-Associate	Stevanus,Eugene E	Local	1
00082212	Assistant-Manager	Smoot,Jessica N	Local	1
00082213	Library-Associate	Jolly,Malcolm	Local	1
00082214	Library-Associate	Pittard,Melanie A	Local	0.5
00082217	Library-Associate	Lacey,Brittany	Local	1
00082219	Library-Associate	Harris Jr,Nolan	Local	1
00082220	Library-Associate	McFarland,Alyce K.	Local	0.25
00082222	Library-Associate	McCray,Terry S	Local	1
00082223	Library-Associate	Spotswood,Jessica S	Local	0.5
00082226	Library-Associate	Ward,Joann Elizabeth	Local	0.5
00082227	Library-Associate	Jones,Joy E	Local	0.5
00082228	Library-Associate	Stewart,Faith R	Local	1
00082229	Library-Associate	Fitts,Ruth Withnell	Local	1
00082232	Library-Associate	Powell,Micah N	Local	1
00082235	Library-Associate	Greer,Christina C	Local	1
00082236	Library-Associate	Jones,Maria Patrice	Local	1
00082240	Library-Associate	Harris,Jessica	Local	0.25
00082241	Assistant-Manager	Edmonds,David Lionel	Local	1
00082245	Library-Associate	Cornell,Barbara B	Local	1
00082260	Library-Technician	Lewis,Jason L	Local	0.5
00082262	Library-Associate	Glynn,Jason W	Local	1
00082266	Library-Associate	Quinn,Robert JP	Local	1
00082277	Library-Associate	Wills,Sheena M	Local	1
00082281	Library-Technician	Milam,Diamond Christine	Local	1
00082295	Library-Technician	Kabia,Nakia M	Local	1
00082296	Library-Associate	Offor,Chidimma I	Local	1
00082298	Library-Technician	Scott,Bunnetta M	Local	1

	00082301	Library-Technician	Robinson Sr.,James O	Local	1
	00082302	Library-Technician	Stephens,Shalone D	Local	1
	00082305	Library-Associate	Rockler,Aleezah P	Local	1
	00082306	Library-Associate	Gross,Thomas S	Local	1
	00082307	Library-Technician	Smith,Tiffany Michelle	Local	1
	00082310	Library-Associate	Campbell,Jason O	Local	1
	00082311	Library-Technician	Caldwell,Tracee Lynette	Local	1
	00082319	Librarian	Jeffries,John C	Local	1
	00082322	Supervisory-Librarian	Malveaux,Herbert J	Local	1
	00082323	Library-Associate	Proctor,Devyn F	Local	1
	00082328	Supervisory-Librarian	Ranallo,Craig A	Local	1
	00087525	Library-Associate	Coates,Jamel	Local	1
	00094562	Library-Associate	Davis,Melissa E	Local	1
	00094563	Library-Associate	Otto,CarolAnne	Local	1
	00094565	Library-Associate	Smith,Alexandra N	Local	1
	00094567	Associate-Director-Youth - Fam	VACANT	Local	1
	00094571	Librarian	Wilson,Darryl K	Local	1
	00099857	Library-Associate	Motshwane,Tsholofelo Amanda	Local	1
	00099858	Library-Associate	Lattimore,Monica	Local	1
	00099859	Library-Support-Coordinator	Robinson,LaToya Donise	Local	1
	00100159	Supervisory-Librarian	MacCall,Melinda A	Local	1
	00100161	Supervisory-Librarian	Castillo,Sharrese C	Local	1
	00100242	Library-Technician	Dyer,Gloria R	Local	1
	00100248	Library-Associate	Moten,Marquis L	Local	1
	00100359	Program-Support-Assistant	Tobin,Tracy M	Local	1
	00102572	Library-Associate	Franklin,Isaiah	Local	1
	00102576	Library-Technician	King,Tyrese M	Local	1
	00102580	Library-Technician	Williams,Erin D	Local	1
	00102581	Library-Associate	Wade,Kyron P	Local	1
	00102582	Library-Technician	Wright,Anthony A	Local	1
	00102584	Library-Associate	Johnson,Lisa D	Local	1
	00102585	Library-Technician	Locust,Erica A	Local	1
	00102586	Library-Technician	VACANT	Local	1
	00102587	Library-Associate	Costas Velasco,Isabel	Local	1
	00105687	Library-Associate	Norman,Porsche N	Local	1
	00105689	Library-Associate	Bromberg Gaber,Yonah L	Local	1
	00105690	Library-Associate	Thompson,Kali D	Local	1
	00105691	Library-Associate	VACANT	Local	1
	00105692	Library-Associate	Weiss,Melissa A	Local	1
	00106023	Library-Technician	Wilson,Dominique A	Local	1
	00106024	Library-Associate	Sisk,Sheena L	Local	1
	00106025	Library-Technician	Wilson,Darrin L	Local	1
	00109093	Library-Technician	Ballinger,Laprele	Local	1
	00109094	Library-Associate	Shavandy,Phariborze	Local	1
	00109095	Library-Associate	Ramirez-Lopez,Rosa M	Local	1
	00109097	Library-Associate	Hines,Erica L	Local	1
	00109098	Library-Associate	Mason,Janice	Local	1
	00109099	Assistant-Manager	Rodgers,Walter Reuben	Local	1
	00109101	Supervisory-Librarian	Moeller,Julie C	Local	1
	00109102	Assistant-Manager	Norr,Melissa Jan	Local	1
	00109103	Assistant-Manager	Nwosu,Arinzchukwu	Local	1
	00109104	Assistant-Manager	Pelton,Elaine Gabrielle	Local	1
	00109105	Assistant-Manager	Dunning,Kayla	Local	1
	00109106	Assistant-Manager	Hargreaves,Abigail R	Local	1
	00109107	Assistant-Manager	Matsakis,Kalliroi L	Local	1
	500156 - NEIGHBORHOOD LIBRARY SERVICES Total				270.3
	500157 - PUBLIC SAFETY SERVICES				
	00002166	SPECIAL-POLICE-OFFICER	Mobley,Regina Anita	Local	1
	00005981	SPECIAL-POLICE-OFFICER	Smith,Vernon	Local	0.5
	00006203	SPECIAL-POLICE-OFFICER	McLeod,Douglas W	Local	1
	00008086	Staff-Assistant	Davis Kennie,Leslie	Local	0.5
	00009029	Training-Specialist	VACANT	Local	0.5
	00010463	SPECIAL-POLICE-OFFICER	Franklin,Brian T	Local	1
	00012823	Supv-Special-Police-Officer--C	VACANT	Local	1
	00014014	Associate-Director-of-Safety-a	Chapman,Tonya D	Local	1
	00016775	SPECIAL-POLICE-OFFICER	Spriggs,Davina M	Local	1
	00017441	SPECIAL-POLICE-OFFICER	VACANT	Local	1
	00021947	Supvy-Special-Police-Officer	Wallace,Latione Young	Local	1
	00025188	SPECIAL-POLICE-OFFICER	Davis,Porsha M	Local	1
	00026080	SPECIAL-POLICE-OFFICER	Williams,Daryl E	Local	1
	00028307	SPECIAL-POLICE-OFFICER	Lockard,Martha R	Local	1
	00028310	Supvy-Special-Police-Officer	Chaney,Jurgen	Local	1
	00028337	Lead-Special-Police-Officer	Mickens,Anthony Thomas	Local	1
	00034028	Passport-Acceptance-Agent	Hubbard,Nicole A	Local	0.5
	00037781	SPECIAL-POLICE-OFFICER	Marshall,Tiffany M	Local	1

	00044131	SPECIAL-POLICE-OFFICER	Hicks,Terry L	Local	1	
	00046484	Lead-Passport-Acceptance-Agent	Muhammad,Abdurrahman	Local	0.5	
	00047171	Supvy-Special-Police-Officer	Scott,Garrett	Local	1	
	00047172	Supvy-Special-Police-Officer	Murray,Darrell E	Local	1	
	00082312	SPECIAL-POLICE-OFFICER	Jackson Sr.,Dante D	Local	1	
	00082314	SPECIAL-POLICE-OFFICER	Jenkins,Alphonso F	Local	1	
	00082315	Supv-Special-Police-Officer--L	VACANT	Local	1	
	00082316	SPECIAL-POLICE-OFFICER	Simpkins,Bonita S	Local	1	
	00082317	SPECIAL-POLICE-OFFICER	Manyan,Maurica A	Local	1	
	00082333	Library-Program-Coordinator	Sims,Sabrina R	Local	0.5	
	00082390	SPECIAL-POLICE-OFFICER	Catoe,Esther	Local	0.5	
	00099846	SPECIAL-POLICE-OFFICER	VACANT	Local	1	
	00099847	SPECIAL-POLICE-OFFICER	Richardson Jr.,William A	Local	1	
	00099849	SPECIAL-POLICE-OFFICER	Whitaker,Latare C	Local	1	
	00099850	SPECIAL-POLICE-OFFICER	Kingman,Stephen P	Local	1	
	00099851	Supvy-Special-Police-Officer	Wiley,Carla P	Local	1	
	00099852	SPECIAL-POLICE-OFFICER	Burns,Andre E	Local	1	
	00100243	SPECIAL-POLICE-OFFICER	VACANT	Local	1	
	00100244	SPECIAL-POLICE-OFFICER	Diggs,Keon E	Local	1	
	00100245	SPECIAL-POLICE-OFFICER	Cohen,Derick J	Local	1	
	00100246	SPECIAL-POLICE-OFFICER	Davis,Tyrone Leroy	Local	1	
	00106026	SPECIAL-POLICE-OFFICER	VACANT	Local	1	
	500157 - PUBLIC SAFETY SERVICES Total				36.5	
	500158 - TEENS OF DISTRINCTION PROGRAM					
	00046736	Teen-Aide	VACANT	Local	0.3	
	00047957	Teen-Aide	VACANT	Local	0.3	
	00047971	Teen-Aide	Gionis,Nicholas L	Local	0.3	
	00077013	Teen-Aide	VACANT	Local	0.3	
	00077014	Teen-Aide	Jenkins,Lyndze K	Local	0.3	
	00094758	Teen-Aide	VACANT	Local	0.3	
	00094759	Teen-Aide	VACANT	Local	0.3	
	00094760	Teen-Aide	Rashumaa,Ifasen Kwame	Local	0.3	
	500158 - TEENS OF DISTRINCTION PROGRAM Total				2.4	
	500159 - VOLUNTEERS SERVICES	00034025	Program-Support-Specialist--Vo	Lucas,Stacey B	Local	1
	500159 - VOLUNTEERS SERVICES Total				1	
GO0046 - Library Services Total					483.72	
Grand Total					625.97	

Note: Please note that some position numbers may be shifted to different activities as needs change.

FY23 Local approved at 636.80 FTEs. In FY24, 18.5 Local FTEs were decreased and 2.0 FTEs were added for Term Digital Navigators for SOE Interim at Capper Community Center.

FY23 Federal approved at 5.5 FTEs. In FY24, 1 FTE was decreased from the Memory Lab grant.

FY23 Capital approved at 3.0 FTEs.

## GENERAL QUESTIONS

### Question Number 71

**How many vacancies were posted for DCPL during FY23? To date in FY24? Which positions? Why was the position vacated? In addition, note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.**

<b>Fiscal Year</b>	<b>Vacancies</b>
FY23	38
FY24	6

<b>FISCAL YEAR (FY) 2023 POSTED POSITIONS</b>	
<b>FY23</b>	Special Police Officer
	IT Specialist (Drupal)
	IT Specialist (ILS)
	Library Associate
	Librarian
	Library Technician
	Events Program Specialist
	Peer Specialist (Program Support Assistant)
	Supervisory Human Resource Specialist
	Human Resources Specialist
	Contract Specialist
	Director of Safety and Security
	Human Resources Specialist (Benefits)
	Community Engagement Specialist
	Data Analyst
	Audio Specialist
	A/C Mechanic
	Associate Director of Youth and Family Services
	Facilities Coordinator
	Deputy Director of Human Resources
	Custodial Worker Supervisor
	Information Technology Specialist (Customer Support)
	Library Design and Appearance Coordinator
	Deputy Director, Facilities Mgmt
	Training Specialist (Public Safety)
	Training Specialist (Human Resources)
	Teen Aide
	Administrative Support Assistant
	Facility Manager
	Library Program Coordinator
	Director of Customer Experience
	Library Program Coordinator
	Supervisory Special Police Officer (Captain)
	Events Manager
	IT Specialist (Telecom)
	Lead Contract Specialist
	Supervisory Special Police Officer (Lieutenant)
	Deputy General Counsel

<b>FISCAL YEAR (FY) 2024 POSTED POSITIONS TO DATE</b>	
<b>FY24 to date</b>	Library Associate (Digital Navigator)
	Librarian
	IT Specialist (Integrated Library System)
	IT Specialist (Drupal)
	A/C Equipment Mechanic
	Special Police Officer

<b>Why were the positions vacated?</b>	
<b>FY23</b>	
	New Position(s)
	Internal Promotions
	Internal Transfers
	Resignations
	Terminations
<b>FY24</b>	
	New Position(s)
	Resignations

Positions remain vacant anywhere from several weeks to several months due to various factors including the agency's efforts to encourage ongoing hiring by leaving postings open to regularly pull candidates, the need to review and re-classify position descriptions (the process by which a position is certified to be used for hiring) to ensure that job skills and experiences are in line with the agency's needs and challenges with finding the right talent for hard to fill positions.

In FY23, DC Public Library (DCPL) attended job fairs in partnership with the city's Department of Human Resources (DCHR) to recruit new talent. DCPL was able to fill vacancies to meet operational demands while maintaining a robust pool of candidates for future vacancies.

DCPL continues to advertise positions on various industry specific websites, including the American Library Association, Indeed and on diverse library institutions and organization platforms such as the HBCU Library Alliance, and the Joint Libraries of Color for hard to fill positions.



## **GENERAL QUESTIONS**

### **Question Number 72**

**How many employee performance evaluations were completed in FY23 and how was performance measured against position descriptions? To date in FY24? What steps are taken to correct poor performance and how long does an employee have to correct their performance?**

Performance evaluations were completed for 100 percent of DC Public Library (DCPL) employees in FY23. Performance is measured against goals established early in the fiscal year, agreed upon by both the managing supervisor and the employee. The goals are based on position duties for each job classification, as they relate to agency priorities/focus areas.

To date, the FY24 goal setting process is currently underway. Goals are mandatory for all staff and within 30 days for new hires, or as the result of position changes, promotion, or reassignment. Supervisors monitor achievement of individual goals throughout the year, updating as necessary to include new goals. In addition, managers complete a mid-year evaluation review for each employee. If, after 90 days from the time goals are established, an employee is performing below satisfactory level on any goal, a Performance Improvement Plan (PIP) is created. The plan is established for 30–90 days and is monitored by the manager through regular coaching meetings with the employee. If the employee is not successful in completing the PIP, next steps are taken, consistent with the collective bargaining agreements for union staff or the District Personnel Manual for non-union staff.

## **GENERAL QUESTIONS**

### **QUESTION NUMBER 73**

**Provide the Committee with the following:**

- a. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned;**
- b. A list of employee receiving bonuses, special pay, additional compensation, or hiring incentives in FY23 and to date in FY24, and the amount;**
- c. A list of the total overtime and workman's compensation payments paid in FY23 & FY24 to date; and**
- d. A list of travel expenses for FY23 and to date in FY24, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.**

Reports follow.

**a. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned.**

The list of DC Public Library (DCPL) vehicles that are owned, leased, or otherwise used by the agency and to whom they are assigned is shown in the following chart:

<b>Vehicle Tag Number</b>	<b>Own/Lease Status</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Department Assigned</b>	<b>Department Responsible POC</b>
53-12415	Lease	2018	TOYOTA	Corolla	Admin-Director's Office	Shalonda Gunter
DC12596	Lease	2018	Dodge	Ram Pick-up	Facilities - Janitorial	Wendy Segovia
53-7646	Own	2010	FORD	F-150 Crew Cab	Facilities-Janitorial	Wendy Segovia
53-11811	Own	2017	CHEV	Silverado	Public Safety - Security	Tonya Chapman
DC-12621	Lease	2018	DODGE	Ram 1500	Public Safety - Security	Tonya Chapman
DC-12627	Lease	2018	TOYOTA	Tacoma	Public Safety - Security	Tonya Chapman
53-14943	Own	2023	Chrysler	Pacifica Pinnacle	Public Safety - Security	Tonya Chapman
53-14945	Own	2023	Chrysler	Pacifica Pinnacle	Public Safety - Security	Tonya Chapman
53-14944	Own	2023	Chrysler	Pacifica Pinnacle	Public Safety - Security	Tonya Chapman
53-7642	Own	2010	FORD	E-150 Cargo	Facilities - Engineering	Jonathan Banks - Rover
53-14176	Own	2021	FORD	E-150 Engineering	Facilities - Engineering	Jonathan Banks - Rover
DC-12821	Own	2017	FORD	F-150 Crew cab Pickup	Facilities-Engineering	Jonathan Banks
DC-12179	Lease	2018	Toyota	Tacoma Pick-up	Facilities-Engineering	Jonathan Banks
DC-12622	Lease	2018	DODGE	Ram Pickup	Facilities-Engineering	Jonathan Banks-Keith Gilbert
DC-12482	Lease	2018	FORD	Transit (T-250-Cargo)	Facilities - Trades	Jonathan Banks
DC-12475	Lease	2018	FORD	Transit	Facilities - Trades	Jonathan Banks Darrin Roach
53-14071	Own	2021	FORD	E-150	Facilities - Trades	Jonathan Banks
DC-11963	Lease	2018	CHEVY	Express 1500	Facilities -Trades	Jonathan Banks - Phil Irving
DC-11922	Lease	2018	DODGE	Caravan SE	Facilities - Distribution Svcs	Shalonda Gunter
53-13901	Own	2022	ISUZU	NPR Box Truck	Facilities - Distribution Svcs	Shalonda Gunter
53-13906	Own	2022	ISUZU	NPR Box Truck	Facilities - Distribution Svcs	Shalonda Gunter

53-13907	Own	2022	ISUZU	NPR Box Truck	Facilities - Distribution Svcs	Shalonda Gunter
53-13900	Own	2022	ISUZU	NPR Box Truck	Facilities - Distribution Svcs	Shalonda Gunter
53-11603	Own	2017	DODGE	Caravan	Information Technology	Cedric Givens
DC-12015	Lease	2018	TOYOTA	Corolla	Information Technology	Cedric Givens
DC-11860	Own	2017	FORD	E350 Step Van	Service Design and Engagement	Meaghan O'Connor, Nicholas Kerelchuk
DC-12396	Lease	2018	DODGE	Caravan	Communications	Deborah Ward
DC-12593	Lease	2018	DODGE	Ram Pickup	Engineers	Keith Gilbert Jonathan Banks

**Provide the Committee with the following:**

**b. A list of employee receiving bonuses, special pay, additional compensation, or hiring incentives in FY23 and to date in FY24, and the amount;**

**FY23**

**7013015 - Early Out Incentive Pay**

Name	Title	Amount
Ndaka,Jane M	Librarian	25,000.00
Akunwafor,Daniel Dominic	Librarian	25,000.00
Frazier Jr.,Charles E	Painter	25,000.00
Maye,Maxine M	Library Associate	25,000.00
Dodson,Michael Anthony	Building Services Manager	20,000.00
		<u>120,000.00</u>

**7031001 - Additional Gross Income Allowance**

Name	Title	Amount
N/A		

**7013012 - Bonus Pay (Pay Rate Change)**

Name	Title	Amount
Folarin,Adebayo Adedeji	Library Technician	500.00
Hedgspeth,Tiffany L	Special Police Officer	1,963.47
Alston,Tiffany	Chief of Public Services	19,455.03
Pahwa,Jaspreet G	Director, Capital Construction	10,050.02
		<u>31,968.52</u>

**FY24 1st QTR**

**7013015 - Early Out Incentive Pay**

Name	Title	Amount
Freeman,Sheldon T	Librarian	25,000.00
Newman,Ethel Shirlene	Library Technician	25,000.00
Grays,Darrell M	Maintenance Worker	25,000.00
Drew,Ervin	Special Police Officer	25,000.00
		<u>100,000.00</u>

**7031001 - Additional Gross Income Allowance**

Name	Title	Amount
N/A		

**7013010/12 - Add'l Gross Pay / Bonus Pay**

Name	Title	Amount
N/A		

**Provide the Committee with the following:**

**c. A list of the total overtime and workman's compensation payments paid in FY23 & FY24 to date;**

	<u>FY23</u>	<u>FY24 1st QTR</u>	
Overtime	624,031.85	171,445.06	
Workman's Compensation	-	-	FY23 & FY24 expenditures have been moved to Employee's Compensation Fund

d. A list of travel expenses for FY23 and to date in FY24, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.

**FY23 Travel Expenditures**

NAME	NAME OF COURSE & LOCATION	TRAINING DATES	Amount Paid
Alexandra Genia	ALA Annual 2023 Chicago, IL	06/22/23 - 06/27/23	276.81
Alicia McNeal	NELI Employment Law Conference New Orleans, LA	11/06/22 - 11/18/22	389.80
Amy Steinbauer	ALA Annual 2023 Chicago, IL	06/23/23 - 06/27/23	1,500.00
April DeRome	Overdrive Digipalooza Conference Cleveland, OH	08/09/23 - 08/11/23	43.38
Aryssa Damron	Association of Library Services for Children National Institute Chicago, IL	09/28/22 - 10/02/22	1,458.25
Biljana Milenkovic	NMLA 2022 Annual Conference Albuquerque, NM	10/26/22 - 10/28/22	289.38
Carmen Boston	Youth Services National Forum and American Library Association Annual Conference Chicago, IL	06/22/23 - 06/26/23	1,800.00
Chanel Hall	NELI Employment Law Conference New Orleans, LA	11/06/22 - 11/18/22	384.32
Chanel Hall	General Counsel Institue 2023 Berkeley, CA	09/07/23 - 09/08/23	310.26
Diamond Newman	Code4Lib Conference Princeton, NJ	03/13/23 - 03/18/23	785.20
Eric White	108th Annual Association for the Study of African American Life Jacksonville, FL	09/19/23 - 09/25/23	2,072.25
Jaspreet Pahwa	Future of Library Design: Emerging and Enduring Principles Boston, MA	08/09/23 - 08/10/23	187.29
Jenna Patterson	ALA Annual 2023 Chicago, IL	06/22/23 - 06/27/23	2,000.00
Jerome Thomas	National Council for Mental Well Being, Los Angeles, CA	04/30/23 - 05/03/23	259.00
Julie Kulikowski	Children's Literature Conference Winchester, VA	07/27/23 - 07/30/23	332.07
Julie Seigel	Mexico	03/17/23 - 03/12/23	1,300.00
Marisa H. Bateman	ALSC Institute 2022 Kansas City, MO	09/28/22 - 10/02/22	1,299.02
Maryann James-Daley	JCLC Conference St. Petersburg, Florida	02/08/23 - 02/12/23	1,264.45
Meaghan O'Connor	Next Library 2023 Aarhus, Denmark	05/14/23 - 05/16/23	1,110.76
Michael Rivera	ALA Annual 2023 Chicago, IL	06/21/23 - 06/28/23	1,500.00
Natalya McNeal	ISTE Live 23 Philadelphia, PA	06/25/23 - 06/28/23	276.50
Olubunmi Bakare	NMLA 2022 Annual Conference Albuquerque, NM	10/26/22 -10/28/22	1,742.22
Paula Langsam	ALA Annual 2023 Chicago, IL	06/23/23 - 06/27/23	1,500.00
Phillip Bond	ALA Annual 2023 Chicago, IL	06/22/23 - 06/27/23	1,500.00
Rebecca Oxley	MLA Annual Conference 2023 Cambridge, MD	05/10/23 - 05/12/23	800.00
Rebecca Oxley	ALA Annual 2023 Chicago, IL	06/22/23 - 06/26/23	700.00
Renee Hines	National Council for Mental Well Being, Los Angeles, CA	04/30/23 - 05/03/23	259.00
Robert Schneider	ALA Annual 2023 Chicago, IL	06/23/23 - 06/27/23	1,962.54
Robin Imperial	Orleans, LA	01/27/23 -01/31/23	230.00
Samantha Dure	Boston, MA	08/09/23 - 08/10/23	484.04
Shelby Singleton	Orlando, Florida	02/01/23 - 02/04/23	412.33
Shonpaul Perry	JCLC Conference St. Petersburg, Florida	10/5/22 - 10/09/22	464.90
Stefanie Freeman	JCLC Conference St. Petersburg, Florida	02/08/23 - 02/12/23	362.48
Tawanda Johnson	JCLC Conference St. Petersburg, Florida	10/03/22 - 10/09/22	681.70
Tiffany Alston	JCLC Conference St. Petersburg, Florida	02/08/23 - 02/12/23	1,108.43
Verity Sturm	ALA Annual 2023 Chicago, IL	06/22/23 - 06/27/23	1,012.32
Victor Benitez	JCLC Conference St. Petersburg, Florida	02/08/23 - 02/12/23	381.20
Wendell Kellar	ALA Annual 2023 Chicago, IL	06/22/23 - 06/27/23	1,247.77
Wendy Lukehart	ALA Annual 2023 Chicago, IL	06/23/23 - 06/26/23	770.80
<b>Grand Total</b>			<b>34,458.47</b>

Travel Charged to Purchase Card (i.e., airfare, train, lodging)	69,930.07
<b>Grand Total</b>	<b>104,388.54</b>

**FY24 1st QTR Travel Expenditures**

<b>NAME</b>	<b>NAME OF COURSE &amp; LOCATION</b>	<b>TRAINING DATES</b>	<b>Amount Paid</b>
Alexandra Genia	International Indigenous Librarian's Forum Honolulu, HI	11/26/23 - 12/01/23	1,500.00
Chanel Hall	GC Conference East Brooklyn, NY	09/28/23 - 10/04/23	277.55
Jean Badalamenti	APHA Conference Atlanta, GA	11/12/23 - 11/15/23	2,000.00
Monica Wilson	Youth Adult Services Symposium St. Louis, MO	11/10/23 - 11/12/23	738.28
Robert LaRose	Louis, MO	11/15/23 - 11/16/23	1,156.63
<b>Grand Total</b>			5,672.46

Travel Charged to Purchase Card (i.e., airfare, train, lodging)	22,000.91
<b>Grand Total</b>	<b>27,673.37</b>



## GENERAL QUESTIONS

### Question Number 74

Provide the following information for all grants awarded to or accepted by DCPL during FY23 and to date in FY24:

- a. Grant Number/Title;
- b. Approved Budget Authority;
- c. Expenditures (including encumbrances and pre-encumbrances);
- d. Purpose of the grant;
- e. Grant deliverables;
- f. Grant outcomes, including grantee performance;
- g. Any corrective actions taken or technical assistance provided;
- h. DCPL program and activity supported by the grant;
- i. DCPL employee(s) responsible for grant deliverables; and
- j. Source of funds.

### FY23

**Grant Number/Title:** LS-252453-OLS-22, "LSTA State Grants"

**Approved Budget Authority:** \$1,092,101.00

**Expenditures (including encumbrances and pre-encumbrances):** \$1,018,832.95

**Purpose of the grant:** The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

**Grant deliverables:** The grant supported sign language interpretation for staff and public programs, GED and Citizenship exam preparation, Microsoft Office Specialist certification programs, teen programming, digitization and preservation of library collections, ongoing talent management initiatives, care kits supporting customers without homes, new adaptive technology, new meeting room technology for virtual and hybrid business support, virtual reference services, and staff training and development.

**Grant outcomes, including grantee performance:**

- The Adult Learning department tutored eight adult learners toward taking the GED; provided three consecutive six-week cycles of virtual instruction for adults preparing for the Microsoft Office Certification Exam and, upon passing, to earn the Microsoft Office Specialist (MOS) Certification in one or more Microsoft applications; held a Citizenship cohort to prepare immigrants for the U.S. naturalization exam; and taught 14 adults new Google workspace skills via the Grow with Google program.
- Provided American Sign Language interpretation for public programs and deaf/hard of hearing staff meetings.
- Preserved and made accessible digitized special collections in the People's Archive
- Supported ongoing staff talent management activities including Purpose and Core Values work
- Supported staff training and professional development via conferences and training for senior and middle management on trauma-informed approaches to library services
- Purchased items for more than 300 "care kits" with essential supplies for customers experiencing homelessness.
- Purchased supplies and equipment to outfit five library locations with technology to support hybrid

meetings.

- Purchased 76 braille tactile evacuation map signs to support blind and low-vision library visitors and 16 ubi duo communication devices for use by the deaf or hard of hearing community.

**Any corrective actions taken or technical assistance provided:** The launch of the city's new financial system in FY23 affected the timely transference of MOU funds for year-end closure, resulting in some unspent grant funds. Unspent funds remain with IMLS and are not available for future year spending. Actions have been taken in-house to avoid any issues with unspent funds for FY24.

**DCPL program and activity supported by the grant:** Center for Accessibility, Adult Learning Department, the People's Archive, teen projects/programs, etc.

**DCPL employee responsible for grant deliverables:** Sarah Black

**Source of funds:** Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

\*\*

**Grant Number/Title:** LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

**Approved Budget Authority:** \$748,481.00 (Total six-year grant)

**Expenditures (including encumbrances and pre-encumbrances):** \$24,173.29

**Purpose of the grant:** This is a five-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DC Public Library (DCPL) Memory Lab. Sixteen libraries across the country are selected to participate in the project to build their own Memory Lab programs. The Memory Lab Network sites receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these Memory Labs are being used to refine and inform current and future models.

**Grant deliverables:** The first cohort of seven nationwide Memory Labs was trained and began implementing their own labs via subgrants in FY18. FY19 consisted of online workshops, webinars, purchasing equipment and building out the physical Labs at each location. Visits were made to four labs to check progress and aid in their development. At the end of FY19 the second cohort of seven new Labs was chosen. The second cohort began training in mid-January 2020. The grant was delayed due to the public health emergency as partnering institutions were shut down and/or operating in a limited capacity. Equipment for the second cohort was purchased in September 2022. Grants are based on institutional need with a general minimum support of \$6,000 per lab. The grant also funds a Project Manager position that is the subject matter expert and liaison to the cohort members.

**Grant outcomes, including grantee performance:** Anecdotal outcomes from cohort members have been collected through site visits and impact stories. A website (<https://memorylabnetwork.github.io/>) has been created and will be continually updated with grant information, partner information, training videos, and a vast online library of research and information regarding personal digital archiving. A full white paper collecting data on all partners with outcomes and future direction and guidance of the project will be completed at the end of the grant. Due to the pandemic the grant has been extended through February 2024. The third cohort of two final labs began in May 2022. Outcomes and data from partners being collected for final IMLS report.

**Any corrective actions taken or technical assistance provided:** Due to the pandemic, the grant has been extended by Institute of Museum and Library Services (IMLS) with an end date of February 2024.

**DCPL program and activity supported by the grant:** The Labs@DCPL, special collections, leadership and innovation, and strategic planning for program evaluation.

**DCPL employee responsible for grant deliverables:** Nicholas Kerelchuk

**Source of funds:** Institute of Museum and Library Services under the National Leadership Grant (NLG).

\*\*

**Grant Number/Title:** LS-250201-OLS-21, "LSTA ARPA State Grants"

**Approved Budget Authority:** \$2,155,313.00

**Expenditures (including encumbrances and pre-encumbrances):** \$2,155,313.00

**Purpose of the grant:** The Institute of Museum and Library Services (IMLS) provides this grant support pursuant to the provisions of the American Rescue Plan Act (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.). Funds are allotted to help communities respond directly and immediately to the pandemic, as well as to related economic and community needs, through equitable approaches. The funding is intended to: enable libraries to reach residents with digital inclusion efforts, particularly in support of education, health, and workforce development needs; to provide rapid emergency relief to libraries allowing them to safely respond to the pandemic and implement public health protocols; and to support library services that meet the needs of communities including costs such as personnel, technology, training, materials, supplies, equipment, and associated indirect costs.

**Grant deliverables:** Grant funds supported new digital inclusion initiatives; a full-time staff person to manage the tech truck for outreach and inclusion, digital and express book collections, online experience and website accessibility improvements, self-check kiosks and new filtration systems and improved air filters at all library locations.

**Grant outcomes, including grantee performance:**

- During FY23 the Library purchased AV equipment to bolster digital access for the public in neighborhood libraries, supported a driver for the Library on the Go Go truck, hired a Digital Inclusion Coordinator and supported other services to manage the Tech Together laptop technology distribution program, purchased additional AED devices, supported the completion of the web site overhaul and upgrade to Drupal 9 website content management system, and launched a new accessibility app for blind and low vision visitors to the MLK Library.
- All remaining program elements supported by this grant were implemented in FY23.

**Any corrective actions taken or technical assistance provided:** Due to the pandemic, the grant was extended by Institute of Museum and Library Services (IMLS) for nine months with an end date of June 2023. At the conclusion of the grant period, final financial and narrative reports were made to IMLS and the grant has been officially closed out.

**DCPL program and activity supported by the grant:** Library physical and digital infrastructure; workforce development; closing the digital divide; outreach and inclusion; and physical and digital collections.

**DCPL employee responsible for grant deliverables:** Sarah Black

**Source of funds:** Institute of Museum and Library Services under the American Rescue Plan Act (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.)

\*\*

**Grant Number/Title:** PLA Digital Literacy Workshop Training Incentive

**Approved Budget Authority:** \$7,000

**Expenditures (including encumbrances and pre-encumbrances):** \$4,257

**Purpose of the grant:** PLA developed DigitalLearn to offer free tutorials and workshop materials for libraries to teach basic digital skills. In collaboration with AT&T, PLA developed eight new training materials to teach in-demand basic computer skills.

**Grant deliverables:** The PLA grant required for DCPL to host five workshops using the AT&T instructional materials by March 31, 2023 with a minimum of 50 total participants.

**Grant outcomes, including grantee performance:** The Adult Learning Department used grant funds to organize digital literacy workshops including new-to-DCPL classes such as Zoom, Cybersecurity, and a Spanish digital literacy class—a first in department history. Although the grant specified a minimum of five workshops with 50 total attendees, the Library delivered seven workshops with 64 total participants. The funds were primarily utilized to compensate facilitators and for enhanced community engagement via a raffle and distribution of Chromebooks, aligning with the Library's commitment to digital access and inclusion.

**Any corrective actions taken or technical assistance provided:** There were no corrective actions or technical assistance required to fulfill the deliverables of the PLA Grant.

**DCPL program and activity supported by the grant:** Adult Learning Department - activities included workshops for iPad Basics; Zoom for Beginners; Online Safety in English; Online Safety in Spanish; and LinkedIn Basics.

**DCPL employee(s) responsible for grant deliverables:** Natalya McNeal, Chenniah Patrick

**Source of funds:** Public Library Association (PLA) Grant

## **FY24 to Date**

**Grant Number/Title:** LS-253620-OLS-23, "LSTA State Grants"

**Approved Budget Authority:** \$1,256,558.00

**Expenditures (including encumbrances and pre-encumbrances):** \$182,064.37

**Purpose of the grant:** The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

**Grant deliverables:** The grant will support sign language interpretation for staff and public programs, GED and Microsoft Specialist exam preparation, teen programs, digitization and preservation of library special collections, purchase of public technology in libraries, ongoing talent management initiatives, adult learning initiatives including tutoring and citizenship courses, mental health training for staff and services for the public, staff salaries and benefits, staff training and development opportunities, virtual learning and reference resources.

**Grant outcomes, including grantee performance:** All program elements supported by this grant will be implemented in FY24.

**Any corrective actions taken or technical assistance provided:** Neither corrective action nor technical assistance has been needed.

**DCPL program and activity supported by the grant:** Center for Accessibility, Adult Learning Department, the People's Archive, teen projects/programs, staff professional development, and the Outreach department.

**DCPL employee responsible for grant deliverables:** Sarah Black

**Source of funds:** Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

\*\*

**Grant Number/Title:** LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

**Approved Budget Authority:** \$748,481.00 (Total six-year grant)

**Expenditures (including encumbrances and pre-encumbrances):** \$29,586.21

**Purpose of the grant:** This is a five-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DCPL Memory Lab. Sixteen libraries across the country are selected to participate in the project to build their own Memory Lab programs. The Memory Lab Network sites receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these Memory Labs are being used to refine and inform current and future models.

**Grant deliverables:** The first cohort of seven nationwide Memory Labs was trained and began implementing their own labs via subgrants in FY18. FY19 consisted of online workshops, webinars, purchasing equipment and building out the physical Labs at each location. Visits were made to four labs to check progress and aid in their development. At the end of FY19 the second cohort of seven new Labs was chosen. The second cohort began training in mid-January 2020. The grant was delayed due to the public health emergency as partnering institutions were shut down and/or operating in a limited capacity. Equipment for the second cohort was purchased in September of 2022. Grants are based on institutional need with a general minimum support of \$6,000 per lab. The grant also funds a Project Manager position that is the subject matter expert and liaison to the cohort members.

**Grant outcomes, including grantee performance:** Anecdotal outcomes from cohort members have been collected through site visits and impact stories. A website (<https://memorylabnetwork.github.io/>) has been created and will be continually updated with grant information, partner information, training videos, and a vast online library of research and information regarding personal digital archiving. A full white paper collecting data on all partners with outcomes and future direction and guidance of the project will be completed at the end of the grant. Due to the pandemic the grant has been extended with an end date of February 2024. The third cohort of two additional libraries began in May of 2022. The last year of the grant will feature a conference for the Memory Lab Network, with speakers, presentations, and training classes organized by DCPL and selected cohort members. Additional subgrants will be handed out to all institutions based on equipment needs. Final report will be delivered in May 2024 to IMLS per final reporting guidelines.

**Any corrective actions taken or technical assistance provided:** Due to the pandemic, the grant has been extended by Institute of Museum and Library Services (IMLS) with an end date of February 2024.

**DCPL program and activity supported by the grant:** The Labs@DCPL, special collections, leadership

and innovation, and strategic planning for program evaluation.

**DCPL employee responsible for grant deliverables:** Nicholas Kerelchuk

**Source of funds:** Institute of Museum and Library Services under the National Leadership Grant (NLG).

\*\*

**Grant Number/Title:** PLA Digital Literacy Workshop and Connectivity Grant

**Approved Budget Authority:** \$10,243

**Expenditures (including encumbrances and pre-encumbrances):** \$0, work is ongoing to get the budget finalized and recorded in the city's new financial system under the appropriate attributes.

**Purpose of the grant:** DCPL was invited to participate in the second phase of the grant and was granted an additional \$6,000 for digital literacy workshops. Additionally, the Library was granted an extra \$1,500 to conduct two workshops to share information about the Affordable Connectivity Program (ACP).

**Grant deliverables:** Digital literacy training workshops utilizing the DigitalLearn platform, in person or virtual, reaching at minimum 36 learners using one or more of the following eight DigitalLearn training materials: internet basics; cybersecurity basics; email basics; computer basics (Mac OS 11 or Windows 10); video conferencing; using a mobile device (Android or iOS). The Library is also required to conduct in person or online workshops reaching at least eight individuals using the ACP basics DigitalLearn training material.

**Grant outcomes, including grantee performance:** To date, the digital literacy workshops surpassed their initial goal, attracting nearly 65 individuals. Cybersecurity and Zoom classes were the most popular. The two Affordable Connectivity Program workshops had a combined total of eight participants. These were a collaboration with OCTO and were both virtual and in-person, contributing to the widespread support of the ACP across the community. No grant funds were used for the initial round of programming.

**Any corrective actions taken or technical assistance provided:** The unspent balance from FY23 of \$2,743 was carried over to FY24 under the terms of the grant.

**DCPL program and activity supported by the grant:** Adult Learning Department - Digital Literacy and Affordable Connectivity Program promotion.

**DCPL employee(s) responsible for grant deliverables:** Natalya McNeal, Chenniah Patrick

**Source of funds:** Public Library Association (PLA) Grant

## GENERAL QUESTIONS

### Question Number 75

Provide the following information for all grants/subgrants awarded by DCPL during FY23 and to date in FY24:

- a. Grant Number/Title;
- b. Approved Budget Authority;
- c. Expenditures (including encumbrances and pre-encumbrances);
- d. Purpose of the grant;
- e. Grant deliverables;
- f. Grant outcomes, including grantee/subgrantee performance;
- g. Any corrective actions taken or technical assistance provided;
- h. DCPL employee/s responsible for overseeing the grant; and
- i. Source of funds.

**Grant Number/Title:** LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

**Approved Budget Authority:** \$748,481.00 (Total six-year grant)

**Expenditures (including encumbrances and pre-encumbrances):** \$45,000

**Purpose of the grant:** This is a five-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DC Public Library (DCPL) Memory Lab. Sixteen libraries across the country are selected to participate in the project to build their own Memory Lab programs. The Memory Lab Network sites receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these Memory Labs are being used to refine and inform current and future models.

**Grant deliverables:** The first cohort of seven nationwide Memory Labs was trained and began implementing their own labs via subgrants in FY18. FY19 consisted of online workshops, webinars, purchasing equipment and building out the physical Labs at each location. Visits were made to four labs to check progress and aid in their development. At the end of FY19 the second cohort of seven new Labs was chosen. The second cohort began training in mid-January 2020. The grant was delayed due to the public health emergency as partnering institutions were shut down and/or operating in a limited capacity. Equipment for the second cohort was purchased in September 2022. Grants are based on institutional need with a general minimum support of \$6,000 per lab. The grant also funds a Project Manager position that is the subject matter expert and liaison to the cohort members.

**Grant outcomes, including grantee performance:** Anecdotal outcomes from cohort members have been collected through site visits and impact stories. A website (<https://memorylabnetwork.github.io/>) has been created and will be continually updated with grant information, partner information, training videos, and a vast online library of research and information regarding personal digital archiving. A full white paper collecting data on all partners with outcomes and future direction and guidance of the project will be completed at the end of the grant. Due to the pandemic the grant has been extended through February 2024. The third cohort of two final labs began in May 2022. Outcomes and data from partners are being collected for the final IMLS report. Subgrants are for the financial support of the partners to purchase and establish memory labs in their institution.

**Any corrective actions taken or technical assistance provided:** Due to the pandemic, the grant has

been extended by Institute of Museum and Library Services (IMLS) with an end date of February 2024.

**DCPL program and activity supported by the grant:** The Labs@DCPL, special collections, leadership and innovation, and strategic planning for program evaluation.

**DCPL employee responsible for grant deliverables:** Nicholas Kerelchuk

**Source of funds:** Institute of Museum and Library Services under the National Leadership Grant (NLG).



## GENERAL QUESTIONS

### Question Number 76

Provide the following information for all contracts awarded by DCPL during FY23 and to date in FY24:

Please include:

- a. Contract Number;
- b. Approved Budget Authority;
- c. Funding Source;
- d. Whether it was competitively bid or sole sourced;
- e. Expenditures (including encumbrances and pre-encumbrances);
- f. Purpose of the contract;
- g. Name of the vendor;
- h. Contract deliverables;
- i. Contract outcomes;
- j. Any corrective actions taken or technical assistance provided; and
- k. DCPL employee/s responsible for overseeing the contract.

See the below list of contracts awarded by DC Public Library during FY23.

<b>Contract Number DCPL-2022-C-0002</b>		<b>PO673573</b>	
<b>Contract Number</b>	DCPL-2022-C-0002		
<b>Approved Budget Authority</b>	\$2,000,000.00		
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)		
<b>Competitively Bid or Sole Source</b>	Competition Exemption		
<b>Expenditures</b>	\$1,996,983.33		
<b>Purpose of Contract</b>	Overdrive Digital Content and Download Services		
<b>Name of Vendor</b>	Overdrive, Inc.		
<b>Contract Deliverables</b>	Digital Download Services		
<b>Contract Outcomes</b>	Digital Download Services		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin		
<b>Contract Number DCPL-2023-C-0001</b>		<b>PO674841</b>	
<b>Contract Number</b>	DCPL-2023-C-0001		
<b>Approved Budget Authority</b>	\$900,000.00		
<b>Funding Source</b>	1010109 (Books from Birth – Non-Lapsing)		
<b>Competitively Bid or Sole Source</b>	Sole Source		
<b>Expenditures</b>	\$849,046.38		
<b>Purpose of Contract</b>	Delivery of Books to Children from Birth to 5 Years Old		
<b>Name of Vendor</b>	Dollywood Foundation		
<b>Contract Deliverables</b>	Delivery of Books		

<b>Contract Outcomes</b>	Delivery of Books
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Tora Burns
<b>Contract Number DCPL-2019-C-0003</b>	<b>PO675486</b>
<b>Contract Number</b>	DCPL-2019-C-0003
<b>Approved Budget Authority</b>	\$298,582.92
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$298,582.92
<b>Purpose of Contract</b>	Xerox Print Managed Services
<b>Name of Vendor</b>	Public Performance Management
<b>Contract Deliverables</b>	Xerox Print Managed Services
<b>Contract Outcomes</b>	Xerox Print Managed Services
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire
<b>Contract Number DCPL-2018-C-0040</b>	<b>PO674457</b>
<b>Contract Number</b>	DCPL-2018-C-0040
<b>Approved Budget Authority</b>	\$266,501.71
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$266,501.71
<b>Purpose of Contract</b>	SIRSIDYNIX Renewal
<b>Name of Vendor</b>	Sirsi Corporation
<b>Contract Deliverables</b>	Integrated Library System
<b>Contract Outcomes</b>	Integrated Library System
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire
<b>Contract Number DCPL-2022-C-0027C</b>	<b>PO675199</b>
<b>Contract Number</b>	DCPL-2022-C-0027C
<b>Approved Budget Authority</b>	\$242,500.00
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$201,651.48
<b>Purpose of Contract</b>	Books for Adult Collection
<b>Name of Vendor</b>	Ingram Library Services
<b>Contract Deliverables</b>	Books, Materials and Selected Services
<b>Contract Outcomes</b>	Books, Materials and Selected Services
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin

<b>Contract Number DCPL-2021-C-0029</b>		<b>PO674242</b>	
<b>Contract Number</b>	DCPL-2021-C-0029		
<b>Approved Budget Authority</b>	\$150,000.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$150,000.00		
<b>Purpose of Contract</b>	MLK Library Weekend Building Engineer Services		
<b>Name of Vendor</b>	RSC Electrical & Mechanical Contractors Inc.		
<b>Contract Deliverables</b>	MLK Library Weekend Building Engineer Services		
<b>Contract Outcomes</b>	MLK Library Weekend Building Engineer Services		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jonathan Banks		
<b>Contract Number GS-07F-225CA</b>		<b>PO677371</b>	
<b>Contract Number</b>	GS-07F-225CA		
<b>Approved Budget Authority</b>	\$223,200.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid/GSA Contract		
<b>Expenditures</b>	\$223,200.00		
<b>Purpose of Contract</b>	Johnson Controls System Hardware and Software Maintenance Agreement Renewal		
<b>Name of Vendor</b>	Johnson Controls Security Solutions		
<b>Contract Deliverables</b>	Maintenance Agreement Renewal		
<b>Contract Outcomes</b>	Maintenance Agreement Renewal		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Tonya Chapman		
<b>Contract Number DCPL-2020-C-0030</b>		<b>PO676853</b>	
<b>Contract Number</b>	DCPL-2020-C-0030		
<b>Approved Budget Authority</b>	\$155,325.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$155,325.00		
<b>Purpose of Contract</b>	DC Oral History Collaborative		
<b>Name of Vendor</b>	Humanities Council of Washington DC		
<b>Contract Deliverables</b>	Gathering and Production of Oral Histories		
<b>Contract Outcomes</b>	Gathering and Production of Oral Histories		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Maryann James-Daley		

<b>Contract Number DCPL-2022-C-0018</b>		<b>PO676518</b>
<b>Contract Number</b>	DCPL-2022-C-0018	
<b>Approved Budget Authority</b>	\$150,424.00	
<b>Funding Source</b>	Capital	
<b>Competitively Bid or Sole Source</b>	Competitive	
<b>Expenditures</b>	\$119,839.93	
<b>Purpose of Contract</b>	Design Build Services for the New Library in Congress Heights	
<b>Name of Vendor</b>	Turner Construction	
<b>Contract Deliverables</b>	Design Development for New Library	
<b>Contract Outcomes</b>	Design Development for New Library	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jaspreet Pahwa	
<b>Contract Number DCPL- 2022-C-0005A</b>		<b>PO677563</b>
<b>Contract Number</b>	DCPL- 2022-C-0005A	
<b>Approved Budget Authority</b>	\$120,000.00	
<b>Funding Source</b>	Local	
<b>Competitively Bid or Sole Source</b>	Competitive	
<b>Expenditures</b>	\$120,000.00	
<b>Purpose of Contract</b>	Youth Programs Communication - Work with DC	
<b>Name of Vendor</b>	7 Pointe Consulting	
<b>Contract Deliverables</b>	Event Planning Services	
<b>Contract Outcomes</b>	Event Planning Services	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Tanzi Barbour	
<b>Contract Number DCPL-2022-C-0027A</b>		<b>PO679041</b>
<b>Contract Number</b>	DCPL-2022-C-0027A	
<b>Approved Budget Authority</b>	\$350,000.00	
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)	
<b>Competitively Bid or Sole Source</b>	Competitively Bid	
<b>Expenditures</b>	\$284,262.09	
<b>Purpose of Contract</b>	Books for Juvenile/Young Adult Collection	
<b>Name of Vendor</b>	Baker & Taylor LLC	
<b>Contract Deliverables</b>	Books, Materials, and Selected Services	
<b>Contract Outcomes</b>	Books, Materials, and Selected Services	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin	

<b>Contract Number VA-190822-Dell</b>	<b>PO679169</b>
<b>Contract Number</b>	VA-190822-Dell
<b>Approved Budget Authority</b>	\$118,038.00
<b>Funding Source</b>	1060301 (SLD E-RATE Reimbursement)
<b>Competitively Bid or Sole Source</b>	Cooperative Agreement
<b>Expenditures</b>	\$118,038.00
<b>Purpose of Contract</b>	New Dell OptiPlex Laptops
<b>Name of Vendor</b>	Dell Marketing LP
<b>Contract Deliverables</b>	New OptiPlex Laptops
<b>Contract Outcomes</b>	New OptiPlex Laptops
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire
<b>Contract Number DCPL-2022-C-0027A</b>	<b>PO682277</b>
<b>Contract Number</b>	DCPL-2022-C-0027A
<b>Approved Budget Authority</b>	\$299,925.00
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$299,925.00
<b>Purpose of Contract</b>	Books, Materials, and Selected Services
<b>Name of Vendor</b>	Baker & Taylor LLC
<b>Contract Deliverables</b>	Books, Materials, and Selected Services
<b>Contract Outcomes</b>	Books, Materials, and Selected Services
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin
<b>Contract Number GS-07F-225CA</b>	<b>PO681626</b>
<b>Contract Number</b>	GS-07F-225CA
<b>Approved Budget Authority</b>	\$183,420.00
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competitively Bid/GSA Contract
<b>Expenditures</b>	\$183,420.00
<b>Purpose of Contract</b>	MLK Library Hardware and Software Maintenance Agreement Renewal
<b>Name of Vendor</b>	Johnson Controls Security Solutions
<b>Contract Deliverables</b>	Maintenance Agreement Renewal
<b>Contract Outcomes</b>	Maintenance Agreement Renewal
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Tonya Chapman

<b>Contract Number DCPL-2019-C-0003</b>		<b>PO684464</b>
<b>Contract Number</b>	DCPL-2019-C-0003	
<b>Approved Budget Authority</b>	\$298,582.92	
<b>Funding Source</b>	Local	
<b>Competitively Bid or Sole Source</b>	Competitively Bid	
<b>Expenditures</b>	\$298,582.92	
<b>Purpose of Contract</b>	Xerox Print Managed Services	
<b>Name of Vendor</b>	Public Performance Management	
<b>Contract Deliverables</b>	Xerox Print Managed Services	
<b>Contract Outcomes</b>	Xerox Print Managed Services	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire	
<b>Contract Number DCPL-2022-C-0018</b>		<b>PO685457</b>
<b>Contract Number</b>	DCPL-2022-C-0018	
<b>Approved Budget Authority</b>	\$252,655.00	
<b>Funding Source</b>	3030300 (Long Term / G.O. / I.T. Bonds)	
<b>Competitively Bid or Sole Source</b>	Competitive	
<b>Expenditures</b>	\$155,778.06	
<b>Purpose of Contract</b>	Design Build Services for the New Library in Congress Heights	
<b>Name of Vendor</b>	Turner Construction	
<b>Contract Deliverables</b>	Consulting and Concept Design Services	
<b>Contract Outcomes</b>	Design Documents	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jaspreet Pahwa	
<b>Contract Number DCPL-2022-C-0027E</b>		<b>PO685930</b>
<b>Contract Number</b>	DCPL-2022-C-0027E	
<b>Approved Budget Authority</b>	\$343,526.00	
<b>Funding Source</b>	Local	
<b>Competitively Bid or Sole Source</b>	Competitively Bid	
<b>Expenditures</b>	\$343,238.77	
<b>Purpose of Contract</b>	Books, Materials and Selected Services for the DC Public Schools	
<b>Name of Vendor</b>	Mackin Educational Resources	
<b>Contract Deliverables</b>	Books, Materials and Selected Services for the DC Public Schools	
<b>Contract Outcomes</b>	Books, Materials and Selected Services for the DC Public Schools	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin	

<b>Contract Number DCPL-2020-C-0018</b>	<b>PO686421</b>
<b>Contract Number</b>	DCPL-2020-C-0018
<b>Approved Budget Authority</b>	\$320,481.09
<b>Funding Source</b>	3030304 (Short - Term Bonds)
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$320,481.09
<b>Purpose of Contract</b>	Cisco Equipment
<b>Name of Vendor</b>	Networking for Future
<b>Contract Deliverables</b>	Cisco Network Equipment
<b>Contract Outcomes</b>	New Cisco Equipment
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire
<b>Contract Number DCPL-2022-C-0027B</b>	<b>PO685922</b>
<b>Contract Number</b>	DCPL-2022-C-0027B
<b>Approved Budget Authority</b>	\$210,763.00
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$210,754.22
<b>Purpose of Contract</b>	Books, Materials and Selected Services
<b>Name of Vendor</b>	Brodart Co.
<b>Contract Deliverables</b>	Books, Materials and Selected Services
<b>Contract Outcomes</b>	Books, Materials and Selected Services
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin
<b>Contract Number DCPL-2022-C-0027D</b>	<b>PO686009</b>
<b>Contract Number</b>	DCPL-2022-C-0027D
<b>Approved Budget Authority</b>	\$179,826.00
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$179,783.85
<b>Purpose of Contract</b>	Books, Materials and Selected Services for the DC Public Schools
<b>Name of Vendor</b>	Follett Content Solutions
<b>Contract Deliverables</b>	Books, Materials and Selected Services for the DC Public Schools
<b>Contract Outcomes</b>	Books, Materials and Selected Services for the DC Public Schools
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin

<b>Contract Number VA-190822-Dell</b>		<b>PO686128</b>
<b>Contract Number</b>	VA-190822-Dell	
<b>Approved Budget Authority</b>	\$147,414.00	
<b>Funding Source</b>	1060301 (SLD E-RATE Reimbursement)	
<b>Competitively Bid or Sole Source</b>	Cooperative Agreement	
<b>Expenditures</b>	\$147,414.00	
<b>Purpose of Contract</b>	New Latitude 7440 Laptops	
<b>Name of Vendor</b>	Dell Marketing LP	
<b>Contract Deliverables</b>	New Latitude 7440 Laptops	
<b>Contract Outcomes</b>	New Latitude 7440 Laptops	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire	
<b>Contract Number DCPL-2016-C-0005</b>		<b>PO688304</b>
<b>Contract Number</b>	DCPL-2016-C-0005	
<b>Approved Budget Authority</b>	\$1,177,382.71	
<b>Funding Source</b>	3030300 (Long Term / G.O. / I.T. Bonds)	
<b>Competitively Bid or Sole Source</b>	Competitively Bid	
<b>Expenditures</b>	\$194,092.00	
<b>Purpose of Contract</b>	MLK Library Additional Construction Services	
<b>Name of Vendor</b>	Smoot Gilbane III MLK JV	
<b>Contract Deliverables</b>	Completed Construction Services	
<b>Contract Outcomes</b>	Completed Construction Services	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jaspreet Pahwa	
<b>Contract Number DCPL-2023-C-0025</b>		<b>PO687284</b>
<b>Contract Number</b>	DCPL-2023-C-0025	
<b>Approved Budget Authority</b>	\$406,521.00	
<b>Funding Source</b>	3030304 (Short -Term Bonds)	
<b>Competitively Bid or Sole Source</b>	Competitively Bid	
<b>Expenditures</b>	\$406,521.00	
<b>Purpose of Contract</b>	Installation of an Automated Materials Handling Sorter System	
<b>Name of Vendor</b>	Lyngsoe Systems Inc.	
<b>Contract Deliverables</b>	Installation of an Automated Materials Handling Sorter System	
<b>Contract Outcomes</b>	Fully Functional Automated Materials Handling Sorter System	
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No	
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Kim Fuller	



<b>Contract Number PO687357</b>		<b>PO687357</b>	
<b>Contract Number</b>	PO687357		
<b>Approved Budget Authority</b>	\$256,698.00		
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)		
<b>Competitively Bid or Sole Source</b>	Competition Exemption		
<b>Expenditures</b>	\$256,698.00		
<b>Purpose of Contract</b>	Cengage Learning Online Databases Subscription Renewals		
<b>Name of Vendor</b>	Cengage Learning		
<b>Contract Deliverables</b>	Subscription Renewal		
<b>Contract Outcomes</b>	Subscription Renewal		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin		
<b>Contract Number DCPL-2022-C-0027H</b>		<b>PO687041</b>	
<b>Contract Number</b>	DCPL-2022-C-0027H		
<b>Approved Budget Authority</b>	\$110,226.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$110,176.00		
<b>Purpose of Contract</b>	Books, Materials and Selected Services for the DC Public Schools		
<b>Name of Vendor</b>	Hertzberg-New Method Inc.		
<b>Contract Deliverables</b>	Books, Materials and Selected Services for the DC Public Schools		
<b>Contract Outcomes</b>	Books, Materials and Selected Services for the DC Public Schools		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin		
<b>Contract Number DCPL-2020-C-0028</b>			
<b>Approved Budget Authority</b>	\$206,687.73		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$206,687.73		
<b>Purpose of Contract</b>	Janitorial Services for the MLK Library		
<b>Name of Vendor</b>	Community Bridge, Inc.		
<b>Contract Deliverables</b>	Janitorial Services for the MLK Library		
<b>Contract Outcomes</b>	Clean MLK Library		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jonathan Banks		

<b>Contract Number VA-190822-Dell</b>	<b>PO691008</b>
<b>Contract Number</b>	VA-190822-Dell
<b>Approved Budget Authority</b>	\$152,490.00
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Cooperative Agreement
<b>Expenditures</b>	\$152,490.00
<b>Purpose of Contract</b>	New OptiPlex All-in-One Laptops
<b>Name of Vendor</b>	Dell Marketing LP
<b>Contract Deliverables</b>	New OptiPlex All-in-One Laptops
<b>Contract Outcomes</b>	New OptiPlex All-in-One Laptops
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire
<b>Contract Number PO690124</b>	<b>PO690124</b>
<b>Contract Number</b>	PO690124
<b>Approved Budget Authority</b>	\$111,078.00
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competition Exemption
<b>Expenditures</b>	\$110,793.00
<b>Purpose of Contract</b>	EBSCO Database Package Renewal
<b>Name of Vendor</b>	EBSCO Industries, Inc.
<b>Contract Deliverables</b>	Subscription Renewal
<b>Contract Outcomes</b>	Subscription Renewal
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin
<b>PO691037</b>	<b>PO691037</b>
<b>Contract Number</b>	PO691037
<b>Approved Budget Authority</b>	\$105,600.94
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)
<b>Competitively Bid or Sole Source</b>	Competition Exemption
<b>Expenditures</b>	\$105,600.94
<b>Purpose of Contract</b>	Historical Newspapers Subscription Renewal
<b>Name of Vendor</b>	Proquest LLC
<b>Contract Deliverables</b>	Subscription Renewal
<b>Contract Outcomes</b>	Subscription Renewal
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin

<b>Contract Number CW110605</b>		<b>PO692194</b>	
<b>Contract Number</b>	CW110605		
<b>Approved Budget Authority</b>	\$186,146.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Cooperative Agreement		
<b>Expenditures</b>	\$186,146.00		
<b>Purpose of Contract</b>	Purchase of 2023 Chrysler Pacifica Hybrid Pinnacle and Hybrid Limited		
<b>Name of Vendor</b>	Pacifica Ford Inc.		
<b>Contract Deliverables</b>	New Minivans		
<b>Contract Outcomes</b>	New Minivans		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Kim Fuller		
<b>Contract Number DCPL-2023-C-0030</b>		<b>PO691037</b>	
<b>Contract Number</b>	DCPL-2023-C-0030		
<b>Approved Budget Authority</b>	\$169,286.25		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$169,286.25		
<b>Purpose of Contract</b>	Purchase of Audio-Visual Equipment for the MLK Library		
<b>Name of Vendor</b>	Olive Tree Inc.		
<b>Contract Deliverables</b>	New Audio-Visual Equipment		
<b>Contract Outcomes</b>	New Audio-Visual Equipment		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Tanzi Barbour		
<b>Contract Number DCPL-2018-C-0026</b>		<b>PO695074</b>	
<b>Contract Number</b>	DCPL-2018-C-0026		
<b>Approved Budget Authority</b>	\$477,234.23		
<b>Funding Source</b>	3030300 (Long Term / G.O. / I.T. Bonds)		
<b>Competitively Bid or Sole Source</b>	Competitive		
<b>Expenditures</b>	\$119,002.61		
<b>Purpose of Contract</b>	Design Build Services for Lamond-Riggs/Lillian J. Huff Library		
<b>Name of Vendor</b>	Consigli Construction		
<b>Contract Deliverables</b>	Design and Construction Services		
<b>Contract Outcomes</b>	New Library		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jaspreet Pahwa		

<b>Contract Number DCPL-2019-C-0071</b>	<b>PO694527</b>
<b>Contract Number</b>	DCPL-2019-C-0071
<b>Approved Budget Authority</b>	\$105,000.00
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competitive
<b>Expenditures</b>	\$105,000.00
<b>Purpose of Contract</b>	Design Build Services for Southeast Library
<b>Name of Vendor</b>	Whiting-Turner Contracting Co.
<b>Contract Deliverables</b>	Design and Construction Services
<b>Contract Outcomes</b>	New Library
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jaspreet Pahwa

See the below list of contracts awarded by DC Public Library to date in FY24.

<b>Contract Number DCPL-2022-C-0002</b>	<b>PO696294</b>
<b>Contract Number</b>	DCPL-2022-C-0002
<b>Approved Budget Authority</b>	\$1,500,000.00
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)
<b>Competitively Bid or Sole Source</b>	Competition Exemption
<b>Expenditures</b>	\$356,822.26
<b>Purpose of Contract</b>	Overdrive Digital Content and Download Services
<b>Name of Vendor</b>	Overdrive, Inc.
<b>Contract Deliverables</b>	Digital Download Services
<b>Contract Outcomes</b>	Digital Download Services
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin
<b>Contract Number DCPL-2021-C-0019</b>	<b>PO697918</b>
<b>Contract Number</b>	DCPL-2021-C-0019
<b>Approved Budget Authority</b>	\$1,080,208.88
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$384,090.21
<b>Purpose of Contract</b>	Janitorial Services for the Branch Libraries
<b>Name of Vendor</b>	Community Bridge, Inc.
<b>Contract Deliverables</b>	Janitorial Services for the Branch Libraries
<b>Contract Outcomes</b>	Clean Branch Libraries
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Kim Fuller

<b>Contract Number DCPL-2024-C-0001</b>		<b>PO698456</b>	
<b>Contract Number</b>	DCPL-2024-C-0001		
<b>Approved Budget Authority</b>	\$900,000.00		
<b>Funding Source</b>	1010109 (Books from Birth – Non-Lapsing)		
<b>Competitively Bid or Sole Source</b>	Sole Source		
<b>Expenditures</b>	\$213,679.46		
<b>Purpose of Contract</b>	Delivery of Books to Children from Birth to 5 Years Old		
<b>Name of Vendor</b>	Dollywood Foundation		
<b>Contract Deliverables</b>	Delivery of Books		
<b>Contract Outcomes</b>	Delivery of Books		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Tora Burns		
<b>Contract Number DCPL-2022-C-0024</b>		<b>PO696928</b>	
<b>Contract Number</b>	DCPL-2022-C-0024		
<b>Approved Budget Authority</b>	\$650,000.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$0		
<b>Purpose of Contract</b>	Repair, Maintenance and Emergency Services for MEP Systems		
<b>Name of Vendor</b>	RSC Electrical & Mechanical Contractors Inc.		
<b>Contract Deliverables</b>	Repair, Maintenance and Emergency Services for MEP Systems		
<b>Contract Outcomes</b>	Repair, Maintenance and Emergency Services for MEP Systems		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jonathan Banks		
<b>Contract Number DCPL-2022-C-0027C</b>		<b>PO696298</b>	
<b>Contract Number</b>	DCPL-2022-C-0027C		
<b>Approved Budget Authority</b>	\$400,000.00		
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$42,173.22		
<b>Purpose of Contract</b>	Books for Adult, Juvenile and Young Adult Collection		
<b>Name of Vendor</b>	Ingram Library Services		
<b>Contract Deliverables</b>	Books, Materials and Selected Services		
<b>Contract Outcomes</b>	Books, Materials and Selected Services		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin		

<b>Contract Number DCPL-2022-C-0027B</b>		<b>PO696295</b>	
<b>Contract Number</b>	DCPL-2022-C-0027B		
<b>Approved Budget Authority</b>	\$300,000.00		
<b>Funding Source</b>	1010105 (Library Collections Account - Non-Lapse)		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$152,053.19		
<b>Purpose of Contract</b>	Books Materials and Selected Services to Build and Maintain the Collections		
<b>Name of Vendor</b>	Brodart Co.		
<b>Contract Deliverables</b>	Books Materials and Selected Services to Build and Maintain the Collections		
<b>Contract Outcomes</b>	Books Materials and Selected Services to Build and Maintain the Collections		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Sheryl Katzin		
<b>Contract Number DCPL-2018-C-0040</b>		<b>PO696285</b>	
<b>Contract Number</b>	DCPL-2018-C-0040		
<b>Approved Budget Authority</b>	\$274,603.13		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$0		
<b>Purpose of Contract</b>	SIRSIDYNIX Renewal		
<b>Name of Vendor</b>	Sirsi Corporation		
<b>Contract Deliverables</b>	Integrated Library System		
<b>Contract Outcomes</b>	Integrated Library System		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire		
<b>Contract Number DCPL-2021-C-0029</b>		<b>PO696797</b>	
<b>Contract Number</b>	DCPL-2021-C-0029		
<b>Approved Budget Authority</b>	\$174,720.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$0		
<b>Purpose of Contract</b>	MLK Library Weekend Building Engineer Services		
<b>Name of Vendor</b>	RSC Electrical & Mechanical Contractors Inc.		
<b>Contract Deliverables</b>	MLK Library Weekend Building Engineer Services		
<b>Contract Outcomes</b>	MLK Library Weekend Building Engineer Services		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jonathan Banks		

<b>Contract Number DCPL-2021-C-0007</b>	<b>PO697491</b>
<b>Contract Number</b>	DCPL-2021-C-0007
<b>Approved Budget Authority</b>	\$150,210.00
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competitively Bid
<b>Expenditures</b>	\$25,035.00
<b>Purpose of Contract</b>	Landscaping Services (OY-2)
<b>Name of Vendor</b>	Lamay Adams dba Daylily Landscaping
<b>Contract Deliverables</b>	Landscaping Services
<b>Contract Outcomes</b>	Landscaping Services
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Kim Fuller
<b>Contract Number DCPL-2021-C-0002</b>	<b>PO696300</b>
<b>Contract Number</b>	DCPL-2021-C-0002
<b>Approved Budget Authority</b>	\$149,862.00
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competition Exemption
<b>Expenditures</b>	\$37,465.50
<b>Purpose of Contract</b>	DCPL Website Hosting Services
<b>Name of Vendor</b>	The Triage Group
<b>Contract Deliverables</b>	DCPL Website Hosting Services
<b>Contract Outcomes</b>	DCPL Website Hosting Services
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire
<b>Contract Number GS-07F-225CA</b>	<b>PO699753</b>
<b>Contract Number</b>	GS-07F-225CA
<b>Approved Budget Authority</b>	\$206,658.48
<b>Funding Source</b>	Local
<b>Competitively Bid or Sole Source</b>	Competitively Bid/GSA Contract
<b>Expenditures</b>	\$0
<b>Purpose of Contract</b>	MLK Library Hardware and Software Maintenance Agreement Renewal
<b>Name of Vendor</b>	Johnson Controls Security Solutions
<b>Contract Deliverables</b>	Maintenance Agreement Renewal
<b>Contract Outcomes</b>	Maintenance Agreement Renewal
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Tonya Chapman

<b>Contract Number DCPL-2023-T-0051</b>		<b>PO699963</b>	
<b>Contract Number</b>	DCPL-2023-T-0051		
<b>Approved Budget Authority</b>	\$114,310.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$0		
<b>Purpose of Contract</b>	Architect Engineer Services		
<b>Name of Vendor</b>	R McGhee and Associates		
<b>Contract Deliverables</b>	ADA Surveys and Final Report		
<b>Contract Outcomes</b>	ADA Surveys and Final Report		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Kim Fuller		
<b>Contract Number DCPL-2019-C-0071</b>		<b>PO701576</b>	
<b>Contract Number</b>	DCPL-2019-C-0071		
<b>Approved Budget Authority</b>	\$3,575,000.00		
<b>Funding Source</b>	3030300 (Long Term / G.O. / I.T. Bonds)		
<b>Competitively Bid or Sole Source</b>	Competitive		
<b>Expenditures</b>	\$0		
<b>Purpose of Contract</b>	Design Build Services for Southeast Library		
<b>Name of Vendor</b>	Whiting-Turner Contracting Co.		
<b>Contract Deliverables</b>	Design and Construction Services		
<b>Contract Outcomes</b>	New Library		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jaspreet Pahwa		
<b>Contract Number DCPL-2024-C-0005</b>		<b>PO701794</b>	
<b>Contract Number</b>	DCPL-2024-C-0005		
<b>Approved Budget Authority</b>	\$327,286.00		
<b>Funding Source</b>	3030300 (Long Term / G.O. / I.T. Bonds)		
<b>Competitively Bid or Sole Source</b>	Sole Source		
<b>Expenditures</b>	\$0		
<b>Purpose of Contract</b>	Architect Engineer Services for Shaw Library		
<b>Name of Vendor</b>	Quinn Evans		
<b>Contract Deliverables</b>	Architect Engineer Services for Shaw Library		
<b>Contract Outcomes</b>	Design and Construction Documents		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Jaspreet Pahwa		



<b>Contract Number DCPL-2020-C-0018</b>		<b>PO701847</b>	
<b>Contract Number</b>	DCPL-2020-C-0018		
<b>Approved Budget Authority</b>	\$320,481.09		
<b>Funding Source</b>	3030304 (Short - Term Bonds)		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$0		
<b>Purpose of Contract</b>	New Switches		
<b>Name of Vendor</b>	Networking for Future		
<b>Contract Deliverables</b>	New Switches		
<b>Contract Outcomes</b>	New Switches		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Lami Aromire		
<b>Contract Number DCPL-2020-C-0030</b>		<b>PO701277</b>	
<b>Contract Number</b>	DCPL-2020-C-0030		
<b>Approved Budget Authority</b>	\$155,500.00		
<b>Funding Source</b>	Local		
<b>Competitively Bid or Sole Source</b>	Competitively Bid		
<b>Expenditures</b>	\$0		
<b>Purpose of Contract</b>	Oral History Consultant Services (OY-3)		
<b>Name of Vendor</b>	Humanities Council of Washington DC		
<b>Contract Deliverables</b>	Oral History Consultant Services		
<b>Contract Outcomes</b>	Oral History Final Report		
<b>Any Corrective Actions Taken or Technical Assistance Provided</b>	No		
<b>DCPL Employee(s) Responsible for Overseeing the Contract</b>	Maryann James-Daley		

## GENERAL QUESTIONS

### Question Number 77

Provide the following information for all contract modifications made by DCPL during FY23 and to date in FY24, broken down by agency program and activity:

- Name of the vendor;
- Purpose and reason of the contract modification;
- Employee/s responsible for overseeing the contract;
- Modification cost, including budgeted amount and actual spent; and
- Funding source.

List of contract modifications made by DCPL during FY23.

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
Broughton Construction Company DCPL-2016-C-0024	Capitol View Library Phase III Exterior Renovations	Jaspreet Pahwa Capital	PO616795-V4 \$939,923.08 (Budgeted) \$17,251.79 (Modification) \$957,194.67 (Total) \$957,194.67 (Actual Spent)	Capital
Broughton Construction Company DCPL-2016-C-0024	Capitol View Library Phase II Renovations	Jaspreet Pahwa Capital	PO600541-V2 \$474,290.53 (Budgeted) -\$4,049.68 (Modification) \$470,240.85 (Total) \$470,240.85 (Actual Spent)	Capital
TheTriage Group DCPL-2021-C-0002	Website Hosting	Lami Aromire Information Technology	PO673838-V2 \$145,719.00 (Budgeted) \$37,500.00 (Modification) \$183,219.00 (Total) \$183,219.00 (Actual Spent)	Local

Ingram Library Services DCPL-2022-C-0027C	Books, Materials, and Selected Services	Sheryl Katzin Collections	PO675198-V2 \$242,500.00 (Budgeted) \$235,000.00 (Modification) \$477,500.00 (Total) \$387,180.78 (Actual Spent) \$90,319.82 (Remaining)	Library Collections Account - Non-Lapse
7 Pointe Planning DCPL-2022-C-0005A	Event Management and Production Services DCPL Staff Event	Tanzi West Barbour Marketing & Communications	PO678710-V2 \$21,500.00 (Budgeted) -\$17,000.00 (Modification) \$4,500.00 (Total) \$4,500.00 (Actual Spent)	Local
Brodart Co DCPL-2022-C-0027B	Books, Materials, and	Sheryl Katzin Collections	PO675157-V4 \$500,000.00 (Budgeted) -\$95,000.00 (Modification)	Library Collections

	Selected Services		\$405,000.00 (Total) \$334,929.17 (Actual Spent) \$70,070.83 (Remaining)	Account - Non-Lapse
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<b>NAME OF VENDOR</b>	<b>PURPOSE OF CONTRACT MODIFICATION</b>	<b>EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT</b>	<b>MODIFICATION COST (including Budgeted Amount and Actual Spent)</b>	<b>FUNDING SOURCE</b>
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TheTriage Group DCPL-2021-C-0002	Website Hosting	Lami Aromire Information Technology	PO676559-V2 \$205,350.00 (Budgeted) \$0.00 (Modification) \$205,350.00 (Total) \$205,350.00 (Actual Spent)	Federal Grants
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7 Pointe Planning DCPL-2022-C-0005A	Event Management and Production Services Angela Davis Lecture	Tanzi West Barbour Marketing & Communications	PO678710-V2 \$54,972.40 (Budgeted) \$24,997.50 (Modification) \$79,969.90 (Total) \$79,969.90 (Actual Spent)	Local
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Taoti Enterprises DCPL-2022-C-0003B	Event Management and Production Services - Angela Davis Lecture	Tanzi West Barbour Marketing & Communications	PO678285-V2 \$27,438.76 (Budgeted) \$2,818.40 (Modification) \$30,257.16 (Total) \$30,257.16 (Actual Spent)	Local
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Baker & Taylor DCPL-2022-C-0027A	Books, Materials, and Selected Services	Sheryl Katzin Collections	PO679040-V4 \$650,000.00 (Budgeted) \$500,000.00 (Modification) \$1,150,000.00 (Total) \$972,566.40 (Actual Spent) \$177,433.60 (Remaining)	Library Collections Account - Non-Lapse
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Reingold Link DCPL-2022-C-0003B	Media Relations Support Services - Brainfuse	Tanzi West Barbour Marketing & Communications	PO678285-V2 \$58,500.00 (Budgeted) \$0.00 (Modification) \$58,500 (Total) \$57,242.11 (Actual Spent) \$1,257.89 (Remaining)	Local
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RSC Electrical & Mechanical Contractors DCPL-2022-C-0024	MEP Maintenance and Repair Services	Jonathan Banks Facilities	PO674213-V2 \$580,000.00 (Budgeted) \$180,603.00 (Modifications) \$760,603.00 (Total) \$760,603.00 (Actual Spent)	Local
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Jerome L. Taylor Trucking DCAM-18-NC-0093A	Recycling Collection Services	Jonathan Banks Facilities	PO677896-V2 \$43,587.32 (Budgeted) \$0.00 (Modification) \$43,587.32 (Total) \$35,459.65 (Actual Spent)	Local
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			\$8,127.67 (Remaining)	
Jerome L. Taylor Trucking DCAM-23-NC-SS-0002B	City Wide Waste Collection and Disposal Services	Jonathan Banks Facilities	PO677898-V4 \$11,094.46 (Budgeted) \$11,094.46 (Modification) \$22,188.92 (Total) \$15,829.04 (Actual Spent) \$6,359.88 (Remaining)	Local

<b>NAME OF VENDOR</b>	<b>PURPOSE OF CONTRACT MODIFICATION</b>	<b>EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT</b>	<b>MODIFICATION COST (including Budgeted Amount and Actual Spent)</b>	<b>FUNDING SOURCE</b>
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Jerome L. Taylor Trucking DCAM-18-NC-0093A	Recycling Collection Services	Jonathan Banks Facilities	PO677897-V2 \$4,636.95 (Budgeted) \$0.00 (Modification) \$4,636.95 (Total) \$1,651.35 (Actual Spent) \$2,985.60 (Remaining)	Local
F&L Construction DCAM-23-NC-SS-0002A	City Wide Waste Collection and Disposal Services	Jonathan Banks Facilities	PO678887-V3 \$8,178.72 (Budgeted) \$22,715.16 (Modification) \$30,893.88 (Total) \$25,651.52 (Actual Spent) \$5,242.36 (Remaining)	Local
WB Waste Solutions DCAM-23-NC-SS-0002C	City Wide Waste Collection and Disposal Services	Jonathan Banks Facilities	PO678971-V3 \$5,047.25 (Budgeted) \$15,141.75 (Modification) \$20,189.00 (Total) \$16,938.21 (Actual Spent) \$3,250.79 (Remaining)	Local
Community Bridge DCPL-2020-C-0028	Floor Maintenance Services for the MLK Library	Jonathan Banks Facilities	PO687807-V2 \$9,900.00 (Budgeted) \$0.00 (Modification) \$9,900.00 (Total) \$9,900.00 (Actual Spent)	Local
Johnson Controls Fire GS-06F-0054N	Fire Alarm and Elevator Phone Monitoring	Tonya Chapman Public Safety	PO674609-V2 \$10,770.00 (Budgeted) \$0.00 (Modification) \$10,700 (Total) \$10,770.00 (Actual Spent)	Local
7 Pointe Planning DCPL-2022-C-0005A	Event Management Services Brainfuse	Tanzi West Barbour Marketing & Communications	PO686783-V2 \$90,000.00 (Budgeted) -\$90,000.00 (Modification) \$0 (Actual Spent)	Local

7 Pointe Planning DCPL-2022-C-0005A	Event Management Services	Tanzi West Barbour Marketing & Communications	PO686521-V2 \$51,400.00 (Budgeted) -\$51,400.00 (Modification) \$0 (Actual Spent)	Local
Lamay Adams dba/Daylily Landscaping DCPL-2023-C-0002	Snow and Ice Removal Services	Jonathan Banks Facilities	PO683971-V2 \$5,000.00 (Budgeted) -\$5,000.00 (Modification) \$0 (Actual Spent)	Local

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
Brodart Co DCPL-2022-C-0027B	Books, Materials, and Selected Services	Sheryl Katzin Collections	PO675158-V5 \$250,000.00 (Budgeted) \$828,431.02 (Modifications) \$1,078,431.02 (Total) \$669,580.71 (Actual Spent) \$408,850.31 (Remaining)	Library Collections Account - Non-Lapse
Midwest Tape DCPL-2022-C-0027F	Books, Materials, and Selected Services	Sheryl Katzin Collections	PO673585-V4 \$175,000.00 (Budgeted) \$195,000.00 (Modifications) \$370,000.00 (Total) \$266,575.85 (Actual Spent) \$103,424.15 (Remaining)	Library Collections Account - Non-Lapse

7 Pointe Planning DCPL-2022-C-0005A	Event Planning Services - Brainfuse	Tanzi West Barbour Marketing & Communications	PO677388-V3 \$30,000.00 (Budgeted) \$1,069.56 (Modification) \$31,069.56 (Total) \$31,069.56 (Actual Spent)	Local
Imagine Photography DCPL-2022-C-0004C	Photography Services	Tanzi West Barbour Marketing & Communications	PO688200-V3 \$9,375.00 (Budgeted) \$26,000.00 (Modification) \$35,375.00 (Total) \$35,367.50 (Actual Spent) \$7.50 (Remaining)	Local

Community Bridge DCPL-2021-C-0019	Janitorial Services for the Branch Libraries	Jonathan Banks Facilities	PO674759-V6 \$922,310.56 (Budgeted) \$144,791.74 (Modification) \$1,067,102.30 (Total) \$1,064,602.30 (Actual Spent) \$2,500.00 (Remaining)	Local
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Lamay Adams dba/Daylily Landscaping DCPL-2021-C-0007	Landscaping Services	Jonathan Banks Facilities	PO675489-V5 \$126,650.00 (Budgeted) -\$9,400.00 (Modification) \$117,250.00 (Total) \$107,100.00 (Actual Spent) \$10,150.00 (Remaining)	Local
JAP Construction DCPL-2023-C-0031	Carpet for the Anacostia Library	Jonathan Banks Facilities	PO690628-V2 \$179,049.81 (Budgeted) -\$179,049.81 (Modification) \$0 (Actual Spent)	Local

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
HR General Maintenance DCPL-2022-C-0033	Building Envelope Restoration Services	Kim Fuller Facilities	PO675485-V4 \$470,800.00 (Budgeted) \$428,646.00 (Modifications) \$899,446.00 (Total) \$869,361.25 (Actual Spent) \$30,084.75 (Remaining)	Long Term / G.O. / I.T. Bonds

Community Bridge DCPL-2021-C-0019	Janitorial Services for the Branch Libraries	Jonathan Banks Facilities	PO689196-V3 \$460,436.40 (Budgeted) \$86,774.00 (Modification) \$547,210.40 (Total) \$545,960.40 (Actual Spent) \$1,250.00 (Remaining)	Local
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Konstrukture DCAM-20-CS-RFQ-0001AB	Door and General Maintenance Repairs	Jonathan Banks Facilities	PO674747-V4 \$76,000.00 (Budgeted) \$36,939.00 (Modifications) \$112,939.00 (Total) \$112,939.00 (Actual Spent)	Local
Kajeet 021.5-D	Professional IT Support Services	Lami Aromire Information Technology	PO689972-V2 \$40,000.00 (Budgeted) \$51,000.00 (Modifications) \$91,000.00 (Total) \$91,000.00 (Actual Spent)	Local and ARPA - Local Revenue Replacement
Lamay Adams dba/Daylily Landscaping DCPL-2021-C-0007	Landscaping Services	Jonathan Banks Facilities	PO690926-V3 \$74,025.00 (Budgeted) \$675.00 (Modifications) \$74,700.00 (Total) \$74,700.00 (Actual Spent)	Local

List of contract modifications made by DCPL to date in FY24.

<b>NAME OF VENDOR</b>	<b>PURPOSE OF CONTRACT MODIFICATION</b>	<b>EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT</b>	<b>MODIFICATION COST (including Budgeted Amount and Actual Spent)</b>	<b>FUNDING SOURCE</b>
Community Bridge DCPL-2020-C-0028	Janitorial Services for the MLK Library OY-3	Jonathan Banks Facilities	PO697920-V2 \$633,427.99 (Budgeted) \$0.00 (Modification) \$633,427.99 (Total) \$214,466.85 (Actual Spent) \$418,961.14 (Remaining)	Local
Olive Tree DCPL-2023-C-0047	STAR FEST and Art All Night Event Management Services	Tanzi West Barbour Marketing & Communications	PO693169-V4 \$250,000.00 (Budgeted) \$334,875.00 (Modification) \$584,875.00 (Total) \$0 (Actual Spent)	Local
Wiss Janney Elstner Associates DCPL-2023-POA-SS-0049	Building Envelope Assessments	Kim Fuller Facilities	PO692994-V2 \$62,210.00 (Budgeted) \$36,400.00 (Modification) \$98,610.00 (Total) \$26,551.25 (Actual Spent) \$72,058.75 (Remaining)	Long Term / G.O. / I.T. Bonds
Emerald Cut Relations DCPL-2022-C-0004C	Photography Services	Tanzi West Barbour Marketing & Communications	PO697967-V2 \$3,000.00 (Budgeted) \$450.00 (Modification) \$3,450.00 (Total) \$3,450.00 (Actual Spent)	Local
Midwest Tape DCPL-2022-C-0027F	Books, Materials, and Selected Services	Sheryl Katzin Collections	PO696297-V2 \$50,000.00 (Budgeted) -\$25,000.00 (Modification) \$25,000.00 (Total) \$14,532.38 (Actual Spent) \$10,467.62 (Remaining)	Library Collections Account - Non-Lapse
Baker & Taylor DCPL-2022-C-0027A	Books, Materials, and Selected Services	Sheryl Katzin Collections	PO696296-V2 \$1,150,000.00 (Budgeted) -\$30,000.00 (Modification) \$1,120,000.00 (Total) \$184,192.29 (Actual Spent) \$935,807.71 (Remaining)	Library Collections Account - Non-Lapse

<b>NAME OF VENDOR</b>	<b>PURPOSE OF CONTRACT MODIFICATION</b>	<b>EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT</b>	<b>MODIFICATION COST (including Budgeted Amount and Actual Spent)</b>	<b>FUNDING SOURCE</b>
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Public Performance Management DCPL-2023-C-0043	Xerox Print Managed Services	Lami Aromire Information Technology	PO696398-V2 \$470,946.72 (Budgeted) \$0.00 (Modification) \$470,946.72 (Total) \$117,736.68 (Actual Spent) \$353,210.04 (Remaining)	Local
Ingram Library Services DCPL-2022-C-0027C	Books, Materials, and Selected Services	Sheryl Katzin Collections	PO696298-V2 \$400,000.00 (Budgeted) -\$50,000.00 (Modification) \$350,000.00 (Total) \$42,173.22 (Actual Spent) \$307,826.78 (Remaining)	Library Collections Account - Non-Lapse



## GENERAL QUESTIONS

### Question Number 78

**For FY23 and FY24 to date, please provide the number of contracts and procurements executed by your agency. Please indicate how many contracts and procurements were for an amount under \$250,000, how many were for an amount between \$250,000-\$999,999, and how many were for an amount over \$1 million.**

Please find the number of procurements and contracts executed in FY23 and to date in FY24 on the below chart.

<b>FY23/FY24 to date Types of Contracts/ Procurements Executed</b>	<b>FY23/FY24 to date Number of Contracts/ Procurements Executed</b>
Under \$250,000	673
\$250,000 - \$999,999	32
\$1 million or more	9
<b>Total</b>	<b>714</b>

## **GENERAL QUESTIONS**

### **Question Number 79**

**Please provide the typical timeframe from the beginning of the solicitation process to contract execution for:**

- a. Contracts and procurements under \$250,000**
- b. Contracts and procurements between \$250,000-\$999,999**
- c. Contracts and procurements over \$1 million**

DC Public Library (DCPL) has independent procurement authority. While the Library follows the District's procurement laws and the city's Office of Contracting Procurement (OCP) policies and practices, this authority allows the DCPL to conduct its own procurement without involvement from OCP.

DCPL's procurement timelines are as follows:

- The typical timeframe for contract execution for contracts and procurements below \$250,000 is three to 60 days from the beginning of the solicitation process.
- The typical timeframe for contract execution for contracts and procurements between \$250,000-\$999,999 is 60 to 90 days from the beginning of the solicitation process.
- The typical timeframe for contract execution for contracts and procurements over \$1 million is 90 to 120 days from the beginning of the solicitation process. It is important to note that contracts over \$1 million will need to be approved by the Contract Review Committee of the Library Board prior to transmission to City Council.

## **GENERAL QUESTIONS**

### **Question Number 80**

**In cases where you have been dissatisfied with the procurement process, what have been the major issues?**

DC Public Library (DCPL) has independent procurement authority. While the Library follows the District's procurement laws and the city's Office of Contracting Procurement (OCP) policies and practices, this authority allows the DCPL to conduct its own procurement without involvement from OCP. The Library works closely with other District government agencies, such as DSLBD or OCP, for further clarification about processes, procurement laws and practices. In situations where there are challenges navigating some of the procurement rules, DCPL works with the appropriate District agency on a solution.

## **GENERAL QUESTIONS**

### **Question Number 81**

#### **What changes to contracting and procurement policies, practices, or systems would help your agency deliver more reliable, cost-effective, and timely services?**

DC Public Library (DCPL) has independent procurement authority. While the Library follows the District's procurement laws and the city's Office of Contracting Procurement (OCP) policies and practices, this authority allows the DCPL to conduct its own procurement without involvement from OCP. The Library works closely with other District government agencies, such as DSLBD and OCP, for further clarification about processes, procurement laws and practices.

DCPL, similar to other District government agencies and municipalities across the country, are having a difficult time hiring and retaining staff in a variety of areas including its Procurement Office. This could have an impact on the Library's ability to process procurements in a timely manner. DCPL will continue to monitor and make necessary adjustments to ensure it has least impact on library service.

## **GENERAL QUESTIONS**

### **Question Number 82**

**Provide the following information for all purchase card transactions during FY23 and to date in FY24:**

- **Employee that made the transaction;**
- **Transaction amount; and**
- **Transaction purpose**

The JP Morgan Chase report titled "Transaction Details" is attached. The report includes the cardholder's name, each purchase card transaction amount and descriptions of goods or services purchased from FY23 and to date in FY24 (October 1, 2022 - January 11, 2024).

# Transaction Detail

## DCPCARD

Date/Time Printed: 01/11/2024 07:15:25 PM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2022' AND '01/11/2024'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
<b>BANKS, JONATHAN *****6275</b>										
3858845277001	11/19/2022	11/21/2022	GBCI	08007951747	DC	8999	\$85.00	\$0.00	\$0.00	Purchase
3897761029001	12/20/2022	12/21/2022	JACKNOBCORP	6312319400	NY	5085	\$623.60	\$0.00	\$0.00	Purchase
3932181510001	01/19/2023	01/20/2023	S FREEDMAN AND SONS -	LANDOVER	MD	5085	\$1,082.84	\$0.00	\$0.00	Purchase
3934310005001	01/18/2023	01/23/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$146.90	\$0.00	\$0.00	Purchase
3938358840001	01/23/2023	01/25/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$45.96	\$0.00	\$0.00	Purchase
3939910389001	01/24/2023	01/26/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$3,023.12	\$0.00	\$0.00	Purchase
3939910390001	01/24/2023	01/26/2023	LEADERSHIP GREATER WASHINGTON	WASHINGTON	DC	8699	\$150.00	\$0.00	\$0.00	Purchase
3941506342001	01/25/2023	01/27/2023	LEADERSHIP GREATER WASHINGTON	WASHINGTON	DC	8699	\$300.00	\$0.00	\$0.00	Purchase
3943656909001	01/26/2023	01/30/2023	LEADERSHIP GREATER WASHINGTON	WASHINGTON	DC	8699	\$0.00	(\$150.00)	\$0.00	Purchase
3947617637001	01/30/2023	02/01/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$20.78	\$0.00	\$0.00	Purchase
3970246519001	02/17/2023	02/20/2023	IN *ASSURED TELEMATICS	303-9079823	MA	8999	\$495.00	\$0.00	\$0.00	Purchase
3975342952001	02/22/2023	02/23/2023	SQ *RUPPERT LANDSCAPE	877-417-4551	MD	0780	\$1,385.35	\$0.00	\$0.00	Purchase
3984368166001	02/22/2023	03/02/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$891.99	\$0.00	\$0.00	Purchase
3991950342001	03/07/2023	03/08/2023	SQ *RUPPERT LANDSCAPE	877-417-4551	MD	0780	\$2,363.85	\$0.00	\$0.00	Purchase
3991950343001	03/07/2023	03/08/2023	SQ *RUPPERT LANDSCAPE	877-417-4551	MD	0780	\$1,677.87	\$0.00	\$0.00	Purchase
4011124050001	03/17/2023	03/23/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$157.59	\$0.00	\$0.00	Purchase
4012662521001	03/21/2023	03/24/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$35.30	\$0.00	\$0.00	Purchase
4014629350001	03/23/2023	03/27/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$1,198.47	\$0.00	\$0.00	Purchase
4028573419001	04/03/2023	04/06/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$1,134.39	\$0.00	\$0.00	Purchase
4030046510001	04/07/2023	04/07/2023	WASHPOST	202-334-4875	DC	7311	\$264.00	\$0.00	\$0.00	Purchase
4031765088001	04/03/2023	04/10/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$403.20	\$0.00	\$0.00	Purchase
4031765089001	04/06/2023	04/10/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$276.88	\$0.00	\$0.00	Purchase

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Transaction Detail

# Transaction Detail

## DCPCARD

Date/Time Printed: 01/11/2024 07:15:25 PM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2022' AND '01/11/2024'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4031765090001	04/06/2023	04/10/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$0.00	(\$291.90)	\$0.00	Purchase
4038159863001	04/13/2023	04/14/2023	PAYPAL	4029357733	CA	5999	\$525.00	\$0.00	\$0.00	Purchase
4038159864001	04/13/2023	04/14/2023	IN *THE HANDSFREE COMP	314-3693721	MO	5533	\$1,159.00	\$0.00	\$0.00	Purchase
4043978569001	04/18/2023	04/19/2023	FREESTATE ELECTRICAL C	301-572-0131	MD	1731	\$384.00	\$0.00	\$21.74	Purchase
4045497891001	04/19/2023	04/20/2023	IN *THE HANDSFREE COMP	314-3693721	MO	5533	\$839.00	\$0.00	\$0.00	Purchase
4066756233001	05/01/2023	05/08/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$371.60	\$0.00	\$0.00	Purchase
4066756234001	05/05/2023	05/08/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$2,180.50	\$0.00	\$0.00	Purchase
4072086741001	05/10/2023	05/11/2023	FLASH GLASS AND UNITED	WASHINGTON	DC	5714	\$1,242.68	\$0.00	\$0.00	Purchase
4072086742001	05/10/2023	05/11/2023	FLASH GLASS AND UNITED	WASHINGTON	DC	5714	\$1,993.49	\$0.00	\$0.00	Purchase
4084418905001	05/18/2023	05/22/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$141.90	\$0.00	\$0.00	Purchase
4109512864001	06/10/2023	06/12/2023	EASY CLOCKING	MIRAMAR	FL	7372	\$90.00	\$0.00	\$0.00	Purchase
4142515710001	07/07/2023	07/10/2023	DOOR CLOSER SERVICE CO	BLADENSBURG	MD	5999	\$18.00	\$0.00	\$1.02	Purchase
4144817269001	07/11/2023	07/11/2023	DISPUTE CREDIT	CHICAGO	IL	7372	\$0.00	(\$90.00)	\$0.00	Purchase
4144817270001	07/10/2023	07/11/2023	EASY CLOCKING	MIRAMAR	FL	7372	\$120.00	\$0.00	\$0.00	Purchase
4155329700001	07/18/2023	07/19/2023	IN *DAYLILY LANDSCAPIN	800-262-3246	CA	0780	\$2,500.00	\$0.00	\$0.00	Purchase
4155329701001	07/18/2023	07/19/2023	IN *DAYLILY LANDSCAPIN	800-262-3246	CA	0780	\$1,850.00	\$0.00	\$0.00	Purchase
4155329702001	07/19/2023	07/19/2023	ALBIREO ENERGY	EDISON	NJ	1520	\$2,000.00	\$0.00	\$0.00	Purchase
4155329703001	07/19/2023	07/19/2023	ALBIREO ENERGY	EDISON	NJ	1520	\$512.94	\$0.00	\$0.00	Purchase
4209052713001	08/30/2023	08/31/2023	SQ *OVERHEAD DOOR COMP	SILVER SPRING	MD	1799	\$1,627.14	\$0.00	\$0.00	Purchase
4209052714001	08/30/2023	08/31/2023	EASY CLOCKING	MIRAMAR	FL	7372	\$1,440.00	\$0.00	\$0.00	Purchase
4218126402001	09/08/2023	09/08/2023	DISPUTE REBILL	CHICAGO	IL	7372	\$90.00	\$0.00	\$0.00	Purchase
4220067064001	09/08/2023	09/11/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$889.90	\$0.00	\$53.39	Purchase
4222476369001	09/11/2023	09/12/2023	AWARDSPLUS	CLINTON	MD	5999	\$117.45	\$0.00	\$6.65	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4227271828001	09/14/2023	09/15/2023	AWARDSPLUS	CLINTON	MD	5999	\$110.80	\$0.00	\$6.27	Purchase
4229304871001	09/14/2023	09/18/2023	AWARDSPLUS	CLINTON	MD	5999	\$0.00	(\$117.45)	\$0.00	Purchase
4238402407001	09/21/2023	09/25/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$138.69	\$0.00	\$0.00	Purchase
4245365130001	09/28/2023	09/29/2023	IN *ROJANI FACILITIES	301-5592733	MD	7349	\$1,505.65	\$0.00	\$0.00	Purchase
4277586335001	10/24/2023	10/26/2023	THE HOME DEPOT #2583	WASHINGTON	DC	5200	\$67.40	\$0.00	\$0.00	Purchase
4279075462001	10/27/2023	10/27/2023	GIH*GLOBALINDUSTRIALE Q	800-645-2986	FL	5085	\$4,165.99	\$0.00	\$0.00	Purchase
4280838964001	10/25/2023	10/30/2023	JACKNOBCORP	6312319400	NY	5085	\$742.00	\$0.00	\$42.00	Purchase
4285312969001	10/31/2023	11/02/2023	ZORO TOOLS INC	BUFFALO GROVE	IL	5085	\$1,875.35	\$0.00	\$0.00	Purchase
4288468829001	11/03/2023	11/06/2023	SMARTSIGN	BROOKLYN	NY	5399	\$79.81	\$0.00	\$6.51	Purchase
4296602274001	11/10/2023	11/13/2023	ZORO TOOLS INC	BUFFALO GROVE	IL	5085	\$40.94	\$0.00	\$0.00	Purchase
4300019436001	11/14/2023	11/15/2023	COLONIAL ELECTRIC SUPP	WASHINGTON	DC	5065	\$78.40	\$0.00	\$0.00	Purchase
4304642099001	11/17/2023	11/20/2023	CENTRAL TRANSPORT LLC	586-9397000	MI	4214	\$442.70	\$0.00	\$0.00	Purchase
4304642100001	11/17/2023	11/20/2023	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$575.00	\$0.00	\$0.00	Purchase
4304642101001	11/17/2023	11/20/2023	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$125.00	\$0.00	\$0.00	Purchase
4304642102001	11/17/2023	11/20/2023	ZORO TOOLS INC	BUFFALO GROVE	IL	5085	\$281.13	\$0.00	\$0.00	Purchase
4304642103001	11/18/2023	11/20/2023	ZORO TOOLS INC	BUFFALO GROVE	IL	5085	\$10.19	\$0.00	\$0.00	Purchase
4306408074001	11/20/2023	11/21/2023	COLONIAL ELECTRIC SUPP	WASHINGTON	DC	5065	\$655.20	\$0.00	\$0.00	Purchase
4307447065001	11/22/2023	11/22/2023	GIH*GLOBALINDUSTRIALE Q	800-645-2986	FL	5085	\$0.00	(\$3,575.00)	\$0.00	Purchase
4308553690001	11/22/2023	11/24/2023	ZORO TOOLS INC	BUFFALO GROVE	IL	5085	\$1,596.63	\$0.00	\$0.00	Purchase
<b>BANKS, JONATHAN *****6275 Sub-Total:</b>				<b>64 Transaction(s)</b>			<b>\$48,345.57</b>	<b>(\$4,224.35)</b>	<b>\$137.58</b>	
<b>BANKS, JONATHAN *****4156</b>										
4321712249001	12/06/2023	12/07/2023	S FREEDMAN AND SONS -	LANDOVER	MD	5085	\$1,117.64	\$0.00	\$0.00	Purchase
4324823165001	12/07/2023	12/11/2023	HOMEDPOT.COM	800-430-3376	GA	5200	\$320.31	\$0.00	\$0.00	Purchase

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4336051839001	12/20/2023	12/21/2023	IN *DAYLILY LANDSCAPIN	800-262-3246	CA	0780	\$1,250.00	\$0.00	\$0.00	Purchase
4336051840001	12/20/2023	12/21/2023	IN *DAYLILY LANDSCAPIN	800-262-3246	CA	0780	\$265.00	\$0.00	\$0.00	Purchase
4336051841001	12/20/2023	12/21/2023	IN *ENVIRONMENTAL HEAL	410-4938104	MD	8911	\$950.00	\$0.00	\$0.00	Purchase
4336051842001	12/20/2023	12/21/2023	S FREEDMAN AND SONS -	LANDOVER	MD	5085	\$1,117.64	\$0.00	\$0.00	Purchase
4339367167001	12/26/2023	12/27/2023	EAGLEMATFLO	3017622000	MD	5085	\$250.00	\$0.00	\$0.00	Purchase
4341873187001	12/30/2023	01/02/2024	QUADIENT INC ORACLE	800-636-7678	CT	7399	\$83.60	\$0.00	\$0.00	Purchase
4346938814001	01/05/2024	01/08/2024	HOMEDEPOT.COM	800-430-3376	GA	5200	\$188.92	\$0.00	\$0.00	Purchase
<b>BANKS, JONATHAN *****4156 Sub-Total:</b>				<b>9 Transaction(s)</b>			<b>\$5,543.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>DAVIS, DENNIS *****4596</b>										
3930605091001	01/18/2023	01/19/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$83.30	\$0.00	\$0.00	Purchase
3930605092001	01/18/2023	01/19/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$189.72	\$0.00	\$0.00	Purchase
3936874222001	01/23/2023	01/24/2023	REI	MIAMISBURG	OH	5969	\$526.62	\$0.00	\$0.00	Purchase
3939910357001	01/25/2023	01/26/2023	INFORMATION TODAY	609-654-6266	NJ	5192	\$483.53	\$0.00	\$0.00	Purchase
3964021110001	02/13/2023	02/14/2023	LABELVALUE.COM	TAMPA	FL	5943	\$881.00	\$0.00	\$0.00	Purchase
3968277317001	02/15/2023	02/17/2023	DEMCO INC	800-9624463	WI	5111	\$3,082.93	\$0.00	\$0.00	Purchase
3988017056001	03/03/2023	03/06/2023	AMAZON.COM*HD0Y68YK2 A	AMZN.COM/BILL	WA	5942	\$205.99	\$0.00	\$0.00	Purchase
3999469627001	03/13/2023	03/14/2023	THE GREEN BOOK	MIDDLETOWN	MD	5192	\$320.00	\$0.00	\$18.12	Purchase
<b>DAVIS, DENNIS *****4596 Sub-Total:</b>				<b>8 Transaction(s)</b>			<b>\$5,773.09</b>	<b>\$0.00</b>	<b>\$18.12</b>	
<b>DAVIS, DENNIS *****8414</b>										
4040123812001	04/14/2023	04/17/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$158.58	\$0.00	\$0.00	Purchase
4040123813001	04/14/2023	04/17/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$69.17	\$0.00	\$0.00	Purchase
4049044013001	04/21/2023	04/24/2023	AMAZON.COM*HF4D54FE0	AMZN.COM/BILL	WA	5942	\$26.98	\$0.00	\$0.00	Purchase

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4052886069001	04/24/2023	04/26/2023	DEMCO INC	800-9624463	WI	5111	\$1,081.91	\$0.00	\$0.00	Purchase
4054418325001	04/26/2023	04/27/2023	AMAZON.COM*HF5F159Y0	AMZN.COM/BILL	WA	5942	\$104.99	\$0.00	\$0.00	Purchase
4055962456001	04/27/2023	04/28/2023	AMAZON.COM*HF0WU99S1 A	AMZN.COM/BILL	WA	5942	\$146.92	\$0.00	\$0.00	Purchase
4069123135001	05/08/2023	05/09/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$65.30	\$0.00	\$0.00	Purchase
4123471727001	06/21/2023	06/22/2023	AMZN MKTP US	AMZN.COM/BILL	WA	5942	\$106.49	\$0.00	\$0.00	Purchase
4123471728001	06/21/2023	06/22/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$67.06	\$0.00	\$0.00	Purchase
4142515694001	07/07/2023	07/10/2023	DEMCO INC	800-9624463	WI	5111	\$2,404.42	\$0.00	\$0.00	Purchase
4193367531001	08/18/2023	08/18/2023	LULUCOM	MORRISVILLE	NC	5111	\$203.09	\$0.00	\$0.00	Purchase
4200517786001	08/23/2023	08/24/2023	ABLE LABEL	5099289657	WA	2741	\$547.61	\$0.00	\$45.22	Purchase
4200517787001	08/23/2023	08/24/2023	OSU LIBRARY ILL	COLUMBUS	OH	8220	\$20.00	\$0.00	\$0.00	Purchase
4206214980001	08/28/2023	08/29/2023	SP WALDEN PUBLISHING	WASHINGTON	VA	5942	\$220.00	\$0.00	\$0.00	Purchase
4212377337001	09/01/2023	09/04/2023	ABLE LABEL	5099289657	WA	2741	\$270.69	\$0.00	\$22.35	Purchase
4222476365001	09/11/2023	09/12/2023	ABLE LABEL	5099289657	WA	2741	\$0.00	(\$221.75)	\$-18.31	Purchase
4227271824001	09/14/2023	09/15/2023	ABLE LABEL	5099289657	WA	2741	\$0.00	(\$221.75)	\$-18.31	Purchase
4229304866001	09/13/2023	09/18/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$593.82	\$0.00	\$17.81	Purchase
4236398607001	09/21/2023	09/22/2023	SP HERITAGE BOOKS	COLLEGE PARK	MD	5192	\$51.00	\$0.00	\$0.00	Purchase
<b>DAVIS, DENNIS *****8414 Sub-Total:</b>				<b>19 Transaction(s)</b>			<b>\$6,138.03</b>	<b>(\$443.50)</b>	<b>\$48.76</b>	
<b>FREDERICK, AMBER *****1898</b>										
3814568761001	10/18/2022	10/19/2022	PAYPAL	4029357733	CA	7911	\$0.00	(\$50.00)	\$0.00	Purchase
3845227116001	11/08/2022	11/10/2022	METROPOLITAN OFFICE	202-7498607	DC	5111	\$115.16	\$0.00	\$0.00	Purchase
3846813032001	11/09/2022	11/11/2022	METROPOLITAN OFFICE	202-7498607	DC	5111	\$110.48	\$0.00	\$0.00	Purchase
3846813033001	11/10/2022	11/11/2022	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$121.41	\$0.00	\$0.00	Purchase

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3853314738001	11/14/2022	11/16/2022	METROPOLITAN OFFICE	202-7498607	DC	5111	\$54.07	\$0.00	\$0.00	Purchase
3854942767001	11/16/2022	11/17/2022	SP UMBRA.COM	BUFFALO	NY	5712	\$208.00	\$0.00	\$0.00	Purchase
3858845311001	11/19/2022	11/21/2022	DISPLAYS2GO	FALL RIVER	MA	5099	\$3,050.12	\$0.00	\$0.00	Purchase
3871540491001	11/29/2022	12/01/2022	METROPOLITAN OFFICE	202-7498607	DC	5111	\$207.12	\$0.00	\$0.00	Purchase
3873215455001	11/30/2022	12/02/2022	METROPOLITAN OFFICE	202-7498607	DC	5111	\$164.85	\$0.00	\$0.00	Purchase
3879595543001	12/06/2022	12/07/2022	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$57.12	\$0.00	\$0.00	Purchase
3881182782001	12/06/2022	12/08/2022	METROPOLITAN OFFICE	202-7498607	DC	5111	\$421.24	\$0.00	\$0.00	Purchase
3882795691001	12/07/2022	12/09/2022	METROPOLITAN OFFICE	202-7498607	DC	5111	\$753.76	\$0.00	\$0.00	Purchase
3882795692001	12/07/2022	12/09/2022	LABYRINTH GAMES AND PU	WASHINGTON	DC	5945	\$352.10	\$0.00	\$0.00	Purchase
3882795693001	12/07/2022	12/09/2022	LABYRINTH GAMES AND PU	WASHINGTON	DC	5945	\$0.00	(\$19.93)	\$0.00	Purchase
3882795694001	12/08/2022	12/09/2022	PAYPAL	4029357733	CO	7392	\$119.98	\$0.00	\$0.00	Purchase
3884945148001	12/08/2022	12/12/2022	DEMCO INC	800-9624463	WI	5111	\$1,545.29	\$0.00	\$0.00	Purchase
3884945149001	12/08/2022	12/12/2022	METROPOLITAN OFFICE	202-7498607	DC	5111	\$309.54	\$0.00	\$0.00	Purchase
3889005815001	12/13/2022	12/14/2022	0.00	301-6427525	DC	5399	\$176.97	\$0.00	\$0.00	Purchase
3892062656001	12/16/2022	12/16/2022	BRODART BOOKS	WILLIAMSPORT	PA	5943	\$731.81	\$0.00	\$0.00	Purchase
3905441039001	12/27/2022	12/29/2022	DEMCO INC	800-9624463	WI	5111	\$1,621.66	\$0.00	\$0.00	Purchase
3911404039001	01/03/2023	01/04/2023	DUPONT COMPUTERS	WASHINGTON	DC	7392	\$348.00	\$0.00	\$0.00	Purchase
3911404040001	01/03/2023	01/04/2023	PAYPAL	4029357733	CA	2741	\$1,040.00	\$0.00	\$0.00	Purchase
3914108813001	01/04/2023	01/06/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$44.48	\$0.00	\$0.00	Purchase
3914108814001	01/04/2023	01/06/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$124.16	\$0.00	\$0.00	Purchase
3916037585001	01/06/2023	01/09/2023	THE HOME DEPOT #2564	HYATTSVILLE	MD	5200	\$0.00	(\$22.26)	\$0.00	Purchase
3916037586001	01/06/2023	01/09/2023	THE HOME DEPOT #2564	HYATTSVILLE	MD	5200	\$0.00	(\$22.02)	\$0.00	Purchase
3916037587001	01/06/2023	01/09/2023	THE HOME DEPOT #2564	HYATTSVILLE	MD	5200	\$0.00	(\$14.28)	\$0.00	Purchase

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3916037588001	01/06/2023	01/09/2023	THE HOME DEPOT #2564	HYATTSVILLE	MD	5200	\$0.00	(\$1.08)	\$0.00	Purchase
3923090866001	01/11/2023	01/13/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$89.40	\$0.00	\$0.00	Purchase
3929055076001	01/17/2023	01/18/2023	LABYRINTH GAMES AND PU	WASHINGTON	DC	5945	\$49.99	\$0.00	\$0.00	Purchase
3929055077001	01/18/2023	01/18/2023	BOOKSHOP.ORG	BROOKLYN	NY	5815	\$449.79	\$0.00	\$0.00	Purchase
3930605155001	01/17/2023	01/19/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$108.31	\$0.00	\$0.00	Purchase
3930605156001	01/18/2023	01/19/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$33.02	\$0.00	\$0.00	Purchase
3930605157001	01/18/2023	01/19/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$302.87	\$0.00	\$0.00	Purchase
3934310049001	01/19/2023	01/23/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$50.68	\$0.00	\$0.00	Purchase
3934310050001	01/21/2023	01/23/2023	CONTAINERSTORE.COM	DALLAS	TX	5999	\$76.21	\$0.00	\$0.00	Purchase
3934310051001	01/21/2023	01/23/2023	THE CONTAINER STORE	800-733-3532	TX	5999	\$0.00	(\$4.31)	\$0.00	Purchase
3938358867001	01/23/2023	01/25/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$65.00	\$0.00	\$0.00	Purchase
3938358868001	01/23/2023	01/25/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$78.42	\$0.00	\$0.00	Purchase
3939910421001	01/23/2023	01/26/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$611.98	\$0.00	\$0.00	Purchase
3939910422001	01/24/2023	01/26/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$468.16	\$0.00	\$0.00	Purchase
3941506382001	01/25/2023	01/27/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$71.00	\$0.00	\$0.00	Purchase
3943656961001	01/26/2023	01/30/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$0.00	(\$611.98)	\$0.00	Purchase
3943656962001	01/27/2023	01/30/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$65.52	\$0.00	\$0.00	Purchase
3947617673001	01/30/2023	02/01/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$308.10	\$0.00	\$0.00	Purchase
3950678142001	02/01/2023	02/03/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$207.06	\$0.00	\$0.00	Purchase
3955222531001	02/07/2023	02/07/2023	ULINE	800-295-5510	WI	5964	\$861.26	\$0.00	\$0.00	Purchase
3956683831001	02/06/2023	02/08/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$139.65	\$0.00	\$0.00	Purchase
3956683832001	02/07/2023	02/08/2023	ACCUCUT	402-934-1110	NE	5949	\$728.00	\$0.00	\$0.00	Purchase
3958203230001	02/07/2023	02/09/2023	BIALEK ENVIRONMENTS	ROCKVILLE	MD	1799	\$1,814.76	\$0.00	\$0.00	Purchase

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Transaction Detail

# Transaction Detail

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Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2022' AND '01/11/2024'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
3958203231001	02/08/2023	02/09/2023	PAYPAL	9087541479	NJ	4812	\$1,049.00	\$0.00	\$0.00	Purchase
3964021159001	02/13/2023	02/14/2023	WWW.PRIYAPARKER.COM	BROOKLY	NY	7299	\$1,816.00	\$0.00	\$0.00	Purchase
3966780520001	02/14/2023	02/16/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$104.50	\$0.00	\$0.00	Purchase
3966780521001	02/15/2023	02/16/2023	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$190.50	\$0.00	\$0.00	Purchase
3970246564001	02/16/2023	02/20/2023	DEMCO INC	800-9624463	WI	5111	\$104.87	\$0.00	\$0.00	Purchase
3973879002001	02/20/2023	02/22/2023	DEMCO INC	800-9624463	WI	5111	\$22.90	\$0.00	\$0.00	Purchase
3973879003001	02/21/2023	02/22/2023	BARNES&NOBLE PAPERSOUR	800-843-2665	NY	5942	\$425.05	\$0.00	\$24.06	Purchase
3975342986001	02/21/2023	02/23/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$1,900.17	\$0.00	\$0.00	Purchase
3975342987001	02/22/2023	02/23/2023	TARGET.COM	800-591-3869	MN	5310	\$103.98	\$0.00	\$0.00	Purchase
3976852115001	02/23/2023	02/24/2023	ACE HARDWARE CORPORATI	6309902695	IL	5251	\$22.49	\$0.00	\$0.00	Purchase
3976852116001	02/23/2023	02/24/2023	ACE HARDWARE CORPORATI	6309902695	IL	5251	\$0.00	(\$0.60)	\$0.00	Purchase
3978875689001	02/24/2023	02/27/2023	BARNES&NOBLE PAPERSOUR	800-843-2665	NY	5942	\$0.00	(\$24.06)	\$0.00	Purchase
3984368216001	02/28/2023	03/02/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$62.74	\$0.00	\$0.00	Purchase
3984368217001	02/28/2023	03/02/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$52.24	\$0.00	\$0.00	Purchase
3984368218001	03/01/2023	03/02/2023	TARGET PLUS	8005913869	MN	5310	\$0.00	(\$5.89)	\$0.00	Purchase
3991950378001	03/06/2023	03/08/2023	DEMCO INC	800-9624463	WI	5111	\$517.13	\$0.00	\$0.00	Purchase
3991950379001	03/06/2023	03/08/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$128.13	\$0.00	\$0.00	Purchase
3991950380001	03/08/2023	03/08/2023	BRODART BOOKS	WILLIAMSPORT	PA	5943	\$240.98	\$0.00	\$0.00	Purchase
3993456814001	03/08/2023	03/09/2023	PAYPAL	4029357733	CA	8999	\$300.00	\$0.00	\$0.00	Purchase
3997041863001	03/11/2023	03/13/2023	ACCUCUT	402-934-1110	NE	5949	\$205.00	\$0.00	\$0.00	Purchase
4002370737001	03/13/2023	03/16/2023	PAYPAL	4029357733	IL	5311	\$84.00	\$0.00	\$0.00	Purchase
4002370738001	03/15/2023	03/16/2023	WAVE - *JKANULE BOUTIQ	202-3501893	MD	7299	\$520.00	\$0.00	\$78.00	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4002370739001	03/15/2023	03/16/2023	LABELCITY	5703259800		5943	\$191.79	\$0.00	\$0.00	Purchase
4005856996001	03/16/2023	03/20/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$193.52	\$0.00	\$0.00	Purchase
4009628018001	03/21/2023	03/22/2023	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$95.00	\$0.00	\$0.00	Purchase
4009628019001	03/22/2023	03/22/2023	CRATE&BARREL CB2 NOD	800-967-6696	IL	5719	\$921.90	\$0.00	\$0.00	Purchase
4011124101001	03/21/2023	03/23/2023	FASTSIGNS OF DC	WASHINGTON	DC	7333	\$380.00	\$0.00	\$0.00	Purchase
4012662556001	03/22/2023	03/24/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$54.57	\$0.00	\$0.00	Purchase
4014629403001	03/25/2023	03/27/2023	WHENTOWORK INC	7143899695	CA	5734	\$77.00	\$0.00	\$0.00	Purchase
4014629404001	03/24/2023	03/27/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$1,753.00	\$0.00	\$0.00	Purchase
4018388287001	03/27/2023	03/29/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$301.66	\$0.00	\$0.00	Purchase
4018388288001	03/28/2023	03/29/2023	IN *GENERAL MERCHANDIS	202-8328666	DC	5231	\$1,371.00	\$0.00	\$0.00	Purchase
4019862475001	03/28/2023	03/30/2023	BIALEK ENVIRONMENTS	ROCKVILLE	MD	1799	\$907.38	\$0.00	\$0.00	Purchase
4019862476001	03/29/2023	03/30/2023	PAYPAL	4029357733	CA	8999	\$520.00	\$0.00	\$0.00	Purchase
4021372800001	03/29/2023	03/31/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$0.00	(\$1,753.00)	\$0.00	Purchase
4030046558001	04/06/2023	04/07/2023	PAYPAL	7816471175	MA	5651	\$1,040.00	\$0.00	\$0.00	Purchase
4035214934001	04/11/2023	04/12/2023	ZOOM.US 888-799-9666	SAN JOSE	CA	4814	\$900.68	\$0.00	\$50.98	Purchase
4035214935001	04/11/2023	04/12/2023	PAYPAL	4029357733	CA	8999	\$520.00	\$0.00	\$0.00	Purchase
4036684971001	04/12/2023	04/13/2023	PAYPAL	4029357733	CA	8999	\$1,000.00	\$0.00	\$0.00	Purchase
4047062590001	04/21/2023	04/21/2023	BRODART BOOKS	WILLIAMSPORT	PA	5943	\$1,057.44	\$0.00	\$0.00	Purchase
4055962514001	04/26/2023	04/28/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$51.05	\$0.00	\$0.00	Purchase
4057931066001	04/28/2023	05/01/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$289.78	\$0.00	\$0.00	Purchase
4066756297001	05/04/2023	05/08/2023	METROPOLITAN OFFICE	202-7498607	DC	5111	\$60.63	\$0.00	\$0.00	Purchase
4070563075001	05/09/2023	05/10/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$593.28	\$0.00	\$0.00	Purchase
4070563076001	05/09/2023	05/10/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$28.98	\$0.00	\$0.00	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4072086782001	05/10/2023	05/11/2023	WABA PAYMENT FOR INVOI	WASHINGTON	DC	8398	\$1,390.50	\$0.00	\$0.00	Purchase
4072086783001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$213.18	\$0.00	\$0.00	Purchase
4072086784001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$9.86	\$0.00	\$0.00	Purchase
4072086785001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$47.34	\$0.00	\$0.00	Purchase
4072086786001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$26.09	\$0.00	\$0.00	Purchase
4072086787001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$41.98	\$0.00	\$0.00	Purchase
4072086788001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$20.97	\$0.00	\$0.00	Purchase
4072086789001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$388.02	\$0.00	\$0.00	Purchase
4072086790001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$45.80	\$0.00	\$0.00	Purchase
4075598537001	05/12/2023	05/15/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$97.43	\$0.00	\$0.00	Purchase
4075598538001	05/12/2023	05/15/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$576.80	\$0.00	\$0.00	Purchase
4082476239001	05/17/2023	05/19/2023	METROPOLITAN	WASHINGTON	DC	5046	\$44.87	\$0.00	\$1.35	Purchase
4084418956001	05/18/2023	05/22/2023	ZOOM.US 888-799-9666	SAN JOSE	CA	4814	\$0.00	(\$50.98)	\$0.00	Purchase
4084418957001	05/18/2023	05/22/2023	METROPOLITAN	WASHINGTON	DC	5046	\$63.92	\$0.00	\$1.92	Purchase
4088177337001	05/22/2023	05/24/2023	METROPOLITAN	WASHINGTON	DC	5046	\$204.52	\$0.00	\$6.14	Purchase
4088177338001	05/23/2023	05/24/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$170.56	\$0.00	\$0.00	Purchase
4091176250001	05/24/2023	05/26/2023	DEMCO INC	800-9624463	WI	5111	\$1,545.29	\$0.00	\$0.00	Purchase
4118435807001	06/15/2023	06/19/2023	PAYPAL	4029357733	CA	8999	\$1,000.00	\$0.00	\$56.60	Purchase
4123471769001	06/20/2023	06/22/2023	METROPOLITAN	WASHINGTON	DC	5046	\$148.06	\$0.00	\$4.44	Purchase
4123471770001	06/21/2023	06/22/2023	PAYPAL	4029357733	CO	7392	\$2,100.00	\$0.00	\$118.87	Purchase
4123471771001	06/21/2023	06/22/2023	PAYPAL	4029357733	CA	8999	\$300.00	\$0.00	\$16.98	Purchase
4124995494001	06/21/2023	06/23/2023	METROPOLITAN	WASHINGTON	DC	5046	\$27.42	\$0.00	\$0.82	Purchase
4124995495001	06/22/2023	06/23/2023	IN *SUPRETECH, INC.	202-7267200	DC	5045	\$599.74	\$0.00	\$0.00	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4124995496001	06/22/2023	06/23/2023	PAYPAL	4029357733	MA	5815	\$300.00	\$0.00	\$16.98	Purchase
4126951778001	06/23/2023	06/26/2023	WHENTOWORK INC	7143899695	CA	5734	\$1,950.00	\$0.00	\$0.00	Purchase
4126951779001	06/24/2023	06/26/2023	BRODART BOOKS	WILLIAMSPORT	PA	5943	\$573.75	\$0.00	\$0.00	Purchase
4129320870001	06/26/2023	06/27/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$483.72	\$0.00	\$0.00	Purchase
4130750198001	06/27/2023	06/28/2023	SQ *DOMINION SERVICE S	GOSQ.COM	DC	8299	\$500.00	\$0.00	\$0.00	Purchase
4130750199001	06/26/2023	06/28/2023	METROPOLITAN	WASHINGTON	DC	5046	\$33.30	\$0.00	\$1.00	Purchase
4130750200001	06/26/2023	06/28/2023	LABYRINTH GAMES AND PU	WASHINGTON	DC	5945	\$85.99	\$0.00	\$0.00	Purchase
4130750201001	06/27/2023	06/28/2023	PAYPAL	5137514422	CA	8398	\$325.00	\$0.00	\$18.40	Purchase
4132267494001	06/27/2023	06/29/2023	METROPOLITAN	WASHINGTON	DC	5046	\$90.30	\$0.00	\$2.71	Purchase
4137773408001	07/03/2023	07/04/2023	PAYPAL	4029357733	CA	8999	\$325.00	\$0.00	\$18.40	Purchase
4137773409001	07/03/2023	07/04/2023	PAYPAL	4029357733	CA	8999	\$325.00	\$0.00	\$18.40	Purchase
4138444844001	07/03/2023	07/05/2023	METROPOLITAN	WASHINGTON	DC	5046	\$97.51	\$0.00	\$2.93	Purchase
4139476049001	07/03/2023	07/06/2023	PAYPAL	4029357733	CA	8999	\$550.00	\$0.00	\$31.13	Purchase
4139476050001	07/03/2023	07/06/2023	PAYPAL	4029357733	CA	8999	\$325.00	\$0.00	\$18.40	Purchase
4139476051001	07/03/2023	07/06/2023	PAYPAL	4029357733	CA	8999	\$2,450.00	\$0.00	\$0.00	Purchase
4144817290001	07/10/2023	07/11/2023	PAYPAL	5137514422	CA	8398	\$2,500.00	\$0.00	\$141.51	Purchase
4144817291001	07/10/2023	07/11/2023	PAYPAL	4029357733	CA	8999	\$325.00	\$0.00	\$18.40	Purchase
4146290717001	07/10/2023	07/12/2023	METROPOLITAN	WASHINGTON	DC	5046	\$228.61	\$0.00	\$6.86	Purchase
4146290718001	07/12/2023	07/12/2023	ULINE	800-295-5510	WI	5964	\$475.87	\$0.00	\$0.00	Purchase
4147830094001	07/11/2023	07/13/2023	METROPOLITAN	WASHINGTON	DC	5046	\$51.11	\$0.00	\$1.53	Purchase
4149401913001	07/12/2023	07/14/2023	METROPOLITAN	WASHINGTON	DC	5046	\$47.98	\$0.00	\$1.44	Purchase
4149401914001	07/13/2023	07/14/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$153.30	\$0.00	\$0.00	Purchase
4153844500001	07/17/2023	07/18/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$114.26	\$0.00	\$0.00	Purchase

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4156867408001	07/19/2023	07/20/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$24.26	\$0.00	\$0.00	Purchase
4188917039001	08/14/2023	08/15/2023	PAYPAL	5149330878	CA	7922	\$325.00	\$0.00	\$18.40	Purchase
4190345867001	08/15/2023	08/16/2023	MVS INC	WASHINGTON	DC	7379	\$299.40	\$0.00	\$0.00	Purchase
4191833009001	08/14/2023	08/17/2023	METROPOLITAN	WASHINGTON	DC	5046	\$481.06	\$0.00	\$14.43	Purchase
4191833010001	08/15/2023	08/17/2023	METROPOLITAN	WASHINGTON	DC	5046	\$609.84	\$0.00	\$18.30	Purchase
4191833011001	08/16/2023	08/17/2023	PAYPAL	4029357733	CA	8999	\$902.00	\$0.00	\$51.06	Purchase
4195279169001	08/16/2023	08/21/2023	METROPOLITAN	WASHINGTON	DC	5046	\$57.25	\$0.00	\$1.72	Purchase
4195279170001	08/18/2023	08/21/2023	DISCOUNTSCH 8006272829	800-482-5846	CA	5943	\$383.40	\$0.00	\$0.00	Purchase
4195279171001	08/18/2023	08/21/2023	STEELCASE INC	GRAND RAPIDS	MI	5021	\$1,846.78	\$0.00	\$0.00	Purchase
4197599870001	08/21/2023	08/22/2023	PAYPAL	5149330878	CA	7922	\$0.00	(\$325.00)	\$0.00	Purchase
4197599871001	08/21/2023	08/22/2023	PAYPAL	4029357733	CA	8999	\$450.00	\$0.00	\$25.47	Purchase
4197599872001	08/21/2023	08/22/2023	DISCOUNTSCH 8006272829	800-482-5846	CA	5943	\$418.68	\$0.00	\$0.00	Purchase
4199025544001	08/18/2023	08/23/2023	METROPOLITAN	WASHINGTON	DC	5046	\$149.59	\$0.00	\$4.49	Purchase
4199025545001	08/21/2023	08/23/2023	METROPOLITAN	WASHINGTON	DC	5046	\$62.66	\$0.00	\$1.88	Purchase
4200517842001	08/23/2023	08/24/2023	PAYPAL	4029357733	CA	8999	\$300.00	\$0.00	\$16.98	Purchase
4200517843001	08/23/2023	08/24/2023	PAYPAL	4029357733	CA	8999	\$650.00	\$0.00	\$0.00	Purchase
4202041620001	08/23/2023	08/25/2023	METROPOLITAN	WASHINGTON	DC	5046	\$96.99	\$0.00	\$2.91	Purchase
4203946232001	08/23/2023	08/28/2023	PAYPAL	4029357733	CA	8999	\$1,500.00	\$0.00	\$84.91	Purchase
4203946233001	08/25/2023	08/28/2023	PAYPAL	4029357733	CA	8999	\$2,450.00	\$0.00	\$138.68	Purchase
4203946234001	08/25/2023	08/28/2023	IN *STREETZ MEDIA	202-6600494	DC	7311	\$2,450.00	\$0.00	\$0.00	Purchase
4203946235001	08/25/2023	08/28/2023	WAVE - *DYNAMIC WARRIO	CAMP SPRINGS	MD	7299	\$480.00	\$0.00	\$72.00	Purchase
4203946236001	08/25/2023	08/28/2023	PAYPAL	4029357733	CA	8999	\$308.70	\$0.00	\$0.00	Purchase
4207615057001	08/29/2023	08/30/2023	PAYPAL	4029357733	CA	7299	\$350.00	\$0.00	\$19.81	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4209052758001	08/28/2023	08/31/2023	PAYPAL	4029357733	CA	8999	\$450.00	\$0.00	\$25.47	Purchase
4209052759001	08/28/2023	08/31/2023	METROPOLITAN	WASHINGTON	DC	5046	\$83.90	\$0.00	\$2.52	Purchase
4209052760001	08/29/2023	08/31/2023	METROPOLITAN	WASHINGTON	DC	5046	\$59.96	\$0.00	\$1.80	Purchase
4209052761001	08/30/2023	08/31/2023	IN *GENERAL MERCHANDIS	202-8328666	DC	5231	\$554.89	\$0.00	\$0.00	Purchase
4209052762001	08/30/2023	08/31/2023	THE LIBRARY STORE	TREMONT	IL	5111	\$884.70	\$0.00	\$0.00	Purchase
4210519356001	08/31/2023	09/01/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$532.92	\$0.00	\$0.00	Purchase
4210519357001	08/31/2023	09/01/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$38.55	\$0.00	\$0.00	Purchase
4210519358001	08/31/2023	09/01/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$351.61	\$0.00	\$0.00	Purchase
4210519359001	08/31/2023	09/01/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$32.80	\$0.00	\$0.00	Purchase
4210519360001	08/31/2023	09/01/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$17.74	\$0.00	\$0.00	Purchase
4210519361001	08/31/2023	09/01/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$50.30	\$0.00	\$0.00	Purchase
4212377421001	09/01/2023	09/04/2023	LUMA-INSTITUTE	PITTSBURGH	PA	8299	\$1,950.00	\$0.00	\$0.00	Purchase
4212377422001	09/01/2023	09/04/2023	PAYPAL	4029357733	NY	5942	\$300.00	\$0.00	\$16.98	Purchase
4212377423001	09/01/2023	09/04/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$267.83	\$0.00	\$0.00	Purchase
4216635880001	09/01/2023	09/07/2023	METROPOLITAN	WASHINGTON	DC	5046	\$109.38	\$0.00	\$3.28	Purchase
4216635881001	09/06/2023	09/07/2023	PAYPAL	4029357733	CA	8999	\$500.00	\$0.00	\$28.30	Purchase
4216635882001	09/06/2023	09/07/2023	DISPLAYS2GO	FALL RIVER	MA	7399	\$2,578.92	\$0.00	\$151.72	Purchase
4218126468001	09/05/2023	09/08/2023	METROPOLITAN	WASHINGTON	DC	5046	\$57.11	\$0.00	\$1.71	Purchase
4218126469001	09/07/2023	09/08/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$34.91	\$0.00	\$0.00	Purchase
4218126470001	09/07/2023	09/08/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$66.27	\$0.00	\$0.00	Purchase
4222476408001	09/11/2023	09/12/2023	PAYPAL	4029357733	CA	8999	\$2,061.00	\$0.00	\$116.66	Purchase
4224004947001	09/12/2023	09/13/2023	PAYPAL	4029357733	CA	8999	\$1,560.00	\$0.00	\$0.00	Purchase
4225635895001	09/13/2023	09/14/2023	PAYPAL	4029357733	CA	8999	\$520.00	\$0.00	\$29.43	Purchase

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Transaction Detail

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Selection Criteria: Post Date Is Between '10/01/2022' AND '01/11/2024'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4227271909001	09/14/2023	09/15/2023	MHPHOPE.ORG	PHILADELPHIA	PA	8398	\$360.00	\$0.00	\$0.00	Purchase
4229304948001	09/15/2023	09/18/2023	LUMA-INSTITUTE	PITTSBURGH	PA	8299	\$1,950.00	\$0.00	\$0.00	Purchase
4229304949001	09/14/2023	09/18/2023	PAYPAL	4029357733	CA	8999	\$600.00	\$0.00	\$0.00	Purchase
4238402475001	09/22/2023	09/25/2023	PAYPAL	4029357733	CA	5940	\$305.00	\$0.00	\$17.26	Purchase
4247351211001	09/29/2023	10/02/2023	METROPOLITAN	WASHINGTON	DC	5046	\$119.14	\$0.00	\$3.57	Purchase
4272608102001	10/20/2023	10/23/2023	COLORID	CORNELIUS	NC	5099	\$54.00	\$0.00	\$0.00	Purchase
4272608103001	10/20/2023	10/23/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$708.77	\$0.00	\$0.00	Purchase
4272608104001	10/20/2023	10/23/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$138.53	\$0.00	\$0.00	Purchase
4274736099001	10/23/2023	10/24/2023	PAYPAL	4029357733	CA	8999	\$2,075.00	\$0.00	\$0.00	Purchase
4274736100001	10/23/2023	10/24/2023	PAYPAL	4029357733	CA	5970	\$520.00	\$0.00	\$29.43	Purchase
4274736101001	10/23/2023	10/24/2023	ZPS STORE	8775025593	IA	5732	\$1,605.78	\$0.00	\$0.00	Purchase
4276114400001	10/23/2023	10/25/2023	DEMCO INC	800-9624463	WI	5111	\$70.92	\$0.00	\$0.00	Purchase
4277586372001	10/23/2023	10/26/2023	PAYPAL	4029357733	CA	8999	\$1,555.00	\$0.00	\$0.00	Purchase
4279075501001	10/26/2023	10/27/2023	WWW.INFOFODAY.COM	MEDFORD	NJ	5815	\$2,136.00	\$0.00	\$0.00	Purchase
4279075502001	10/26/2023	10/27/2023	PAYPAL	4029357733	CA	5735	\$500.00	\$0.00	\$28.30	Purchase
4279075503001	10/26/2023	10/27/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$438.41	\$0.00	\$0.00	Purchase
4280839011001	10/27/2023	10/30/2023	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$1,000.00	\$0.00	\$0.00	Purchase
4280839012001	10/26/2023	10/30/2023	METROPOLITAN	WASHINGTON	DC	5046	\$64.55	\$0.00	\$1.94	Purchase
4282798322001	10/30/2023	10/31/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$69.17	\$0.00	\$0.00	Purchase
4283985819001	10/26/2023	11/01/2023	COLORID	CORNELIUS	NC	5099	\$908.00	\$0.00	\$0.00	Purchase
4286725020001	11/01/2023	11/03/2023	METROPOLITAN	WASHINGTON	DC	5046	\$54.16	\$0.00	\$1.62	Purchase
4291940733001	11/06/2023	11/08/2023	PAYPAL	4029357733	CA	8999	\$1,555.00	\$0.00	\$0.00	Purchase
4291940734001	11/06/2023	11/08/2023	DEMCO INC	800-9624463	WI	5111	\$3,090.00	\$0.00	\$0.00	Purchase

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4291940735001	11/06/2023	11/08/2023	SIGNARAMA DC NORTH	WASHINGTON	DC	7333	\$340.00	\$0.00	\$0.00	Purchase
4294885112001	11/09/2023	11/10/2023	CLASS ENJOYCPR	LEWES	DE	8299	\$440.00	\$0.00	\$0.00	Purchase
4294885113001	11/09/2023	11/10/2023	TEXTHELP INC	WOBURN	MA	8299	\$160.00	\$0.00	\$0.00	Purchase
4294885114001	11/09/2023	11/10/2023	TOUCAN PRINTING & PROM	WASHINGTON	DC	2741	\$2,466.00	\$0.00	\$0.00	Purchase
4294885115001	11/09/2023	11/10/2023	ZPS STORE	8775025593	IA	5732	\$394.19	\$0.00	\$0.00	Purchase
4296602306001	11/09/2023	11/13/2023	METROPOLITAN	WASHINGTON	DC	5046	\$166.53	\$0.00	\$5.00	Purchase
4304642159001	11/16/2023	11/20/2023	METROPOLITAN	WASHINGTON	DC	5046	\$66.04	\$0.00	\$1.98	Purchase
4304642160001	11/17/2023	11/20/2023	PAYPAL	4029357733	CA	8999	\$500.00	\$0.00	\$0.00	Purchase
4306408091001	11/20/2023	11/21/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$74.32	\$0.00	\$0.00	Purchase
4306408092001	11/20/2023	11/21/2023	THE GREEN BOOK	MIDDLETOWN	MD	5192	\$170.00	\$0.00	\$0.00	Purchase
4307447106001	11/20/2023	11/22/2023	METROPOLITAN	WASHINGTON	DC	5046	\$26.33	\$0.00	\$0.79	Purchase
4307447107001	11/21/2023	11/22/2023	REI	MIAMISBURG	OH	5969	\$412.41	\$0.00	\$0.00	Purchase
4308553713001	11/21/2023	11/24/2023	METROPOLITAN	WASHINGTON	DC	5046	\$251.30	\$0.00	\$7.54	Purchase
4308553714001	11/22/2023	11/24/2023	REI	MIAMISBURG	OH	5969	\$159.43	\$0.00	\$0.00	Purchase
4308553715001	11/23/2023	11/24/2023	PAYPAL	4029357733	CA	8999	\$0.00	(\$1,555.00)	\$0.00	Purchase
4312442838001	11/28/2023	11/29/2023	CONTACTA, INC.	HOLLAND	MI	5975	\$149.85	\$0.00	\$8.48	Purchase
4312442839001	11/28/2023	11/29/2023	MVS INC	WASHINGTON	DC	7379	\$379.00	\$0.00	\$0.00	Purchase
4313849897001	11/28/2023	11/30/2023	METROPOLITAN	WASHINGTON	DC	5046	\$137.42	\$0.00	\$4.12	Purchase
4316973459001	12/01/2023	12/04/2023	METROPOLITAN	WASHINGTON	DC	5046	\$94.78	\$0.00	\$2.84	Purchase
4318955251001	12/04/2023	12/05/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$2,834.56	\$0.00	\$0.00	Purchase
4320287343001	12/04/2023	12/06/2023	METROPOLITAN	WASHINGTON	DC	5046	\$67.91	\$0.00	\$2.04	Purchase
4320287344001	12/04/2023	12/06/2023	METROPOLITAN	WASHINGTON	DC	5046	\$3.38	\$0.00	\$0.10	Purchase
4320287345001	12/05/2023	12/06/2023	PAYPAL	4029357733	CA	5942	\$350.00	\$0.00	\$19.81	Purchase

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4323155731001	12/06/2023	12/08/2023	PAYPAL	4029357733	CA	8999	\$500.00	\$0.00	\$0.00	Purchase
4323155732001	12/07/2023	12/08/2023	KINGSLEY.COM	9094451240	CA	5085	\$119.00	\$0.00	\$0.00	Purchase
4326695892001	12/11/2023	12/12/2023	PAYPAL	4029357733	CA	7829	\$515.00	\$0.00	\$29.15	Purchase
4326695893001	12/11/2023	12/12/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$56.88	\$0.00	\$0.00	Purchase
4326695894001	12/11/2023	12/12/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$265.72	\$0.00	\$0.00	Purchase
4326695895001	12/11/2023	12/12/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$106.04	\$0.00	\$0.00	Purchase
4326695896001	12/11/2023	12/12/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$86.43	\$0.00	\$0.00	Purchase
4329305024001	12/13/2023	12/14/2023	KINGSLEY.COM	9094451240	CA	5085	\$39.00	\$0.00	\$0.00	Purchase
4329305025001	12/12/2023	12/14/2023	DEMCO INC	800-9624463	WI	5111	\$2,510.69	\$0.00	\$0.00	Purchase
4329305026001	12/13/2023	12/14/2023	CALENDLY	AVONDALE ESTA	GA	5734	\$508.80	\$0.00	\$0.00	Purchase
4332159993001	12/15/2023	12/18/2023	CALENDLY	AVONDALE ESTA	GA	5734	\$0.00	(\$28.80)	\$0.00	Purchase
4332159994001	12/15/2023	12/18/2023	METROPOLITAN	WASHINGTON	DC	5046	\$42.11	\$0.00	\$1.26	Purchase
4333879859001	12/18/2023	12/19/2023	PAYPAL	4029357733	CA	8999	\$60.00	\$0.00	\$0.00	Purchase
4333879860001	12/18/2023	12/19/2023	MARYLAND SMALL ARMS RA	UPPER MARLBOR	MD	5941	\$250.00	\$0.00	\$0.00	Purchase
4333879861001	12/18/2023	12/19/2023	MARYLAND SMALL ARMS RA	UPPER MARLBOR	MD	5941	\$500.00	\$0.00	\$0.00	Purchase
4334952005001	12/19/2023	12/20/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$0.00	(\$56.88)	\$0.00	Purchase
4336051860001	12/19/2023	12/21/2023	METROPOLITAN	WASHINGTON	DC	5046	\$96.67	\$0.00	\$2.90	Purchase
4336051861001	12/20/2023	12/21/2023	KURZWEIL EDUCATION, INC	800-894-5374	TX	8299	\$2,400.00	\$0.00	\$0.00	Purchase
4337114584001	12/21/2023	12/22/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$136.14	\$0.00	\$0.00	Purchase
4337114585001	12/21/2023	12/22/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$102.95	\$0.00	\$0.00	Purchase
4337114586001	12/21/2023	12/22/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$29.49	\$0.00	\$0.00	Purchase
4338203358001	12/22/2023	12/26/2023	BIALEK ENVIRONMENTS	ROCKVILLE	MD	1799	\$1,952.50	\$0.00	\$0.00	Purchase
4341873203001	12/28/2023	01/02/2024	DEMCO INC	800-9624463	WI	5111	\$668.33	\$0.00	\$0.00	Purchase

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4344465832001	01/02/2024	01/04/2024	BIALEK ENVIRONMENTS	ROCKVILLE	MD	1799	\$1,952.51	\$0.00	\$0.00	Purchase
4345571304001	01/05/2024	01/05/2024	ULINE	800-295-5510	WI	5964	\$2,024.24	\$0.00	\$0.00	Purchase
4346938851001	01/05/2024	01/08/2024	USPS CHANGE OF ADDRESS	800-2383150	TN	9402	\$31.05	\$0.00	\$0.00	Purchase
4348665888001	01/08/2024	01/09/2024	SAFETYFIRST	2026403878	MD	8244	\$1,000.00	\$0.00	\$56.60	Purchase
<b>FREDERICK, AMBER *****1898 Sub-Total:</b>				<b>260 Transaction(s)</b>			<b>\$132,920.72</b>	<b>(\$4,546.07)</b>	<b>\$1,731.89</b>	
<b>JENKINS, PRECIOUS *****2719</b>										
4121989239001	06/21/2023	06/21/2023	THE DISTRICT OF COLUMB	2027374700	DC	8699	\$339.28	\$0.00	\$19.21	Purchase
4135692590001	07/01/2023	07/03/2023	THE DISTRICT OF COLUMB	2027374700	DC	8699	\$339.28	\$0.00	\$19.21	Purchase
4137773320001	07/03/2023	07/04/2023	SQ *HH LOGISTICS PLANN	GOSQ.COM	DC	7392	\$805.00	\$0.00	\$0.00	Purchase
4142515558001	07/06/2023	07/10/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$510.50	\$0.00	\$0.00	Purchase
4158437634001	07/19/2023	07/21/2023	LEADERSHIP GREATER WAS	202-4653201	DC	8699	\$900.00	\$0.00	\$0.00	Purchase
4176019990001	08/04/2023	08/04/2023	WASHPOST	202-334-4875	DC	7311	\$194.34	\$0.00	\$0.00	Purchase
4176019991001	08/04/2023	08/04/2023	WASHPOST	202-334-4875	DC	7311	\$194.34	\$0.00	\$0.00	Purchase
4184658753001	08/11/2023	08/11/2023	WASHPOST	202-334-4875	DC	7311	\$194.34	\$0.00	\$0.00	Purchase
4193367412001	08/15/2023	08/18/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$249.56	\$0.00	\$7.79	Purchase
4195278925001	08/16/2023	08/21/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$252.48	\$0.00	\$12.52	Purchase
4195278926001	08/16/2023	08/21/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$382.41	\$0.00	\$17.99	Purchase
4195278927001	08/18/2023	08/21/2023	PUBLIC PERFORMANCE MAN	WASHINGTON	DC	7372	\$2,084.78	\$0.00	\$0.00	Purchase
4199025398001	08/15/2023	08/23/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$122.87	\$0.00	\$3.69	Purchase
4200517662001	08/22/2023	08/24/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$164.88	\$0.00	\$9.89	Purchase
4202041491001	08/23/2023	08/25/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$217.36	\$0.00	\$13.04	Purchase
4216635730001	09/06/2023	09/07/2023	RYDIN DECAL- MOTO	STREAMWOOD	IL	5111	\$527.00	\$0.00	\$0.00	Purchase

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4218126291001	09/01/2023	09/08/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$868.98	\$0.00	\$38.85	Purchase
4224004751001	09/12/2023	09/13/2023	WP CLASSIFIED ADV	202-334-4875	DC	7311	\$208.65	\$0.00	\$0.00	Purchase
4225635687001	09/12/2023	09/14/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$425.95	\$0.00	\$25.56	Purchase
4227271714001	09/08/2023	09/15/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$1,955.61	\$0.00	\$58.67	Purchase
4229304660001	09/13/2023	09/18/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$141.83	\$0.00	\$4.25	Purchase
4236398426001	09/20/2023	09/22/2023	ENVISION WARE	DULUTH	GA	5045	\$1,170.00	\$0.00	\$0.00	Purchase
4236398427001	09/21/2023	09/22/2023	WP CLASSIFIED ADV	202-334-4875	DC	7311	\$290.48	\$0.00	\$0.00	Purchase
4238402124001	09/21/2023	09/25/2023	CARAHSOFT TECHNOLOGY C	RESTON	VA	5045	\$773.49	\$0.00	\$0.00	Purchase
4238402125001	09/21/2023	09/25/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$98.47	\$0.00	\$0.00	Purchase
4238402126001	09/22/2023	09/25/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$249.85	\$0.00	\$0.00	Purchase
4242219873001	09/27/2023	09/27/2023	BRIMAR INDUSTRIES	GARFIELD	NJ	5099	\$152.17	\$0.00	\$9.45	Purchase
4243770213001	09/26/2023	09/28/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$113.96	\$0.00	\$0.00	Purchase
4247351064001	09/29/2023	10/02/2023	GLOBAL ALUMNI	DORAL	FL	8299	\$2,250.00	\$0.00	\$0.00	Purchase
4247351065001	09/30/2023	10/02/2023	CPS HR CONSULTING	SACRAMENTO	CA	9399	\$995.00	\$0.00	\$0.00	Purchase
4279075368001	10/26/2023	10/27/2023	WEB	888-6429675	FL	5968	\$177.95	\$0.00	\$0.00	Purchase
4283985704001	10/31/2023	11/01/2023	NCARB* RENEWAL	WASHINGTON	DC	8999	\$270.00	\$0.00	\$0.00	Purchase
4286724894001	11/02/2023	11/03/2023	WP CLASSIFIED ADV	202-334-4875	DC	7311	\$290.48	\$0.00	\$0.00	Purchase
4288468696001	11/04/2023	11/06/2023	WASHPOST	202-334-4875	DC	7311	\$306.76	\$0.00	\$0.00	Purchase
4307447017001	11/21/2023	11/22/2023	SMTP2GO* SMTP2GO EMAIL	CLAYMONT	DE	5734	\$150.00	\$0.00	\$0.00	Purchase
4336051779001	12/19/2023	12/21/2023	PAYPAL	4029357733	CA	8641	\$150.00	\$0.00	\$0.00	Purchase
4348665789001	01/08/2024	01/09/2024	APL* IPSTACK	VIENNA	DUB	5734	\$140.99	\$0.00	\$0.00	Purchase
4348665790001	01/08/2024	01/09/2024	WP CLASSIFIED ADV	202-334-4875	DC	7311	\$233.32	\$0.00	\$0.00	Purchase
<b>JENKINS, PRECIOUS *****2719 Sub-Total:</b>				<b>38 Transaction(s)</b>			<b>\$18,892.36</b>	<b>\$0.00</b>	<b>\$240.12</b>	

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Transaction Detail

# Transaction Detail

## DCPCARD

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Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2022' AND '01/11/2024'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
<b>JOHNSON, MICHELLE *****0121</b>										
3861374440001	11/21/2022	11/22/2022	WEB	888-6429675	FL	5968	\$678.06	\$0.00	\$0.00	Purchase
3862661727001	11/22/2022	11/23/2022	WEB	888-6429675	FL	5968	\$177.95	\$0.00	\$0.00	Purchase
3873215438001	12/01/2022	12/02/2022	CDW GOVT #CJ29945	800-808-4239	IL	5045	\$50.80	\$0.00	\$0.00	Purchase
3884945108001	12/10/2022	12/12/2022	PUBLIC PERFORMANCE MAN	202-425-3312	DC	5045	\$1,988.64	\$0.00	\$0.00	Purchase
<b>JOHNSON, MICHELLE *****0121 Sub-Total:</b>				<b>4 Transaction(s)</b>			<b>\$2,895.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>LYLES, RASHARD *****1817</b>										
4109512663001	06/09/2023	06/12/2023	UCB LAW EXECUTIVE EDUC	5106432303	CA	8220	\$2,000.00	\$0.00	\$0.00	Purchase
4109512664001	06/09/2023	06/12/2023	WASHINGTON BLADE	WASHINGTON	DC	5994	\$1,000.00	\$0.00	\$56.60	Purchase
4114918587001	06/14/2023	06/15/2023	WPY*JANSI LLC METRO W	855-999-3729	DC	7399	\$1,000.00	\$0.00	\$0.00	Purchase
4118435538001	06/15/2023	06/19/2023	AMER LIB ASSOC-CAREER	3122804237	IL	5969	\$500.00	\$0.00	\$0.00	Purchase
4123471635001	06/20/2023	06/22/2023	FEDEX	PLANO	TX	7338	\$73.14	\$0.00	\$4.14	Purchase
4132267315001	06/26/2023	06/29/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$482.99	\$0.00	\$0.00	Purchase
4133771549001	06/28/2023	06/30/2023	HOTEL PALOMAR PHILADEL	PHILADELPHIA	PA	7011	\$994.95	\$0.00	\$0.00	Purchase
4133771550001	06/28/2023	06/30/2023	SOUTHWEST	800-435-9792	TX	3066	\$771.25	\$0.00	\$0.00	Purchase
4133771551001	06/28/2023	06/30/2023	SOUTHWEST	800-435-9792	TX	3066	\$751.96	\$0.00	\$0.00	Purchase
4139475927001	07/05/2023	07/06/2023	UQR.ME - MOBILE LEAVES	WILMINGTON	DE	5734	\$479.40	\$0.00	\$0.00	Purchase
4155329575001	07/18/2023	07/19/2023	EB URBAN LIBRARIANS C	8014137200	CA	7399	\$35.00	\$0.00	\$0.00	Purchase
4158437607001	07/20/2023	07/21/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$337.81	\$0.00	\$0.00	Purchase
4158437608001	07/20/2023	07/21/2023	EB DIGIPALOOZA 23	8014137200	CA	7399	\$249.00	\$0.00	\$0.00	Purchase
4169206270001	07/29/2023	07/31/2023	INFORMA CONNECT	8886708200	NY	8299	\$1,128.20	\$0.00	\$0.00	Purchase
4176019943001	08/03/2023	08/04/2023	STAMPMORE	PHILADELPHIA	PA	5999	\$81.79	\$0.00	\$0.00	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4180212672001	08/06/2023	08/08/2023	RESIDENCE INN CLEVELAN	CLEVELAND	OH	3703	\$420.65	\$0.00	\$0.00	Purchase
4183130620001	08/09/2023	08/10/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$333.10	\$0.00	\$0.00	Purchase
4186585378001	08/09/2023	08/14/2023	RESIDENCE INN CLEVELAN	CLEVELAND	OH	3703	\$0.01	\$0.00	\$0.00	Purchase
4207614862001	08/29/2023	08/30/2023	STREAMYARD.COM	WILMINGTON	DE	5734	\$468.00	\$0.00	\$0.00	Purchase
4218126262001	09/07/2023	09/08/2023	ALM EVENTS	8009740946	NY	7299	\$1,540.00	\$0.00	\$0.00	Purchase
4220066806001	09/08/2023	09/11/2023	TALAS	BROOKLYN	NY	5999	\$2,381.22	\$0.00	\$0.00	Purchase
4220066807001	09/08/2023	09/11/2023	AMTRAK .CO25	WASHINGTON	DC	4112	\$336.00	\$0.00	\$0.00	Purchase
4220066808001	09/08/2023	09/11/2023	AMTRAK .CO25	WASHINGTON	DC	4112	\$342.00	\$0.00	\$0.00	Purchase
4220066809001	09/07/2023	09/11/2023	RESIDENCE INN BERKELEY	BERKELEY	CA	3703	\$1,583.13	\$0.00	\$0.00	Purchase
4225635637001	09/12/2023	09/14/2023	RESIDENCE INN BERKELEY	BERKELEY	CA	7011	\$1,309.73	\$0.00	\$0.00	Purchase
4227271680001	09/14/2023	09/15/2023	SQ *THE SLATE GROUP LL	GOSQ.COM	DC	5192	\$2,492.00	\$0.00	\$0.00	Purchase
4227271681001	09/14/2023	09/15/2023	IN *3 STORIES COMMUNIC	202-2517282	DC	7311	\$2,500.00	\$0.00	\$0.00	Purchase
4242219836001	09/22/2023	09/27/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$2,492.28	\$0.00	\$0.00	Purchase
4254108533001	10/03/2023	10/06/2023	MARRIOTT BROOKLYN BRID	718-246-7000	NY	3509	\$1,280.79	\$0.00	\$0.00	Purchase
4254108534001	10/03/2023	10/06/2023	MARRIOTT BROOKLYN BRID	718-246-7000	NY	3509	\$1,280.79	\$0.00	\$0.00	Purchase
4272607970001	10/20/2023	10/23/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$382.80	\$0.00	\$0.00	Purchase
4272607971001	10/21/2023	10/23/2023	AMERLIBASSOC ECOMMERCE	CHICAGO	IL	5942	\$379.00	\$0.00	\$35.23	Purchase
4288468656001	11/03/2023	11/06/2023	OCOOCH HARDWOODS	VIOLA	WI	5211	\$812.57	\$0.00	\$42.36	Purchase
4290579106001	11/06/2023	11/07/2023	SP AMERICAN BUTTON M	PLANO	TX	8299	\$413.68	\$0.00	\$0.00	Purchase
4302951604001	11/16/2023	11/17/2023	TOUCAN PRINTING & PROM	WASHINGTON	DC	2741	\$609.50	\$0.00	\$0.00	Purchase
4316973183001	12/01/2023	12/04/2023	AVERY PRODUCTS CORPORA	7146748117	CA	5111	\$60.24	\$0.00	\$0.00	Purchase
4330640698001	12/13/2023	12/15/2023	AMTRAK .CO34	WASHINGTON	DC	4112	\$301.00	\$0.00	\$0.00	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4330640699001	12/14/2023	12/15/2023	DELTA	ATLANTA	GA	3058	\$218.95	\$0.00	\$0.00	Purchase
4334951882001	12/19/2023	12/20/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$187.80	\$0.00	\$0.00	Purchase
4334951883001	12/19/2023	12/20/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$22.04	\$0.00	\$0.00	Purchase
4334951884001	12/19/2023	12/20/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$22.04	\$0.00	\$0.00	Purchase
4334951885001	12/19/2023	12/20/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$187.80	\$0.00	\$0.00	Purchase
4334951886001	12/19/2023	12/20/2023	MARITZ AT&L* ALA	FENTON	MO	8999	\$200.00	\$0.00	\$0.00	Purchase
4337114477001	12/21/2023	12/22/2023	MARITZ AT&L* ALA	FENTON	MO	8999	\$641.00	\$0.00	\$0.00	Purchase
<b>LYLES, RASHARD *****1817 Sub-Total:</b>				<b>44 Transaction(s)</b>			<b>\$33,083.61</b>	<b>\$0.00</b>	<b>\$138.33</b>	
<b>MECKS, JOILETTE *****8568</b>										
3804538108001	10/12/2022	10/12/2022	DISPLAYS2GO	FALL RIVER	MA	5099	\$0.00	(\$12.06)	\$0.00	Purchase
3875439807001	12/02/2022	12/05/2022	CANON SOLUTIONS AMER I	8004470772	NJ	5732	\$859.63	\$0.00	\$0.00	Purchase
3892062585001	12/15/2022	12/16/2022	WWW.JCLCINC.ORG	BALDWIN PARK	CA	8641	\$400.00	\$0.00	\$0.00	Purchase
3896496929001	12/19/2022	12/20/2022	IN *SUNDAY CURATED	615-4031683	MD	7399	\$2,150.00	\$0.00	\$0.00	Purchase
3897760998001	12/19/2022	12/21/2022	SOUTHWEST	800-435-9792	TX	3066	\$453.95	\$0.00	\$0.00	Purchase
3897760999001	12/19/2022	12/21/2022	AMERICAN AIRLINES	8004337300	TX	3001	\$348.21	\$0.00	\$0.00	Purchase
3897761000001	12/19/2022	12/21/2022	AMERICAN AIRLINES	8004337300	TX	3001	\$348.21	\$0.00	\$0.00	Purchase
3897761001001	12/19/2022	12/21/2022	AMERICAN AIRLINES	8004337300	TX	3001	\$348.21	\$0.00	\$0.00	Purchase
3897761002001	12/20/2022	12/21/2022	TRADEWINDS ISLAND RESO	ST PETE BEACH	FL	7011	\$258.77	\$0.00	\$0.00	Purchase
3897761003001	12/20/2022	12/21/2022	TRADEWINDS ISLAND RESO	ST PETE BEACH	FL	7011	\$258.77	\$0.00	\$0.00	Purchase
3897761004001	12/20/2022	12/21/2022	TRADEWINDS ISLAND RESO	ST PETE BEACH	FL	7011	\$258.77	\$0.00	\$0.00	Purchase
3897761005001	12/20/2022	12/21/2022	TRADEWINDS ISLAND RESO	ST PETE BEACH	FL	7011	\$258.77	\$0.00	\$0.00	Purchase
3899047035001	12/20/2022	12/22/2022	AMERICAN AIRLINES	8004337300	TX	3001	\$0.00	(\$329.20)	\$0.00	Purchase

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Selection Criteria: Post Date Is Between '10/01/2022' AND '01/11/2024'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
3900282805001	12/21/2022	12/23/2022	SOUTHWEST	800-435-9792	TX	3066	\$0.00	(\$7.99)	\$0.00	Purchase
3900282806001	12/22/2022	12/23/2022	TRADEWINDS ISLAND RESO	ST PETE BEACH	FL	7011	\$776.31	\$0.00	\$0.00	Purchase
3900282807001	12/22/2022	12/23/2022	TRADEWINDS ISLAND RESO	ST PETE BEACH	FL	7011	\$776.31	\$0.00	\$0.00	Purchase
3900282808001	12/22/2022	12/23/2022	TRADEWINDS ISLAND RESO	ST PETE BEACH	FL	7011	\$776.31	\$0.00	\$0.00	Purchase
3900282809001	12/22/2022	12/23/2022	TRADEWINDS ISLAND RESO	ST PETE BEACH	FL	7011	\$776.31	\$0.00	\$0.00	Purchase
3918519346001	01/09/2023	01/10/2023	NETWORKING FOR FUTURE	2022664744	DC	7399	\$1,032.49	\$0.00	\$41.29	Purchase
3919987061001	01/10/2023	01/11/2023	APL* IPSTACK	VIENNA	DUB	5734	\$124.70	\$0.00	\$0.00	Purchase
3919987062001	01/11/2023	01/11/2023	APPLE.COM/US	800-676-2775	CA	5732	\$104.94	\$0.00	\$5.94	Purchase
3947617618001	01/31/2023	02/01/2023	IN *READSPEAKER, LLC	857-2144013	MA	7372	\$2,250.00	\$0.00	\$0.00	Purchase
3950678096001	02/03/2023	02/03/2023	APPLE.COM/US	800-676-2775	CA	5732	\$0.00	(\$5.94)	\$0.00	Purchase
3968277327001	02/15/2023	02/17/2023	SOUTHWEST	800-435-9792	TX	3066	\$578.47	\$0.00	\$0.00	Purchase
3968277328001	02/15/2023	02/17/2023	SOUTHWEST	800-435-9792	TX	3066	\$578.47	\$0.00	\$0.00	Purchase
3970246491001	02/17/2023	02/20/2023	NATL CNCL COMM BHVRL	02026847457	DC	8398	\$1,200.00	\$0.00	\$0.00	Purchase
3970246492001	02/18/2023	02/20/2023	NATL CNCL COMM BHVRL	02026847457	DC	8398	\$1,200.00	\$0.00	\$0.00	Purchase
3978875622001	02/24/2023	02/27/2023	SQ *HH LOGISTICS PLANN	GOSQ.COM	DC	7392	\$660.00	\$0.00	\$0.00	Purchase
3985961537001	03/02/2023	03/03/2023	AMERICAN AIRLINES	8004337300	TX	3001	\$315.80	\$0.00	\$0.00	Purchase
3988017077001	03/02/2023	03/06/2023	SOUTHWEST	800-435-9792	TX	3066	\$260.00	\$0.00	\$0.00	Purchase
3988017078001	03/02/2023	03/06/2023	SOUTHWEST	800-435-9792	TX	3066	\$221.96	\$0.00	\$0.00	Purchase
3988017079001	03/03/2023	03/06/2023	EB PUBLIC LIBRARY SAF	8014137200	CA	7399	\$526.98	\$0.00	\$0.00	Purchase
3991950304001	03/06/2023	03/08/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$1,479.79	\$0.00	\$0.00	Purchase
3997041780001	03/10/2023	03/13/2023	AMERICAN AIRLINES	8004337300	TX	3001	\$335.81	\$0.00	\$0.00	Purchase
3997041781001	03/09/2023	03/13/2023	AMER LIB ASSOC-CAREER	3122804237	IL	5969	\$385.00	\$0.00	\$0.00	Purchase

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3997041782001	03/10/2023	03/13/2023	AMER LIB ASSOC-CAREER	3122804237	IL	5969	\$385.00	\$0.00	\$0.00	Purchase
4005856915001	03/17/2023	03/20/2023	AMER LIB ASSOC-CAREER	3122804237	IL	5969	\$240.00	\$0.00	\$0.00	Purchase
4008218814001	03/20/2023	03/21/2023	AMERICAN AIRLINES	8004337300	TX	3001	\$326.80	\$0.00	\$0.00	Purchase
4016991137001	03/27/2023	03/28/2023	NETWORKING FOR FUTURE	2022664744	DC	7399	\$2,318.40	\$0.00	\$92.73	Purchase
4027193651001	04/04/2023	04/05/2023	CDW GOVT #HT47180	800-808-4239	IL	5045	\$750.00	\$0.00	\$0.00	Purchase
4028573395001	04/04/2023	04/06/2023	UNITED AIRLINES	CHICAGO	IL	3000	\$267.80	\$0.00	\$0.00	Purchase
4028573396001	04/04/2023	04/06/2023	CONGRESS PLAZA HOTEL	312-427-3800	IL	7011	\$304.07	\$0.00	\$0.00	Purchase
4028573397001	04/04/2023	04/06/2023	AMER LIB ASSOC-CAREER	3122804237	IL	5969	\$575.00	\$0.00	\$0.00	Purchase
4040123782001	04/14/2023	04/17/2023	PAYPAL	8602829881	CA	8641	\$150.00	\$0.00	\$0.00	Purchase
4052886052001	04/20/2023	04/26/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$2,001.54	\$0.00	\$0.00	Purchase
4055962423001	04/26/2023	04/28/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$154.68	\$0.00	\$0.00	Purchase
4057930969001	04/26/2023	05/01/2023	RENAISSANCE HOTELS COL	614-228-5050	OH	3530	\$97.77	\$0.00	\$0.00	Purchase
4057930970001	04/26/2023	05/01/2023	RENAISSANCE HOTELS COL	614-228-5050	OH	3530	\$286.70	\$0.00	\$0.00	Purchase
4057930971001	04/26/2023	05/01/2023	RENAISSANCE HOTELS COL	614-228-5050	OH	3530	\$286.70	\$0.00	\$0.00	Purchase
4060335606001	05/01/2023	05/02/2023	OMNI LOS ANGELES ONLIN	800-8096664	CA	7399	\$937.89	\$0.00	\$0.00	Purchase
4060335607001	05/01/2023	05/02/2023	OMNI LOS ANGELES ONLIN	800-8096664	CA	7399	\$937.89	\$0.00	\$0.00	Purchase
4069123120001	05/08/2023	05/09/2023	EB 2023 CHILDRENS LIT	8014137200	CA	7399	\$199.00	\$0.00	\$0.00	Purchase
4069123121001	05/08/2023	05/09/2023	EB 2023 CHILDRENS LIT	8014137200	CA	7399	\$225.00	\$0.00	\$0.00	Purchase
4072086718001	05/11/2023	05/11/2023	VMO*VIMEO PREMIUM	646-470-8422	NY	8699	\$900.00	\$0.00	\$0.00	Purchase
4073656578001	05/11/2023	05/12/2023	DROPBOX*RNL5YNYTQR1 N	DROPBOX.COM	CA	4816	\$2,304.00	\$0.00	\$0.00	Purchase
4079375090001	05/15/2023	05/17/2023	AMTRAK .CO13	WASHINGTON	DC	4112	\$182.00	\$0.00	\$0.00	Purchase
4091176204001	05/24/2023	05/26/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$299.95	\$0.00	\$0.00	Purchase

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4114918699001	06/14/2023	06/15/2023	ADDEVENT.COM	SAN MATEO	CA	5734	\$1,188.00	\$0.00	\$0.00	Purchase
4132267441001	06/27/2023	06/29/2023	WARWICK ALLERTON HOTEL	CHICAGO	IL	7011	\$1,156.39	\$0.00	\$0.00	Purchase
4195279045001	08/18/2023	08/21/2023	STREAMYARD.COM	WILMINGTON	DE	5734	\$468.00	\$0.00	\$0.00	Purchase
4206214967001	08/28/2023	08/29/2023	STREAMYARD.COM	WILMINGTON	DE	5734	\$0.00	(\$468.00)	\$0.00	Purchase
4206214968001	08/28/2023	08/29/2023	STREAMYARD.COM	WILMINGTON	DE	5734	\$468.00	\$0.00	\$0.00	Purchase
4207614989001	08/29/2023	08/30/2023	STREAMYARD.COM	WILMINGTON	DE	5734	\$0.00	(\$468.00)	\$0.00	Purchase
<b>MECKS, JOILETTE *****8568 Sub-Total:</b>				<b>63 Transaction(s)</b>			<b>\$37,713.52</b>	<b>(\$1,291.19)</b>	<b>\$139.96</b>	
<b>MIDDLETON, AUDREY *****2854</b>										
3845227104001	11/09/2022	11/10/2022	PAYPAL	4029357733	CA	8999	\$1,050.00	\$0.00	\$0.00	Purchase
3845227105001	11/09/2022	11/10/2022	PAYPAL	4029357733	CA	8999	\$150.00	\$0.00	\$0.00	Purchase
3858845300001	11/17/2022	11/21/2022	PERKINS TRUST	06179243434	MA	8249	\$502.00	\$0.00	\$29.53	Purchase
3884945125001	12/07/2022	12/12/2022	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$325.40	\$0.00	\$0.00	Purchase
3890522332001	12/14/2022	12/15/2022	AWARDSPLUS	CLINTON	MD	5999	\$142.00	\$0.00	\$8.04	Purchase
3925203339001	01/11/2023	01/16/2023	PAYPAL	4029357733	CA	8999	\$720.00	\$0.00	\$0.00	Purchase
3925203340001	01/13/2023	01/16/2023	PAYPAL	4029357733	CA	8999	\$345.00	\$0.00	\$0.00	Purchase
3955222517001	02/06/2023	02/07/2023	SP INVENTABLES, INC.	CHICAGO	IL	5734	\$89.46	\$0.00	\$0.00	Purchase
3955222518001	02/06/2023	02/07/2023	IN *SIRUS SYSTEMS	301-3717201	MD	5999	\$1,825.00	\$0.00	\$0.00	Purchase
3958203213001	02/07/2023	02/09/2023	DEMCO INC	800-9624463	WI	5111	\$564.44	\$0.00	\$0.00	Purchase
3966780505001	02/15/2023	02/16/2023	POLITICS AND PROSE INC	WASHINGTON	DC	5942	\$179.70	\$0.00	\$0.00	Purchase
3984368189001	02/27/2023	03/02/2023	PAYPAL	4029357733	CA	8999	\$330.00	\$0.00	\$0.00	Purchase
3988017155001	03/03/2023	03/06/2023	IDVILLE	EAST GRAND RAPIDS	MI	2741	\$322.32	\$0.00	\$0.00	Purchase
3993456798001	03/08/2023	03/09/2023	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4002370727001	03/15/2023	03/16/2023	KAPWING PRO PLAN	NEWARK	DE	5734	\$192.00	\$0.00	\$0.00	Purchase

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Transaction Detail

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Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2022' AND '01/11/2024'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4011124069001	03/09/2023	03/23/2023	COLORID	CORNELIUS	NC	5099	\$204.74	\$0.00	\$0.00	Purchase
4012662533001	03/21/2023	03/24/2023	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4016991177001	03/27/2023	03/28/2023	COLORID	CORNELIUS	NC	5099	\$0.00	(\$10.74)	\$0.00	Purchase
4028573431001	04/05/2023	04/06/2023	PAYPAL	4088079446	CA	7929	\$500.00	\$0.00	\$0.00	Purchase
4028573432001	04/05/2023	04/06/2023	PACIELLO GROUP/IA	CLEARWATER	FL	7392	\$468.00	\$0.00	\$0.00	Purchase
4030046542001	04/06/2023	04/07/2023	MVS INC	WASHINGTON	DC	7379	\$275.64	\$0.00	\$0.00	Purchase
4036684945001	04/12/2023	04/13/2023	PAYPAL	4029357733	CA	8999	\$240.00	\$0.00	\$0.00	Purchase
4036684946001	04/12/2023	04/13/2023	PAYPAL	4029357733	CA	8999	\$165.00	\$0.00	\$0.00	Purchase
4045497899001	04/19/2023	04/20/2023	PAYPAL	4029357733	CA	8999	\$415.00	\$0.00	\$0.00	Purchase
4047062571001	04/20/2023	04/21/2023	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$0.00	Purchase
4047062572001	04/20/2023	04/21/2023	PAYPAL	4029357733	CA	8999	\$125.00	\$0.00	\$0.00	Purchase
4049044046001	04/21/2023	04/24/2023	DEMCO INC	800-9624463	WI	5111	\$1,495.43	\$0.00	\$0.00	Purchase
4052886092001	04/25/2023	04/26/2023	B W STAT LABORATORY	WASHINGTON	DC	5047	\$960.00	\$0.00	\$0.00	Purchase
4052886093001	04/25/2023	04/26/2023	MARC LLC	WASHINGTON	DC	8099	\$1,380.00	\$0.00	\$0.00	Purchase
4055962491001	04/27/2023	04/28/2023	MPD FIREARM KIOSK	WASHINGTON	DC	9399	\$840.00	\$0.00	\$33.60	Purchase
4063279994001	05/03/2023	05/04/2023	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4063279995001	05/03/2023	05/04/2023	PAYPAL	4029357733	CA	8999	\$618.00	\$0.00	\$0.00	Purchase
4069123144001	05/08/2023	05/09/2023	ESSENTIAL EDUCATION	CORVALLIS	OR	8299	\$425.00	\$0.00	\$0.00	Purchase
4070563065001	05/09/2023	05/10/2023	NFPA NATL FIRE PROTECT	800-344-3555	MA	8398	\$592.99	\$0.00	\$0.00	Purchase
4070563066001	05/09/2023	05/10/2023	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$0.00	Purchase
4072086761001	05/09/2023	05/11/2023	NIGP - IWEB	HERNDON	VA	8699	\$385.00	\$0.00	\$0.00	Purchase
4072086762001	05/10/2023	05/11/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$185.78	\$0.00	\$0.00	Purchase
4086749925001	05/22/2023	05/23/2023	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$4.53	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4100637997001	06/01/2023	06/05/2023	AZTEC SOFTWARE	973-258-0011	NJ	8299	\$913.03	\$0.00	\$91.30	Purchase
4105991499001	06/07/2023	06/08/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$593.28	\$0.00	\$0.00	Purchase
4114918742001	06/15/2023	06/15/2023	INT'L CODE COUNCIL INC	888-422-7233	IL	8699	\$904.90	\$0.00	\$0.00	Purchase
4116498049001	06/15/2023	06/16/2023	AWARDSPLUS	CLINTON	MD	5999	\$92.10	\$0.00	\$5.21	Purchase
4130750178001	06/27/2023	06/28/2023	PAYPAL	4029357733	CA	8999	\$240.00	\$0.00	\$13.58	Purchase
4133771712001	06/29/2023	06/30/2023	ACUITYSCHEDULING.COM	NEW YORK	NY	5734	\$420.00	\$0.00	\$0.00	Purchase
4135692750001	07/01/2023	07/03/2023	DBC	800-447-1892	IL	5965	\$305.63	\$0.00	\$0.00	Purchase
4140762987001	07/05/2023	07/07/2023	DEMCO INC	800-9624463	WI	5111	\$1,577.02	\$0.00	\$0.00	Purchase
4142515731001	07/07/2023	07/10/2023	PAYPAL	4029357733	CA	8244	\$1,900.00	\$0.00	\$0.00	Purchase
4151371262001	07/13/2023	07/17/2023	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$4.53	Purchase
4151371263001	07/13/2023	07/17/2023	AMERICAN INSTITUTE	202-626-7590	DC	8699	\$65.00	\$0.00	\$0.00	Purchase
4164188236001	07/25/2023	07/26/2023	TOUCAN PRINTING & PROM	WASHINGTON	DC	2741	\$2,497.77	\$0.00	\$0.00	Purchase
4164188237001	07/25/2023	07/26/2023	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$9.06	Purchase
4164188238001	07/25/2023	07/26/2023	GRADUATE SCHOOL OF DSI	CAMBRIDGE	MA	8220	\$2,150.00	\$0.00	\$0.00	Purchase
4165706081001	07/25/2023	07/27/2023	PAYPAL	4029357733	CA	8999	\$300.00	\$0.00	\$0.00	Purchase
4165706082001	07/26/2023	07/27/2023	SP SENSORYEDGE	WOODLAND HILL	CA	5712	\$589.95	\$0.00	\$0.00	Purchase
4167262303001	07/25/2023	07/28/2023	PAYPAL	07076550568	CA	5641	\$60.00	\$0.00	\$3.40	Purchase
4167262304001	07/27/2023	07/28/2023	BALL & BALL COMM INC	3014901587	MD	1799	\$1,650.00	\$0.00	\$0.00	Purchase
4169206514001	07/29/2023	07/31/2023	TOUCAN PRINTING & PROM	WASHINGTON	DC	2741	\$465.00	\$0.00	\$0.00	Purchase
4180212776001	08/07/2023	08/08/2023	PAYPAL	4088079446	CA	7929	\$500.00	\$0.00	\$28.30	Purchase
4180212777001	08/07/2023	08/08/2023	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$9.06	Purchase
4180212778001	08/07/2023	08/08/2023	PAYPAL	4029357733	CA	8999	\$155.00	\$0.00	\$8.77	Purchase
4180212779001	08/07/2023	08/08/2023	PAYPAL	4029357733	CA	8999	\$155.00	\$0.00	\$8.77	Purchase

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4181629596001	08/08/2023	08/09/2023	PROLITERACY: MEMBERSHI	SYRACUSE	NY	8299	\$99.00	\$0.00	\$0.00	Purchase
4181629597001	08/08/2023	08/09/2023	PAYPAL	5149330878	CA	7922	\$325.00	\$0.00	\$18.40	Purchase
4181629598001	08/09/2023	08/09/2023	COABC	888-442-6223	NY	8398	\$300.00	\$0.00	\$0.00	Purchase
4181629599001	08/08/2023	08/09/2023	VISPRONET	CARLISLE	PA	2741	\$153.97	\$0.00	\$0.00	Purchase
4183130785001	08/08/2023	08/10/2023	SIGNARAMA DC NORTH	WASHINGTON	DC	7333	\$336.76	\$0.00	\$0.00	Purchase
4186585639001	08/11/2023	08/14/2023	HOMEDEPOT.COM	800-430-3376	GA	5200	\$26.05	\$0.00	\$1.47	Purchase
4190345828001	08/15/2023	08/16/2023	PAYPAL	4029357733	KY	8398	\$2,200.00	\$0.00	\$0.00	Purchase
4195279116001	08/18/2023	08/21/2023	INFORMA CONNECT	8886708200	NY	8299	\$1,199.00	\$0.00	\$0.00	Purchase
4195279117001	08/17/2023	08/21/2023	HOMEDEPOT.COM	800-430-3376	GA	5200	\$0.00	(\$1.48)	\$-0.08	Purchase
4200517818001	08/23/2023	08/24/2023	PUBLIC PERFORMANCE MAN	WASHINGTON	DC	7372	\$641.59	\$0.00	\$0.00	Purchase
4202041595001	08/24/2023	08/25/2023	SP POLYMAKER 3D PRIN	MISSOURI CITY	TX	5085	\$351.84	\$0.00	\$0.00	Purchase
4202041596001	08/24/2023	08/25/2023	SP ULTIMATE3DPRINT	TRINITY	FL	5399	\$290.25	\$0.00	\$0.00	Purchase
4202041597001	08/24/2023	08/25/2023	MATTERHACKERS, INC.	9496135838	CA	5044	\$129.34	\$0.00	\$0.00	Purchase
4210519336001	08/31/2023	09/01/2023	PAYPAL	4029357733	CA	8999	\$1,000.00	\$0.00	\$56.60	Purchase
4210519337001	08/31/2023	09/01/2023	PAYPAL	4029357733	CA	8999	\$309.00	\$0.00	\$17.49	Purchase
4212377375001	08/31/2023	09/04/2023	METROPOLITAN	WASHINGTON	DC	5046	\$419.39	\$0.00	\$12.58	Purchase
4212377376001	09/02/2023	09/04/2023	KWIKBOOST	800-676-4278	TX	5192	\$1,317.00	\$0.00	\$0.00	Purchase
4224004915001	09/12/2023	09/13/2023	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$4.53	Purchase
4225635852001	09/11/2023	09/14/2023	PAYPAL	4029357733	CA	8999	\$495.00	\$0.00	\$0.00	Purchase
4229304902001	09/15/2023	09/18/2023	EXTREME DETAIL	WASHINGTON	DC	7542	\$250.00	\$0.00	\$14.15	Purchase
4229304903001	09/15/2023	09/18/2023	PUBLIC PERFORMANCE MAN	WASHINGTON	DC	7372	\$1,706.70	\$0.00	\$0.00	Purchase
4229304904001	09/16/2023	09/18/2023	NPC	800-468-4647	PA	5964	\$96.76	\$0.00	\$0.00	Purchase
4231707288001	09/18/2023	09/19/2023	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$935.00	\$0.00	\$0.00	Purchase

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4231707289001	09/18/2023	09/19/2023	EXTREME DETAIL	WASHINGTON	DC	7542	\$125.00	\$0.00	\$7.08	Purchase
4231707290001	09/18/2023	09/19/2023	ANNIES ACE HARDWARE	WASHINGTON	DC	5251	\$209.96	\$0.00	\$0.00	Purchase
4233200137001	09/19/2023	09/20/2023	INFORMA CONNECT	8886708200	NY	8299	\$99.00	\$0.00	\$0.00	Purchase
4234783281001	09/20/2023	09/21/2023	WWW.CMAANET.ORG	MCLEAN	VA	8699	\$175.00	\$0.00	\$0.00	Purchase
4236398640001	09/21/2023	09/22/2023	INFORMA CONNECT	8886708200	NY	8299	\$139.00	\$0.00	\$0.00	Purchase
4236398641001	09/21/2023	09/22/2023	INFORMA CONNECT	8886708200	NY	8299	\$238.00	\$0.00	\$0.00	Purchase
4238402427001	09/21/2023	09/25/2023	HOLLINGER METAL EDGE,	5629251570	VA	5085	\$845.15	\$0.00	\$0.00	Purchase
4238402428001	09/22/2023	09/25/2023	HSI EMERGENCY CARE SOL	EUGENE	OR	8299	\$695.00	\$0.00	\$0.00	Purchase
4238402429001	09/21/2023	09/25/2023	PAYPAL	4029357733	CA	5971	\$1,659.00	\$0.00	\$93.91	Purchase
4242219989001	09/26/2023	09/27/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$1,810.67	\$0.00	\$0.00	Purchase
<b>MIDDLETON, AUDREY *****2854 Sub-Total:</b>				<b>94 Transaction(s)</b>			<b>\$51,324.01</b>	<b>(\$12.22)</b>	<b>\$483.81</b>	
<b>SCOTT, MARLENE *****9770</b>										
3835580105001	11/02/2022	11/03/2022	AMERICAN AIRLINES	8004337300	TX	3001	\$815.70	\$0.00	\$0.00	Purchase
3835580106001	11/02/2022	11/03/2022	NATIONAL EMPLOYMENT LA	303-8615600	CO	8999	\$821.25	\$0.00	\$0.00	Purchase
3835580107001	11/02/2022	11/03/2022	NATIONAL EMPLOYMENT LA	303-8615600	CO	8999	\$821.25	\$0.00	\$0.00	Purchase
3839417240001	11/02/2022	11/07/2022	AMERICAN AIRLINES	TULSA	OK	3001	\$702.20	\$0.00	\$0.00	Purchase
3861374433001	11/20/2022	11/22/2022	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,304.80	\$0.00	\$0.00	Purchase
3861374434001	11/20/2022	11/22/2022	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,304.80	\$0.00	\$0.00	Purchase
3861374435001	11/20/2022	11/22/2022	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,304.80	\$0.00	\$0.00	Purchase
3861374436001	11/20/2022	11/22/2022	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,304.80	\$0.00	\$0.00	Purchase
3864152885001	11/23/2022	11/25/2022	FEDEX	MEMPHIS	TN	4215	\$51.74	\$0.00	\$0.00	Purchase
3869909929001	11/29/2022	11/30/2022	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$0.00	(\$326.20)	\$0.00	Purchase

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3871540470001	11/30/2022	12/01/2022	YM CAREERS	7274976565	FL	7372	\$698.00	\$0.00	\$0.00	Purchase
3871540471001	11/30/2022	12/01/2022	YM CAREERS	7274976565	FL	7372	\$398.00	\$0.00	\$0.00	Purchase
3871540472001	11/30/2022	12/01/2022	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$0.00	(\$326.20)	\$0.00	Purchase
3873215435001	12/01/2022	12/02/2022	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$0.00	(\$326.20)	\$0.00	Purchase
3873215436001	12/01/2022	12/02/2022	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$0.00	(\$326.20)	\$0.00	Purchase
3882795671001	12/06/2022	12/09/2022	WWW.JCLCINC.ORG	BALDWIN PARK	CA	8641	\$0.00	(\$400.00)	\$0.00	Purchase
3896496937001	12/19/2022	12/20/2022	ASSOC CAREER CENTER	TROY	NY	8999	\$399.00	\$0.00	\$0.00	Purchase
3899047062001	12/21/2022	12/22/2022	TNS CONTINUING ED ECOM	NEW YORK	NY	8220	\$885.50	\$0.00	\$0.00	Purchase
3900282821001	12/22/2022	12/23/2022	FEDEX	MEMPHIS	TN	4215	\$23.38	\$0.00	\$0.00	Purchase
3908223519001	12/30/2022	01/02/2023	FEDEX	MEMPHIS	TN	4215	\$31.48	\$0.00	\$0.00	Purchase
3912743068001	01/04/2023	01/05/2023	JOTFORM INC.	SAN FRANCISCO	CA	5734	\$136.74	\$0.00	\$7.74	Purchase
3918519372001	01/09/2023	01/10/2023	AMERICAN AIRLINES	8004337300	TX	3001	\$70.06	\$0.00	\$0.00	Purchase
3918519373001	01/09/2023	01/10/2023	AMERICAN AIRLINES	8004337300	TX	3001	\$167.80	\$0.00	\$0.00	Purchase
3918519374001	01/09/2023	01/10/2023	ATIA	3126734916	IL	8641	\$625.00	\$0.00	\$0.00	Purchase
3919987081001	01/09/2023	01/11/2023	AMER LIB ASSOC-CAREER	3122804237	IL	5969	\$475.00	\$0.00	\$0.00	Purchase
3930605129001	01/18/2023	01/19/2023	FEDEX	800-4633339	TN	4215	\$36.31	\$0.00	\$0.00	Purchase
3930605130001	01/18/2023	01/19/2023	FEDEX	800-4633339	TN	4215	\$50.75	\$0.00	\$0.00	Purchase
3930605131001	01/18/2023	01/19/2023	FEDEX	800-4633339	TN	4215	\$21.47	\$0.00	\$0.00	Purchase
3934310002001	01/20/2023	01/23/2023	CARIBE ROYALE RESORT S	ORLANDO		7011	\$882.00	\$0.00	\$0.00	Purchase
3934310003001	01/19/2023	01/23/2023	AMERICAN AIRLINES	8004337300	TX	3001	\$0.00	(\$38.64)	\$0.00	Purchase
3952737745001	02/03/2023	02/06/2023	LABOR LAW CENTER	8007549970	CA	7399	\$676.49	\$0.00	\$0.00	Purchase
3956683785001	02/07/2023	02/08/2023	EXPEDIA 72486749115881	EXPEDIA.COM	WA	4722	\$6.23	\$0.00	\$0.00	Purchase
3956683786001	02/08/2023	02/08/2023	ARCHITECT NEWSPAPER	212-966-0630	NY	5994	\$336.00	\$0.00	\$0.00	Purchase

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3958203197001	02/07/2023	02/09/2023	AMERICAN AIRLINES	TULSA	OK	3001	\$541.20	\$0.00	\$0.00	Purchase
3958203198001	02/07/2023	02/09/2023	UNITED AIRLINES	800-932-2732	TX	3000	\$177.20	\$0.00	\$0.00	Purchase
3959740793001	02/08/2023	02/10/2023	AMTRAK .CO03	8008727245	DC	4112	\$194.00	\$0.00	\$0.00	Purchase
3970246517001	02/17/2023	02/20/2023	WWW.SUPREMETRAINER.COM	NEW DELHI	DL	8299	\$586.00	\$0.00	\$0.00	Purchase
3976852095001	02/23/2023	02/24/2023	FEDEX	MEMPHIS	TN	4215	\$7.22	\$0.00	\$0.00	Purchase
3984368164001	02/28/2023	03/02/2023	CONCENTRA CONFERENCE M	HIGHLANDS RANCH	CO	7399	\$200.00	\$0.00	\$0.00	Purchase
3984368165001	03/01/2023	03/02/2023	INFORMATION TODAY	6096546266	NJ	7399	\$549.00	\$0.00	\$0.00	Purchase
3985961574001	03/03/2023	03/03/2023	TRADE PRESS MEDIA GROU	AUSTIN	TX	7399	\$79.00	\$0.00	\$0.00	Purchase
3993456778001	03/06/2023	03/09/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$151.30	\$0.00	\$0.00	Purchase
3993456779001	03/06/2023	03/09/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$950.56	\$0.00	\$0.00	Purchase
3995023208001	03/09/2023	03/10/2023	SECTION4.COM	NEW YORK	NY	7392	\$995.00	\$0.00	\$0.00	Purchase
4011124047001	03/22/2023	03/23/2023	SECTIONSCHOOL.COM	NEW YORK	NY	7392	\$0.00	(\$995.00)	\$0.00	Purchase
4011124048001	03/21/2023	03/23/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$557.33	\$0.00	\$0.00	Purchase
4014629349001	03/23/2023	03/27/2023	ECORNELL	6073303204	NY	8220	\$1,995.25	\$0.00	\$79.81	Purchase
4028573415001	04/05/2023	04/06/2023	GROWTIX.COM TICKETS	WEXFORD	PA	5734	\$0.00	(\$1.20)	\$0.00	Purchase
4028573416001	04/04/2023	04/06/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$34.46	\$0.00	\$0.00	Purchase
4028573417001	04/05/2023	04/06/2023	GROWTIX.COM TICKETS	WEXFORD	PA	5734	\$29.00	\$0.00	\$0.00	Purchase
4030046507001	04/06/2023	04/07/2023	FEDEX	MEMPHIS	TN	4215	\$26.57	\$0.00	\$0.00	Purchase
4036684922001	04/12/2023	04/13/2023	NATIONAL EMPLOYMENT LA	303-8615600	CO	8999	\$715.50	\$0.00	\$0.00	Purchase
4036684923001	04/12/2023	04/13/2023	NATIONAL EMPLOYMENT LA	303-8615600	CO	8999	\$715.50	\$0.00	\$0.00	Purchase
4043978566001	04/18/2023	04/19/2023	EVENT* COSUGI 2023 VIR	TYSONS CORNER	VA	8699	\$100.00	\$0.00	\$0.00	Purchase
4045497887001	04/19/2023	04/20/2023	EVENT* COSUGI 2023 VIR	TYSONS CORNER	VA	8699	\$100.00	\$0.00	\$0.00	Purchase

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4045497888001	04/19/2023	04/20/2023	EB USGBC MD NCR AND V	8014137200	CA	7399	\$144.72	\$0.00	\$0.00	Purchase
4057931014001	04/29/2023	05/01/2023	FEDEX	800-4633339	TN	4215	\$14.44	\$0.00	\$0.00	Purchase
4079375114001	05/16/2023	05/17/2023	RAGANCOMMUN	3129604503	IL	8999	\$350.00	\$0.00	\$0.00	Purchase
4095801421001	05/30/2023	05/31/2023	IFMA HEURISTICS	HOUSTON	TX	8299	\$529.49	\$0.00	\$0.00	Purchase
4105991462001	06/07/2023	06/08/2023	FREDPRYOR CAREERTRACK	MISSION	KS	8299	\$149.00	\$0.00	\$0.00	Purchase
4105991463001	06/07/2023	06/08/2023	HILTON PALMER COHO	CHICAGO	IL	7399	\$806.53	\$0.00	\$0.00	Purchase
4113352220001	06/13/2023	06/14/2023	SOCIETY OF AMERICAN AR	3126060722	IL	8398	\$309.00	\$0.00	\$28.73	Purchase
4113352221001	06/13/2023	06/14/2023	SOCIETY OF AMERICAN AR	3126060722	IL	8398	\$309.00	\$0.00	\$28.73	Purchase
4113352222001	06/13/2023	06/14/2023	SOCIETY OF AMERICAN AR	3126060722	IL	8398	\$389.00	\$0.00	\$36.17	Purchase
4116498017001	06/15/2023	06/16/2023	UCB LAW EXECUTIVE EDUC	5106432303	CA	8220	\$3,500.00	\$0.00	\$0.00	Purchase
4116498018001	06/15/2023	06/16/2023	UCB LAW EXECUTIVE EDUC	5106432303	CA	8220	\$3,500.00	\$0.00	\$0.00	Purchase
4116498019001	06/15/2023	06/16/2023	UCB LAW EXECUTIVE EDUC	5106432303	CA	8220	\$3,500.00	\$0.00	\$0.00	Purchase
4126951707001	06/23/2023	06/26/2023	UCB LAW EXECUTIVE EDUC	5106432303	CA	8220	\$0.00	(\$3,500.00)	\$0.00	Purchase
4132267455001	06/27/2023	06/29/2023	HYATT REGENCY MCCORMIC	CHICAGO	IL	3640	\$1,216.20	\$0.00	\$0.00	Purchase
4146290687001	07/11/2023	07/12/2023	WWW.XVOUCHER.COM	HENDERSON	NV	5734	\$2,100.00	\$0.00	\$0.00	Purchase
4158437709001	07/20/2023	07/21/2023	FEDEX	MEMPHIS	TN	4215	\$16.34	\$0.00	\$0.00	Purchase
4160376717001	07/21/2023	07/24/2023	DELTA	ATLANTA	GA	3058	\$118.90	\$0.00	\$0.00	Purchase
4160376718001	07/21/2023	07/24/2023	DELTA	ATLANTA	GA	3058	\$242.80	\$0.00	\$0.00	Purchase
4183130755001	08/09/2023	08/10/2023	SOCIETY OF AMERICAN AR	3126060722	IL	8398	\$598.00	\$0.00	\$55.60	Purchase
4184658861001	08/10/2023	08/11/2023	HOTEL 1868	CAMBRIDGE	MA	7011	\$301.59	\$0.00	\$0.00	Purchase
4186585582001	08/11/2023	08/14/2023	HOTEL 1868	CAMBRIDGE	MA	7011	\$1,216.81	\$0.00	\$0.00	Purchase
4200517784001	08/23/2023	08/24/2023	CLIC	3034221150	CO	8398	\$35.00	\$0.00	\$1.98	Purchase

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4207615007001	08/29/2023	08/30/2023	LIBRARY JOURNALS LLC	PLAIN CITY	OH	5942	\$3,132.80	\$0.00	\$0.00	Purchase
4218126393001	09/07/2023	09/08/2023	FEDEX	MEMPHIS	TN	4215	\$8.17	\$0.00	\$0.00	Purchase
4218126394001	09/07/2023	09/08/2023	FEDEX	MEMPHIS	TN	4215	\$8.17	\$0.00	\$0.00	Purchase
4218126395001	09/07/2023	09/08/2023	FEDEX	MEMPHIS	TN	4215	\$8.17	\$0.00	\$0.00	Purchase
4220067061001	09/09/2023	09/11/2023	PMA ONLINE	ENGLEWOOD	NJ	8299	\$2,195.00	\$0.00	\$136.38	Purchase
4236398605001	09/21/2023	09/22/2023	FEDEX	MEMPHIS	TN	4215	\$16.34	\$0.00	\$0.00	Purchase
4236398606001	09/21/2023	09/22/2023	FEDEX	MEMPHIS	TN	4215	\$7.84	\$0.00	\$0.00	Purchase
4238402392001	09/22/2023	09/25/2023	FEDEX	MEMPHIS	TN	4215	\$14.88	\$0.00	\$0.00	Purchase
4252588661001	10/04/2023	10/05/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$917.40	\$0.00	\$0.00	Purchase
4255932144001	10/07/2023	10/09/2023	THE LEO KENT HOTEL, TU	TUCSON	AZ	3509	\$260.65	\$0.00	\$0.00	Purchase
4262323849001	10/11/2023	10/13/2023	MARRIOTT TUCSON UNIVER	520-792-4100	AZ	3509	\$221.38	\$0.00	\$0.00	Purchase
4269262869001	10/18/2023	10/19/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$510.80	\$0.00	\$0.00	Purchase
4272608070001	10/21/2023	10/23/2023	FEDEX	MEMPHIS	TN	4215	\$9.10	\$0.00	\$0.00	Purchase
4283985782001	10/31/2023	11/01/2023	NATIONAL EMPLOYMENT LA	303-8615600	CO	8999	\$985.50	\$0.00	\$0.00	Purchase
4283985783001	10/31/2023	11/01/2023	NATIONAL EMPLOYMENT LA	303-8615600	CO	8999	\$985.50	\$0.00	\$0.00	Purchase
4285312966001	10/31/2023	11/02/2023	SOUTHWEST	800-435-9792	TX	3066	\$912.96	\$0.00	\$0.00	Purchase
4286724977001	10/31/2023	11/03/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$352.87	\$0.00	\$0.00	Purchase
4291940698001	11/06/2023	11/08/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$15.39	\$0.00	\$0.00	Purchase
4296602266001	11/08/2023	11/13/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$78.02	\$0.00	\$0.00	Purchase
4304642093001	11/18/2023	11/20/2023	PMA ONLINE	ENGLEWOOD	NJ	8299	\$2,195.00	\$0.00	\$136.38	Purchase
4304642094001	11/18/2023	11/20/2023	FEDEX	MEMPHIS	TN	4215	\$8.29	\$0.00	\$0.00	Purchase
4316973386001	12/02/2023	12/04/2023	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,295.82	\$0.00	\$0.00	Purchase
4316973387001	12/02/2023	12/04/2023	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,611.89	\$0.00	\$0.00	Purchase

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4320287301001	12/05/2023	12/06/2023	DESIGN BUILD INST 2	02026820110	DC	8398	\$3,100.00	\$0.00	\$0.00	Purchase
4321712244001	12/06/2023	12/07/2023	LUMA-INSTITUTE	PITTSBURGH	PA	8299	\$1,950.00	\$0.00	\$0.00	Purchase
4321712245001	12/06/2023	12/07/2023	LUMA-INSTITUTE	PITTSBURGH	PA	8299	\$1,950.00	\$0.00	\$0.00	Purchase
4332159950001	12/16/2023	12/18/2023	FEDEX	MEMPHIS	TN	4215	\$8.84	\$0.00	\$0.00	Purchase
4332159951001	12/16/2023	12/18/2023	FEDEX	MEMPHIS	TN	4215	\$8.84	\$0.00	\$0.00	Purchase
<b>SCOTT, MARLENE *****9770 Sub-Total:</b>				<b>105 Transaction(s)</b>			<b>\$65,171.08</b>	<b>(\$6,239.64)</b>	<b>\$511.52</b>	
<b>Grand Total:</b>				<b>708 Transaction(s)</b>			<b>\$407,800.55</b>	<b>(\$16,756.97)</b>	<b>\$3,450.09</b>	

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## GENERAL QUESTIONS

### Question Number 83

**Provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY23 and to date in FY24. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.**

DC Public Library (DCPL) participates in the annual citywide ACFR audits.

In FY23, the Office of the Inspector General (OIG) conducted its annual audit of the West End Library and Fire Station Maintenance Fund. Although the Department of General Services (DGS) and the Office of the Chief Financial Officer (OCFO) are the lead agencies, DCPL participated in this audit because funding is transferred via Intra-District. The audit conducted in FY23 covered the previously completed year, FY22 (October 1, 2021 - September 30, 2022).

The OIG continues to report three findings and recommendations made to DGS in FY20 as open and unresolved.

Recommendations made to DGS are:

- Develop procedures to enforce the annual review and approval of the maintenance fund budget in accordance with D.C. Code § 1–325.181(a) and the PMAs for the West End Library and the Fire Station.
- Develop and implement policies and procedures to ensure vendor invoices are received, processed, and paid timely in accordance with the PMAs for the West End Library and the Fire Station.
- Develop a plan to perform periodic and regular reconciliation of estimated and actual expenditures to ensure the maintenance fund excludes expenditures that are not permitted under the law.

The full audit report can be found here:

<https://oig.dc.gov/sites/default/files/Reports/OIG%20Final%20Report%20No.%202023-1-03MA%20--%20Audit%20of%20the%20West%20End%20Library%20and%20Fire%20Maintenance%20Fund.pdf>

The West End Library Fund audit covering FY23 (October 2022 - September 2023) will be completed in FY24.

There are no other known investigations, reviews or program/fiscal audits on programs and activities within DCPL.

## **GENERAL QUESTIONS**

### **Question Number 84**

#### **What progress has the library made with fundraising since the passing of the District of Columbia Public Library Partnership and Sponsorship Amendment Act of 2019?**

The DC Public Library (DCPL) Partnership and Sponsorship Amendment Act of 2019 has allowed the DC Public Library Foundation, a private, non-profit 501(c)(3) organization designed to raise money on behalf of DCPL, to flourish, by providing a means for DC Public Library leadership to engage with the Foundation on fundraising, while maintaining a separation between the two organizations. The Library's Executive Director and Board of Trustees are actively engaged in determining fundraising priorities and participating in fundraising meetings where needed, which ensures that DCPLF and DCPL are fully aligned with fundraising efforts.

In FY23, the Foundation provided more than \$1.5 million in support to DC Public Library, a 50 percent increase over FY22. Since 2019, DCPLF has consistently increased its level of support to the Library, employing innovative fundraising strategies and collaborating closely with the DCPL's senior leadership to help expand the Library's work with and for D.C. residents.



## **GENERAL QUESTIONS**

### **Question Number 85**

**Please detail the initiative regarding the implementation of the period products and equipment installation in all libraries that was the result of the Period Equity Act of 2023.**

Funding to support the implementation of the Period Equity Act became available on October 1, 2023. Prior to the passage of the Act and the allocation of the funding, the Library was planning a pilot project to procure free period product dispensers and supplies at one library location in each Ward. Supplies and equipment were received in late FY23 and installation began in FY24 Q1 at the following libraries.

- Ward 1 - Mt. Pleasant
- Ward 2 - Martin Luther King Jr. Memorial
- Ward 3 - Tenley-Friendship
- Ward 4 - Petworth
- Ward 5 - Woodridge
- Ward 6 - Southwest
- Ward 7 - Benning/Dorothy I. Height
- Ward 8 - Anacostia

The Library is in the process of procuring dispensers and supplies for installation in the remaining libraries.

## **GENERAL QUESTIONS**

### **Question Number 86**

**Please provide an update on the status of the U Street Facilities Study and Needs Assessment funded in the FY24 budget.**

DC Public Library (DCPL) received \$50,000 in one-time funding in FY24 to conduct public engagement and a usage analysis study for a new public library facility in the U Street area. The study is expected to begin in Q3 of FY24.

This work will also serve as an update DCPL's facilities master plan, which identified a service gap in the area between Adams Morgan and Dupont Circle. With changes in library usage as a result of the COVID-19 pandemic, the analysis will help DCPL better understand and identify community needs not currently met by existing public facilities.